

DOWNTOWNTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, February 13, 2019
7:00 p.m.

BOARD MEETING NOTES

A. CALL TO ORDER

President Bertone called the meeting to order at 7:08 p.m. in the James E. Watson Staff Development Room.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Director Benfield
President Bertone
Director Britton
Director Cranney
Vice President Croft
Director Kring
Director Mehler
Director Rauth
Director Wisdom

D. PUBLIC INPUT ON ACTION ITEMS – (The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. (Our individual e-mail addresses are on the website if you'd like to contact your individual board representative.) We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.)

E. SUPERINTENDENT'S REPORT

Dr. Lonardi reminded everyone of the upcoming Mental Health Round Table scheduled for February 19th starting at 7:00 p.m. at Downingtown High School East.

F. REPORTS

1. Student Representatives Steven Egnaczyk
Max Minnier
Sneha Premchandran
2. Student Life Report Director Cranney
Recent meeting focused on security in schools. Suggestions for future safety measurements in schools were also discussed.
3. Cultural Equity Report Director Cranney
Meeting held on February 5th. Brainstormed building cultural equity teams. How to organize, what they will do and how to support them. Several parents also discussed bullying at the Marsh Creek 6th Grade Center. New webpage is being established on the district website. Next meeting is March 7th.
4. DARC Director Kring

Meeting held on February 7th. Discussion of Executive Director Search. Consensus on one candidate. Offer is currently being extended.

5. Legislative Committee Director Kring
Meeting held on January 23rd. Discussion of suggestion of collective lobbying approach for 12 county districts. Larry Fienberg presented overview of advocacy program. Director Kring reported on SB34, HCO65, HCO665, HCO642, SCO384, Act 155, Act 159 and SR 417.
6. Governance Report Director Wisdom
No report.
7. Policy Report Director Wisdom
Policies out for 30 day review are located at the end of the agenda.
8. Education Foundation Director Mehler
Meeting held on February 19th. Event planning is underway for the March 28 Art Gala. Innovation lab scheduled for several community events in June and July. Golf outing scheduled for October. Hamilton and Hoecakes to be held at the Village of Historic Yellow Springs on September 17th. Still looking for sponsors for this event.
9. Intermediate Unit Director Mehler
Special meeting held on February 6th to interview firms for the search for a new Executive Director for the CCIU given Dr. O'Brien's announced retirement.
Meeting on January 16th included board appreciation recognition. Annual Legislative Breakfast scheduled for March 15th.
10. Communities That Care Director Britton
Meeting held on January 15th. Several panel discussions focused on the February 19 Mental Health Round Table announced earlier this evening and a future Upper Uwchlan Township Policy presentation focusing on proactive parenting. Date for this event to be announced. PAYS data was also reviewed.
11. Wellness Committee President Bertone
President Bertone introduced Dr. Chance and Beth Ann Cinelli to present the PAYS data. They presented a PowerPoint which reviewed recent PAYS data and future goals for the Wellness Committee. District data is available on the district website and county information is available on PAYS website.

G. OLD BUSINESS

H. CONSENT AGENDA

On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a voice vote, unanimously approved the consent agenda.

1. Approval of Minutes
 - a. Board Meeting – January 9, 2019
2. Approval of Disbursements
3. Approval of Financial Reports
 - a. Treasurers Reports

- b. Tax Reports
 - c. Budget Reports
 - d. Activity Reports
 - e. Investment Accounts
4. Personnel
- a. Approval of the Personnel items
5. Curriculum
- a. Approval for Poster Frames for the Trestle gallery display
Total Cost: \$1,446
Funding Source: Curriculum Operating Budget
Budget: 2018-19
 - b. Approval of the following one time Field Trips:
Academic:
 - DW – Grades 10-12 – Philadelphia Flower Show, Philadelphia, PA – Saturday, 3/2/19 –
No class time missed
 Non-Curricular:
 - LMS, DMS – Grade 8 – Hershey Park, Hershey, PA – 5/29/19 – 1 class day missed
6. Finance
- a. Approval for the disposal, sale or donation of items on the attached list.
 - b. Approval of a contract with Terri Erbacher, Ph.D., for training and consultation regarding suicide awareness and prevention
Total Cost: NTE \$12,000
Contract Dates/Length: 2/13/2019 – 06/30/2019 / 4 months
Funding Source: Pupil Services
Budget Year: 2018-2019
 - c. Approval of a renewal agreement with Devereux CARES consultants to provide training and consultative services for our K-12 special education programs
Total Cost: NTE \$10,000; this is in addition to the previously Board approved amount of \$23,250
Contract Dates/Length: 2/13/2019 – 06/30/2019 / 4 months
Funding Source: Special Education
Budget Year: 2018-2019
 - d. Approval of the following Student Activity Club:Downingtown West Whippet Warehouse – This club will provide opportunity for students across the building to assist in running, managing and making decisions regarding the operations of a school store. Funds will be raised to assist in buying new merchandise and covering operating costs. The students will conduct market research with students, parents, alumni and community members to drive the products that will be purchased.

- e. Approval of Plancon K submission to PDE detailing the refunding of the 2010 Floating Rate Note with the 2018A bond proceeds, and the refunding of the 2006A and 2006C Notes with the 2018B Bond proceeds
- f. Approval of a new contract with the QPR Institute to provide training in suicide awareness and prevention training techniques
Total Cost: NTE \$10,085
Contract Dates/Length: 2/13/2019 – 02/28/19- 2 weeks
Funding Source: Pupil Services/Donation
Budget Year: 2018-2019
- g. Approval of the following Budget Transfers:

<u>Transfer From Account #</u>	<u>From Account Name</u>	<u>Amount</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
2400-890	LE REG ED GENERAL - MISC EXP	\$1,614.00	CFCNLE-324	LE CERT STAFF DEV - CONFERENCES PD	\$1,614.00
For LE teachers to attend Tiered Math Intervention workshop in KOP for K-8 educators.					
2100-610	BC REG ED GENERAL - GENERAL SUPPLIES	\$89.00	CFCNBC-324	BC CERT STAFF DEV - CONFERENCES PD	\$89.00
For BC teachers to attend Tiered Math Intervention workshop in KOP for K-8 educators.					
238051-890	PRINCIPAL MCSGC - MISC EXP.	\$5,000.00	C6GC-582	6GC CERT STAFF DEV - CONFERENCES TRAVEL	\$5,000.00
		\$215.00	C6GC-324	6GC CERT STAFF DEV - CONFERENCES PD	\$215.00
For MCSGC teacher to attend the National Art Education Association (NAEA) Convention in Boston 3/14/19-3/16/19					
2400-890	LE REG ED GENERAL - MISC EXP	\$1,360.61	238024-890	LE PRINCIPAL - MISC EXP	\$1,360.61
For staff T-shirts					

7. Facilities

- a. Approval to waive facilities use fee for funeral service of retired Downingtown Chief of Police held at Downingtown High School West on January 26, 2019

8. Technology

- a. Approval to purchase Kentik Netflow monitoring software for an annual amount not to exceed \$11,369
Total Cost NTE: \$ 11,369
Funding Source: Operating Funds
Budget Year: 2019-2020

I. ACTION AGENDA

Personnel Report – Vice President Croft

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved renewal of an agreement with VBA (Vision Benefits of America) for vision insurance coverage for benefit eligible employees
Cost: No increase in fee (Claims plus 9%)
Contract Dates/Length: July 1, 2019 – June 30, 2021 / 2 years

2. On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved renewal of an agreement with SwiftMD for telemedicine insurance coverage for benefit eligible employees
Cost: No increase in fee \$3.33/per employee per month (approximately \$51,948 annual)
Contract Dates/Length: July 1, 2019 – June 30, 2020 / 1 year

3. On a motion by Vice President Croft, seconded by Director Kring, the Board, on a roll call vote, unanimously approved renewal of an agreement with Delta Dental for dental insurance coverage for benefit eligible employees
Cost: \$4.89/per employee per month plus Claims (This is a 2.9% increase from current administration fee)
Contract Dates/Length: July 1, 2019 – June 30, 2022 / 3 years

Curriculum Report – Director Cranney

The committee has reviewed and recommends Board approval of the following items:

1. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved the purchase of instruments across the district needed either as addition to serve the student population or replacement due to normal wear and tear
Total Cost: \$20,228
Funding Source: Curriculum Capital Budget
Budget Year: 2018-19

Finance Report – Director Kring

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a waiver agreement with the parents of a DASD student (# 7024367903) for educational placement at The Devereux Foundation
Total Cost: \$25,000
Contract Dates/Length: 2/13/2019 – 06/07/2019 / 4 months
Funding Source: Special Education
Budget Year: 2018-2019

2. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a settlement with Keystone Realty Advisors providing for the payment of a fee in the amount of 30% of the annual increase in the tax revenue due to the Downingtown Area School District for the years under appeal for a period of 3 ½ years at the final conclusion of the Marchwood Apartment case, No.

12-11985, or in 2 years, whichever occurs sooner. The language of the settlement agreement is to be satisfactory to and approved by the Solicitor.

Facilities Report – Director Rauth

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. District Wide Natural Gas Basis Purchasing Contracts
On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the CFO to review terms, conditions and pricing for DASD to enter into a contract with Constellation (CNE) as the Natural Gas Low Volume (LVT) Supplier and Direct Energy (DE) as the Natural Gas High Volume (HVT) Supplier for the Downingtown Area School District. This is a result of participation in a 10 licensed Natural Gas Suppliers bid process provided by Provident Energy. Bid Opening Feb. 5, 12 noon.
Total Cost: LVT = \$0.7175/DTH; HVT = \$1.206/DTH
Contract Dates/Length: LVT: July 2019 – June 2022
Contract Dates/Length: HVT: January 2020 – December 2022
Funding Source: General Funds
Budget Year: 2019-2020, 2020-2021, 2021-2022
2. Owner Agreement with CCRES, Inc. for COW - STEM & UHES Projects
On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved an Agreement for Services between DASD and CCRES, Inc. representing Mr. John Ennis, Clerk of the Works for the STEM Addition and New UHES Projects, pending solicitor review
Total Cost: \$370 Per Day, plus Administrative Fees
Contract Dates/Length: Until Work is Completed
Funding Source: Capital Funds
Budget Year: 2018-2019, 2019-2020
3. Chiller Replacements at DMS and LMS
On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved a contract with H. M. Heisey Mechanical, Ltd., Columbia, PA, the apparent low bidder for the Chiller Replacements at Downingtown and Lionville Middle Schools
Total Cost: \$981,650
Contract Dates/Length: February 2019-August 2019
Funding Source: Capital Funds
Budget Year: 2019-2020
4. On a motion by Director Rauth, seconded by Director Britton, the Board, on a roll call vote, unanimously approved the advertisement and conducting a public hearing for the STEM Academy new addition in accordance with the requirements of the Pennsylvania Public School Code of 1949 pursuant to Act 34 and to Adopt Resolution 19-02-13 (attached)
Total Cost: \$15,351,968
Funding Source: Capital Funds
Budget Year: 2018-2019, 2019-2020, 2020-2021

Mr. Lauver explained the need for an additional Act 34 hearing. Bids received were over the 8% threshold. Bids are good for 120 days. Hearing is scheduled for March 7th at 4 p.m.

Technology Report – Director Britton

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved a contract with ChescoNet for 2,000 Mbps Internet Bandwidth and Fiber Optic, pending solicitor review. The contract will provide for two optional one year extensions
Total Cost NTE: \$ 36,000
Contract Dates/Length: 7/1/19 – 6/30/20 3 years
Funding Source: Operating Funds
Budget Year: 2019-2020
2. On a motion by Director Britton, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a subscription and maintenance agreement for LightSpeed Content Filter solution, pending solicitor review
Total Cost NTE: \$ 104,693
Funding Source: Operating Funds
Contract Date/Length: 2/14/19 – 2/13/22 3 years
Budget Year: 2018-2019, 2019-2020, 2020-2021

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

K. VISITORS – (The DOWNTOWN Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. (Our individual e-mail addresses are on the website if you'd like to contact your individual board representative.) We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.)

L. INFORMATION

1. The following policies are submitted for public review and scheduled for approval on March 13, 2019:
 1. 103 Nondiscrimination in Schools and Classroom Practices
 2. 222 Tobacco/Nicotine
 3. AG Administrative Guidelines: 222 Tobacco/Nicotine
 4. 249 Bullying/Cyberbullying
 5. AG Administrative Guidelines: 249 Bullying/Cyberbullying
 6. AG 707 Use of School Facilities
 7. 611 Purchases Budgeted
 8. 610 Purchases Subject to Bid-quotation
 9. AG Administrative Guideline: 626 Federal Fiscal Compliance

2. Hand carried listing of attendance at overnight professional conferences.

3. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, school security, real estate or land acquisition.

February 6, 2019

February 13, 2019

The next Curriculum Committee Meeting is scheduled for March 12, 2019 starting at 1:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next Committee of the Whole meeting is scheduled for March 6, 2019 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for March 13, 2019 starting at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of February 1, 2019.

M. ADJOURNMENT

On a motion by Vice President Croft, seconded by Director Kring, the Board, agreed to adjourn at 8:05 p.m.

Respectfully submitted,

Virginia B. Warihay
School Board Secretary