

**DOWNINGTOWN AREA BOARD OF EDUCATION**  
**Meeting Virtually**  
**Wednesday, May 6, 2020**  
**6:30 p.m.**

**COMMITTEE OF THE WHOLE**  
**AGENDA**

**A. CALL TO ORDER**

**B. APPROVAL OF MINUTES – April 1, 2020**

**C. COMMITTEE REPORTS**

**Personnel Committee Report** – *Chairperson: Director Wisdom; Vice-Chair: Director Ghrayeb; Administrative Liaison: Dawna Hankins*

Consent Agenda Items

**1. Request approval of the Personnel Items**

**Curriculum Committee Report** – *Chairperson: Director Wisdom; Vice-Chair: Director Blust; Administrative Liaison: Lou Chance*

Consent Agenda Items

**1. Request approval of a settlement agreement and release with the parents of a DASD student (#63465756142)**

**Total Cost: \$14,000**

Contract Dates/Length: 5/14/20 – 6/08/20

Funding Source: Special Education

Budget Year: 2019 – 2020

Action Agenda Items

**1. Request approval of an agreement with Cengage Learning for 700 digital Biology textbook and online learning support system licenses**

**Total Cost: \$36,750**

Contract Dates/Length: 5/14/20 – 6/30/21

Funding Source: Curriculum

Budget Year: 2019 – 2020

**Public Comment on Curriculum Committee Report**

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

**Policy Committee Report** – *Chairperson: Director Houghton; Vice-Chair: Director Gibson; Administrative Liaison: Robert Reed*

Policies Out for 30-Day Review

1. AG Administrative Guideline: 810 Transportation

Public Comment on Policy Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

**Technology Committee Report** – *Chairperson: Director Kring; Vice-Chair: Director Gibson; Administrative Liaison: Gary Mattei*

Consent Agenda Items

1. **Request approval for sale or disposal of the decommissioned Palo Alto 5050 firewall**

Action Agenda Items

1. **Request approval to purchase new paging/intercom systems for Beaver Creek, Bradford Heights, Brandywine Wallace, East Ward, Lionville, Pickering Valley, Shamona Creek and West Bradford elementary schools**  
**Total Cost: NTE \$250,000**  
Funding Source: Capital Funds  
Budget Year: 2020 – 2021
2. **Request approval to purchase Adobe licensing for 7,500 secondary students and all staff**  
**Total Cost: NTE \$40,500**  
Contract Dates: 7/10/20 – 7/9/21  
Funding Source: Operating Budget  
Budget Year: 2020 – 2021
3. **Request approval to purchase all security camera hardware and installation for the new Uwchlan Hills Elementary and STEM Academy schools**  
**Total Cost: NTE \$83,376**  
Funding Source: Capital Budget  
Budget Year: 2020 – 2021
4. **Request approval to purchase telephones, licensing, professional services and related accessories for phase one of a new district wide VoIP telephone system**  
**Total Cost: NTE \$180,825**  
Funding Source: Capital Budget  
Budget Year: 2019 – 2020
5. **Request approval of the Crown Castle agreement to provide the DASD-wide area network. The updated language reflects current site addresses and service levels, no change to costs**  
**Total Cost: NTE \$7,468 per month (minus eRate discount)**  
Contract Dates: 7/01/20 – 6/30/25, with ten optional one-year extensions  
Funding Source: Operating Budget  
Budget Year: 2020 – 2021

6. **Request approval to purchase 1150 protective tablet cases with accidental damage protection**  
**Total Cost: NTE \$67,850**  
 Funding Source: Capital Budget  
 Budget Year: 2020 – 2021
  
7. **Request approval to purchase 23 smart charging towers to be shared at East, West and STEM high schools**  
**Total Cost: NTE \$75,000**  
 Funding Source: Capital Budget  
 Budget Year: 2020 – 2021

Public Comment on Technology Committee Report

(Public comment shall be limited to 5 minutes’ duration per Board Policy #903-Public Participation in Board Meetings.)

**Finance Committee Report** – *Chairperson: Director Kring; Vice-Chair: Director MacNeal; Administrative Liaison: David Matyas*

Consent Agenda Items

1. **Request approval to exonerate the following tax liens. These parcels were mobile homes that have been removed and are now uncollectable per the County.**

<u>Parcel #</u>	<u>Owner of Record</u>	<u>Tax Year</u>	<u>Lien Amount</u>	<u>Total Amount</u>
33-07-0000.450Y	Vallone, David	2018	\$377.69	\$377.69
33-07-0001.450T	Bell, Gail	2017	\$201.90	\$548.16
		2018	\$346.26	
<b>Total amount to be exonerated:</b>				<b>\$925.85</b>

Action Agenda Items

1. **Request approval of an agreement with Family ID to collect and input PIAA CIPE Physical Forms for DASD middle school and high school student athletes**  
**Total Cost: \$7,415** (\$617.92 paid from current year to get platform built, create landing pages, and access system for our school community beginning 6/1/20)  
 Contract Length: 6/30/20 – 5/31/21

Funding Source: Athletic Budget - DE, DW, LMS, DMS  
Budget Year: 2019 – 2020; 2020 – 2021

Public Comment on Finance Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

**Facilities Committee Report** – *Chairperson: Vice President Britton; Vice-Chair: Director Houghton; Administrative Liaison: Dale Lauver*

Consent Agenda Items

1. **Request approval of a PO to Traffic Planning & Design for preparation and submission of a PennDOT Scoping Application to PennDOT and East Brandywine Township for the McCausland Property**  
**Total Cost: \$3,600**  
Contract Dates: 5/14/20 – 6/30/20  
Funding Source: Capital Funds  
Budget Year: 2019 – 2020
2. **Request approval of a Farmland Lease with the Plank Family to maintain district-owned land in East Brandywine Township for an annual income of \$2,354**  
Contract Dates: 5/14/20 – 1/1/21
3. **Request approval of a PO to Hillyard Inc. for annual repair and preventive maintenance agreement for automated custodial equipment**  
**Total Cost: \$14,280**  
Contract Dates: 7/1/20 – 6/30/21  
Funding Source: Operating Funds  
Budget Year: 2020 – 2021
4. **Request approval of a PO to Aardvark Pest Control Services, Inc. for annual pest control services agreement**  
**Total Cost: \$12,888**  
Contract Dates: 7/1/20 – 6/30/21  
Funding Source: Operating Funds  
Budget Year: 2020 – 2021
5. **Request approval of a PO to Barclay Water Management, Inc. for annual water treatment services agreement**  
**Total Cost: \$22,950**  
Contract Dates: 7/1/20 – 6/30/21  
Funding Source: Operating Funds  
Budget Year: 2020 – 2021
6. **Request approval of a PO to FMX for annual facilities use and work order management agreement**  
**Total Cost: \$22,900**  
Contract Dates: 7/1/20 – 6/30/21

Funding Source: Operating Funds  
Budget Year: 2020 – 2021

Action Agenda Items

1. **Request approval of a PO to 3B Services, Inc. for annual boiler maintenance agreement**  
**Total Cost: \$45,245**  
Contract Dates: 7/1/20 – 6/30/21  
Funding Source: Operating Funds  
Budget Year: 2020 – 2021
  
2. **Request approval of a PO to CM3 Building Solutions for annual HVAC maintenance agreement**  
**Total Cost: \$54,840**  
Contract Dates: 7/1/20 – 6/30/21  
Funding Source: Operating Funds  
Budget Year: 2020 – 2021
  
3. **Request approval of a PO to CM3 Building Solutions for annual building automation systems (BAS) maintenance agreement**  
**Total Cost: \$40,560**  
Contract Dates: 7/1/20 – 6/30/21  
Funding Source: Operating Funds  
Budget Year: 2020 – 2021
  
4. **Request approval of a PO to JCI (Simplex) for annual fire panel inspections and services agreement**  
**Total Cost: \$30,100**  
Contract Dates: 7/1/20 – 6/30/21  
Funding Source: Operating Funds  
Budget Year: 2020 – 2021
  
5. **Request approval of a PO to Keystone Fire Protection Company for annual life safety inspection services agreement**  
**Total Cost: \$32,844**  
Contract Dates: 7/1/20 – 6/30/21  
Funding Source: Operating Funds  
Budget Year: 2020 – 2021
  
6. **Request approval of a PO to ServiceMaster for annual Central Office custodial services agreement**  
**Total Cost: \$47,232**  
Contract Dates: 7/1/20 – 6/30/21  
Funding Source: Operating Funds  
Budget Year: 2020 – 2021

Discussion Items

**1. STEM Project Schedule**

**2. UHES Project Schedule**

Public Comment on Facilities Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

**D. ADDITIONAL ACTION OR DISCUSSION ITEMS**

1. Request final approval of Special Education Plan 2020 – 2023 after 30-day review in accordance with Chapter 14 of the Pennsylvania School Code
2. Flexible Instruction Days (FID)
- 3.. 2020 Graduation Update

**E. PUBLIC COMMENT PERIOD** – (Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

**F. INFORMATION**

The School Board Meeting is scheduled for:

Wednesday, May 13, 2020, at 6:30 p.m. Meeting to be held virtually.

The next Committee of the Whole Meeting is scheduled for:

Wednesday, May 27, 2020, at 6:30 p.m. Meeting to be held virtually.

**G. ADJOURNMENT**