

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, July 10, 2019
7:00 p.m.

BOARD MEETING NOTES

A. CALL TO ORDER

President Bertone called the meeting to order at 7:04 p.m. in the James E. Watson Staff Development Room.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

President Bertone
Director Britton
Director Cranney
Vice President Croft
Director Kring
Director Rauth
Director Wisdom

D. PUBLIC INPUT ON ACTION ITEMS – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

E. SUPERINTENDENT'S REPORT

Dr. Lonardi reported on the constructions projects progress and the many interviews to hire 2019-2020 new staff.

F. REPORTS

1. DARC Director Kring
No report.
2. Legislative Committee Director Kring
State budget was passed last week. Basic education and special education funding have increased. Director Kring highlighted other education funding. Director Cranney inquired whether any planning or discussions had occurred regarding cyber snow days. Dr. Lonardi reported this has not been discussed yet.
3. Governance Report Director Wisdom
No report.
4. Policy Report Director Wisdom
Director Wisdom reported on the policies listed under action items: AG-Administrative Guideline: 214 Class Rank; 210 Medications; AG-Administrative Guidelines: 210

- a. Approval for (120) copies of a specialized resource for Academic Biology Level II for DE and DW
NTE Total Cost: \$21,000
Funding Source: Curriculum Operating Budget
Budget Year: 2019 – 2020
- b. Approval for renewal of Turnitin FBS licenses
Total Cost: \$17,793
Contract Date/Length: 7/1/19 – 6/30/20, 1 year
Funding Source: Curriculum Operating Budget
Budget Year: 2019 – 2020
- c. Approval for renewal of SmartMusic licenses for Grade 6 Band students
NTE Total Cost: \$2,700
Contract Date/Length: 7/1/19 – 6/30/20, 1 year
Funding Source: Curriculum Operating Budget
Budget Year: 2019 – 2020
- d. Approval for (214) demo magnetic and (120) frame boards for the Math department
Total Cost: \$1,211
Funding Source: Curriculum Operating Budget
Budget Year: 2019 – 2020
- e. Approval for renewal of JSTOR licenses for all 16 school libraries
Total Cost: \$4,590
Contract Date/Length: 7/1/19 – 6/30/20, 1 year
Funding Source: Curriculum Operating Budget
Budget Year: 2019 – 2020
- f. Approval for renewal of Britannica online licenses
Total Cost: \$3,360
Contract Date/Length: 7/1/19 – 6/30/20, 1 year
Funding Source: Curriculum Operating Budget
Budget Year: 2019 – 2020
- g. Approval for Library Trac for DW and DE
Total Cost: \$850
Contract Date/Length: 7/1/19 – 6/30/20, 1 year
Funding Source: Curriculum Operating Budget
Budget Year: 2019 – 2020

6. Policy

- a. Approval of the following policies
 - 1. 108 Adoption of Core Instructional Materials
 - 2. AG Administrative Guidelines: 108 Adoption of Core Instructional Materials

7. Finance

- a. Approval for the disposal, sale or donation of items on the attached list
- b. Approval of a renewal agreement with District Management Group LLC for master scheduling software for the 10 elementary schools
 Total Cost: \$9,000
 Contract Dates/Length: 7/1/19 – 6/30/20, 1 year
 Funding Source: Assistant Superintendent Tech Supplies and Fees
 Budget Year: 2019 – 2020
- c. Approval of a renewal agreement with INTERQUEST Detection Canines for canine detection services for the 6 secondary schools
 Total Cost: \$2,120
 Contract Dates/Length: 9/1/19 – 6/30/20, 1 year (10 months)
 Funding Source: Security Services
 Budget Year: 2019 – 2020
- d. Approval of an agreement between DASD and Ricoh USA Inc. for student record scanning
 Total Cost: NTE \$13,656
 Contract Dates/Length: 7/13/19 – 6/30/20, 1 year
 Funding Source: Pupil Services
 Budget Year: 2019 – 2020
- e. Approval of a renewal agreement with the Devereux Center for Effective Schools to provide training and consultative services for Schoolwide Positive Behavior Support Implementation
 Total Cost: NTE \$19,335
 Contract Dates/Length: 9/1/19 – 6/30/20, 1 year
 Funding Source: Pupil Services
 Budget Year: 2019 – 2020
- f. Approval of a renewal agreement with Lakeside Educational Network for referral-based counseling services for students
 Total Cost: \$115.45 per hour/ fee for service
 Contract Dates/Length: 7/11/19 – 6/30/20, 1 year
 Funding Source: Pupil Services
 Budget Year: 2019 – 2020
- g. Approval of a renewal waiver agreement with the parents of a DASD student (6840727963)
 Total Cost: 19-20: \$10,000, 20-21: \$10,000
 Contract Dates/Length: 8/26/19 – 6/11/21, 2 years
 Funding Source: Special Education
 Budget Year: 2019 – 2020, 2020 – 2021
- h. Approval of a waiver in lieu of expulsion with the parents of a DASD student (6300123774)
 Total Cost: \$8,000
 Contract Dates/Length: 8/26/19 – 10/30/19, 2 months

Funding Source: Special Education
Budget Year: 2019 – 2020

I. ACTION AGENDA

Personnel Report – Vice President Croft

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved an Agreement with employee #18230
2. On a motion by Vice President Croft, seconded by Director Kring, the Board, on a roll call vote, unanimously approved renewal of an Agreement with Insight Staffing for special education aide substitute coverage
Total Cost: Hourly rate plus 30%
Contract Dates/Length: 8/1/19 – 7/30/20, 1 year
Funding Source: Human Resources
Budget Year: 2019 – 2020
3. On a motion by Vice President Croft, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved renewal of an Agreement with Stonegate Services Group for Chief Security Officer services for a two year term
Cost: \$400/diem, NTE \$57,200 annually
Contract Dates/Length: 9/1/19 – 8/31/21, 2 years
Funding Source: Assistant Superintendent
Budget Year: 2019 – 2020, 2020 – 2021

Policy Report – Director Wisdom

New Business:

1. AG Administrative Guideline: 214 Class Rank
2. 210 Medications
3. AG Administrative Guidelines: 210 Medications

The above polices will be out for 30 day review.

Curriculum Report – Director Cranney

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved Math student resources and digital access for (948) Algebra I, (1025) Grade 6, (871) Grade 7, (436) Grade 8
Total Cost: \$141,040
Contract Date/Length: 7/1/19-6/30/22, 3 years
Funding Source: Curriculum Capital Budget

Budget Year: 2019 – 2020

2. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved renewal of Destiny Library Management System for K-12 school libraries
Total Cost: \$31,001
Contract Date/Length: 7/1/19 – 6/30/20, 1 year
Funding Source: Curriculum Operating Budget
Budget Year: 2019 – 2020
3. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved renewal of EBSCO Library Reference Center for DE, DW, STEM libraries
Total Cost: \$38,790
Contract Date/Length: 7/1/19 – 6/30/23, 4 years
Funding Source: Curriculum Operating Budget
Budget Year: 2019 – 2020

Finance Report – Director Kring

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a contract renewal with Signal 88 Security for contracted security services. Contract would be for 7 unarmed security guards for 8 hours per day and 4 armed guards for 8 hours per day (180 days), pending solicitor review
Total Cost: \$494,759
Contract Dates/Length: 8/26/19 – 6/5/20, 1 year
Funding Source: Security Services
Budget Year: 2019 – 2020
2. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a renewal waiver agreement with the parents of a DASD student (8602142358)
Total Cost: NTE: 2019-2020: \$35,000, 2020-2021: \$35,000
Contract Dates/Length: 7/13/19 – 6/30/21, 2 years
Funding Source: Special Education
Budget Year: 2019 – 2020; 2020 – 2021
3. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a renewal contract with Avonbrook Consulting for behavior support services
Total Cost: \$125 per hour, NTE \$85,000
Contract Dates/Length: 7/13/19 – 6/30/20, 1 year
Funding Source: Special Education
Budget Year: 2019 – 2020

4. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a renewal agreement with Bayada Nursing for in-school nursing services
 Total Cost: \$56.00 per hour, fee for service
 Contract Dates/Length: 7/11/19 – 6/30/20, 1 year
 Funding Source: Special Education
 Budget Year: 2019 – 2020
5. On a motion by Director Kring, seconded by Vice President Croft, the Board, on a roll call vote, unanimously approved a Letter of Intent (LOI) to purchase property within the Downingtown Area School District for future enrollment needs.

Facilities Report – Director Rauth

The Committee has reviewed and recommends Board approval of the following item by roll call vote:

1. On a motion by Director Rauth, seconded by Director Croft, the Board, on a roll call vote, unanimously approved a PO to Michael Johnson Architect to create the bid specifications and design documents for the Final Phase of the replacement of windows at Downingtown West High School
 Total Cost: \$28,900
 Funding Source: Capital Funds
 Budget Year: 2019 – 2020

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

- K. VISITORS** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

Kristen Herman (Downingtown Borough) – a new parent to the district is discouraged by the districts lack of full day kindergarten, a day care provider for all day kindergarten and the inability to accommodate all with the enrichment program provided by A Child's Place.

L. INFORMATION

1. Hand carried listing of attendance at overnight professional conferences.
2. School Board Meetings
 In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, school security, real estate or land acquisition.
 June 20, 2019
 July 10, 2019

The next Committee of the Whole meeting is scheduled for August 7, 2019 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for Wednesday, August 14, 2019 starting at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

M. ADJOURNMENT

On a motion by Vice President Croft, seconded by Director Kring, the Board, agreed to adjourn at 7:30 p.m.

Respectfully submitted,

Virginia B. Warihay
School Board Secretary