

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, May 27, 2020
6:30 p.m.

COMMITTEE OF THE WHOLE
AGENDA

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. APPROVAL OF MINUTES – May 6, 2020**
- D. COMMITTEE REPORTS**

Finance Committee Report – *Chairperson: Director Kring; Vice-Chair: Director MacNeal; Administrative Liaison: David Matyas*

Presentation

- 1. Aramark Year-End Food Service Review – Mr. Van Patter

Consent Agenda Items

- 1. **Request acceptance of a Farm-To-School Grant from the Pennsylvania Department of Education to purchase local produce from area farms. Aramark applied for the grant on the District’s behalf**
Grant Amount: \$15,000
Grant Length: 7/1/20 – 6/30/21
Funding Source: Food Service Budget
Budget Year: 2020 – 2021
- 2. **Request approval of a renewal agreement with INTERQUEST Detection Canines for canine detection services for the 6 secondary schools. This is a fee for service contract**
Total Cost: \$2,120
Contract Dates/Length: 9/1/20 – 6/30/21
Funding Source: Security Services
Budget Year: 2020 – 2021
- 3. **Request approval of the following Legal Engagement letters:**

Attorneys	Area Specialty	2019-2020 sy	2020-2021 sy
Fox Rothschild (J. Sultanik)	Contracts	\$215/hr	\$215/hr
Fox Rothschild (R. Williams)	Construction	\$678/hr	\$678/hr
Fox Rothschild (Susan Foreman Jordan)	Employee Benefits and Compensation	\$300/hr	\$300/hr
Lamb McErlane P.C. (G. Donatelli)	District Solicitor	\$170/hr - Attorneys \$90/hr - Paralegals	\$170/hr - Attorneys \$90/hr - Paralegals
Lamb McErlane P.C. (G Zumbano)	Litigation	\$250/hr	\$250/hr
Lamb McErlane P.C. (M. Thompson, Jim Sargent)	Assessment Appeals	\$170/hr - Attorneys \$90/hr - Paralegals	\$170/hr - Attorneys \$90/hr - Paralegals
Lamb McErlane P.C. (R. Huggins)	Real Estate	\$300/hr	\$300/hr
Levin Legal Group (M. Levin)	Personnel Issues	\$200/hr	\$200/hr
Levin Legal Group - A.Hendricks, A.Petersen, P.Cianci, C Ginsburg, D.Brown, R. Galtman & J. Musial	Personnel Issues	\$190/hr	\$190/hr
Levin Legal Group - J. Levin	Personnel Issues	\$180/hr	\$180/hr

Attorneys	Area Specialty	2019-2020 sy	2020-2021 sy
Sweet, Stevens, Katz & Williams LLP (A. Faust)	SPED	\$160- Attorneys (Routine), \$125- Legal Assistants, \$195/hr- Attorneys (Non-routine), \$125/hr Legal Assistants	\$160- Attorneys (Routine), \$125- Legal Assistants, \$195/hr- Attorneys (Non-routine), \$125/hr Legal Assistants
Unruh, Turner, Burke & Frees (A. Rau)	Disciplinary Issues	\$175/hr	\$210/hr
Riley Riper Hollin & Colagreco	Real Estate	\$395/hr \$325/hr - Alyson Zarro (Partner) \$160/hr - Paralegal	\$395/hr \$340/hr - Alyson Zarro (Partner) \$160/hr - Paralegal
Saxton & Stump (Sarah K. Ivy)	HR-Benefits	\$265/hr	\$265/hr
Dailey LLP (S. Warshawer)	Construction	\$350/hr	\$350/hr

Action Agenda Items

1. **Request approval of the following resolutions:**
 - a. **Adoption of the 2020 – 2021 final budget in the amount of \$230,812,460**
 - b. **2020 – 2021 Real Estate Tax Millage of 27.182 (0.0% increase)**
 - c. **2020 – 2021 Homestead Exclusion (Real Estate Tax credit \$XXX)**
 - d. **Appointment of Berkheimer Associates as Real Estate Tax collector for 2020 – 2021**
 - e. **Act 511 Earned Income, Real Estate Transfer, and Local Services Taxes Continuance for 2020 – 2021**
 - f. **Depositories for District Funds, and Personnel Authorized to Act on Behalf of the District with Respect to Investment of District Fund**

2. **Request approval of the 2020 – 2021 CCIU Marketplace Services Contract Agreement and Pricing**
Contract Dates/Length: 7/1/20 – 6/30/21
Budget Year: 2020 – 2021

3. **Request approval of BBD, LLP as auditors for the District’s June 30, 2020 financial statements**

Total Cost: \$27,500

Contract Dates/Length: Year 1 of a 5-year agreement approved at Nov. 2019 meeting
Funding Source: Business Office
Budget Year: 2020 – 2021

- 4. Request approval of a renewal agreement with Advanced Protection Agency for athletic event security guards at both high schools. This is a fee for service contract.**

Total Cost: Estimated \$25,000

Contract Dates/Length: 7/1/20 – 6/30/21
Funding Source: Athletic Budget
Budget Year: 2020 – 2021

- 5. Request approval to renew the Aramark Food Service Contract for the 2020-2021 school year with the guaranteed amount of \$257,721 to DASD. The 2020-2021 school year is year 2 of a 5-year contract awarded to Aramark in June 2019.**
- 6. Request approval of 2020-2021 Meal pricing for Elementary, Middle and High schools. No increase in prices are recommended.**
- 7. Request approval of the restructuring of a la carte food pricing for the 2020 – 2021 school year, per Aramark’s recommendations. This will help standardize pricing, ensure consistency between high school and middle school levels, and help cashiers checkout students more efficiently.**

Public Comment on Finance Committee Report

(Public comment shall be limited to 5 minutes’ duration per Board Policy #903-Public Participation in Board Meetings.)

Personnel Committee Report – *Chairperson: Director Wisdom; Vice-Chair: Director Ghrayeb; Administrative Liaison: Dawna Hankins*

Consent Agenda Items

- 1. Request approval of the Personnel Items**

Action Agenda Items

- 1. Request approval of the appointment of David Matyas as School Board Treasurer for the 2020 – 2021 year**
- 2. Request approval of the appointment of Michael DeAngelis as district delegate for the Chester County Tax Collection Committee**
- 3. Request approval of the appointment of Guy Donatelli, Esq. of Lamb McErlane, P.C. as District Solicitor for the 2020 – 2021 year**

4. **Request approval of 2020 – 2021 salaries for 12 month employees**
5. **Request approval per attached release & settlement of employee ID# 22509**

Curriculum Committee Report – *Chairperson: Director Wisdom; Vice-Chair: Director Blust; Administrative Liaison: Lou Chance*

Consent Agenda Items

1. **Request approval of a settlement agreement and release with the parents of a DASD student (#6397934519)**
Total Cost: \$14,000
Contract Dates/Length: 06/11/20 – 08/30/20
Funding Source: Special Education
Budget Year: 2019 – 2020
2. **Request approval of a renewal agreement with Lori Vanderbilt for Wilson reading instruction**
Total Cost: NTE \$3,600
Contract Dates/Length: 06/30/20 – 7/30/20
Funding Source: Special Education
Budget Year: 2019 – 2020
3. **Request approval of 6,500 Review 360 renewal licenses for universal behavior screening**
Total Cost: NTE \$7,000
Contract Dates/Length: 7/1/20 – 6/30/21
Funding Source: Curriculum Operating
Budget Year: 2020 – 2021
4. **Request approval to purchase 70 Advanced Placement Economics textbooks for DEHS and DWHS**
Total Cost: \$16,522
Funding Source: Curriculum Capital
Budget Year: 2019 – 2020
5. **Request approval to purchase 105 Advanced Placement Human Geography textbooks for DEHS and DWHS**
Total Cost: \$19,129
Funding Source: Curriculum Capital
Budget Year: 2019 – 2020

Action Agenda Items

1. **Request approval of 7,250 Aimsweb renewal licenses for reading and math**
Total Cost: NTE \$47,125
Contract Dates/Length: 7/1/20 – 6/30/21
Funding Source: Curriculum Operating

Budget Year: 2020 – 2021

2. Request approval of 515 renewal licenses for Achieve 3000

Total Cost: NTE \$32,550

Contract Dates/Length: 7/1/20 – 6/30/21

Funding Source: Curriculum Operating

Budget Year: 2020 – 2021

3. Request approval of Learning A-Z (reading intervention) renewal licenses for all 10 elementary schools

Total Cost: NTE \$56,000

Contract Dates/Length: 7/1/20 – 6/30/21

Funding Source: Curriculum Operating

Budget Year: 2020 – 2021

4. Request approval of a renewal agreement with the Chester County Intermediate Unit for Speech and Language Support Services

Total Cost: 2020-2021: \$1,552,342; 2021-2022: \$1,655,346; 2022-2023: \$1,712,171

Contract Dates/Length: 7/1/20 – 6/30/23

Funding Source: Special Education

Budget Year: 2020 – 2021; 2021 – 2022; 2022 – 2023

5. Request approval of a renewal agreement with Austill’s Rehabilitation Services Inc. for Occupational and Physical Therapy Support Services

Total Cost:

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
<u>OTR and PT</u> <u>Per Hour</u>	<u>\$61.95</u>	<u>\$62.82</u>	<u>\$63.70</u>
<u>COTA and</u> <u>PTA per Hour</u>	<u>\$47.20</u>	<u>\$47.86</u>	<u>\$48.53</u>

Contract Dates/Length: 7/1/20 – 6/30/23

Funding Source: Special Education

Budget Year: 2020 – 2021; 2021 – 2022; 2022 – 2023

6. Request approval of a renewal Pool Counsel agreement for legal services with Sweet, Stevens, Katz, and Williams

Total Cost: NTE \$26,250

Contract Dates/Length: 7/1/20 – 6/30/21

Funding Source: Special Education

Budget Year: 2020 – 2021

7. Request approval of a renewal agreement with Naviance for college and career readiness software

Total Cost: NTE \$31,313

Contract Dates/Length: 7/1/20 – 6/30/21

Funding Source: Pupil Services

Budget Year: 2020 – 2021

8. Request approval of a renewal agreement with Houghton Mifflin Harcourt for math and reading instructional software licenses for special education classrooms

Total Cost: NTE \$32,483

Contract Dates/Length: 7/1/20 – 6/30/21

Funding Source: Special Education

Budget Year: 2020 – 2021

Public Comment on Curriculum Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Policy Committee Report – *Chairperson: Director Houghton; Vice-Chair: Director Gibson; Administrative Liaison: Robert Reed*

New Business

1. 626 Federal Fiscal Compliance

Public Comment on Policy Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Technology Committee Report – *Chairperson: Director Kring; Vice-Chair: Director Gibson; Administrative Liaison: Gary Mattei*

Action Agenda Items

1. Request approval to purchase a large format digital projector for multipurpose and multi-site use

Total Cost: NTE \$20,000

Funding Source: Capital Funds

Budget Year: 2020 – 2021

2. Request approval to purchase digital wireless microphones, hardware components and professional services for Staff A and Staff B multipurpose rooms

Total Cost: NTE \$27,000

Funding Source: Capital Funds

Budget Year: 2020 – 2021

3. **Request approval to renew licensing and support subscriptions for all Cisco Meraki switch hardware licenses and systems manager licenses for network switches and Android tablet devices**

Total Cost: NTE \$62,000

Contract Dates: 7/7/20 – 7/6/21 and 7/7/20 – 7/6/23 (based on the end of life date)

Funding Source: Operating Budget

Budget Year: 2020 – 2021

4. **Request approval to purchase the Rubrik malware defense system as part of the CCIU consortium**

Total Cost: NTE \$52,000

Contract Dates: 7/1/20 – 6/30/21

Funding Source: Capital Budget

Budget Year: 2019 – 2020

Public Comment on Technology Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

E. ADDITIONAL ACTION OR DISCUSSION ITEMS

- F. PUBLIC COMMENT PERIOD** – (Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

G. INFORMATION

The School Board Meeting is scheduled for:

Wednesday, June 10, 2020, at 6:30 p.m. Meeting to be held virtually.

No Committee of the Whole meeting scheduled for July. The next Committee of the Whole Meeting is scheduled for:

Wednesday, August 5, 2020, at 6:30 p.m.

H. ADJOURNMENT