

**DOWNINGTOWN AREA BOARD OF EDUCATION**  
**Administrative Office James E. Watson Staff Development Room**  
**Wednesday, October 10, 2018**  
**7:00 p.m.**

**BOARD MEETING NOTES**

**A. CALL TO ORDER**

President Bertone called the meeting to order at 7:05p.m. in the James E. Watson Staff Development Room.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

President Bertone  
Director Britton  
Director Cranney  
Vice President Croft  
Director Kring  
Director Rauth  
Director Wisdom

**D. PUBLIC INPUT ON ACTION ITEMS** – (The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. (Our individual e-mail addresses are on the website if you'd like to contact your individual board representative.) We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.)

**E. SUPERINTENDENT'S REPORT**

1. Applause!! Applause!!

- a. Over 1.6 million juniors in 22,000 high schools entered the 2019 National Merit Scholarship Program by taking the 2017 PSAT test. 16,000 of those students have been named Semi-finalists. We are proud to announce that 12 DASD students have qualified for this prestigious honor.

Sarah Bastian	Alexander Kalbach	Anish Ponna
Joseph Chamoun	Jacob Lemier	Prerna Ranganathan
Anish Gadgil	Ruben W. Matell	Rahul Rao
Anum Jan	Grace Mu	Vincent Ye

- b. The National Merit Program has also identified another 50,000 high scorers and recognized their exceptional academic promise by designating them Commended Students. The qualifying score for this level may vary from year to year, but it's within the 96th percentile of college-bound juniors who take the PSAT/NMSQT.

Michael Baker	Maddison Barber	Cassandra Butch	Mary Clay
Mohak Desai	Riya Desai	Brett Graybill	Pranav Gupta
Ayushi Haria	Ethan Judkins	Jacob Lingo	Abirami Murugadoss
Anjana Nair	Anoushka Parnerkar	Kadambari Pottaseril	Surya Ramanathan
Rushil Ramprasad	Abhiram Reddy	Nathan RobinoT	Payton Sewall
Tomohisa Shinagawa	Emily Stromberg	Rachel Theisen	William Vincent
Amanda Wagner	Saahas Yechuri	Kathryn Zibello	

- c. The National Hispanic Recognition Program, administered by College Board and Scholarship America, recognizes approximately 5,000 Hispanic/Latino juniors each year from among the more than 400,000 juniors who take the PSAT. As with the National Merit Scholarship Program, NHRP uses the junior year PSAT/NMSQT as the qualifying test. Congratulations to the four students selected for this recognition.

Grace Mu  
Raquel Lucena  
Lucia Padilla  
Emilee Resto

- d. Common Sense District - The district has been named a 2018 Common Sense Recognized District. Earning recognition as a Common Sense District shows that your district is committed to providing safe and innovative spaces for students to thrive as they harness the full potential of technology for learning and life. Downingtown is the first district in the nation to have all 960 teachers become Common Sense Recognized Educators.

## **F. REPORTS**

1. Student Representatives Steven Egnaczyk  
Max Minnier  
Sneha Premchandran
2. Student Life Report Director Cranney  
Dr. Chance was the guest speaker at the recent meeting. He discussed mental health issues, utilization of Guidance Counselors and Prevention Specialists to improve issues. Next meeting scheduled for November.
3. DARC Director Kring  
Meeting held on September 20<sup>th</sup>. Summer Programs were reviewed. Executive Director will utilize credit line to meet payroll due to timing of township contributions. Strategic plan to be reworked. Seeking grant from the state. Steering committee for Strategic Plan to focus on more outreach to strengthen budget.
4. Governance Report Director Kring



First meeting held on September 17<sup>th</sup>. Meeting held with local law enforcement to gather their input and comments on information collected during the community meeting held in the spring of 2018. What is being done well and improvements needed were discussed. Next meeting held November 12<sup>th</sup>. Teachers will be joining this meeting.

**G. OLD BUSINESS**

**H. CONSENT AGENDA**

On a motion by Vice President Croft, seconded by Director Kring, the Board, on a voice vote, unanimously approved the Consent Agenda.

Dr. Lonardi recognized the appointment of Corey Sigle as the new Athletic Director. She also acknowledged Ryan Farrell for recently attaining his Doctorate.

1. Approval of Minutes
  - a. Board Meeting – September 12, 2018
2. Approval of Disbursements
3. Approval of Financial Reports
  - a. Treasurers Reports
  - b. Tax Reports
  - c. Budget Reports
  - d. Activity Reports
  - e. Investment Accounts
4. Personnel
  - a. Approval of the Personnel items
5. Curriculum
  - a. Request approval for (60) Keystone Finish Line Biology workbooks for new enrollment at DE & DW  
Total Cost: \$1,125.60  
Funding Source: Curriculum Operating Budget  
Budget: 2018-19
  - b. Request approval to purchase PLTW materials at DW  
Total Cost: \$595.53  
Funding Source: Curriculum Operating Budget  
Budget: 2018-19
  - c. Request approval for the purchase of project plan periodicals for DE and DW Wood Shop  
Total Cost: \$295.98  
Funding Source: Curriculum Operating Budget  
Budget: 2018-19
  - d. Request approval for service on CNC, 3D printers and laser engraver for the Tech Ed Department  
Total Cost:

- Computerized Equipment- Total Yearly Cost \$1500 plus parts (STEM, DE, DW)
- Non- Computerized Equipment – Total Yearly Cost \$5950 plus parts (LMS, DMS, STEM, DW, DE)
- Air Quality- Total Yearly Cost - \$540 plus parts (STEM, DE, DW)

Funding Source: Curriculum Operating Budget  
Budget: 2018-19

6. Policy

- a. Approval of the following policies
1. 818 Contracted Services
  2. AG Administrative Guidelines for 808: Food Services
  3. 210.1 Possession/Use of Asthma Inhalers/Epinephrine Auto-injectors
  4. AG Administrative Guideline for 210.1: Possession/Use of Asthma Inhalers/Epinephrine Auto-injectors
  5. AG Administrative Guideline for 210: Medications
  6. AG Administrative Guidelines for 121: Field Trips

7. Finance

- a. Approval for the disposal, sale or donation of items on the attached list.
- b. Approval of the following Student Activity clubs:
1. STEM Class of 2022
  2. DEHS Class of 2022
  3. DWHS Class of 2022

8. Technology

- a. Approval to File Form 470 (Description of Services Requested and Certification Form) for eRate Category 1 reimbursement for an Internet Service Provider

**I. ACTION AGENDA**

**Personnel Report** – Vice President Croft

The committee has reviewed and recommends Board approval of the following item by roll call vote:

1. On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved a renewal agreement with Conrad Siegel for RDS actuary services and ACA reporting compliance  
Cost: ACA \$12,500 for 2018-2019 (estimated for ACA)  
RDS \$1,600/year for 3 years 2018-2019, 2019-2020, 2020-2021  
Budget: Benefits
2. On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved increased starting pay rate to \$18.91/hour

minimum and adjustments of current salaries for the position of Special Education Aide Level II – (low incidence student assignments only) effective in the payroll period of 11/9/18 (attachment)

**Curriculum Report** – Director Cranney

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Cranney, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved an agreement with Creative Smarts, Mr. Greg Tang, for two workshops and parent workshop on 1/15/19 and 6/13/19 plus travel expenses  
Total Cost: \$17,800.00  
Contract Dates / Length: 1/15/19 and 6/13/19 2 days  
Funding Source: Curriculum Operating Budget  
Budget: 2018-19
2. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved the following one time Field Trips:
  - School – Grades – Title, City, State – Date – class days missed.
  - STEM, DE, DW – Grades 9-12 FBLA Members – FBLA Charity Walk, Philadelphia, PA – 11/27/18 – No class time missed
  - STEM, DE, DW – Grades 9-12 – FBLA State Leadership Conference & workshop, Pocono Manor, PA – 11/3/18 to 11/5/18 – 1 class day missed
  - DE, DW, STEM – Grades 9-12 – FBLA State Leadership Competition, Hershey, PA – 4/7/19 to 4/10/19 - 3 class days missed
  - DE, DW, STEM – Grades 9-12 – Roxbury Invitational, Succasunna, NJ – 3/22/19 to 3/24/19 - no class day missed
3. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved the following additions to the Field Trip Bank:
  - Grade 1 – Cherry Crest Farm, Ronks, PA
  - Grade 5 Safety Patrol – United Sports Center, Downingtown, PA
  - Grade 7 – Brandywine Picnic Park, West Chester, Pa
  - Grade 7 – Camden Aquarium, Camden , NJ
  - Grade 7 (select students) – STEM Options, PSU Brandywine, Media, PA
  - Grade 7-8 – Shakespeare Festival, Immaculata, PA
  - Grade 7-8 – Music in the Parks, Hershey PA
  - Grades 9-12 FBLA Members – FBLA Charity Walk, Philadelphia, PA
  - Grades 9-12 UN Members – PA High School United Nations Conference, State College, PA
  - Grades 10-11 – Foreign Exchange Program Tours – Washington, DC & Philadelphia, PA
  - Grades 11-12 – Longwood Gardens, Kennett Square, PA
  - Grades 11-12 – Museum of Modern Art, New York, NY
  - Grade 12 Class Trip – National Mall, Washington, DC

**Finance Report** – Director Kring

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Kring, seconded by Director Britton, the Board, on a roll call vote, unanimously approved the purchase of two 9 passenger vans  
 Total Cost: \$55,498.  
 Contract Dates/Length: N/A  
 Funding Source: Medical Access Funds (Non-General Fund monies)  
 Budget Year: 2018-2019
  
2. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved authorizing the incurring of debt through the issuance of general obligations bonds of the School District for the purpose of replacing variable rate debt of the School District represented by General Obligation Bonds, Series of 2010 and General Obligation Notes, Series A and C of 2006 with fixed rate debt to reduce interest costs and eliminate conditions requiring remarketing expenses, authorizing termination of interest rate management agreements related to the bonds being refunded, and also to provide funds to pay a portion of the costs of capital projects for construction of a new Uwchlan Hills Elementary School and additions to the STEM Academy in an aggregate amount for all of such refunding and capital projects currently estimated not to exceed \$ 95,500,000
  
3. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the following Budget Transfers:

<u>Transfer From Account #</u>	<u>From Account Name</u>	<u>Amount</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
2800-610	UH Reg Ed General - General Supplies	\$2,000	CFCNUH-324	UH Cert Staff Dev - Conferences Prof Development	\$2,000
For seven teachers to attend Yeap Ban Har Math Professional Development (No travel expenses associated with conference)					
5902-840	1:1 Aide Reserve - Budgetary Reserve	\$864,000	SUB129020-330	Sub Aide Support Elem - Other Prof Serv	\$432,000
			SUB129050-330	Sub Aide Support Sec - Other Prof Serv	\$432,000
To move 1:1 Aide Reserve to substitute aide account for use during 18-19 SY.					
2400-756	LE Reg Ed General - New Equipment Tech	\$3,969	CO-582	Staff Dev LE Principal - Conferences Travel	\$2,265
			CO-324	Staff Dev LE Principal - Conferences Prof Dev	\$774
			CFCNLE-324	LE Cert Staff Dev - Conferences Prof Dev	\$930
For Principal to attend ASCD Educational Leadership Conference, Assistant Principal to attend PAESP PA Conference, and four teachers to attend Yeap Ban Har Math Professional Development.					

**Facilities Report** – Director Rauth

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Rauth, seconded by Director Britton, the Board, on a roll call vote, unanimously approved to advertise and conduct a public hearing for Uwchlan Hills Elementary School new construction in accordance with the requirements of the Pennsylvania Public School Code of 1949 pursuant to Act 34 and to Adopt Resolution 18-10-1 (attached)  
Total Cost: \$28,630,894  
Funding Source: Capital Funds  
Budget Year: 2018-2019, 2019-2020
2. On a motion by Director Rauth, seconded by Director Britton, the Board, on a roll call vote, unanimously approved to advertise and conduct a public hearing for the STEM Academy new addition in accordance with the requirements of the Pennsylvania Public School Code of 1949 pursuant to Act 34 and to Adopt Resolution 18-10-2 (attached)  
Total Cost: \$13,830,100  
Funding Source: Capital Funds  
Budget Year: 2018-2019, 2019-2020, 2020-2021

**Technology Report** – Director Mehler

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the purchase of 650 Lenovo L380 ThinkPads for staff replacement laptops  
Total Cost: \$653,750  
Funding Source: Technology Capital Funds  
Budget: 2018-2019
2. On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the purchase of 96 iPads for middle school 1:1 student devices. iPads will be used for the student 1:1 device program, as per the Educational Technology Plan  
Total Cost: \$37,854 NTE  
Funding Source: Technology Capital Funds  
Budget: 2018-2019
3. On a motion by Director Britton, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the purchase of 95 laptops for high school 1:1 student devices. Laptops will be used for the student 1:1 device program, as per the Educational Technology Plan  
Total Cost: \$70,055  
Funding Source: Technology Capital Funds  
Budget: 2018-2019



**J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD**

**K. VISITORS** – (The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. (Our individual e-mail addresses are on the website if you'd like to contact your individual board representative.) We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.)

Laura Obenski (Uwchlan) – Thanked the board for their efforts regarding school safety. Came to the meeting to express concern about the gas pipeline. Discussed no odorant. Asked the board to use their ability to file a formal complaint with the PUC. Also asked the district to retain counsel for representation with the PUC.

Deanie Gauntlett (Uwchlan) – Expressed support for the request to file formal complaint with the PUC.

Danielle Lott (Uwchlan) – Expressed support for the request to file formal complaint with the PUC. Stated these are real concerns, real risks, and doesn't want this community to be an example.

Jeffrey Kern (West Pikeland) – Expressed concern regarding the pipeline issues. Need to mitigate risk. This situation is filled with risk and no reward. Expressed support for the request to file formal complaint with the PUC with the help of qualified legal counsel.

Carrie Gross (Uwchlan) – This is not a political issue. Concerned citizen concerned about the pipeline and valve stations location so close to the road.

Susan Britton Seyler (Uwchlan) – Expressed outrage at what is happening in our community. Need to safeguard families. Don't want Pennsylvania used as a test case of what not to do. Expressed support for the request to file formal complaint with the PUC.

Chris DiGuilo (Upper Uwchlan) – Due diligence has not been done. Expressed support for the request to file formal complaint with the PUC.

**L. INFORMATION**

1. The following policies are submitted for public review and scheduled for approval on November 14, 2018:

- a. 311 Reduction of Staff
- b. 806 Child/Student Abuse

2. Hand carried listing of attendance at overnight professional conferences.

3. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, school security, real estate or land acquisition.

October 3, 2018  
October 10, 2018

The next Curriculum Committee Meeting is scheduled for November 13, 2018 starting at 1:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next Committee of the Whole meeting is scheduled for November 7, 2018 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for Wednesday, November 14, 2018 starting at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of October 1, 2018.

**M. ADJOURNMENT**

On a motion by Vice President Croft, seconded by Director Kring, the Board, agreed to adjourn at 8:22 p.m.

Respectfully submitted,

Virginia B. Warihay  
School Board Secretary