

**DOWNINGTOWN AREA BOARD OF EDUCATION**  
**Administrative Office James E. Watson Staff Development Room**  
**Wednesday, May 8, 2019**  
**7:00 p.m.**

**BOARD MEETING AGENDA**

**A. CALL TO ORDER**

President Bertone called the meeting to order at 7:03p.m. in the James E. Watson Staff Development Room.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Director Benfield  
President Bertone  
Director Britton  
Director Cranney  
Vice President Croft  
Director Kring  
Director Mehler  
Director Rauth  
Director Wisdom

President Bertone called for a moment of silence to remember those involved in the recent deadly car accident in front of Lionville Middle School.

- D. PUBLIC INPUT ON ACTION ITEMS** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

**E. SUPERINTENDENT'S REPORT**

1. Applause!! Applause!!

- a. Tonight we pause to thank Max Minnier for his years of service to the Board representing the students of DHS West. As Student Board Representative and a member of the Student Life Committee, Max has kept us informed of the many events, awards and accolades that have been bestowed upon his peers. His pride in being a Whippet has been evident and he has represented his school with much class and graciousness. We know that he will go far in his chosen field. Congratulations on your graduation, Max! We wish you all the best.
- b. With an accumulated total of 470 years of service to the district, it is very hard to say goodbye to our retiring administrators, teachers and staff members. They have watched this district grow from a small rural community to the largest school district in Chester County. We are

among the nation's best as a school district thanks to their hard work, support and commitment to our students. We will miss you!  
 Congratulations and best wishes on your new lives as retirees.

<b>First Name</b>	<b>Last Name</b>	<b>Building</b>	<b>Subject</b>	<b>Years of Service</b>
Valerie	Crescenz	WB	Music	24
Judith	Deppen	MC6	French	22
Barbara	DiMartini	BH	Teacher - Grade 2	18
Richard	Fazio	AD	Chief Financial Officer	20
Roberta	Filiaggi	UH	Grade 2	21
Shelly	Francies	DW	Teacher - Social Studies Gr.9	24.5
Maria del Carmen	Gonzalez, Tucker	LM	Teacher - Spanish	12
Alfred	Harmon	BH	Health & PE	29
Robert	Hoffman	BC	Grade 5	34
Robert	Kasabo	BC	Health & PE	36.5
Donna	Kneisley	DW	Family and Consumer Science	23
Linda	Leib	BW	Principal	21
Carolyn	Litterio	BC	Grade 4	30
Mary Ann	Mackel	SC	Sp. Ed. Learning Support	19
Patricia	McGlone	AD	Public Information Development Director	14.8
Erin	Mennor	SC	Sp. Ed. Instructional Support Aide	14
Lauren	Reybitz	BC	Teacher	16
Carla-Lee	Plomchok	DM	Tech. Ed. (IA)	16
Elizabeth	Russo	BH	Sp. Ed. Instructional Support Aide	10
Jeanie	Strauss	DM	Sp. Ed. Life Skills	9
Janice	Struder	DM	Library Support Aide	13
Catherine	Tomlinson	SC	Grade 4	23
Norma Jean	Welsh	SC	Principal	12
Dina	Wert	WB	Principal	8

## **F. REPORTS**

1. Student Representatives

Steven Egnaczyk



Representative Danille Friel Otten assisted in the CTC receiving \$60,000 grant for public and nonpublic schools.

The wellness committee will be working this summer to create a number of subcommittees to address the concerns that were shared during the mental health roundtables with the community and students in the 3 high schools. Currently topics are divided into 11 different categories, some of which overlap: Parent education, Student education, Social Emotional Learning, Professional Development, Staffing, Staff Resources, Vaping, Wellness Policy, Technology, Data Tracking and School Start times. Next meeting committees will be established and a process created for volunteers. Board members should notify President Bertone if they are interested in any of these topics to chair or be a member of the committee.

President Bertone commented regarding school start times. The district looked into this approximately 6 years ago with the opening of the 6<sup>th</sup> grade center and combined the times for middle and high school. Times were adjusted by 15-20 minutes. Subcommittee will study it again. The district will consider many variables, such as transportation, the CCIU schedule, the 65 private schools we transport, the PIAA schedule, the impact on extra-curricular activities. In addition, the State is also studying this topic. Will also consider what other districts in the area are doing. All this will take time.

**G. OLD BUSINESS**

**H. CONSENT AGENDA**

On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the Consent Agenda.

1. Approval of Minutes
  - a. Board Meeting – April 10, 2019
2. Approval of Disbursements
3. Approval of Financial Reports
  - a. Treasurers Reports
  - b. Tax Reports
  - c. Budget Reports
  - d. Activity Reports
  - e. Investment Accounts
4. Personnel
  - a. Approval of the Personnel items
5. Curriculum
  - a. Approval for summer reading selections for ELA department at STEM  
Total Cost: N/A  
Funding Source: N/A  
Budget: N/A
  - b. Approval for Spanish resources for World Language department due to increased enrollment at DE and DW  
Total Cost: \$6,325

Funding Source: Curriculum Operating Budget  
Budget: 2019-2020

- c. Approval of an agreement between DASD and Delaware County Community College to run (7) sections of College English at DE and DW  
Total Cost: \$150 per student per semester  
Term: 2019-2020 School Year  
Funding Source: Paid by students  
Budget: Paid by student
- d. Approval of the following one time Field Trips:  
Curricular:
  - DE, DW – Grades 11-12 Learning Support – Philadelphia Zoo, Philadelphia, PA – 10/17/19 – 1 class day missed
  - DE, DW, STEM – Grades 9-12 Art – Athens, Greece – 6/17/20 to 6/27/20 – No class time missed
  - STEM – Grade 12 IB Global Politics – United Nations, New York, NY – 10/2019 – 1 class day missed

6. Policy

- a. Approval of the following policies
  1. 247 Hazing
  2. AG Administrative Guidelines: 247 Hazing
  3. AG Administrative Guideline: 200 Enrollment of Students

7. Finance

- a. Approval for the disposal, sale or donation of items on the attached list.
- b. Approval of a waiver agreement in lieu of additional special education services and supports with the parents of a DASD student (# 5186228907)  
Total Cost: \$18,576  
Contract Dates/Length: 08/01/2019 – 06/11/2021 / 2 years  
Funding Source: Special Education  
Budget Year: 2019-2020; 2020-2021

**I. ACTION AGENDA**

**Finance Report** – Director Kring

Director Kring requested the removal of Finance items 4 and 5.

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the resolution adopting the District's 2019-2020

Proposed final budget in the amount of \$225,912,812 with a 0% tax increase. Final budget adoption to be made at the June 12th Board meeting.

Director Britton requested more discussion regarding additional mental health professionals. President Bertone requested discussion of funding mental health professionals in lieu of armed security guards.

2. On a motion by Director Kring, seconded by Vice President Croft, the Board, on a roll call vote, unanimously approved a Letter of Intent (LOI) to purchase property within the Downingtown Area School District for future enrollment needs.
3. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a contract with On the Go Kids for student transportation services from 7/1/2019 to 6/30/2026, pending solicitor review. The existing contract with On the Go Kids expires 6/30/2019
4. REMOVED  
Request approval of a contract with Eagle Wolfington Leasing Corp. for student transportation services from 7/1/2019 to 6/30/2024, pending solicitor review. The existing contract with Wolfington expires 6/30/2019
5. REMOVED  
Request approval of a contract with Krapf School Bus for student transportation services from 7/1/2019 to 6/30/2025, pending solicitor review. This is an early renewal of the existing contract that expires 6/30/2020
6. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a renewal settlement agreement with the parents of a special education student (# 8179088316)  
Total Cost: 2018-2019: \$104,139, 2019-2020: \$104,139  
Contract Dates/Length: 08/28/2018 – 06/13/2020 / 2 years  
Funding Source: Special Education  
Budget Year: 2018-2019, 2019-2020
7. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a new settlement agreement with the parents of a special education student (# 9451746161)  
Total Cost: 2019-2020: \$ 112,363, 2020-2021: \$112,363  
Contract Dates/Length: 07/01/2019 – 06/15/2021 / 2 years  
Funding source: Special Education  
Budget year: 2019-2020, 2020-2021
8. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a new settlement agreement with the parents of a special education student (#9874678569)  
Total Cost: 2018-2019: \$23,625, 2019-2020: \$29,075  
Contract dates/length: 5/9/2019-6/30/2020/ 1.5 years  
Funding source: Special Education  
Budget year: 2018-2019; 2019-2020

9. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a new settlement agreement with the parents of a special education student (# 2507437936)  
 Total Cost: 2018-2019: \$95,000, 2019-2020: \$41,500  
 Contract dates/length: 5/9/2019 – 06/15/2020 / 2 years  
 Funding source: Special Education  
 Budget year: 2018-2019, 2019-2020
  
10. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the purchase of Facilities staff uniforms  
 Total Cost: \$25,632  
 Contract Dates/Length: N/A  
 Funding Source: Facilities  
 Budget Year: 2018-2019
  
11. On a motion by Director Kring, seconded by Vice President Croft, the Board, on a roll call vote, unanimously approved a contract with ARAMARK Educational Services, LLC, the most advantageous proposal received for food service management  
 Total Cost: \$246,615 in Administrative and Management Fees and a Guaranteed Profit of \$255,815  
 Contract Dates/Length: 7/1/2019 – 6/30/2020 - One year contract that may be renewed for up to four additional one year periods  
 Funding Source: Food Service Fund  
 Budget Year: 2019-2020

**Facilities Report** – Director Rauth

The Committee has reviewed and recommends Board approval of the following item by roll call vote:

1. New Uwchlan Hills Elementary School  
 On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the submission of PlanCon Part H  
 PlanCon H summarizes the sources of financing for the project

**Technology Report** – Director Britton

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the purchase of 972 iPads for Elementary and High School Special Education classrooms (includes iPad, Case)  
 Total Cost: Not to exceed \$305,694  
 Funding Source: Capital Funds  
 Budget: 2018-2019, 2019-2020

2. On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the purchase of 1048 iPads for Marsh Creek 1:1 student devices (includes iPad, Case)  
Total Cost: NTE \$ 434,396  
Funding Source: Capital Funds  
Budget: 2018-2019
  
3. On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the purchase of 935 laptops for the high school 1:1 student devices  
Total Cost: NTE \$882,107  
Funding Source: Capital Funds  
Budget: 2018-2019
  
4. On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the purchase of 600 Lenovo ThinkPad 11e laptops for shared building laptop carts  
Total Cost: Not to exceed \$405,000  
Funding Source: Capital Funds  
Budget: 2018-2019, 2019-2020
  
5. On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved entering into an agreement for Microsoft Annual EES Subscription licensing from Lancaster Lebanon IU  
Total Cost: 2018-2019 NTE \$152,000  
Funding Source: Operating Budget  
Contract Dates/Length: June 1, 2019 through May 31, 2024  
Budget: 2018-2019, 2019-2020, 2020-2021, 2021-2022, 2022-2023
  
6. On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved awarding the Category 6 Network Wiring bid to Troxell Communications. The bid is to install wiring per bid specifications at Beaver Creek, Bradford Heights, Brandywine Wallace, Shamona Creek and West Bradford Elementary schools to replace outdated wiring terminations  
Total Cost: NTE \$57,000  
Funding Source: Capital Funds  
Budget: 2018-2019

**J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD**

President Bertone acknowledge Teacher Appreciation Week and Nurse Appreciation Day. She thanked all of district teachers and nurses.

Director Kring asked for board consideration for DARC to have access to the DLink and parent email list. This is no cost to the district and would help raise awareness of DARC programming. District solicitor Donatelli would like to review the policy. He will email the board with his findings for their consideration at the May 29 Committee of the Whole meeting.

- K. VISITORS** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

Kim Doan (Uwchlan) – Expressed support for additional mental health professionals. Commented on district funds expended on settlements this evening and in previous months. Offered observations on systemic, transparency and qualifications of administrators. Suggestions included sending IEP's 72 hours prior to meeting and permitting recording of IEP meetings.

Lisa Madormo (Bradford Heights) – discussed her experiences with her two children with IEP's. Suggested earlier identification would save the district money. Suggested use of Orton Gillingham reading program. Also expressed support for Director Britton's suggestion.

Margaret Boehme (Upper Uwchlan) – discussed her experiences with her two children. Suggested early intervention and revised curriculum offerings. Suggested more funding for preventative care and using data to help at the earliest level. Also expressed support for additional mental health professionals.

**L. INFORMATION**

1. Hand carried listing of attendance at overnight professional conferences.
2. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, school security, real estate or land acquisition.

May 1, 2019

May 8, 2019

The next Committee of the Whole meeting is scheduled for May 29, 2019 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for Wednesday, June 12, 2019 starting at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

3. Enrollment Report

The attached enrollment report has been submitted from the district database as of May 1, 2019.

**M. ADJOURNMENT**

On a motion by Vice President Croft, seconded by Director Kring, the Board, agreed to adjourn at 8:35 p.m.

Respectfully submitted,

Virginia B. Warhay  
School Board Secretary