

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, December 5, 2018
7:00 p.m.

BOARD MEETING NOTES

A. CALL TO ORDER

President Bertone called the meeting to order at 7:07 p.m. in the James E. Watson Staff Development Room.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Director Benfield
President Bertone
Director Britton
Director Cranney
Vice President Croft
Director Kring
Director Mehler
Director Rauth
Director Wisdom

D. PUBLIC INPUT ON ACTION ITEMS

(The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. (Our individual e-mail addresses are on the website if you'd like to contact your individual board representative.) We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.)

E. SUPERINTENDENT'S REPORT

1. Applause!! Applause!!

- a. For the past thirty-three years, student artists in our high school art classes have created holiday greeting cards to commemorate the season. We congratulate the winning artists of the 2018 DASD Holiday Greeting Card Competition.

DHS East	STEM Academy	DHS West
Bryce Clevenger	Polina Ilyin	Madelyn Ade
Eindra Lin	Brynne Livelsberger	Dana Hallahan
Caroline Person	Paige O'Hara	Megan Miller

- b. On November 30th the Combined Downingtown Blue and Gold Marching Band, made up of members from DHSE, DHSW, and STEM, participated in the QVC West Chester Christmas Parade. The parade is in its 38th year and according to Marching.com the parade has been named by USA Today as one of the top ten places to experience the arrival of Santa Claus during the holiday season. In addition, QVC Home Shopping Network (based in West Chester) broadcasts LIVE during the parade and airs portions of the parade on Christmas Eve

night and Christmas Day to more than 100 million households around the nation.

Participating marching bands compete for the chance to win a portion of more than \$5,500 in prize money. This is one of the few competitive parade opportunities remaining on the east coast for high school bands. A panel of expert judges, who have DCI and WGI experience, lends credibility and excitement to the competition.

The Downingtown Blue and Gold Marching Band placed first out of the 20 marching bands that competed.

F. REPORTS

1. Student Representatives Steven Egnaczyk
Max Minnier
Sneha Premchandran

2. Student Life Report Director Cranney
No report. Meeting was cancelled due to weather. Rescheduled for Thursday, December 13 at the STEM Academy. Director of Technology, Ms. Yenser is the scheduled speaker.

3. DARC Director Kring
No meeting report. Executive Director of DARC has resigned effective Friday.

4. Governance Report Director Kring
No report.

5. Education Foundation Director Mehler
Meeting scheduled for Thursday, December 13th.

6. Intermediate Unit
2019-20 IU calendars went for first reading and will be approved in January 2019..

The Board established that the election of the CCIU's Board of Directors be conducted by mail ballot between February 1 and April 30, 2019. The following Board seats will be routinely up for election this year: Downingtown Area; Great Valley; Oxford Area; and West Chester Area. The Board established that the district and proportionate balloting process for approval of the 2019-20 budget be conducted by mail ballot in March and April of 2019

The Board approved the agreement with the Pennsylvania Department of Transportation for the administration of a State on-the-road driver's license testing center at the CCIU Educational Service Building and the TCHS Pennock's Bridge Campus.

Next CCIU meeting is January 16th. Meetings are held on the 3rd Wednesday of the month.

7. Legislative Committee

President Bertone received an update from Mary Curley at the CCIU. It just reviewed legislation that was passed last term. There is no meeting in December

The 2019-20 session will officially begin in January 2019. The 2017-18 session will officially end on November 30, 2018. All legislation that was introduced but not enacted will have to be reintroduced in the 2019-20 session and restart the legislative process all over again.

Newly elected and re-elected members of the PA House and Senate will be sworn into office on December 1, 2018. The governor and lieutenant governor will be sworn in on January 15, 2019.

The next legislative session is January 23rd at 7:00 pm. Meetings are usually the 4th Wednesday of the month.

8. Communities That Care Director Britton

Completed the Strategic Plan and restructured following a Collective Impact Model. DASD Wellness and CTC committees have aligned their plans and goals to leverage and maximize resources, opportunities, and strategies in the areas of substance use and abuse, as well as, mental and emotional health. DASD is proud to be a key partner in the collective, along with the Caron Foundation, Holcomb Behavioral Health, YMCA, law-enforcement, the local faith community, hospitals, Chester County Health Department, and various Chester County voluntary health organizations.

I just wanted to take a moment talk about a program run by some of these partners in the CTC collective, AVOID or advocates for victims of impaired driving and the crime victims center of Chester County. They recently invited me to sit in on a driver's education class at DEHS.

During the class students and I learned about the real and far reaching effects of drunk driving like loss of driving privileges, financial burdens, and prison. The biggest cost we learned about that day is taught at the end of the session. The loss of life. The instructor brought out 2 pairs of shoes. Shoes that belonged to Miles and Charlotte Hannagan who lived in our community and attended the DASD who lost their lives to drunk driving.

DASD students are lucky to have so many wonderful community partners. The class touched everyone in the room including me. While I would hope my kids will not drink and drive at any age. It reminded me to tell my kids, and to tell them often, that no matter what bad choices they make they can always call home. No matter what the consequences are for their actions once they get home, there are some bad choices that lead to tragic results. And in the case of drunk driving they are 100% avoidable.

Since the class I have learned the program has been running for 3 years and they have spoken to nearly 1000 students. I hope those numbers continue to grow

exponentially and that from that great loss we can foster informed choices in our children and their families.

9. Wellness Committee President Bertone
Reviewed PAYS Data.

Set (3) Goals for Wellness with a focus on: Alcohol, Tobacco, and Other Drugs Prevention; Mental and Emotional Health; and the DASD Wellness Policy (Healthy Eating and Physical Activity).

District Wellness Advisory Committee is working on a district level strategic plan in each goal area.

K-12 school councils are creating strategic plans that are linked to district goals and completing the CDC/Alliance for a Healthier Generation wellness policy assessment required by federal legislation.

Working with secondary teachers to update curriculum on mental and emotional health and substance abuse.

G. OLD BUSINESS

H. CONSENT AGENDA

On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a voice vote, unanimously approved the Consent Agenda.

1. Approval of Minutes
 - a. Board Meeting – November 14, 2018
2. Approval of Disbursements
3. Approval of Financial Reports
 - a. Treasurers Reports
 - b. Tax Reports
 - c. Budget Reports
 - d. Activity Reports
 - e. Investment Accounts
4. Personnel
 - a. Approval of the Personnel items
5. Curriculum
 - a. Approval for (4) course name changes in the Business & Computer Science Dept:
 1. Computer Game Design and Data Structures to Honors Computer Game Design and Data Structures
 2. Web Page Design to Web Design & Development
 3. Introduction to Computer Science/Programming to Introduction to Computer Programming
 4. Introduction to Sports & Entertainment Management to Business Management in Entertainment & Sports

- b. Approval for replacement appliances for Family and Consumer Science Classrooms at DMS, LMS, DE and DW
NTE Total Cost: \$9,000
Funding Source: Curriculum Operating Budget
Budget: 2018-19

6. Finance

- a. Approval for the disposal, sale or donation of items on the attached list.
- b. Approval of the following Student Activity club:
DEHS – Unified Indoor Bocce Program – This club will provide an after school program bringing students with and without intellectual disabilities together. They will use the funds they raise for Special Olympics
- c. Approval of a renewal waiver agreement with the parents of a DASD student (#2184937711)
Total Cost: \$20,000 for 18-19, \$20,000 for 19-20
Contract Dates/Length: 8/15/2018 – 6/30/2020
Funding Source: Special Education
Budget Year: 2018-2019 and 2019-2020
- d. Approval of a renewal agreement with Bayada Nursing for in-school nursing services
Total Cost: \$56 per hour, fee for service
Contract Dates/Length: 12/13/2018 – 6/30/2019
Funding Source: Special Education
Budget Year: 2018-2019
- e. Approval of the purchase of a loaner B/W copier for the print center
Total Cost: \$7,905
Contract Dates/Length: 2018-2023
Funding Source: Capital Budget
Budget Year: 2018-2019
- f. STEM Academy - Acceptance of a donation of a Tektronix Oscilloscope and Mobile Lab Cart from Mr. Philip Leifer
- g. Shamona Creek – Acceptance of a donation of three violins and a clarinet to the music department from Mr. and Mrs. Darryl and Robin Sampson
- h. Approval of the following budget transfers:

<u>Transfer From Account #</u>	<u>From Account Name</u>	<u>Amount</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
2811-641	UH MATH – CONSUMABLES	\$3,000	238028-890	PRINCIPAL UH - MISC. EXP	\$3,000

For Watchdog supplies, magnets, lanyards, and school safety supplies.					
238029-610	PRINCIPAL BH - GENERAL SUPPLIES	\$2,000	2900-641	BH REG ED GENERAL - CONSUMABLES	\$2,000
Increase enrollment to purchase math supplemental materials and new intervention materials.					

7. Technology
 - a. Approval to file Form 470 (Description of Services Requested and Certification Form) for eRate Category 2 reimbursement for Cat 6 Wiring Projects for up to five elementary schools (Beaver Creek, Bradford Heights, Brandywine Wallace, Shamona Creek, West Bradford).

I. ACTION AGENDA

Facilities Report – Director Rauth

1. Pipeline Location Presentation – Jeff Kobernick
Mr. Kobernick presented a PowerPoint which contained maps of the locations of pipelines in the district. There are a total of 25 that run throughout the district. Sixteen natural gas, four NGL’s and 5 highly volatile.

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved SCES Boiler Replacement – DJ Ververelli for Engineering and Design.
Total Cost: \$11,700
Contract Dates/Length: Until work is completed
Funding Source: Capital Funds
Budget Year: 2019-2020
2. On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved DWHS Replacement Emergency Generator – DJ Ververelli for Engineering and Design.
Total Cost: \$14,500
Contract Dates/Length: Until work is completed
Funding Source: Capital Funds
Budget Year: 2019-2020
3. New Uwchlan Hills Elementary School – Approval of Plancon Part D
On a motion by Director Rauth, seconded by Vice President Croft, the Board, on a roll call vote, unanimously approved forwarding to the Pennsylvania Department of Education, PlanCon Part ‘D,’ ‘Project Accounting Based on Estimates,’ including all Act 34 Hearing Materials.
4. New Uwchlan Hills Elementary School – Approval of Plancon Part E

On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved forwarding to the Pennsylvania Department of Education, PlanCon Part 'E,' 'Design Development Documents.

5. DEHS Baseball Booster Club Press Box Gift

On a motion by Director Rauth, seconded by Director Kring, the Board, on a roll call vote, unanimously approved accepting the DEHS Baseball Booster Club Gift of a Press Box at the DEHS Baseball Field, estimated value \$20,000. No cost to the district. All permits, inspections and insurance coverages to be obtained by the Baseball Booster Club and/or Contractors. Descriptive documents and photo attached.

6. On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved a contract with Mr. Sam Aker to farm district owned land in Uwchlan Township from February 1, 2019 – January 31, 2020 contingent upon solicitor review and approval.

7. On a motion by Director Rauth, seconded by Vice President Croft, the Board, on a roll call vote, unanimously approved a contract with Mr. Martin Weaver to farm district owned land in East Brandywine Township from February 1, 2019 – January 31, 2020 contingent upon solicitor review and approval.

Personnel Report – Vice President Croft

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the dismissal of employee #23013 effective December 5, 2018.
2. On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved an agreement with employee #23016.
3. On a motion by Vice President Croft, seconded by Director Britton, the Board, on a roll call vote, unanimously approved the Act 93 merit from the 2017-2018 school year.
4. On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved additional aide support (25 hours/week) for Shamona Creek elementary school due to enrollment growth for the remainder of the 2018-2019 school year.

Curriculum Report – Director Cranney

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved the purchase of a 3D Printer for STEM to replace broken UPrint.
Total Cost: \$12,950
Funding Source: Curriculum Capital Budget
Budget: 2018-19

2. On a motion by Director Cranney, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the purchase of a Laser Engraver for STEM to replace the broken Epilog laser cutter.
Total Cost: \$22,388
Funding Source: Curriculum Capital Budget
Budget: 2018-19

3. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved purchasing additional or replacement musical instruments across the district.
Total Cost: \$11,852
Funding Source: Curriculum Capital Budget
Budget: 2018-19

4. On a motion by Director Cranney, seconded by Director Britton, the Board, on a voice vote, unanimously approved the following one time Field Trips:
Academic:
 - DE, DW, STEM – Grades 9-12 – Philadelphia Model United Nations 2019, Philadelphia, PA – 2/28/19 to 3/3/19 – 5 class periods missed
 - DE, DW, STEM – Grades 9-12 – Shenandoah Apple Blossom Festival (DE Band), Winchester, VA – 5/2/19 to 5/5/19 – 2 class days missed
 - DE, DW, STEM – Grades 9-12 – Washington Area Model United Nations 2019, Washington, DC – 3/21/19 to 3/24/19 – 1 day, 5 class periods missed
 - DE, DW, STEM – Grades 9-12 – Spain & France: Barcelona, San Sebastian, Biarritz, Loire Valley, Paris – 6/13/19 to 6/22/19 – No class time missed
 - STEM – Grades 9-12 – South Africa, Kruger National Park, Johannesburg, Cape Town – July 2020 (11 days) – No class time missed

Policy Report – Director Wisdom

The committee has reviewed and recommends Board approval of the following item by roll call vote:

1. On a motion by Director Wisdom, seconded by Director Rauth, the Board, on a voice vote, unanimously approved the 2019-2020 District Calendar.

Finance Report – Director Kring

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a release and settlement agreement with the parents of a DASD special education student (#1153865815).
Total Cost: 18-19: \$44,170; 19-20: \$18,830
Contract Dates/Length: 12/13/2018 – 6/3/2020
Funding Source: Special Education
Budget Year: 2018-2019, 2019-2020

2. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a renewal contract with the Melmark School for tuition and ESY costs for 2 special education students.
Total Cost: 18-19: \$138,400
Contract Dates/Length: 12/13/2018 – 6/30/2019
Funding Source: Special Education
Budget Year: 2018-2019

3. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a contract with the Vanguard School for tuition and 1:1 aide costs for a special education student.
Total Cost: 18-19: \$96,020
Contract Dates/Length: 12/13/2018 – 6/30/2019
Funding Source: Special Education
Budget Year: 2018-2019

4. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the District's June 30, 2018 audited financial statements including fund balances, final budget and fund transfers.

Technology Report – Director Mehler

The Committee has reviewed and recommends Board approval of the following item by roll call vote:

1. On a motion by Director Mehler, seconded by Director Britton, the Board, on a roll call vote, unanimously approved the purchase of 51 Lenovo L380 ThinkPads for staff replacement laptops.
Total Cost: \$ 48,909
Funding Source: Technology Capital Funds
Budget: 2018-2019

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

- K. VISITORS** – (The Downtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. (Our individual e-mail addresses are on the website if you'd like to contact your individual board representative.) We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.)

Laura Obenski (Uwchlan) – Thanked the board for their help, transparency, and continuing to investigate the filing of a formal complaint with the PUC. Also

acknowledged that the County of Chester has a responsibility for the safety of its citizens.

Margaret Quinn – Read a statement concerning the urgent need to prevent the Mariner Pipeline. Attended recent meetings and stated a judge ruling is expected on or about December 10 -11. Stated it is unacceptable for our students to have to accept this risk. Other states have required setbacks. Urged the Board to file a formal complaint. Need to defend our safety and environment. Asked about district liability insurance for death, bodily injury and structural devastation.

Judy DiFonzo (East Goshen) – Discussed the upcoming screening of the movie Unfractured about activist Sandra Steingraber. This moving shows the other side of the pipeline and how materials come out of the ground. Screening is December 11 at the East Goshen Township building at 6:30 p.m.

Chris DiGuilio (Uwchlan) – Stated Unfractured movie is great along with Sandra Steingraber. Asked if the district has environmental clubs and whether they are involved with the Sunrise movement. Also informed the board of recent liens placed on properties in Berks County due to Sunoco not paying subcontractors.

Carrie Gross (Uwchlan) – Asked whether the district had been or will be informed when the 12 inch line is in service. Dr. Lonardi stated she was told the district would be informed verbally but has received no notification to date. Also discussed that anyone not sheltered would not survive and the location of the Shamona Creek ball fields are very close to the line.

L. INFORMATION

1. The following policies are submitted for public review and scheduled for approval on January 9, 2019

- a. 704 Maintenance
- b. AG Administrative Guideline for 704: Maintenance

2. Hand carried listing of attendance at overnight professional conferences.

3. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, school security, real estate or land acquisition.

November 28, 2018

December 5, 2018

The next Curriculum Committee Meeting is scheduled for January 8, 2019 starting at 1:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next Committee of the Whole meeting is scheduled for January 2, 2019 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for Wednesday, January 9, 2019 starting at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of December 1, 2018.

M. ADJOURNMENT

On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a voice vote, agreed to adjourn at 8:05 p.m.

Respectfully submitted,

Virginia B. Warihay
School Board Secretary