

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, March 11, 2020
6:30 p.m.

BOARD MEETING NOTES

A. CALL TO ORDER

President Bertone called the meeting to order at 6:37 p.m. in the James E. Watson Staff Development Room.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

President Bertone
Director Blust
Vice President Britton
Director Ghrayeb
Director Gibson
Director Houghton
Director Kring
Director MacNeal
Director Wisdom

D. PUBLIC INPUT ON ACTION ITEMS – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

Harry Miller (South Brandywine Ave) – Mr. Miller referenced Facilities Action Items 1, 2 and 3. He asked if the reference to River Station includes his property along with the Hankin property. River Station includes these parcels. He asked that the motions accurately reflect the properties by name.

E. SUPERINTENDENT'S REPORT

1. Applause!! Applause!!

- a. Principal of Beaver Creek Elementary School, Dr. Dawn Lawless, was recently published in the Winter 2020 edition of "The Pennsylvania Administrator." The publication is designed to provide accurate and authoritative information in regards to relevant administrative topics. Her article, "Cultural Equity, Don't Let it Be Your Blindspot," exemplifies instructional leadership and serves to further the district's reputation as an educational resource and authority.
- b. Each year, the Pennsylvania Association of Business Officials recognizes districts who have exhibited outstanding operations. This year, DASD's Procurement Manager, Laurie Peiffer, has received a

- STEM, (DHSE, DHSW) – Grades 9-12, LINK students – South Mountain YMCA, Reinholds, PA – October 23-25, 2020 – No days missed
- DHSE, DHSW, STEM – Grades 9-12 – Panama Waterways and Wetlands, Panama – June 17 to 24, 2021 – No days missed
- DHSE, STEM, (DHSW) – Grades 9-12, TSA Club – TSA National Conference and Competition, Nashville, TN – June 27 to July 2, 2020 – No days missed
- DHSE, STEM, (DHSW) – Grades 9-12, TSA Club – TSA State Conference & Competition, Seven Springs, PA – April 15 to 18, 2020 – 2.5 days missed

Non-curricular:

- DHSE, DHSW, (STEM) – Grades 9-12, Indoor Guard – MAIN Indoor Guard Championships, Toms River, NJ – April 18 to 19, 2020 – No days missed

6. Policy

- a. Approval of the following policies
1. AG Administrative Guidelines: 626 Federal and Fiscal Compliance
 2. 610 Purchases Subject to Bid/Quotation
 3. 611 Purchases Budgeted
 4. AG Administrative Guidelines: 200 Enrollment of Students
 5. 709 Building Security
 6. 805 Emergency Preparedness
 7. AG Administrative Guidelines: 805 Emergency Preparedness
 8. 805.1 Relations with Law Enforcement Agencies
 9. AG Administrative Guidelines: 805.1 Relations with Law Enforcement Agencies
 10. 233 Suspension and Expulsion
 11. 201 Admission of Students
 12. 705 Safety
 13. AG Administrative Guidelines: 705 Safety

7. Technology

- a. Request approval to purchase a projector, motorized screen, sound system and professional installation services for Marsh Creek Library
Total Cost: NTE \$16,800
Funding Source: Capital Budget
Budget Year: 2019 – 2020
- b. Request approval to purchase seven interactive flat panel displays for the seminar and collaboration rooms at the STEM Academy
Total Cost: NTE \$12,800
Funding Source: Capital Budget
Budget Year: 2019 – 2020

I. ACTION AGENDA

Personnel Report – Director Wisdom

1. On a motion by Director Wisdom, seconded by Vice President Britton, the Board, on a roll call vote, unanimously approved a Release & Settlement for employee #20125
2. On a motion by Director Wisdom, seconded by Vice President Britton, the Board, on a roll call vote, unanimously approved a Release & Settlement for employee #21406
3. On a motion by Director Wisdom, seconded by Vice President Britton, the Board, on a roll call vote, unanimously approved a Resolution for Dismissal of employee #23171

Curriculum Report – Director Wisdom

1. On a motion by Director Wisdom, seconded by Director Kring, the Board, on a roll call vote, unanimously approved the purchase of musical instruments for band, general music, strings and vocal music across the district
Total Cost: NTE \$56,062
Funding Source: Curriculum Capital
Budget Year: 2019 – 2020
2. On a motion by Director Wisdom, seconded by Director Ghrayeb, the Board, on a roll call vote, unanimously approved a settlement agreement and release with the parents of a DASD student (#9477956937)
Total Cost: \$37,500
Contract Dates/Length: 3/12/20 – 4/26/27
Funding Source: Special Education
Budget Year: 2019 – 2020
3. On a motion by Director Wisdom, seconded by Director Kring, the Board, on a roll call vote, unanimously approved a settlement agreement and release with the parents of a DASD student (# 4185723466)
Total Cost: \$75,000
Contract Dates/Length: 3/12/20 – 6/30/20
Funding Source: Special Education
Budget Year: 2019 – 2020

Finance Report – Director Kring

1. On a motion by Director Kring, seconded by Director Houghton, the Board, on a roll call vote, unanimously approved the 2020–2021 Capital Plan Budget
Total Budget: \$9,996,125
Funding Source: Capital Fund 35
Budget Year: 2020 – 2021

Director MacNeal provided Capital Budget questions related to process and replacement cycles to administration yesterday. Recognizing administration has been very busy this week preparing the Pandemic Action Plan, hopes to receive answers prior to the April 1 Committee of the Whole meeting.

Facilities Report – Vice President Britton

1. On a motion by Vice President Britton, seconded by Director Wisdom , the Board, on a roll call vote, approved engaging the law firm of Riley Riper Hollin & Colagreco to represent the district and provide legal advice in connection with a Conditional Use Hearing and a Zoning Hearing for the River Station and Harry Miller properties by a vote of 8-1, with Director MacNeal voting no.

Total Cost: \$395 per hour

Contract Dates/Length: 3/12/20 – 6/30/21

Funding Source: Capital Funds

Budget Year: 2019 – 2020; 2020 – 2021

Director MacNeal stated she did not have sufficient information about other land options for a potential school. Would like more information before expending district funds and therefore would be voting no to the motions for the River Station/Harry Miller Properties.

2. On a motion by Vice President Britton, seconded by Director Houghton, the Board, on a roll call vote, approved a PO to KCBA Architects to perform the work necessary for a Conditional Use Hearing and a Zoning Hearing for the River Station and Harry Miller properties by a vote of 7-2, with President Bertone and Director MacNeal voting no.

Total Cost: \$84,880

Contract Dates/Length: 3/12/20 – 6/30/21

Funding Source: Capital Funds

Budget Year: 2019 – 2020; 2020 – 2021

President Bertone read a statement regarding her intent to vote no for the expenditure of funds for KCBA and DL Howell. She would like to wait for demographic study and discussion of realignments and costs.

Vice President Britton recognized the work of the land committee, the upcoming board executive sessions to review land and discuss the future direction of the district and the studies coming. She feels this vote will keep the direction moving forward.

President Bertone asked for clarification of the fee schedule. Solicitor Donatelli stated he had reviewed the agreement but would review again. Director Blust made a motion, seconded by Director Gibson, to table this motion until the next board meeting pending solicitor review of the KCBA agreement. Mr. Lauver clarified that billing is for time and material and can be discontinued at any time. President Bertone then found this clarification in the agreement. Director Blust withdrew the motion.

3. On a motion by Vice President Britton, seconded by Director Gibson, the Board, on a roll call vote, approved a PO to DL Howell & Associates to provide necessary civil engineering services for a Conditional Use Hearing and a Zoning Hearing for the River Station and Harry Miller properties by a vote of 7-2, with President Bertone and Director MacNeal voting no.
Total Cost: \$29,100
Contract Dates/Length: 3/12/20 – 6/30/21
Funding Source: Capital Funds
Budget Year: 2019 – 2020; 2020 – 2021

Technology Report – Director Kring

1. On a motion by Director Kring, seconded by Vice President Britton, the Board, on a roll call vote, unanimously approved renewal of the learning management system, Schoology, for DASD teachers, students and parents for 2020 – 2021
Total Cost: NTE \$46,250
Contract Dates/Length: 2020 – 2021
Funding Source: Operating Budget
Budget Year: 2020 – 2021
2. On a motion by Director Kring, seconded by Vice President Britton, the Board, on a roll call vote, unanimously approved renewal of the student information system, Infinite Campus, for DASD teachers, students and parents for 2020 – 2021 through 2023– 2024
Total Cost: 2020 – 2021 NTE \$170,694
 2021 – 2022 NTE \$181,735
 2022 – 2023 NTE \$194,445
 2023 – 2024 NTE \$205,913
Contract Dates/Length: 2020 – 2024
Funding Source: Operating Budget
Budget Year: 2020 – 2021; 2021 – 2022; 2022 – 2023; 2023 – 2024
3. On a motion by Director Kring, seconded by Vice President Britton, the Board, on a roll call vote, unanimously approved the purchase of a district-wide radio communication system including installation services and 200 handheld radios
Total Cost: NTE \$217,042
Funding Source: Capital Budget (minus Act 44 Security Grant award)
Budget Year: 2019 – 2020; 2020 – 2021
4. On a motion by Director Kring, seconded by Vice President Britton, the Board, on a roll call vote, unanimously approved the purchase of 42 interactive projectors and required accessories for Lionville Elementary School
Total Cost: NTE \$69,000
Funding Source: Capital Budget
Budget Year: 2019 – 2020
5. On a motion by Director Kring, seconded by Vice President Britton, the Board, on a roll call vote, unanimously approved the purchase of 93 printers and PaperCut software. This change in printer hardware will also reduce the cost per printed page

structure of the current Office Technologies agreement on this equipment
Total Cost: NTE \$84,775
Funding Source: Capital Budget
Budget Year: 2019 – 2020

6. On a motion by Director Kring, seconded by Director Blust, the Board, on a roll call vote, unanimously approved the purchase of 20 replacement laptops for high school and middle school Project Lead the Way and engineering course teachers
Total Cost: NTE \$35,000
Funding Source: Capital Budget
Budget Year: 2019 – 2020
7. On a motion by Director Kring, seconded by Vice President Britton, the Board, on a roll call vote, unanimously approved the technology insurance fees for grades 6-8 at the current rate of \$75 annually, and starting in 2020-21 for grade 9 at the new unified rate of \$100 annually. In 2020-21, high school students in grades 10-12 shall maintain their existing annual technology insurance fees of \$75 and \$200 respectively, while enrolled at DASD.

Board Administrative Action

1. On a motion by Director Kring, seconded by Vice President, the Board, on a roll call vote, unanimously approved the Downingtown Area School District's Special Education Plan for 2020–2023 in accordance with Chapter 14 of the Pennsylvania School Code

Director MacNeal provided Special Education questions to administration for better understanding of special education services, caseloads, staffing, and the professional development provided for all professional and non-professional staff. Recognizing administration has been very busy this week preparing the Pandemic Action Plan, hopes to receive answers prior to the April 1 Committee of the Whole meeting.

2. On a motion by Vice President Britton, seconded by Director Blust, the Board, on a roll call vote, unanimously approved the Pandemic Action Plan
3. On a motion by Director Gibson, seconded by Director Blust, the Board, on a voice vote, unanimously approved a Resolution calling for Cyber Charter School Funding Reform

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

Vice President Britton read a statement regarding trauma informed policies, equity, equality, nondiscrimination and echoed request for additional mental health staffing from last month. She asked the board to come together to learn more about equity to support students and staff. She has been in touch with PSBA to gather information on equity training. She will share information with Dr. Lonardi and the board.

- K. VISITORS** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments

and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

Mr. West (West Bradford) - expressed his concern about the connection and relationship the district has with the Hankin Group. He referenced attendance at an East Caln meeting where Hankin representative Neil Fisher spoke on behalf of the district.

Jack Steinbreaker (Downingtown Borough) – Asked about any progress for revisions and reframing of Voter Registration process as presented at the February Board meeting.

L. INFORMATION

1. The following policies are submitted for public review and scheduled for approval on April 6, 2020:

- a. 222 Tobacco and Vaping Products
- b. AG Administrative Guideline: 222 Tobacco and Vaping Products
- c. 323 Tobacco Use
- d. 904 Public Attendance at School Events
- e. AG Administrative Guidelines: 707 Use of Facilities

2. Hand-carried listing of attendance at overnight professional conferences

3. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters confidential information, labor relations, school security, real estate or land acquisition.

March 4, 2020

March 11, 2020

The next Committee of the Whole meeting is scheduled for April 1, 2020, starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for Monday, April 6, 2020, starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of March 2, 2020.

M. ADJOURNMENT

On a motion by Director MacNeal, seconded by Director Kring, the Board, agreed to adjourn at 8:10 p.m.

Respectfully submitted,

Virginia B. Warihay
School Board Secretary