

**DOWNINGTOWN AREA BOARD OF EDUCATION**  
**Administrative Office James E. Watson Staff Development Room**  
**Wednesday, January 5, 2022**  
**6:30 p.m.**

**COMMITTEE OF THE WHOLE**  
**AGENDA**

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. SUPERINTENDENT UPDATE – Dr. Lonardi**
- D. APPROVAL OF MINUTES – December 1, 2021**
- E. COMMITTEE REPORTS**

**Personnel Committee Report** – *Chairperson: Director Blust ; Vice-Chair: Director Houghton; Administrative Liaison: Dr. Duda*

Consent Agenda Items

- 1. Request approval of an agreement with Frontline Technologies for Proactive Recruiting**  
**Total Cost: \$7,969**  
Contract Dates/Length: 2/01/21 – 6/30/23  
Funding Source: Human Resources  
Budget Year: 2021 – 2022; 2022 – 2023
- 2. Request approval of the Personnel Items**

**Curriculum Committee Report** – *Chairperson: Dr. MacNeal; Vice-Chair: Director Blust; Administrative Liaison: Dr. Chance*

Consent Agenda Items

- 1. Request approval of a Crosstown Agreement with Coatesville Area School District for student participation in the Air Force Junior ROTC Program at Coatesville Area Senior High School for students in 9-12 grade beginning in the 2022-23 School Year**
- 2. Request approval of the purchase of a kiln for Downingtown East High School**  
**Total Cost: \$13,188**  
Funding Source: Curriculum Capital  
Budget Year: 2021 – 2022
- 3. Request approval of the following one-time field trips**

**Curricular:**

- a. Elementary, MC6 Band – Grade 5 and 6 – Wilmington Blue Rocks, Wilmington, DE – April 23, 2022 – No days missed
- b. STEM, DHSE, (DHSW) – Grades 9-12, Health Occupations Students of America – HOSA Pennsylvania State Leadership Conference and Competition, King of Prussia, PA – March 30<sup>th</sup> and 31<sup>st</sup>, April 1<sup>st</sup>– 3 days missed
- c. STEM, DHSE, (DHSW) – Grades 9-12, DECA – DECA State Conference, Hershey, PA – February 16-18, 2022 – 2.5 days missed
- d. DHSE, (DHSW, STEM) – Grades 9-12, LINK students – South Mountain YMCA, Reinholds, PA – April 1-3, 2022 – No days missed

4. **Request approval of the removal of the following items from school buildings for reallocation, donation, disposal, or sale:**

<b>Item</b>	<b>Building</b>	<b>Approximate Age</b>	<b>Reason for Disposal</b>
Music and Nurse Items	PV	16	No longer needed
Manual Floor Scrubbers	WB	20	Broken
Metal Bender	LMS	20	No longer needed
Water Testing Tube	LMS	10	No longer needed
Scroll Saw Table	LMS	20	No longer needed
Volleyball Ref Stand	DHSE	5	Not used
Green Chairs on wheels	DHSE	20	No longer needed
Poem Books	DHSW	20	Outdated, no longer taught
In Country Books	DHSW	25	Outdated, no longer taught
Cliff Notes AP Lang 4th Edition Books	DHSW	5	Outdated, no longer taught
5 Steps to a 5 Books	DHSW	10	Outdated, no longer taught

<b>Item</b>	<b>Building</b>	<b>Approximate Age</b>	<b>Reason for Disposal</b>
Various Dictionary Books	DHSW	20	Outdated, no longer taught
MLA Handbooks	DHSW	20	Outdated, no longer taught
Chinese Cinderella Books	DHSW	20	Outdated, no longer taught
Witness Books	DHSW	15	Outdated, no longer taught
Badminton Racquets, Cassette /CD Player, Softball/Baseball Bats, Bases, Soccer balls, Volleyballs, Basketballs, Playground ball, Tanita Scale, Tumbling Mats, Tchoukball Nets	DHSW	15	Old, broken, not needed, inherited from previous teachers
Spanish Dictionaries, Avancemos level 3 ancillaries, Avancemos level 2 ancillaries, Teacher Edition Avancemos levels 1,2,3, Avancemos audio programs levels 1,2,3, Avancemos DVD programs levels 1,2,3	DHSW	15	Outdated materials and old curriculum that is no longer in use
Flag Belts	DHSW	15	Old, not used any longer

Action Agenda Items

1. **Request approval of a settlement agreement and release with the parents of a DASD student (#2334037133)**  
**Total Cost: \$62,500**  
Contract Dates/Length: 1/13/22 – 12/23/23  
Funding Source: Special Education  
Budget Year: 2021 – 2022; 2022 – 2023; 2023 – 2024

**Technology Committee Report** – Chairperson: Director Bertone; Vice-Chair: Director Houghton;  
Administrative Liaison: Dr. Mattei

Action Agenda Items

1. **Request approval to purchase 1250 Lenovo laptops for grade 9 students**  
**Total Cost: NTE \$1,303,000**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023
2. **Request approval to purchase 900 iPad tablets for Kindergarten students**  
**Total Cost: NTE \$265,000**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023
3. **Request approval to purchase 975 MAX cases, including accidental damage protection for Kindergarten tablets**  
**Total Cost: NTE \$65,000**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023
4. **Request approval to purchase 1,250 Lenovo Chromebooks for grade 5 students**  
**Total Cost: NTE \$627,000**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023
5. **Request approval to purchase 700 Lenovo laptops for teachers**  
**Total Cost: NTE \$676,000**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023
6. **Request approval to purchase 80 Lenovo desktops for office area kiosks**  
**Total Cost: NTE \$52,000**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023
7. **Request approval to purchase 132 Epson interactive projection systems for classrooms at Beaver Creek, Brandywine Wallace, and March Creek schools**  
**Total Cost: NTE \$290,000**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023
8. **Request approval to purchase network switches including all software, licensing, maintenance and support for all 16 schools, and for the sale or disposal of all end of life switches being replaced**  
**Total Cost: NTE \$390,000 (40% eRate Reimbursement to be filed)**  
Funding Source: Capital Budget  
Budget Year: 2021 – 2022

9. **Request approval to contract with ChescoNet for up to a three year term as the primary Internet Service Provider (ISP) for the Downingtown Area School District**  
**Total Cost: NTE \$34,000 (40% eRate Reimbursement filed)**  
Contract Term: July 1, 2022 - June 30, 2024  
Funding Source: Operating Budget  
Budget Year: 2022 – 2023

**Finance Committee Report** – Chairperson: Director Houghton; Vice-Chair: Director Ross;  
Administrative Liaison: Mr. Matyas

Consent Agenda Items

1. **Request approval of the following Student Activity Clubs:**

- a. **DEHS DECA** – This club will further the development of business principles in areas of marketing, finance, management and hospitality. They will raise funds via pretzel sales and other mini fundraisers. The funds will be used for DECA dues, competitions, and charities. (STEM also has this activity club)
- b. **DEHS German Honor Society** – The National German Honor Society seeks to recognize excellence in the study of German and to provide an incentive for higher scholarship. The Society aims to promote the study of the German language, literature and civilization and endeavors to emphasize those aspects of German life and culture which are of universal value and which contribute to humanity’s eternal search for peace and truth. They will raise funds by selling t-shirts and other German items. The funds collected will help pay for student induction into the Honor Society

Action Agenda Items

1. **Request approval of the Act 1 Budget Resolution certifying the School Board will not increase the rate of the District’s real estate tax, or any other tax for the support of public education, for the 2022 – 2023 fiscal year, by an amount that exceeds the Act 1 index of 3.4%**

*With this resolution, the district certifies to the Pennsylvania Department of Education (PDE) that we will not increase real estate taxes by more than 3.4%*

**Facilities Committee Report** – Chairperson: Vice President Ghrayeb; Vice-Chair: Director Bertone;  
Administrative Liaison: Mr. Lauver

Action Agenda Items

1. **Request approval to provide a PO to Traffic Planning & Design for design and bid and permitting documentation necessary to install a traffic signal at the Downingtown High School West entrance and Manor Avenue**  
**Total Cost: \$69,100**  
Contract Dates: 1/13/22 – 6/30/22

Funding Source: Capital Funds  
Budget Year: 2021 – 2022

2. **Request approval to provide a PO to Howell Kline Surveying to provide a survey of the intersection at Manor Avenue and the entrance to Downingtown High School West for the installation of a traffic signal**  
**Total Cost: \$5,000**  
Contract Dates: 1/13/22 – 6/30/22  
Funding Source: Capital Funds  
Budget Year: 2021 – 2022
3. **Request approval to provide a PO to KCBA to design both Downingtown High School West and Downingtown High School East additions and courtyard infills, and a footprint for a gym at Lionville Elementary School**  
**Total Cost: \$109,417 (Phase I)**  
Contract Dates: 1/13/22 – 6/30/23  
Funding Source: Capital Funds  
Budget Year: 2021 – 2022; 2022 – 2023
4. **Request approval of a PO to DL Howell & Associates to provide necessary civil engineering and land surveying services for a Sketch Plan Review, a Conditional Use Hearing, and a Zoning Hearing for both Downingtown High School West and Downingtown High School East additions and courtyard infills, and a footprint for a gym at Lionville Elementary School**  
**Total Cost: \$95,630**  
Contract Dates: 1/13/22 – 6/30/23  
Funding Source: Capital Funds  
Budget Year: 2021 – 2022; 2022 – 2023
5. **Request approval to engage the law firm of Riley Riper Hollin & Colagreco to represent the district and provide legal advice in connection with a Sketch Plan Review, a Conditional Use Hearing, and a Zoning Hearing for both Downingtown High School West and Downingtown High School East additions and courtyard infills**  
**Total Cost: \$395 per hour**  
Contract Dates/Length: 1/13/22 – 6/30/23  
Funding Source: Capital Funds  
Budget Year: 2021 – 2022; 2022 – 2023
6. **Request approval of a PO to David Blackmore & Associates to provide geotechnical investigative and design services for the land development of both Downingtown High School West and Downingtown High School East additions and courtyard infills**  
**Total Cost: \$28,900**  
Contract Dates/Length: 1/13/22 – 6/30/23  
Funding Source: Capital Funds  
Budget Year: 2021 – 2022; 2022 – 2023
7. **Request approval of a PO to Traffic Planning & Design to provide a traffic design associated with the Downingtown High School East addition and courtyard infill, and lot**

**circulation at Lionville Elementary School**

**Total Cost: \$5,000**

Contract Dates/Length: 1/13/22 – 6/30/22

Funding Source: Capital Funds

Budget Year: 2021 – 2022; 2022 – 2023

**F. ADDITIONAL ACTION OR DISCUSSION ITEMS**

1. Request approval of the 2022-2023 District Calendar
2. Continued discussion: 5-6 Center, Full Day Kindergarten, Elementary Upgrades

**G. PUBLIC COMMENT PERIOD** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 2 minutes. Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

**H. INFORMATION**

The School Board Meeting is scheduled for:

Wednesday, January 12, 2022 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next Committee of the Whole Meeting is scheduled for:

Wednesday, February 2, 2022 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

**I. ADJOURNMENT**