

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, April 1, 2020
6:30 p.m.

COMMITTEE OF THE WHOLE
AGENDA

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. APPROVAL OF MINUTES – March 4, 2020**
- D. COMMITTEE REPORTS**

Personnel Committee Report – *Chairperson: Director Wisdom; Vice-Chair: Director Ghrayeb; Administrative Liaison: Dawna Hankins*

Consent Agenda Items

- 1. Request approval of the Personnel Items**
- 2. Request approval of an agreement with Infinisource for COBRA administration services**
Total Cost: \$.40 per insured per month and \$3.00 per retiree per month
Contract Dates: 7/1/20 – 6/30/23
Funding Source: General Fund
Budget Year: 2020 – 2021; 2021 – 2022; 2022 – 2023
- 3. Request approval of an agreement with Glassdoor**
Total Cost: \$12,000
Contract Dates: 4/1/20 – 3/31/21
Funding Source: Personnel Budget
Budget Year: 2020 – 2021; 2021 – 2022

Action Agenda Items

- 1. Request approval per attached Release & Settlement of employee #22707**
- 2. Request approval of a renewal agreement with Independence Blue Cross for a medical administrative fee agreement**
Total Cost: 2020-2021: \$38.61 per contract per month; 2021 – 2022: \$38.98 per contract per month; 2022 – 2023: \$40.16 per contract per month
Contract Dates: 7/1/20 – 6/30/23
Funding Source: General Fund
Budget Year: 2020 – 2021; 2021 – 2022; 2022 – 2023
- 3. Request approval of a renewal agreement with SwiftMD for telemedicine services**

Total Cost: \$3.41 per member per month

Contract Dates: 7/1/20 – 6/30/21

Funding Source: General Fund

Budget Year: 2020 – 2021

Curriculum Committee Report – *Chairperson: Director Wisdom; Vice-Chair: Director Blust; Administrative Liaison: Lou Chance*

Consent Agenda Items

1. Request approval of the donation of a Nikon microscope and Fisher scientific analytical balance to the district’s science department

Donated Value: \$4,500

Budget Year: 2019 – 2020

2. Request approval of an agreement with Dr. Dametraus Jagers for professional development sessions and training for building leadership and building equity team members on equity-centered leadership, equity-centered school environments, and bias

Total Cost: NTE \$7,500

Contract Dates: 4/8/20 – 6/30/20

Funding Source: Assistant Superintendent Of Operations

Budget Year: 2019 – 2020

3. Request approval of the following field trip items:

Curricular:

- a. MC – Grade 6 – Paradise Farm Camps, Downingtown, PA – Sept/Oct 2020, one overnight per team – 2 class days missed

Action Agenda Items

1. Request approval of an agreement with Illuminate Education for data and curriculum warehousing

Total Cost: 2019 – 2020: \$10,000; 2020 – 2021: \$130,100; 2021 – 2022: \$128,000; 2022 – 2023: \$108,000

Contract Dates: 4/7/20 – 6/30/23

Funding Source: Curriculum

Budget Year: 2019 – 2020; 2020 – 2021; 2021 – 2022; 2022 - 2023

Public Comment on Curriculum Committee Report

(Public comment shall be limited to 5 minutes’ duration per Board Policy #903-Public Participation in Board Meetings.)

Policy Committee Report – *Chairperson: Director Houghton; Vice-Chair: Director Gibson; Administrative Liaison: Robert Reed*

Policies Out for 30-Day Review

- 1. 222 Tobacco and Vaping Product

2. AG Administrative Guideline: 222 Tobacco and Vaping Products
3. 323 Tobacco Use
4. 904 Public Attendance at School Event
5. AG Administrative Guidelines: 707 Use of Facilities

New Business

1. AG Administrative Guideline: 810 Transportation

Public Comment on Policy Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Technology Committee Report – *Chairperson: Director Kring; Vice-Chair: Director Gibson; Administrative Liaison: Gary Mattei*

Action Agenda Items

- 1. Request approval to purchase A/V components for all classrooms and large-group spaces for the new Uwchlan Hills Elementary and STEM Academy**
Total Cost: NTE \$185,000
Funding Source: Capital Budget
Budget Year: 2020 – 2021
- 2. Request approval to purchase all network infrastructure hardware including switches, UPS battery backup units and associated cables for the new Uwchlan Hills Elementary and STEM Academy**
Total Cost: NTE \$85,000
Funding Source: Capital Budget
Budget Year: 2020 – 2021
- 3. Request approval to purchase 1150 tablets for the sixth-grade 1:1 program and 1800 tablets for K-5 carts**
Total Cost: NTE \$985,300
Funding Source: Capital Budget
Budget Year: 2020 – 2021
- 4. Request approval to purchase 1225 laptops for the ninth grade 1:1 program**
Total Cost: NTE \$1,160,625
Funding Source: Capital Budget
Budget Year: 2020 – 2021

Public Comment on Technology Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Finance Committee Report – *Chairperson: Director Kring; Vice-Chair: Director MacNeal; Administrative Liaison: David Matyas*

Action Agenda Items

1. **Request approval of furniture bids for the new Uwchlan Hills Elementary School**
Total Cost: NTE \$700,000
Contract Dates: N/A
Funding Source: Capital Fund 33 Bond Fund
Budget Year: 2019 – 2020; 2020 – 2021

2. **Request approval of furniture bids for the STEM Academy**
Total Cost: NTE \$400,000
Contract Dates: N/A
Funding Source: Capital Fund 35 Capital Projects
Budget Year: 2019 – 2020

3. **Accept the donation from the Lionville Middle School Home and School Association of a wi-fi enabled sound system for the gymnasium**
Donated Value: \$1,940.76
Budget Year: 2019 – 2020

4. **Request approval of following tax assessment appeal settlement: C&M 303 LP which is a commercial building occupied by Wayne Moving and Storage**

The property has an assessment of \$3,739,500. The District appealed the property's 2019 tax year assessment.

The School District's appraiser, Valbridge, valued the property at a market value of \$8,800,000 for 2019 and \$9,200,000 for 2020. The property owner and School District have agreed on the following settlement: (1) for the tax year 2019, we agree to fair market value for the property of \$8,300,000, which is 94% of the School District's appraisal; (2) for the tax year 2020 for we agree to a fair market value of \$9,000,000, which is 98% of the School District's appraisal. These increased market values would result in a real estate assessment increase of \$518,400 to \$4,257,900 for 2019 and an increase of \$643,500 to \$4,437,000 for 2020. These increases would result in additional annual revenue to the District of approximately \$14,500 for 2019 and \$18,000 for 2020 and moving forward.

The property owner also has requested an agreement through counsel, whereby the School District and the property owner agree not to appeal the assessment for two years. Finally, the property owner will also discontinue its separate civil complaint challenging the School District's appeal on uniformity grounds.

Additional Annual Revenue: \$14,500 for 2019 – 2020
Additional Annual Revenue: \$18,000 for 2020 – 2021 and future years
Contract Length: N/A
Funding Source: General Fund

5. **Request approval of following tax assessment appeal settlement: The 102 Pickering property is an 80,000 sq.ft. office building at the corner of Rt. 100 and Gordon Drive**

The property is assessed for \$2,856,150, which is the result of a stipulated settlement of a tax assessment appeal filed by the property owner in 2014. The current assessment implies a market

value of \$5,567,543 for 2019 and \$5,793,407 for 2020. The School District filed an appeal of the 2019 property taxes. The parties have agreed to settle the appeal for a market value of \$6,800,000 for the tax year 2019, which equates to an increase in the assessment of \$632,250 and additional annual revenue of \$17,700/yr.; and a market value of \$8,300,000 for tax year 2020 and moving forward, which equates to an increase in the assessment of \$1,235,750 and additional annual revenue of \$34,600/yr. In addition, both parties agree not to appeal the property's tax assessment for a period of two years. Finally, the property owner has requested a period of time to remit the additional tax due to the School District based on the stipulated assessment for the tax year 2019 not to exceed six months.

Additional Annual Revenue: \$17,700 for 2019 – 2020

Additional Annual Revenue: \$34,600 for 2020 – 2021 and future years

Contract Length: N/A

Funding Source: General Fund

6. **Request approval of the 2020 – 2021 Chester County Intermediate Unit Core Services budgets in the amount of \$29,082,576**
7. **Request approval of the 2020 – 2021 Chester County Intermediate Unit Occupational Education Budget in the amount of \$30,011,584**

Public Comment on Finance Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Facilities Committee Report – *Chairperson: Vice President Britton; Vice-Chair: Director Houghton; Administrative Liaison: Dale Lauver*

Action Agenda Items

1. **Request approval of a contract with 3B Services, the apparent low bidder for the boiler replacements at Beaver Creek Elementary School**
Total Cost: \$367,000 base bid only
Contract Dates: 4/7/20 – 6/30/20
Budget Year: 2019 – 2020
2. **Request approval of a contract with Greg A. Vietri, Inc., the apparent low bidder for the emergency generator replacement at Downingtown High School East**
Total Cost: \$187,430 base bid only
Contract Dates/Length: 4/7/20 – 6/30/20
Budget Year: 2019 – 2020
3. **Request approval of a contract with 3B Services, the apparent low bidder for the boiler replacements at Downingtown High School East**
Total Cost: \$667,600 base bid only
Contract Dates: 4/7/20 – 6/30/21
Budget Year: 2019 – 2020; 2020 – 2021

Public Comment on Facilities Committee Report

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E. ADDITIONAL ACTION OR DISCUSSION ITEMS

F. PUBLIC COMMENT PERIOD – (Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

G. INFORMATION

The School Board Meeting is scheduled for:

Monday, April 6, 2020, at 6:30 p.m. Meeting to be held virtually.

The next Committee of the Whole Meeting is scheduled for:

Wednesday, May 6, 2020, at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

H. ADJOURNMENT