

**DOWNINGTOWN AREA BOARD OF EDUCATION**  
**Administrative Office James E. Watson Staff Development Room**  
**Wednesday, March 13, 2019**  
**7:00 p.m.**

**BOARD MEETING NOTES**

**A. CALL TO ORDER**

President Bertone called the meeting to order at 7:00 p.m. in the James E. Watson Staff Development Room.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Director Benfield  
President Bertone  
Director Britton  
Director Cranney  
Vice President Croft  
Director Kring  
Director Mehler  
Director Rauth  
Director Wisdom

**D. PUBLIC INPUT ON ACTION ITEMS** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

**E. SUPERINTENDENT'S REPORT**

1. Applause!! Applause!!

- a. West Bradford 5<sup>th</sup> Grader Nate Hyson has started a non-profit dedicated to giving babies an equal start and the early nutrition they need for their development. Nate has brought awareness of infant hunger to his fellow students, holding annual food drives at West Bradford. His efforts have collected over 8,000 pounds of baby food that he has donated to area food banks. Nate was recently selected by Youth Service America as an Everyday Young Hero, someone who is improving their community through service to others. Congratulations to Nate!
- b. Future City is a project-based learning program where students in 7<sup>th</sup> and 8<sup>th</sup> grades imagine, research, design, and build cities of the future. In this year's Philadelphia Regional Competition, Downingtown Middle School was awarded 1<sup>st</sup> place. Lionville Middle School took home 2<sup>nd</sup> place. Our DMS students earned a spot in the national competition in Washington DC and placed 8<sup>th</sup> in this competition that annually attracts

over 40,000 participants. The DMS team was also awarded the Best Use of Fire Protection, Engineering, Science, and Technology award. Although we have had both schools win one of top three spots in the Regionals before, this is the first time that DMS was awarded first place and the first time DASD earned both the first and second place awards.

2. Presentation: 2019 Enrollment Update  
Mr. Fazio and Dr. Reed presented a PowerPoint of current enrollment projections, up to date planned area communities and classroom capacities for elementary and high school levels.

## **F. REPORTS**

1. Student Representatives  
Steven Egnaczyk  
Max Minnier  
Sneha Premchandran
2. Student Life Report  
Director Cranney  
Meeting scheduled for March 21<sup>st</sup> at DHSW.
3. Cultural Equity Report  
Director Cranney  
April 10 Professional Development planned. Strategies for crucial conversations discussed along with a planned equity audit. Committee will review audit results in planning for next year.
4. DARC  
Director Kring  
No report. Next meeting March 14.
5. Legislative Committee  
Director Kring  
Meeting was held via webinar. State budget update discussed. \$200 million basic education budget, minimum teacher salary of \$45,000, 15 million reduction in safety and no new PlanCon funds were a few of the highlights. In addition, Director Kring discussed HB395, SB34, HB665 and SB310. Reminder of upcoming CCIU Legislator Breakfast this Friday.
6. Governance Report  
Director Wisdom  
Director Wisdom announced that several board members will be attending the NSBA conference in Philadelphia.
7. Policy Report  
Director Wisdom  
No report.
8. Education Foundation  
Director Mehler  
Meeting held March 12<sup>th</sup>. Art Gala to be held March 28 from 6:00 – 8:00 p.m. at Dane Décor. Mobile Lab will be at the April 2<sup>nd</sup> Exton Chamber meeting.
9. Intermediate Unit  
Director Mehler  
Meeting held on February 27<sup>th</sup>. The 2019-2020 Core and Occupational Education budgets were reviewed. No increase in either budget. Marketplace budget to be reviewed March 20<sup>th</sup>. Increase will be limited to the Act 1 index. Judith Wilson was

hired to conduct the search for the new CCIU Executive Director given Dr. O'Brien's announced retirement.

- 10. Communities That Care Director Britton  
CTC is having a Casino Night this Friday, March 15<sup>th</sup>. Tickets are still available. New website is being developed. It will include a calendar of CTC and their partner's public events and activities. Next meeting scheduled for March 19<sup>th</sup> beginning at Noon at Trestle Place.

- 11. Wellness Committee President Bertone  
Work continues on finalizing the Grades 6-10 Health Education scope and sequence plan / road map identifying content and skills. Specific work on creating Grade 9 Mental Health lessons for implementation in March. Upcoming tasks include visit to the School District of Lancaster to meet with K-12 curriculum leader and review evidence based health curriculum, work on mental health lessons for Grades 6-8 and curriculum writing for Grades 6-10. Meeting with Dr. Chance and Sarah Brooks (March 12th) to review and discuss outcomes from the community round table / town hall meeting. This information will be shared with the DASD Wellness Advisory Committee (March 18th) to determine next steps for district - level and K-12 Wellness Committees 2019 - 2020. Review of Wellness Policy FAQ and policy for Grades 9-12. Working with Communities That Care to connect with CTC partners for programs and resources to support DASD Wellness goals (#1 - Substance Use Prevention and #2 Mental Health). In February, DASD Wellness and CTC delivered "Clear Facts" a vaping / nicotine prevention program through Caron for all students at the MC6GC also Caron delivered a workshop for Grades 6-12 HPE teachers (vaping and marijuana update). Additional programs are in the discussion stage (for parents and youth) with implementation this spring.

**G. OLD BUSINESS**

**H. CONSENT AGENDA**

On a motion by Vice President Croft, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the Consent Agenda.

- 1. Approval of Minutes
  - a. Board Meeting – February 13, 2019
- 2. Approval of Disbursements
- 3. Approval of Financial Reports
  - a. Treasurers Reports
  - b. Tax Reports
  - c. Budget Reports
  - d. Activity Reports
  - e. Investment Accounts
- 4. Personnel
  - a. Approval of the Personnel items

- b. Approval of renewal agreement with Horace Mann for Section 125 flexible spending account services for eligible employees  
Total Cost: \$2.50 per participant/month (approximately \$10,000/year) (no increase in rate)  
Contract Dates/Length: July 1, 2019 – June 30, 2022 3 years
- c. Approval of the 2019 summer pay rates:

<b><u>POSITION:</u></b>	<b><u>HOURLY STARTING RATE:</u></b>
Clerical Summer Help (Skilled may receive higher rate)	\$12
Technology Summer Help	\$12
Custodial Summer Worker	\$11
Grounds/Maintenance (Skilled)	\$13
Camp Success Aide	\$13.84
ESY – Level II Aides	\$18.91
ESY/Summer School Nurse	\$30

5. Curriculum

- a. Approval for subscription to Class Creator for all elementary schools  
Total Cost: \$4,957 – 1 year subscription  
Term: 4/1/19 to 3/31/20  
Funding Source: Curriculum Operating Budget  
Budget: 2018-19
- b. Approval for storage solution for Tech Ed supplies at DW  
Total Cost: \$9,006  
Funding Source: Curriculum Operating Budget  
Budget: 2018-19
- c. Approval of course title change: Photography 2 to Digital Photography 2  
Total Cost: N/A  
Funding Source: N/A  
Budget: 2018-19
- d. Approval of course title change: Photography 3 to Digital Photography 3  
Total Cost: N/A  
Funding Source: N/A  
Budget: 2018-19
- e. Approval of course title change: Photography 4 to Digital Photography 4  
Total Cost: N/A  
Funding Source: N/A  
Budget: 2018-19

- f. Approval for full-day TDA session provided by Dr. Jeri Thompson for K-8 principals, instructional coaches, and literacy specialists on 3/11/19  
Total Cost: \$1,331 (includes labor, hotel, and mileage)  
Funding Source: Curriculum Operating Budget  
Budget: 2018-19
- g. Approval for Next Generation Science Standards (NGSS) training provided by Discovery Ed on 3/6/19  
Total Cost: \$3,000  
Funding Source: Curriculum Operating Budget  
Budget: 2018-19

6. Policy

- a. Approval of the following policies
  - 1. 103 Nondiscrimination in Schools and Classroom Practices
  - 2. 222 Tobacco/Nicotine
  - 3. AG Administrative Guidelines: 222 Tobacco/Nicotine
  - 4. 249 Bullying/Cyberbullying
  - 5. AG Administrative Guidelines: 249 Bullying/Cyberbullying
  - 6. AG 707 Use of School Facilities
  - 7. 611 Purchases Budgeted
  - 8. 610 Purchases Subject to Bid-quotation
  - 9. AG Administrative Guideline: 626 Federal Fiscal Compliance

7. Finance

- a. Approval for the disposal, sale or donation of the following items:
  - 1. DE – (60) Government by the People textbooks
- b. Approval of a contract with Sarah Lorraine, School Psychologist for an Independent Educational Evaluation of a DASD Student (1029858845)  
Total Cost: \$3,375  
Contract Dates/Length: 3/14/2019-6/10/2019 / 3 months  
Funding Source: Special Education  
Budget Year: 2018-2019
- c. Approval of revision to the August 8th 2018 resolution approving the personnel authorized to act on behalf of the District with respect to investment or transfer of district funds. The revision is to add the recently hired Catherine Hug to the authorized personnel and remove Kristin Johnson.
- d. Approval of the following Student Activity Club:
  - 1. DEHS Coral Reef Conservation – This club will help raise awareness about the coral reef bleaching epidemic and take action for an environmentally healthy school. They will raise funds through out of school services, selling bracelets, and collecting donations. The club will use the funds for materials for the club, a possible trip and awareness projects.

2. STEM LINK – This leadership group is dedicated to motivating and training leaders of our school to make positive changes in themselves and consequently the school. They will raise funds through clothing sales, food/candy sales and car washes. The funds will be used for a trip in the spring.

e. Approval of the following budget transfers:

<u>Transfer From Account #</u>	<u>From Account Name</u>	<u>Amount</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
2100-610	BC Reg Ed General - General Supplies	\$3,403.64	STS21P - 329	BC Cert Staff Dev - Conference Travel	\$2,607.38
			238021S-152	Principal Salaries BC - Sal Office/Clerk Temp	\$549.74
			238021S-153	Principal Salaries BC - Sal Office/Clerk OT	\$33.79
			CFCNBC - 582	BC STS Prof Dev - Prof Ed Services	\$179.93
			238021-650	Principal BC - Tech Supplies and Fees	\$32.80
To cover unexpected substitute teacher and office staff costs, hotel cost at National Autism Conference and additional iAspire service fees.					

8. Facilities

- a. Release from Performance Bond secured by TransCanada/Columbia Gas Transmission, LLD  
Approval for the release of a Performance Bond originally secured by TC/CGS in April 2015 for the construction of the East Side Pipeline Expansion across the properties of the Downingtown Middle School and Downingtown West High School

9. Technology

- a. Approval to purchase two KEMP load balancers with a one year support and maintenance agreement  
Total Cost NTE: \$ 10,788  
Funding Source: Capital Funds  
Budget: 2018-2019
- b. Approval to purchase and install projectors and related accessories for Bradford Heights Elementary, Brandywine Wallace Elementary, and Pickering Valley Elementary Cafeterias/multipurpose rooms from AVI-SPL  
Total Cost NTE: \$12,500  
Funding Source: Capital Funds  
Budget: 2018-2019

- c. Approval to purchase new sound systems, wireless microphones, and related accessories for DHSE and DHSW Cafeterias from AVI-SPL  
Total Cost NTE: \$5,200  
Funding Source: Capital Funds  
Budget: 2018-2019
- d. Approval of a one-year renewal of Barracuda maintenance agreement and advanced threat subscription.  
Total Cost NTE: \$15,502  
Contract Dates/Length: 4/18/2019 – 4/17/2020, 1 year agreement  
Funding Source: Operating Funds  
Budget: 2018-2019

**I. ACTION AGENDA**

**Personnel Report** – Vice President Croft

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved a renewal agreement with Sun Life Financial for group and voluntary life insurance, AD&D and disability insurance for benefit eligible employees  
Total Cost: approximate annual cost \$94,000 for life & AD&D, \$71,000 for LTD, \$10,000 STD (no increase in rates)  
Contract Dates/Length: July 1, 2019 – June 30, 2021 2 years
2. On a motion by Vice President Croft, seconded by Director Britton, the Board, on a roll call vote, unanimously approved a renewal agreement with Frontline Technologies. Services include absence management/sub calling, applicant management, personnel file management, professional learning and growth  
Total Cost: \$85,656/year  
Contract Dates/Length: July 1, 2019 – June 30, 2020 1 year
3. On a motion by Vice President Croft, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved an extension of the current agreement with STS (Substitute Teacher Service) for substitute staff  
Total Cost: based on utilization (approximately \$1.8M annually)  
Contract Dates/Length: July 1, 2019 – June 30, 2024 5 years

**Curriculum Report** – Director Cranney

The committee has reviewed and recommends Board approval of the following item by roll call vote:

1. On a motion by Director Cranney, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the purchase of (320) student editions plus 6-year digital access for Academic and Honors Chemistry

Total Cost: \$112,349

Funding Source: Curriculum Capital Budget

Budget: 2018-19

2. On a motion by Director Cranney, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the following one time Field Trips:

Academic:

- DE, DW, STEM – Grades 9-12 – HOSA Pennsylvania State Leadership Conference, King of Prussia, PA – 4/3/19 to 4/5/19 – 1-3 class days missed – not staying overnight
- DW, DE, STEM – Grades 9-12 Latin – PA Junior Classical League Convention, State College, PA – 5/24/19 to 5/26/19 – No class time missed
- DE, DW, STEM – Grades 9-12 – Technology Student Association National Conference, Washington, DC – 6/28/19 to 7/2/19 – No class time missed
- DE, DW, STEM – Grades 9-12 – Technology Student Association State Conference, Champion, PA – 4/10/19 to 4/13/19 – 2 class days missed
- LE – Kindergarten – Tree House World, West Chester, PA – 5/2/19 – 1 class day missed
- DW, DE, STEM – Grades 9-12 – LINK, South Mountain YMCA, Reinholds, PA – 4/5/19 to 4/7/19 – No class time missed
- DE, DW, STEM – Grades 9-12 – French Heritage Night (Flyers vs. Canadians) Wells Fargo Center, Philadelphia, PA – 3/19/19 – No class time missed
- DE, DW, STEM – Grades 9-12 – County-wide Aevium Meeting, Downingtown, PA – 3/14/19 – 5 classes missed

Foreign Exchange:

- DE, DW, STEM – Grades 11-12 – Marie Kruses Gymnasium, Farum, Denmark – 4/16/20 to 4/26/20 – 6 class days missed

Dr. Lonardi asked Ms. Boff to explain current practices for field trip requests. Dr. Lonardi asked the board whether to hold the line on exceptions or late submissions or to bring them to the board for approval. It was agreed the some additional guidelines for exceptions (competitions) could be provided in the policy. The board stated they rely on administration to do the due diligence on exceptions or late submissions.

**Facilities Report** – Director Rauth

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. New Uwchlan Hills Elementary School



On a motion by Director Rauth, seconded by Director Britton, the Board, on a roll call vote, unanimously approved Uwchlan Hills items A-K below.

- a. Request approval of a contract with E.R. Stuebner, the apparent low bidder for the General Construction Contract for the new UHES
- |   |              |
|---|--------------|
| GC Base Bid                               | \$13,437,000 |
| Accept Alt #10 Add-Insulated Safety Glass | <u>3,000</u> |
| Total Cost GC:                            | \$13,440,000 |
- Contract Dates/Length: March 2019-September 2021  
 Funding Source: Capital Funds  
 Budget Year: 2018-2019, 2019-2020, 2020-2021
- b. Request approval of a contract with Watts Services, LLC, the apparent low bidder for the Site Construction Contract for the new UHES
- |                |              |
|----------------|--------------|
| SC Base Bid    | \$ 3,700,000 |
| No Alternates  | <u>0</u>     |
| Total Cost SC: | \$ 3,700,000 |
- Contract Dates/Length: March 2019-September 2021  
 Funding Source: Capital Funds  
 Budget Year: 2018-2019, 2019-2020, 2020-2021
- c. Request approval of a contract with Jay R. Reynolds, Inc., the apparent low bidder for the Plumbing Construction Contract for the new UHES
- |   |              |
|---|--------------|
| PC Base Bid                             | \$ 1,304,800 |
| Accept Alt #11 Add-Digital Mixing Valve | <u>4,100</u> |
| Total Cost PC:                          | \$ 1,308,900 |
- Contract Dates/Length: March 2019-September 2021  
 Funding Source: Capital Funds  
 Budget Year: 2018-2019, 2019-2020, 2020-2021
- d. Request approval of a contract with Five Star Mechanical, the apparent low bidder for the HVAC Construction Contract for the new UHES
- |  |                  |
|--|------------------|
| HVAC Base Bid  | \$ 3,327,000     |
| Accept Alt #8 Deduct-CM3 Controls (vs. JCI Controls) | <u>- 150,000</u> |
| Total Cost HVAC:                                     | \$ 3,177,000     |
- Contract Dates/Length: March 2019-September 2021  
 Funding Source: Capital Funds  
 Budget Year: 2018-2019, 2019-2020, 2020-2021
- e. Request approval of a contract with Cyprrium Solutions, Inc., the apparent low bidder for the Electric Construction Contract for the new UHES
- |                |              |
|----------------|--------------|
| EC Base Bid    | \$ 2,600,000 |
| No Alternates  | <u>0</u>     |
| Total Cost EC: | \$ 2,600,000 |
- Contract Dates/Length: March 2019-September 2021  
 Funding Source: Capital Funds  
 Budget Year: 2018-2019, 2019-2020, 2020-2021

- f. Request approval of a contract with David Blackmore Associates, Inc., the apparent lowest proposal to an RFP for the Geotechnical, Steel, Concrete & Asphalt Testing Contract for the New UHES
- |            |           |
|------------|-----------|
| Total Cost | \$ 59,750 |
|------------|-----------|
- Contract Dates/Length: March 2019-September 2021  
Funding Source: Capital Funds  
Budget Year: 2018-2019, 2019-2020, 2020-2021
- g. Recommend Approval of Submission of PlanCon Part F, Attachment C. This one page document advises PDE of the results of the bid.
- h. Recommend Awarding PlanCon Part G. PlanCon G requires DASD’s approval of the project’s accounting based on the bids.
- i. Recommend approval of a Subdivision & Land Development Agreement between Uwchlan Township and DASD for the New UHES
- j. Recommend approval of an Agreement between Uwchlan Township and DASD for Stormwater Controls & Best Management Practices Operations & Maintenance for the New UHES
- k. Recommend approval of a Financial Security Agreement among DNB First, DASD and Uwchlan Township for all New UHES Site Improvements (valued at \$762,714)
2. STEM Addition (2<sup>nd</sup> ACT 34 Hearing March 7)  
On a motion by Director Rauth, seconded by Director Britton, the Board, on a roll call vote, unanimously approved STEM Addition items A-H below.
- a. Request approval of a contract with Caldwell, Heckles & Egan, the apparent low bidder for the General Construction Contract for the STEM Addition
- |   |                 |
|---|-----------------|
| GC Base Bid                                       | \$ 9,170,000    |
| Accept Alt #3 Deduct-Milling & Overlay            | - 87,000        |
| Accept Alt #4 Deduct-Delete Terrazzo in LGI       | - 40,000        |
| Accept Alt #5 Deduct-Delete Ceramic Tile in Halls | - <u>80,000</u> |
| Total Cost GC:                                    | \$ 8,963,000    |
- Contract Dates/Length: March 2019-September 2021  
Funding Source: Capital Funds  
Budget Year: 2018-2019, 2019-2020, 2020-2021
- b. Request approval of a contract with Stan-Roch Plumbing, the apparent low bidder for the Plumbing Construction Contract for the STEM Addition
- |  |                |
|--|----------------|
| PC Base Bid  | \$ 860,000     |
| Accept Alt #1 Deduct-Propress in lieu of Soldered Fittings | - <u>5,000</u> |
| Total Cost PC:   | \$ 855,000     |
- Contract Dates/Length: March 2019-September 2021  
Funding Source: Capital Funds  
Budget Year: 2018-2019, 2019-2020, 2020-2021

- c. Request approval of a contract with Tri-County Mechanical, the apparent low bidder for the HVAC Construction Contract for the STEM Addition
 

HVAC Base Bid	\$ 1,428,000
Accept Alt #1 Deduct- Propress in lieu of Soldered Fittings	<u>- 5,000</u>
Total Cost HVAC:	\$ 1,423,000

Contract Dates/Length: March 2019-September 2021  
 Funding Source: Capital Funds  
 Budget Year: 2018-2019, 2019-2020, 2020-2021
  
- d. Request approval of a contract with Pinnacle Electrical Construction, the apparent low bidder for the Electric Construction Contract for the STEM Addition
 

EC Base Bid	\$ 1,969,400
No Alternates	<u>0</u>
Total Cost EC:	\$ 1,969,400

Contract Dates/Length: March 2019-September 2021  
 Funding Source: Capital Funds  
 Budget Year: 2018-2019, 2019-2020, 2020-2021
  
- e. Request approval of a contract with David Blackmore & Associates, Inc., the apparent lowest proposal to an RFP for the Geotechnical, Steel, Concrete & Asphalt Testing Contract for the STEM Addition
 

Total Cost:	\$ 43,552
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Contract Dates/Length: March 2019-September 2021  
 Funding Source: Capital Funds  
 Budget Year: 2018-2019, 2019-2020, 2020-2021
  
- f. Recommend approval of a Subdivision & Land Development Agreement between the Borough of Downingtown and DASD for the STEM Addition
  
- g. Recommend approval of an Agreement between the Borough of Downingtown and DASD for Stormwater Controls & Best Management Practices Operations & Maintenance for the STEM Academy
  
- h. Recommend approval of a Financial Security Agreement among DNB First, DASD and the Borough of Downingtown for all STEM Academy Site Improvements (valued at \$1,029,967)

3. Boiler Replacements at SCES

On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved a contract with 3B Services, Inc., the apparent low bidder for the Boiler Replacements at Shamona Creek Elementary School  
 Total Cost: \$247,000  
 Contract Dates/Length: March 2019-August 2019  
 Funding Source: Capital Funds  
 Budget Year: 2019-2020

4. Boiler Replacements at DWHS

On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved a contract with 3B Services, Inc., the apparent low bidder for the Boiler Replacements at Downingtown West High School  
Total Cost: \$767,000  
Contract Dates/Length: March 2019-August 2019  
Funding Source: Capital Funds  
Budget Year: 2019-2020

5. New Emergency Generator at DWHS

On a motion by Director Rauth, seconded by Director Britton, the Board, on a roll call vote, unanimously approved a contract with Greg A. Vietri, Inc., the apparent low bidder for the New Emergency Generator at Downingtown West High School  
Total Cost: \$110,800  
Contract Dates/Length: March 2019-August 2019  
Funding Source: Capital Funds  
Budget Year: 2019-2020

**Technology Report** – Director Britton

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the purchase of 8 Apple replacement servers  
Total Cost NTE: \$ 25,000  
Funding Source: Capital Funds  
Budget: 2018-2019
2. On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the purchase of 89 Apple MacBook Airs and 266 Lenovo L380 ThinkPads for staff replacement laptops  
Total Cost NTE: \$382,143  
    \$115,100 for Apple  
    \$267,043 for Lenovo  
Funding Source: Capital Funds  
Budget: 2018-2019
3. On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the purchase of 129 replacement projectors and related accessories for DEHS, DWHS, DMS and LMS from CDW-G  
Total Cost NTE: \$71,193  
Funding Source: Capital Funds  
Budget: 2018-2019

**J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD**

**K. VISITORS** –The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact

your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

**L. INFORMATION**

1. The following policies are submitted for public review and scheduled for approval on April 10, 2019:

- a. 103.1 Nondiscrimination Qualified Students with Disabilities
- b. 904 Public Attendance at School Events
- c. AG Administrative Guideline: 904 Public Attendance at School Events

2. Hand carried listing of attendance at overnight professional conferences.
3. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, school security, real estate or land acquisition.

March 6, 2019

March 13, 2019

The next Committee of the Whole meeting is scheduled for April 3, 2019 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for Wednesday, April 10, 2019 starting at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of March 1, 2019.

**M. ADJOURNMENT**

On a motion by Vice President Croft, seconded by Director Rauth, the Board, agreed to adjourn at 8:20 p.m.

Respectfully submitted,

Virginia B. Warihay  
School Board Secretary