

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, November 3, 2021
6:30 p.m.

COMMITTEE OF THE WHOLE
NOTES

A. CALL TO ORDER

President Bertone called the meeting to order at 6:34 p.m. in the James E. Watson Staff Development Room.

President Bertone
Director Blust
Vice President Britton
Director Ghrayeb
Director Gibson
Director Houghton
Director Kring
Dr. MacNeal
Director Wisdom

B. PLEDGE OF ALLEGIANCE

C. SUPERINTENDENT UPDATE – Dr. Lonardi

Dr. Lonardi discussed the three questionable library books recently removed from the DHSW library and the formation of a review committee by the DHSW building principal according to policy administrative guidelines.

Dr. Lonardi presented a PowerPoint update. Items reviewed included the current Chester County metrics, staff can secure their vaccine boosters in a wide variety of locations. 5-11-year-old students will be able to secure their vaccines at a wide variety of locations also.

D. PRESENTATION – Youth Truth Survey Results

Dr. Chance presented a PowerPoint review of the June, 2021 Youth Truth survey results. Items included District Synthesis Report Snapshot, Alignment and Examination by Theme. Themes covered: Covid Effect, Engagement, Relationships, Culture, Belonging, and Distance Learning. Also covered were strengths, needs and next steps. Anticipate conducting another survey at the end of this school year.

E. APPROVAL OF MINUTES – October 6, 2021

On a motion by Vice President Britton, seconded by Director Wisdom, the Board, on a roll call vote, unanimously approved the minutes of the October 6, 2021 Committee of the Whole.

F. COMMITTEE REPORTS

Personnel Committee Report – *Chairperson: Director Ghrayeb; Vice-Chair: Director Gibson; Administrative Liaison: Dr. Duda*

Consent Agenda Items

1. Request approval of the Personnel Items

Moved forward to the Consent Agenda for full board approval.

Action Agenda

- 1. Request approval of an agreement with Delta-T Group, Inc. for as needed staffing services. Total Cost: Paraprofessionals \$26.00/hour, RN \$55.00/hour, LPN \$45.00/hour, non-certified teacher \$165.00/day, certified teacher \$210.00/day, special education certified teacher \$225.00/day**

Contract Dates/Length: 11/11/21 – 6/30/22

Funding Source: Human Resources

Budget Year: 2021 – 2022

This will be an action item for full board approval on November 10, 2021.

- 2. Request approval of an addendum to the agreement with Substitute Teacher Service to update the hourly pay rate for employment of Special Education Paraprofessionals, Level I \$14.42 and Level II \$19.89, and to add Facilities Substitute \$14.78 - \$27.46**

Contract Dates/Length: 7/1/21 – 6/30/22

Funding Source: Human Resources

Budget Year: 2021 – 2022

This will be an action item for full board approval on November 10, 2021.

Curriculum Committee Report – *Chairperson: Director Blust; Vice-Chair: Dr. MacNeal; Administrative Liaison: Dr. Chance*

Consent Agenda Items

- 1. Request approval of a settlement agreement and release with the parents of a DASD student (#9866897001)**

Total Cost: \$22,000

Contract Dates/Length: 11/11/21 – 6/30/22

Funding Source: Special Education

Budget Year: 2021 – 2022

Moved forward to the Consent Agenda for full board approval.

- 2. Request approval of a settlement agreement and release with the parents of a DASD student (#3148523296)**

Total Cost: \$15,000

Contract Dates/Length: 11/11/21 – 5/4/24

Funding Source: Special Education

Budget Year: 2021 – 2022; 2022 – 2023; 2023 – 2024

Moved forward to the Consent Agenda for full board approval.

3. **Request approval of an agreement with Ricoh for document scanning (this is a reapproval from September for an increase of \$7,500)**

Total Cost: NTE \$24,000

Contract Dates/Length: 11/11/21 – 6/1/22

Funding Source: Pupil Services

Budget Year: 2021 – 2022

Moved forward to the Consent Agenda for full board approval.

4. **Request approval of the following one-time field trips**

a. Non-curricular:

STEM, (DHSE, DHSW) – Grade 12 – Six Flags Great Adventure, Jackson, NJ – May 25, 2022 – 1 day missed

DHSW, STEM, (DHSE) – Grades 9-12, Ski/Snowboarding Club – Ski Resorts: Jay Peak and Smuggler’s Notch, Jay and Jeffersonville, VT – Feb. 18 to 21, 2022 – No days missed

Moved forward to the Consent Agenda for full board approval.

5. **Request approval of the donation, disposal, or sale of the following items:**

Item	Building	Approximate Age	Reason for Disposal
Books	BC	30	Outdated, Unused, Poor Condition
Harcourt Books	BW	10	No longer in curriculum and no longer a resource that teachers use
Floor Tumbling Mats	BW	30	Replaced by new mats
Plastic Risers	WB	30	Hasn’t been used in 10+ years
Rolling Smart Board	WB	5	No one wants or uses this Smart Board
Wooden Table	WB	10	No longer needed
Harcourt Trophies Book	WB	10	Obsolete Book
Walkie Talkies	WB	10	Inoperable

Item	Building	Approximate Age	Reason for Disposal
Freezer	LMS	20	Broken
Filing Cabinets	LMS	20	Not in use for almost 2 yrs
History Books	LMS	5	No longer needed
Books	DWHS	32	No longer used
Spanish Books	DWHS	4	Not needed
Kitchen Knives & Knife Blocks	DWHS	5	Poor Condition
Old Textbooks	DWHS	32	Damaged Condition
Old Textbooks	DWHS	22	No longer taught
Cello Instrument Rack Supplies	DWHS	20	Damaged and Unsafe

Moved forward to the Consent Agenda for full board approval.

Action Agenda Items

- 1. Request approval of a waiver agreement and release with the parents of a DASD student (#5038022707)**

Total Cost: \$95,000

Contract Dates/Length: 11/11/21 – 6/30/24

Funding Source: Special Education

Budget Year: 2021 – 2022; 2022 – 2023; 2023 – 2024

This will be an action item for full board approval on November 10, 2021.

- 2. Request approval for the purchase of Life Fitness cardiovascular exercise equipment for Downingtown HS West**

Total Cost: \$29,450

Funding Source: Curriculum Capital

Budget Year: 2021 – 2022

This will be an action item for full board approval on November 10, 2021.

Policy Committee Report – *Chairperson: Director Houghton; Vice-Chair: Director Gibson; Administrative Liaison: Dr. Reed*

Policies Out for 30-Day Review

1. 800 Records Retention
2. AG Administrative Guideline: 800 Records Retention
3. 832 Educational Equity

Moved forward to the Consent Agenda for full board approval.

Technology Committee Report – *Chairperson: Director Kring; Vice-Chair: Director Wisdom; Administrative Liaison: Dr. Mattei*

Consent Agenda Items

1. **Request approval to purchase a projector for the STEM auditorium**
Total Cost: NTE \$18,000
Funding Source: Capital Budget
Budget Year: 2021 – 2022

Moved forward to the Consent Agenda for full board approval.

Action Agenda Items

1. **Request approval to purchase storage and associated licensing for DASD video surveillance replacement**
Total Cost: NTE \$30,000
Funding Source: Capital Budget
Budget Year: 2021 – 2022

This will be an action item for full board approval on November 10, 2021.

2. **Request approval to purchase A/V equipment for Staff A/B multi purpose rooms**
Total Cost: NTE \$45,000
Funding Source: Capital Budget
Budget Year: 2021 – 2022

This will be an action item for full board approval on November 10, 2021.

3. **Request approval to purchase lighting consoles for the middle and high schools**
Total Cost: NTE \$50,000
Funding Source: Capital Budget
Budget Year: 2021 – 2022

This will be an action item for full board approval on November 10, 2021.

Finance Committee Report – *Chairperson: Dr. MacNeal; Vice-Chair: Director Houghton; Administrative Liaison: Mr. Matyas*

Consent Agenda Items

1. **Request approval to receive a donated computer numerically controlled (CNC) router from Skyline Technology Incorporated for Downingtown High School East. This device will improve the equity between our high schools for the technology education program Donated Value: \$12,500**

Moved forward to the Consent Agenda for full board approval.

2. **Request approval of the following Student Activity Clubs:**
 - a. STEM Class of 2025 – This club will raise funds and organize activities for the freshman class. This will raise funds with trivia nights, t-shirts sales, and Pi contests. These funds will be used to organize other class events in the future.
 - b. DHSW Class of 2025 – The purpose of this club is to support and promote the Class of 2025 in terms of school spirit, and class involvement in school activities. They will conduct clothing sales and other activities including restaurant nights involving the school community. They will use these funds to promote freshman class activities and for future events like prom.
 - c. DHSE Class of 2025 – The purpose of this club is to raise funds for the Class of 2025. They will raise funds through t-shirt sales and restaurant givebacks. The funds will be used for Junior and Senior proms and all class activities.
 - d. STEM Black Student Union (BSU) – This club will study, research and celebrate African-American history, identity and culture. The will also study equity-based issues. The students have discussed the possibility of fundraising and will have potential cultural events, possible field trips and celebrate black cultural history with a MLK day of service. They will use the funds to pay for the cost of enrichment opportunities.
 - e. STEM Future Medical Professionals of America (FMPA) – This will be a community oriented, noncompetitive medical club meant to spark students’ interest in various medical topics. They plan to partner with the American Heart Association (AHA) to have mini-competitions, the American Red Cross (ARC) Association to host event nights (bingo/board games) and the National Alliance on Mental Illness to sell wristbands to raise awareness.
 - f. STEM Chemistry Club – This club will provide an outlet for chemistry related activities for students who are interested, and an opportunity to share their love of chemistry with others through tutoring, chemistry demos for elementary students, and speakers. They will raise funds by selling spirit wear. The funds will be used to purchase supplies to develop a program of chemistry demonstrations for elementary students.

Moved forward to the Consent Agenda for full board approval.

Facilities Committee Report – *Chairperson: Vice President Britton; Vice-Chair: Director Kring; Administrative Liaison: Mr. Lauver*

Consent Agenda Items

1. **Request approval of the Promulgation Letter for the 2021 Radiological Emergency Response Plan for Incidents at the Limerick Generating Station.** A Limerick Exercise will take place with local, state and federal agencies on Tuesday, November 16, 2021; Pickering

Valley Elementary School and Downingtown High School East will be observed

Moved forward to the Consent Agenda for full board approval.

G. ADDITIONAL ACTION OR DISCUSSION ITEMS

H. PUBLIC COMMENT PERIOD – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 2 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

I. INFORMATION

A Special Board Meeting is scheduled for:

Monday, November 8, 2021 at 6:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The School Board Meeting is scheduled for:

Wednesday, November 10, 2021 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next Committee of the Whole Meeting is scheduled for:

Wednesday, December 1, 2021 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

J. ADJOURNMENT

On a motion by Dr. MacNeal, the Board, agreed to adjourn at 7:37 p.m.

Respectfully submitted,

Virginia B. Warihay
School Board Secretary