

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, May 5, 2021
6:30 p.m.

COMMITTEE OF THE WHOLE
AGENDA

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. APPROVAL OF MINUTES – April 7, 2021**
- D. SUPERINTENDENT UPDATE – Dr. Lonardi**
- E. PRESENTATION – Downingtown Community Education Foundation**
- F. COMMITTEE REPORTS**
Personnel Committee Report – *Chairperson: Director Ghrayeb; Vice-Chair: Director Gibson; Administrative Liaison: Dawna Hankins*

Consent Agenda Items

1. Approval of the Personnel Items

Action Agenda Items

- 1. Request approval of an agreement with General Healthcare Resources, LLC d/b/a GHR Education for as needed staffing services-(pending legal review)**
Total Cost: Paraprofessionals \$22.50/\$29.75; RN \$56.00; LPN \$46.00
Contract Dates: 5/1/21 – 6/30/23
Funding Source: Human Resources
Budget Year: 2020 – 2021, 2021 – 2022, 2022 – 2023

Curriculum Committee Report – *Chairperson: Director Blust; Vice-Chair: Director MacNeal; Administrative Liaison: Lou Chance*

Presentation

- 1. Elementary and Secondary Summer Program Plans – Dr. Chance

Consent Agenda Items

- 1. Request approval of the following one-time field trips:**
Non-Curricular:
 - DEHS, (DWHS, STEM) – Grades 9-12, Student Council - PASC (Pennsylvania Student Council) State Leadership Conference, Pittsburgh, PA – Nov. 4-6, 2021 – 2 days missed

DHSW, STEM, (DHSE) - Grades 9-11 – Tour of Puerto Rico: San Juan, Las Piedras, Fajardo – June 18-23, 2022 – no days missed

Action Agenda Items

1. **Request approval of settlement agreement with parents of a DASD student (Student ID: 1951067)**
Total Cost: 2020 – 2021: \$174,572; 2021 – 2022: \$46,000; 2022 – 2023: \$46,000; 2023 – 2024: 41,000
Contract Dates/Length: 5/13/20 – 6/10/24
Funding Source: Special Education
Budget Year: 2020 – 2021, 2021 – 2022, 2022 – 2023, 2023 – 2024

Public Comment on Curriculum Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Policy Committee Report – *Chairperson: Director Houghton; Vice-Chair: Director Gibson; Administrative Liaison: Robert Reed*

Policies Out for 30-Day Review

1. AG Administrative Guidelines: 203 Immunizations and Communicable Diseases

New Business

1. 304 Employment of District Staff
2. AG Administrative Guideline: 208 Withdrawal from School
3. 202 Eligibility of Nonresident Students

Discussion Items

1. 217 Graduation Requirements Downingtown High School East and Downingtown High School West

Public Comment on Policy Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Technology Committee Report – *Chairperson: Director Kring; Vice-Chair: Director Wisdom; Administrative Liaison: Gary Mattei*

Action Agenda Items

1. **Request approval to purchase 127 Epson interactive projection systems for classrooms at Shamona Creek, Springton Manor, and West Bradford elementary schools**

Total Cost: NTE \$270,000
Funding Source: Capital Budget
Budget Year: 2021 – 2022

2. **Request approval to purchase hardware with installation services to upgrade the school wide paging systems at Lionville Middle School, Downingtown Middle School, Marsh Creek Sixth Grade Center, Downingtown High School East and Downingtown High School West**
Total Cost: NTE \$250,000
Funding Source: Capital Budget
Budget Year: 2021 – 2022

Public Comment on Technology Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Finance Committee Report – *Chairperson: Director MacNeal; Vice-Chair: Director Houghton; Administrative Liaison: David Matyas*

Consent Agenda Items

1. **Request approval of a one-year contract with Lifetouch for the 2021-2022 school year for school portraits district wide at all levels. No cost to the district. Cost is borne by parents**

Action Agenda Items

1. **Request approval of the following:**
 - a. **2021 – 2022 Final Budget**
 - b. **2021 – 2022 Real Estate Tax Millage**
 - c. **2021 – 2022 Homestead Exclusion**
 - d. **Resolutions adopting the approved 2021-2022 Final Budget, Real Estate Tax Millage, and Homestead Exclusion.**
 - e. **Resolution for appointment of Berkheimer Associates as Real Estate Tax collector for 2021 – 2022**
 - f. **Resolution for Act 511 Earned Income, Real Estate Transfer, and Local Services Taxes Continuance for 2021 – 2022**
 - g. **Resolution for Depositories for District Funds, and Personnel Authorized to Act on Behalf of the District with Respect to Investment of District Funds.**
2. **Request approval of renewal of Agreement with Stonegate Services Group for Chief Security Officer services for a five-year term**
Total Cost: 2021 – 2022: NTE \$58,630; 2022 – 2023: NTE \$60,096; 2023 – 2024: NTE \$61,899; 2024 – 2025: \$64,065; 2025 – 2026: \$66,307
Contract Dates/Length: 7/1/21 – 6/30/26
Funding Source: Assistant Superintendent
Budget Years: 2021 – 2022, 2022 – 2023, 2023 – 2024, 2024 – 2025, 2025 – 2026

Public Comment on Finance Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Facilities Committee Report – *Chairperson: Vice President Britton; Vice-Chair: Director Kring; Administrative Liaison: Dale Lauver*

Consent Agenda Items

1. **Request approval of three PO's totaling \$39,033 to the following list of companies for their service contracts with DASD**
 - a. Aardvark Pest Control Services, Inc. for annual pest control services
Total Cost: \$10,688
Contract Dates: 7/1/21 – 6/30/22
Funding Source: Operating Funds
Budget Year: 2021 – 2022
 - b. JCI for annual controls and preventive maintenance services
Total Cost: \$13,045
Contract Dates: 7/1/21 – 6/30/22
Funding Source: Operating Funds
Budget Year: 2021 – 2022
 - c. FMX for annual facilities use, work order and inventory management software
Total Cost: \$15,300
Contract Dates: 7/1/21 – 6/30/22
Funding Source: Operating Funds
Budget Year: 2021 – 2022

Action Agenda Items

1. **Request approval of six PO's totaling \$111,130 for the following list of companies to perform due diligence tasks to investigate the Bradford Heights Elementary School parcel for an optional future district building site**
 - a. Howell Kline Surveying, LLC, West Chester, PA for performing a Site Survey and Boundary Location
Total Cost: \$18,880
Contract Dates/Length: 4/15/21 – 6/30/21
Funding Source: Capital Funds
Budget Year: 2020 – 2021
 - b. D L Howell & Associates, West Chester, PA for a preliminary Civil Sketch Plan, Zoning Analysis, Variance Plan, Infiltration Testing and Sewer Capacity Calculation
Total Cost: \$11,100
Contract Dates/Length: 4/15/21 – 6/30/21
Funding Source: Capital Funds
Budget Year: 2020 – 2021
 - c. Traffic Planning & Design, Inc., Pottstown, PA for a Road Infrastructure Analysis and

Traffic Study
Total Cost: \$23,850
Contract Dates/Length: 4/15/21 – 6/30/21
Funding Source: Capital Funds
Budget Year: 2020 – 2021

- d. KCBA Architects, Hatfield, PA for a Building Footprint Sketch Design
Total Cost: \$30,000
Contract Dates/Length: 4/15/21 – 6/30/21
Funding Source: Capital Funds
Budget Year: 2020 – 2021
- e. David Blackmore Associates, Inc., Pottstown, PC for a Geotechnical Survey and Report
Total Cost: \$13,300
Contract Dates/Length: 4/15/21 – 6/30/21
Funding Source: Capital Funds
Budget Year: 2020 – 2021
- f. Ground Penetrating Radar Systems, LLC, Toledo, OH for underground Utilities
Exploration, Location and Mapping
Total Cost: NTE \$14,000
Contract Dates/Length: 4/15/21 – 6/30/21
Funding Source: Capital Funds
Budget Year: 2020 – 2021

2. Request approval of a PO to Detwiler Roofing, LLC, East Earl, PA, the apparent low bidder for the Roof Restoration and Repairs at the STEM Academy

Total Cost: \$403,000
Contract Dates/Length: 5/6/21 – 7/30/21
Funding Source: Capital Funds
Budget Year: 2021 – 2022

3. Request approval of five PO's totaling \$269,380 to the following list of companies for their service contracts with DASD

- a. Northwestern Rental for one-year bucket truck rental
Total Cost: \$42,276
Contract Dates: 7/1/21 – 6/30/22
Funding Source: Operating Funds
Budget Year: 2021 – 2022
- b. CM3 Building Solutions for annual HVAC equipment controls
Total Cost: \$56,520
Contract Dates: 7/1/21 – 6/30/22
Funding Source: Operating Funds
Budget Year: 2021 – 2022
- c. CM3 Building Solutions for annual building automation systems (BAS) software

Total Cost: \$41,784
Contract Dates: 7/1/21 – 6/30/22
Funding Source: Operating Funds
Budget Year: 2021 – 2022

- d. JCI for annual chiller and cooling tower maintenance services
Total Cost: \$81,100
Contract Dates: 7/1/21 – 6/30/22
Funding Source: Operating Funds
Budget Year: 2021 – 2022

- e. ServiceMaster for annual Central Office custodial services
Total Cost: \$47,700
Contract Dates: 7/1/21 – 6/30/22
Funding Source: Operating Funds
Budget Year: 2021 – 2022

Public Comment on Facilities Committee Report

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G. ADDITIONAL ACTION OR DISCUSSION ITEMS

H. PUBLIC COMMENT PERIOD – The Downtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

I. INFORMATION

The School Board Meeting is scheduled for:

Wednesday, May 12, 2021 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next Committee of the Whole Meeting is scheduled for:

Wednesday, June 2, 2021 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

J. ADJOURNMENT