

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, November 14, 2018
7:00 p.m.

BOARD MEETING NOTES

A. CALL TO ORDER

President Bertone called the meeting to order at 7:00 p.m. in the James E. Watson Staff Development Room.

President Bertone called for a moment of silence in honor of the untimely passing of School Board Director Barbara Albright.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

President Bertone
Director Britton
Director Cranney
Vice President Croft
Director Kring
Director Mehler
Director Rauth
Director Wisdom

D. REGION 8 BOARD MEMBER NOMINATION AND SWEARING IN

President Bertone announced that candidate Peter Loedel withdrew his name from consideration.

Director Kring nominated candidate Robin McMillan and Jason Benfield for Region 8 School Board Director. Motion was seconded by Director Rauth. On a roll call vote, Jason Benfield was selected by a vote of 5-3 with Vice President Croft, Director Kring and Director Mehler voting no.

Magisterial District Judge Cabry swore in Director Benfield and he took his seat at the board table.

E. PUBLIC INPUT ON ACTION ITEMS – (The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. (Our individual e-mail addresses are on the website if you'd like to contact your individual board representative.) We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.)

F. SUPERINTENDENT'S REPORT

1. Applause!! Applause!!

- a. The AP Program (Advanced Placement) recognizes high school students who have demonstrated outstanding college-level achievement in AP Seminar, AP Research, and additional AP courses. The AP Capstone Diploma is given to students who earned scores of 3 or higher in AP Seminar and AP Research and on four additional AP Exams of their choosing. It is our pleasure to announce that the following DHS East students have earned the AP Capstone Diploma.

Cynthia Kumaran
Ninaad Lakshman
Gokul Murugadoss
Simran Rajpal

- b. Susquehanna University's Department of Music invited high school students in Pennsylvania to submit an original composition for their annual Composition Contest. Works submitted had to be for one to seven performers and be three to 10 minutes in duration. The composer of the winning piece this year was DHS East student Malaika Paralkar. Malaika received a \$1,000 prize, plus a travel allowance to attend a live performance of her piece at Susquehanna University.
- c. Pipeline Update
Dr. Lonardi provided an update on district actions to date with regard to pipeline safety. Installed valve station barriers, West Chester, Rose Tree Media and Downingtown joint letter to PUC, along with meetings attended were highlighted. Announced that Mr. Kobernick would provide a visual presentation at the next board meeting of current pipeline locations. Discussed the national group hired by Sunoco, Delta Development Group, to help review district safety plans. The three districts also have a meeting in early December with PUC representatives. Solicitor McErlane explained that Solicitor Donatelli is working with lawyers in the PUC office to provide input on safety and development of written procedures.

G. REPORTS

1. Student Representatives Steven Egnaczyk
Max Minnier
Sneha Premchandran
2. Student Life Report Director Cranney
No report. Meeting scheduled for tomorrow at STEM with Ms. Yenser as guest speaker.
3. DARC Director Kring
Meeting held November 8th. There was not a quorum of the board present. New strategic plan to be developed. Grant application submitted and expect awarding by the end of the year. Cost of strategic plan is expected to be \$10,000-\$12,000. A SWAT analysis is planned. Director Kring asked if any board member or administrative member is interested in helping with the Strategic Plan.

4. Governance Report Director Kring
Director Kring, Vice President Croft and Director Britton each provided an update on recent attendance at the annual PASA/PSBA Conference in Hershey.
5. Education Foundation Director Mehler
Meeting held on November 13. Fundraisers were discussed. Golf outing raised \$16,000. Also awarded a \$5,000 grant. Ribbon cutting for the Mobile Lab held on October 25th. Innovation video is on the website. Next meeting is scheduled for December 13. Goals scheduled to be discussed.
6. Policy Report Director Wisdom
No report.
7. Intermediate Unit
No report.
8. Legislative Committee
No report.
9. Communities That Care Director Britton
Will be holding information gatherings for goals and outreach. Next meeting scheduled for November 20.
10. Wellness Committee President Bertone
Meeting scheduled for next week.

H. OLD BUSINESS

I. CONSENT AGENDA

On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the Consent Agenda.

1. Approval of Minutes
 - a. Board Meeting – October 10, 2018
2. Approval of Disbursements
3. Approval of Financial Reports
 - a. Treasurers Reports
 - b. Tax Reports
 - c. Budget Reports
 - d. Activity Reports
 - e. Investment Accounts
4. Personnel
 - a. Approval of the Personnel items
5. Curriculum

- a. Approval of an agreement with Dr. Jeri Thompson for (1) full day Professional Development on March 11, 2019 for K-8 Principals, Coaches, and Lit Specialists on text dependent analysis
Total Cost: \$1,331
Funding Source: Curriculum Operating Budget
Budget: 2018-19
- b. Approval of new courses: Woodworking III and Woodworking IV
Total Cost: No Cost
Funding Source: N/A
Budget: 2019-20
- c. Approval of Course Title Change: Regional and International Foods to Global Foods
Total Cost: N/A
Funding Source: N/A
Budget: 2019-2020
- d. Approval of new course: Sewing IV
Total Cost: \$2,007
Funding Source: Curriculum Operating Budget
Budget: 2019-20

6. Policy

- a. Approval of the following policies
 - 1. 311 Reduction of Staff
 - 2. 806 Child/Student Abuse

7. Finance

- a. Approval for the disposal, sale or donation of items on the attached list.
- b. Approval of the following pupil services items:
 - 1. Approval of a release and settlement agreement with the parents of a DASD student (#9084014847)
Total Cost: NTE \$20,000
Contract Dates/Length: 11/15/18 – 6/30/18
Funding Source: Special Education
Budget Year: 2018-2019
- c. Approval of the following Student Activity clubs:
 - 1. STEM CMMD – This club will help raise money and awareness for cancer and the Team CMMD Organization. They will raise funds through a 5K and also donations. The funds will be given to the Team CMMD official organization.
- d. Approval of the following budget transfers:

<u>Transfer From Account</u>	<u>From Account Name</u>	<u>Amount</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
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2100-610	BC Reg Ed General - General Supplies	\$470.00	CFCNBC-324	BC Cert Staff Dev - Conferences Prof Development	\$470.00
For teachers to attend Yeap Ban Har Math Professional Development.					

8. Technology

- a. Approval to renew the maintenance agreement for the Nimble SAN arrays.
 Total Cost NTE: \$ 18,978
 Contract Dates/Length: 12/9/2018 – 12/8/2019 / 1 year
 Funding Source: Technology Operating Funds
 Budget: 2018-2019

- b. Approval to renew the maintenance agreement and licensing upgrade for VMWare virtual cluster software.
 Total Cost NTE: \$ 14,322
 Contract Dates/Length: 11/15/2018 – 11/14/2019 / 1 year
 Funding Source: Technology Operating Funds
 Budget: 2018-2019

J. ACTION AGENDA

Curriculum Report – Director Cranney

1. Standardized Achievement Data Presentation – Kelly Bryne
 Ms. Bryne presented a PowerPoint of data results. PSSA ELA and Math, Keystone, AP, IB SAT and ACT results were reviewed.

The committee has reviewed and recommends Board approval of the following item:

1. On a motion by Director Cranney, seconded by Director Britton, the Board on a roll call vote, unanimously approved the following one time Field Trips.

Academic:

- STEM, DE, DW - Grades 10-12 - Ivy League Model UN Conference, Philadelphia, PA – 1/31/19 to 2/3/19 – 1 school day missed
- DW, STEM, DE – Grades 11-12, APES & ESS - Mamoni Valley Preserve, Panama – 6/11/19 to 6/20/19 – No class time missed
- STEM, DE, DW – Grades 9-12 - Princeton Speech & Debate Tournament, Princeton, NJ – 11/30/18 to 12/2/18 – 1 class day missed
- UH – Grade 4 - Whitaker Science Museum, Harrisburg, PA – 3/3/19 – 1 class day missed

Non- Academic:

- STEM, DE, DW – Grade 12 – Six Flags Great Adventure, Jackson, NJ – 5/29/19 – 1 class day missed
- STEM, DE, DW – Grades 9-12 – Ski Club to Okemo Mountain, Ludlow, VT – 2/22/19 to 2/24/19 – No class time missed

Finance Report – Director Kring

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a settlement agreement with the parents of a special education student (#2563282713)
Total Cost: \$52,800
Contract Dates/Length: 11/15/2018-8/30/2019
Funding Source: Special Education
Budget Year: 2018-2019
2. On a motion by Director Kring, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved an agreement regarding waiver of an expulsion hearing and free appropriate public education with the parents of a DASD student (#4064617169)
Total Cost: \$38,300
Contract Dates/Length: 11/15/2018 – 08/23/2019 / 1 year
Funding Source: Special Education
Budget Year: 2018-2019

Facilities Report – Director Rauth

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved a contract with DJ Ververelli for Engineering and Design Services for DMS & LMS Chillers & Pumps Replacements
Total Cost: \$57,000
Contract Dates/Length: until work is completed
Funding Source: Capital Funds
Budget Year: 2019-2020
2. On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved a contract with DJ Ververelli for Engineering and Design Services for DWHS Boilers & Pumps Replacements
Total Cost: \$37,500
Contract Dates/Length: until work is completed
Funding Source: Capital Funds
Budget Year: 2019-2020
3. On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved Change Order #1 for the DHSW Window Replacement Project to MTD Construction for Alternate #1
Total Cost: \$450,500
Funding Source: Capital Funds
Budget Year: 2019-2020

4. On a motion by Director Rauth, seconded by Director Britton, the Board, on a roll call vote, unanimously approved Lead Testing in 14 schools.
Total Cost: \$700

Technology Report – Director Mehler

The Committee has reviewed and recommends Board approval of the following item by roll call vote:

1. On a motion by Director Mehler, seconded by Director Britton, the Board, on a roll call vote, unanimously approved entering into an agreement with Custom Computer Specialists, Inc for Infinite Campus Student Information System licensing, support and implementation services. Pending solicitor review.
Total Cost NTE: \$194,818
Contract Dates/Length: 12/1/2018 – 6/30/2019 (Year 1)
Funding Source: Technology Operating Funds
Budget: 2018-2019

K. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

- L. VISITORS** – (The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. (Our individual e-mail addresses are on the website if you'd like to contact your individual board representative.) We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.)

Laura Obenski (Uwchlan) – Thanked the board for attending the Citizens Risk Assessment Presentation and for their efforts to date. She read from a letter from Senator Dinniman. No risk assessment has been developed. Every school district should develop emergency plans. It is incumbent for the district and county to develop a plan. PEMA should be involved moving forward. Feels like everyone is passing the buck.

Carrie Gross (Uwchlan) – Also thanked the board for attending the Citizens Risk Assessment Presentation and for their efforts to date. Discussed Mariner East 1 an eight inch pipeline located less than 24 inches below ground. This pipeline has leaked three times with the latest leak in April, 2018. Also feels like everyone is passing the buck.

Kristin Palladino (East Brandywine) – Discussed the length of the lunch time at the elementary schools. Wants a longer lunch period. Started a petition which has over 1,000 signatures currently. Has discussed 45 minute lunch/recess time with Dr. Reed. Also discussed the gut/brain health connection. Requested another study be done to determine what is working and examine time to eat, time to play.

Chris DiGuilio (Uwchlan) – Asked if district will be notified of change of product in the eight inch pipeline. Suggested the more communication the better particularly between schools, emergency personnel and local municipalities.

Deanie Gauntlett (Uwchlan) – Highlighted the lower math scores at the middle schools. Asked the district to be mindful that some students need the enrichment of advanced courses.

M. INFORMATION

1. Hand carried listing of attendance at overnight professional conferences.
2. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, school security, real estate or land acquisition.

November 7, 2018

November 14, 2018

The next Curriculum Committee Meeting is scheduled for January 8, 2019 starting at 1:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next Committee of the Whole meeting is scheduled for November 28, 2018 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for Wednesday, December 5, 2018 starting at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

3. Enrollment Report

The attached enrollment report has been submitted from the district database as of November 1, 2018.

N. ADJOURNMENT

On a motion by Vice President Croft, seconded by Director Kring, the Board agreed to adjourn at 8:37 p.m.

Respectfully submitted,

Virginia B. Warihay
School Board Secretary