

DOWNINGTOWN AREA BOARD OF EDUCATION
Meeting to be held virtually
Wednesday, February 3, 2021
6:30 p.m.

COMMITTEE OF THE WHOLE
AGENDA

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. APPROVAL OF MINUTES – January 6, 2021**
- D. SUPERINTENDENT UPDATE – Dr. Lonardi**
- E. COMMITTEE REPORTS**
Personnel Committee Report – *Chairperson: Director Ghrayeb; Vice-Chair: Director Gibson; Administrative Liaison: Dawna Hankins*

Consent Agenda Items

- 1. Request approval of the Personnel Items**

Action Agenda Items

- 1. Request renewal of an agreement with Vision Benefit of America for Vision Benefits**
Total Cost: Claims plus 9% of Claims for administration fee (no increase in fee)
Contract Dates: 7/1/21 – 6/30/23
Funding Source: General Fund
Budget Year: 2021 – 2022; 2022 – 2023
- 2. Request renewal of an agreement with Gallagher Benefit Services, Inc. for broker and consulting services**
Total Cost: Offset by broker commissions, \$90,000 per year (no increase in fee)
Contract Dates: 7/1/21 – 6/30/24
Funding Source: General Fund
Budget Year: 2021 – 2022; 2022 – 2023; 2023 – 2024
- 3. Request renewal of agreement with Sun Life Financial for Group and Optional Life insurance, AD&D, and Disability insurance for benefit eligible employees**
Total Cost: approximate annual cost \$100,000 for Life & AD&D, \$75,000 for LTD, \$10,000 STD (no increase in rates)
Contract Dates: 7/1/21 – 6/30/23
Funding Source: General Fund
Budget Year: 2021 – 2022; 2022 – 2023

Curriculum Committee Report – *Chairperson: Director Blust; Vice-Chair: Director MacNeal;*

Consent Agenda Items

1. Request approval for the donation, disposal or sale of the following items:

- BC (1) Buffalo Chopper (kitchen item no longer in use)
- BW (10) Pillo polo sticks (30+ years)
- EW (5) Two old 5 foot tables with folding legs, one is broken. Shopping bag of old headphones and old cassette player (20+ years for headphones and cassette player)
- LM (129) 129 copies of Bat 6 by Virginia E. Wolff (3 boxes) (All books from LMS listed here are being stored at central office for possible use for high school – not all are needed/if any at this time)
- LM (81)81 copies of My Brother Sam is Dead (2 boxes)
- LM (68) 68 copies of World Myths and Folk Tales (3 boxes)
- LM (390) 390 copies of Lyddie by Katherine Paterson
- SM (9) protractors / compass ball bearings (The 4 items listed below for SM are items that have been left over the years from teacher purchases/retirements)
- SM (1) QRG Cradle - electronic device that connects to computer
- SM (1524) Letter boarders 15 /Desk tape 24
- SM (6) Primio - Table raisers (purchased 2016-17 when creating optional seating for students – these created standing desks/tables)

Public Comment on Curriculum Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Policy Committee Report – *Chairperson: Director Houghton; Vice-Chair: Director Gibson; Administrative Liaison: Robert Reed*

Policies Out for 30-Day Review:

1. 610 Purchases Subject to Bid Quotation
2. 611 Purchases Budgeted
3. AG Administrative Guideline: 626 Federal Fiscal Compliance
4. AG Administrative Guideline: 208 Withdrawal from School

New Business:

1. 103 Discrimination/Title IX Sexual Harassment Affecting Students
2. 218.3 Discipline of Students Convicted/Adjudicated of Sexual Assault
3. AG Administrative Guideline: 200 Parental Registration Statement

Public Comment on Policy Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Technology Committee Report – *Chairperson: Director Kring; Vice-Chair: Director Wisdom; Administrative Liaison: Gary Mattei*

Consent Agenda Items

1. **Request approval to purchase a projector, sound system, wireless microphones and related accessories for Marsh Creek multipurpose room**
Total Cost: NTE \$19,500
 Funding Source: Capital Funds
 Budget Year: 2020 – 2021

2. **Request the surplus sale or disposal of the following end of life devices:**

Make	Model	Notes	Category
Dell	PowerEdge Servers	End of life (2015)	Sell

Action Agenda Items

1. **Request approval to purchase network switches including all software, maintenance and support for all 16 schools, and for the sale or disposal of all end of life switches being replaced**
Total Cost: NTE \$390,000 (40% eRate reimbursement)
 Funding Source: Capital Budget
 Budget Year: 2020 – 2021
2. **Request approval to purchase 91 computers for middle school art shared laptop carts**
Total Cost: NTE \$81,000
 Funding Source: Capital Budget
 Budget Year: 2020 – 2021
3. **Request approval to purchase new microphones, control systems and audio conferencing equipment for staff development rooms A and B at Central Office**
Total Cost: NTE \$63,000 (offset by forthcoming federal grant)
 Funding Source: Capital Budget
 Budget Year: 2020 – 2021

Discussion Items

1. Device Committee Update

Public Comment on Technology Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Finance Committee Report – *Chairperson: Director MacNeal; Vice-Chair: Director Houghton; Administrative Liaison: David Matyas*

Consent Agenda Items

1. **Request approval of the following Student Activity Clubs:**

- a. **DHSW Class of 2024** – This club will raise funds for the class of 2024 and be a part of the student council executive board. They will potentially do a spirit wear sale. The funds will be used for future dances and spirit raising supplies.
2. **Request approval of the following stipulation agreement. This was a 2019 District initiated appeal. The settlement was the result of negotiations between the school district and the property owner**

Parcel Number: 33-05-0003.1000
Owner Name: 180 Gordon Dr. Partners LLC
Property Address: 180 Gordon Dr., Exton, PA 19431 – Office Building
Total Current Assessment: \$2,470,500

Settlement based on the fair market value of \$7,000,000 with the annual STEB ratio applied:
2020/2021 – STEB 49.3%
Assessment per agreement: \$3,451,000
Increase in assessment: \$980,500
Increase in annual tax revenue: \$26,652

2021/2022 – STEB 47%
Assessment per agreement: \$3,290,000
Increase in assessment: \$819,500
Increase in annual tax revenue: \$22,276

3. **Request approval of the following stipulation agreement. This was a 2018 District initiated appeal. The settlement was a result of negotiations between the school district and the property owner**

Parcel Number: 33-04-0030.06A0
Owner Name: Main Line Marsh Creek, LLC
Property Address: 91 Sheree Blvd, Exton, PA 19341 – Office Building
Total Current Assessment: \$3,580,360

Settlement based on the fair market value of \$10,975,000 for 2019, \$11,175,000 for 2020, and \$11,175,000 for 2021 with the annual STEB ratio applied:
2019/2020 – STEB 51.3%
Assessment per agreement: \$5,630,175
Increase in assessment: \$2,049,815
Increase in annual tax revenue: \$55,714

2020/2021 – STEB 49.3%
Assessment per agreement: \$5,509,175
Increase in assessment: \$1,928,815
DRAFT 2020-1-25 Newlin
Increase in annual tax revenue: \$52,425

2021/2022 – STEB 47%
Assessment per agreement: \$5,252,250

Increase in assessment: \$1,617,890
Increase in annual tax revenue: \$45,442

4. **Request approval of the following stipulation agreement. This was a 2019 Owner initiated appeal. The settlement was a result of negotiations between the school district and the property owner**

Parcel Number: 33-04G-0367.0000
Owner Name: LTK Associates, LP
Property Address: 200 Eagleview Blvd, Exton, PA 19431
Dollar Tree (former Walgreens)
Total Current Assessment: \$4,179,442 *

Settlement based on the fair market value of \$5,700,000 for 2020 and \$5,450,000 for 2021 with the annual STEB ratio applied:

2020/2021 – STEB 49.3%
Assessment per agreement: \$2,810,100
Decrease in assessment: \$1,369,342
Decrease in annual tax revenue: \$37,218

2021/2022 – STEB 47%
Assessment per agreement: \$2,561,500
Decrease in assessment: \$1,617,942
Decrease in annual tax revenue: \$43,975

* The current assessment of \$4,179,442 was increased from prior assessment of \$1,839,760 based on a District initiated appeal filed for the 2013 tax year.

Public Comment on Finance Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

F. ADDITIONAL ACTION OR DISCUSSION ITEMS

- G. PUBLIC COMMENT PERIOD** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

H. INFORMATION

The School Board Meeting is scheduled for:
Wednesday, February 10, 2021 at 6:30 p.m.
The next Committee of the Whole Meeting is scheduled for:
Wednesday, March 3, 2021 at 6:30 p.m.

I. ADJOURNMENT