

**DOWNINGTOWN AREA BOARD OF EDUCATION**  
**Administrative Office James E. Watson Staff Development Room**  
**Wednesday, June 13, 2018**  
**7:00 p.m.**

**BOARD MEETING NOTES**

**A. CALL TO ORDER**

President Bertone called the meeting to order at 7:02 p.m. in the James E. Watson Staff Development Room.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Director Albright  
President Bertone  
Director Britton  
Director Cranney  
Vice President Croft  
Director Kring  
Director Mehler  
Director Rauth  
Director Wisdom

**D. PUBLIC INPUT ON ACTION ITEMS** – (The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. (Our individual e-mail addresses are on the website if you'd like to contact your individual board representative.) We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.)

Nancy Roselli (West Bradford) – As a Bishop Shanahan parent she addressed the board regarding the budgeted cuts in nursing services to Bishop Shanahan students. Discussed the taxes paid to the district for just transportation of her students. Referenced other area districts covering 5 and 3 days of nursing services to their non-public high schools.

Bonnie Reagan (West Bradford) – Requested the board reverse the decision to cut nursing services to Bishop Shanahan. Stated equitable services should be provided to both public and non-public students. Feels this is an injustice and discriminatory. Also referenced other area districts covering 5 and 3 days of nursing services to their non-public high schools. Stated students deserve more than minimum services.

**E. SUPERINTENDENT'S REPORT**

Dr. Lonardi stated three great graduations were held last week. Thanked the Board, cabinet, principals and teachers for all the help received throughout her first year.

**F. REPORTS**

1. Student Life Report

Colleen Cranney

Last meeting was held for the 2017-2018 school year. Committee said goodbye to 8<sup>th</sup> graders and welcomed 7<sup>th</sup> grade students. Dr. Lonardi was the guest speaker answering many student questions.

2. DARC David Kring  
No report. No meetings until the fall. Check the website for program news.
3. Governance Report David Kring  
District Safety Committee meeting will be held tomorrow evening at Trestle Place.
4. Education Foundation Jaime Mehler  
Meeting held on June 12<sup>th</sup>. Mission statement was finalized. SWOT analysis was reviewed and committees established. October ribbon cutting for the Mobile Lab. Next Foundation meeting in September.
5. Policy Report Barbara Albright  
No report.
6. Intermediate Unit Barbara Albright  
Meeting held May 16<sup>th</sup>. Updates on the Leadership Goal and cohort sessions held with the end goal of developing leaders. They will be encouraging districts to take part in this program. Also approved 2018-2019 Marketplace programs and pricing.
7. Legislative Committee Barbara Albright  
Budget for education spending is increased by \$324 million. Director Albright reviewed the following House and Senate Bills: HB866, SB2, HB1213, SB1032, Senate resolution 322, HB 564, SB, 1159, SB 1104, SB1142, SB1136, HB679, HB745, HB2155, HB2156, HB2157, HB2158, HB2159, HB638, HB2202, HB2206, HB209, and HB2205. Next meeting June 27, 2018.
8. Communities That Care Rebecca Britton  
Ready Pay program held at DHSW. Outdoor movie night to be held June 15<sup>th</sup>. Youth Prevention Council held now at high schools will be expanded to middle schools. Next meeting June 19, 2018.
9. Wellness Committee Jane Bertone  
No report.

**G. OLD BUSINESS**

**H. CONSENT AGENDA**

Vice President Croft requested Finance item 6(b) be removed from the consent agenda.

On a motion by Vice President Croft, seconded by Director Kring, the Board, on a roll call vote, unanimously approved the consent agenda as emended.

1. Approval of Minutes
  - a. Board Meeting – May 9, 2018
2. Approval of Disbursements

3. Approval of Financial Reports
  - a. Treasurers Reports
  - b. Tax Reports
  - c. Budget Reports
  - d. Activity Reports
  - e. Investment Accounts
4. Personnel
  - a. Approval of the Personnel items
  - b. Approval of renewal Agreement with Bethann Cinelli for district wellness consulting services.  
Contract Dates/Length: 9/1/18 – 6/30/19 1 year  
Total Cost: \$3,600  
Funding Source: Pupil Services – Contracted Services  
Budget 2018-2019
  - c. Approval of Agreement with Team Builders Plus (Take Flight Learning) for administrative professional development  
Total Cost: \$3,280.00 (one time)  
Funding Source: Superintendent Professional Services  
Budget: 2017-2018
5. Curriculum
  - a. Approval to purchase (90) additional *Language of Composition* textbooks  
Total Cost: \$7,802.08  
Funding Source: Curriculum Textbooks  
Budget: 2017-2018
  - b. Approval to purchase (45) additional *AP Chemistry* textbooks for DE for summer AP assignment  
Total Cost: \$8,105.63  
Funding Source: Curriculum Textbooks  
Budget: 2017-2018
  - c. Approval to purchase (35) additional *AP Biology* textbooks for DE for summer AP assignment  
Total Cost: \$6,301.06  
Funding Source: Curriculum Textbooks  
Budget: 2017-2018
  - d. Approval to purchase (2) Water Quality Educator Kits  
Total Cost: \$862.50  
Funding Source: Curriculum Secondary General Supplies  
Budget: 2017-2018
  - e. Approval for Read Naturally license renewal (250 licenses)  
Contract Dates/Length: 7/17/18 – 7/17/19 1 year  
Total Cost: \$4,750.00  
Funding Source: Accountability Tech Supplies & Fees  
Budget: 2018-2019

- f. Approval of a Service Agreement with David Kilpatrick for two 6 hour days of Reading professional development  
Contract Dates: 8/23/18 (6 Hours) and 10/10/18 (6 Hours)  
Total Cost: NTE - \$2,000.00  
Funding Source: Accountability professional services  
Budget: 2018-2019
- g. Approval of a renewal with News Bank for Social Studies department  
Contract Dates/Length: 12/2018 – 11/2019 1 year  
Total Cost: \$5,554.00  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2018 - 2019
- h. Approval to purchase *ChemDoodle* software  
Contract Dates/Length: One-time  
Total Cost: NTE \$1,272.00  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2018-2019
- i. Approval to renew FitnessGram licenses for Health & Phys Ed department  
Contract Dates/Length: 7/30/18 – 7/30/21 3 years  
Total Cost: \$4,917.00 (\$1,639.00/year)  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2018-2019
- j. Approval to renew EBSCO licenses for Library  
Contract Dates/Length: 7/1/18 – 6/30/19 1 year  
Total Cost: \$5,515.00  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2018-2019
- k. Approval of license renewal for Noodletools for Library  
Contract Dates/Length: 8/1/18 – 8/1/23 5 years  
Total Cost: \$7,848.00 (\$1,569.60/year)  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2018-2019
- l. Approval of license renewal for Springshare Libguides for the Library  
Contract Dates/Length: 8/1/18 – 7/31/21 3 years  
Total Cost - \$8,445.00 (\$2,815.00/year)  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2018-2019

6. Finance

- a. Approval to sell, and if there is no value to dispose of items per the attached list.

- b. Removed from Consent Agenda  
Approval of a new agreement with Ricoh USA Inc. for student record scanning.  
Contract Dates/Length: 1 Year  
Total Cost: NTE \$12,543  
Funding Source: Pupil Services  
Budget Year: 2018-2019.
- c. Approval of a new agreement with Independent Educational Evaluators of America, LLC for an Independent Educational Evaluation of a DASD student at a contractual cost  
Contract Dates/Length: 1 Year  
Total Cost: NTE \$2,500.00.  
Funding Source: Special Education  
Budget Year: 2018-2019.
- d. Approval of a new agreement with Devereux Brandywine School for a continuation of educational placement for a DASD student who was originally placed at the Options program. Total cost of placement, approximately \$10,900.00 for the remainder of the 2017-2018 school year.  
Contract Dates/Length: 1 Year  
Total Cost: NTE \$10,900  
Funding Source: Special Education  
Budget Year: 2017-2018
- e. Approval to notify parents of all graduating seniors with outstanding lunch account balances on June 15th that their account will be turned over to our collection agency, G.H. Harris, and they will be responsible for all collection costs.
- f. Approval of an agreement between ALICE Training Institute LLC and DASD for 40 e-learning training licenses, beginning June 1, 2018 and ending May 30, 2021.  
Contract Dates/Length: 6/1/18 – 5/30/21 3 Years  
Total Cost: NTE \$3,373.80 (\$1,124.60/year)  
Funding Source: Assistant Superintendent Staff Development  
Budget Year: 2017-2018.
- g. Acceptance of donation from Springton Manor Home and School Association: Playground equipment at SMES in the amount of \$8,168.00.
- h. Approval to destroy autoclaves that are no longer useable and in no condition to sell.

- i. Approval of the following STEM Student Activity Club:
  - 1. STEM Aevium – This club will raise awareness of mental health and ensure that no student feels left out or ostracized by peers. They will raise money through food drives, trivia nights and/or Multi-Equity nights. These fundraisers will help fund Activities and speakers related to fostering cultural equity and mental health awareness.
- j. Approval to exonerate the below tax liens at the request of the county. These parcels were mobile homes that have been removed and are now uncollectable per the County.

Parcel #	Owner of Record	Tax Year	Lien Amount	Total Amount
30-03-0001.150T	Humbert, Austin	2017	\$325.95	\$325.95
40-02-0001.975T	McAdams, John	2015 2016	\$329.48 \$304.52	\$634.00
50-05-0008.700T	Weaver, Vincent	2013 2014 2015 2016 2017	\$428.51 \$400.31 \$372.11 \$343.91 \$315.71	\$1,860.55
<b>Total Amount to be exonerated:</b>				<b>\$2,820.50</b>

7. Administrative

- a. Approval of the discipline of one high school student. The specific terms of the discipline shall be controlled by a written adjudication, incorporated herein by reference.
- b. Approval of the Appointment of the following School Board Directors to serve as 2018 PSBA Delegate Assembly Voting Delegate:

President Bertone  
Vice President Croft  
Director Kring

**I. ACTION AGENDA**

**Curriculum Report** – Colleen Cranney

1. Curriculum Review Process Report

Curriculum leaders, Janine Weiss, Troy Podell, Elizabeth Austin and Deb Kearney presented a PowerPoint outlining the new Curriculum Review Process.

Understanding by Design 2.0 will be the framework with a four phase process of curriculum writing: transfer, evidence, plan, and resources.

Request by the board to include the PowerPoint in the Board Update on Friday.

Director Mehler left the room (7:59 p.m.)

The committee has reviewed and recommends Board approval of the following items:

1. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, approved the purchase of KDS Inspect Item Bank for Grades 3-8 by a vote of 7-1, with Director Albright voting no.  
Contract Date/Length: 6/30/18 – 6/30/19 1 year  
Total Cost: \$13,800.00  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2017-2018

Director Mehler returned to the room (8:02 p.m.)

2. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved the purchase of (10) Hummingbird Duo Kits, adapters, battery packs, and 8 hours of Professional Development  
Total Cost: NTE \$33,683.37  
Funding Source: Curriculum Capital Equipment  
Budget: 2017-2018

3. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved purchase of GALE Professional Learning Collections  
Contract Date/Length: one time purchase  
Total Cost: \$13,440.00  
Funding Source: Curriculum Textbooks  
Budget: 2017-2018

Director Albright left the room (8:04 p.m.)

4. On a motion by Director Cranney, seconded by Director Kring, the Board, on a roll call vote, unanimously approved the purchase of Classlink licenses. (8-0 vote)  
Contract Date/Length: 3/1/19 – 2/28/22 3 years  
Total Cost: \$50,511.00 (\$16,837.00/year)  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2018-2019

5. On a motion by Director Cranney, seconded by Vice President Croft, the Board, on a roll call vote, unanimously approved license renewal with Schoology. (8-0)  
Contract Date/Length: 7/1/18 – 6/30/19 1 year  
Total Cost: \$30,000.00 /\$5.00 per student  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2018-2019

Director Albright returned to the room (8:08 p.m.)

6. On a motion by Director Cranney, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a license renewal with Respondus  
Contract Date/Length: 8/1/18 – 7/31/21 3 years  
Total Cost: \$14,892.00 (4,964/year)  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2018-2019, 2019-2020, 2020-2021

7. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved 6,580 Aimsweb renewal licenses for K-6 Reading, Writing, Math and Behavior  
Contract Date/Length: 8/1/18-7/30/19 1 year  
Total Cost: \$49,350.00  
Funding Source: Accountability Tech Supplies & Fees  
Budget: 2018-2019
8. On a motion by Director Cranney, seconded by Director Kring, the Board, on a roll call vote, unanimously approved Achieve 3000 site license renewal for 6 secondary schools and 5 days of professional development  
Contract Date/Length: 6/30/18 – 6/30/19 1 year  
Total Cost: \$45,825.00  
Funding Source: Accountability Tech Supplies & Fees  
Budget: 2018-2019
9. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved renewal of 220 Imagine Learning licenses for Title I schools  
Contract Date/Length: 8/1/18-7/31/19 1 year  
Total Cost: \$32,000.00  
Funding Source: Accountability Tech Supplies & Fees  
Budget: 2018-2019
10. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, approved a one-year agreement with Spider Learning for OER Professional Development, Project Management Assistance, and Content Review / Quality Assurance by a vote of 8-1, with Director Albright voting no.  
Contract Date/Length: 8/1/18- 7/31/19 1 year  
Total Cost: \$54,300.00  
Funding Source: Curriculum Professional Services  
Budget: 2018-2019
11. On a motion by Director Cranney, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved of renewal for JSTOR and ARTSTOR licenses for libraries  
Contract Date/Length: 7/1/18 – 6/30/23 5 years  
Total Cost \$27,350.00  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2018-2019, 2019-2020, 2020-2021, 2021-2022, 2022-2023
12. On a motion by Director Cranney, seconded by Director Kring, the Board, on a roll call vote, unanimously approved the 2017-2018 Dual Enrollment Agreement for English courses with Delaware County Community College.  
Contract Dates/Length: 7/1/17 – 6/30/18 1 year  
Total Cost: \$2,450.00 (DW-2 sections, DE-5 sections)  
Funding Source: Curriculum Professional Services  
Budget: 2017-2018



13. On a motion by Director Cranney, seconded by Director Kring, the Board, on a voice vote, unanimously approved the 2018-2019 Dual Enrollment Agreement for English courses with Delaware County Community College.  
Contract Dates/Length: 7/1/18 – 6/30/19 1 year  
Total Cost: None (Students are responsible for payment)

Director Kring left the room (8:22 p.m.)

14. On a motion by Director Cranney, seconded by Director Albright, the Board, on a voice vote, unanimously approved the following one time Field Trips (8-0)
- a. DE, DW, STEM – Grades 9-12 – Alamo Bowl Performance Tour, San Antonio, TX – December 26-30, 2018 – No class time missed
  - b. DMS, LMS – Grades 7-8 – Cape Cod Environmental Trip, South Salem, NY, Groton, CT, Province, MA – May 3-5, 2019 – 1 class day missed
  - c. DW, STEM, DE – Grades 9-12 – Festival Disney, Orlando, FL – February 27-March 3, 2019 – 1 day and 3 periods missed
  - d. DE, DW, STEM – Grades 9-12 – Grand Tour of Italy, Milan, Venice, Florence, Assisi, Pompeii, Sorrento and Rome – June 18-27, 2019 – No class time missed
  - e. DE, DW, STEM – Grades 9-12 – PA High School United Nations Conference, State College, PA – November 2-4, 2018 – 1-1/2 class days missed
  - f. MC – Grade 6 – Pacific NW Adventure, Seattle, Leavenworth, Olympic National Park, Mount Rainier, San Juan Islands, and Mukiteo, WA – June 17-22, 2019 – No class days missed

On a motion by Director Britton, seconded by Director Rauth, the Board, on a voice vote, approved the following one time field trip by a vote of 7-0-1, with Director Cranney abstaining.

- g. MC – Grade 6 – Paradise Farms Camp, Downingtown, PA – September-October 2018 (date varies by team) – 2 class days missed

Director Kring returned to the room (8:25 p.m.)

The following items not reviewed at Committee of the Whole:

15. On a motion by Director Cranney, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved renewal of Turnitin FBS licenses  
Contract Date/Length: 7/1/18 – 6/30/21 3 year  
Total Cost: \$56,852.65 (\$21,267.55 year 1; \$17,792.55 year 2&3)  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2018-19, 2019-2020, 2020-2021
16. On a motion by Director Cranney, seconded by Director Kring, the Board, on a roll call vote, unanimously approved Whitlock SMART Learning Suite licenses  
Contract Date/Length: 7/1/18 – 6/30/19 1 year  
Total Cost: \$22,500.00  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2018-19

17. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved renewal of Follett Destiny Library License  
Contract Date/Length: 7/1/18 – 6/30/19 1 year  
Total Cost: \$32,423.59  
Funding Source: Curriculum Tech Supplies & Fees  
Budget: 2018-19

**Facilities Report** – Ted Rauth

1. STEM Academy Addition Update  
Steve Knaub, Rod Frey of Gilbert Architects along with civil engineer Glen Harris presented a PowerPoint outlining the updates to the STEM addition design and presented options regarding room sizes, room number and atrium options. Also included were required zoning of parking and street light costs. PowerPoint included site design/zoning, floor plans, budget and schedule. Decision on options is needed by July 1, 2018 in order for project to stay on track. Presentation to Downingtown Borough scheduled for July 2, 2018. A Special Board Meeting will be necessary for board discussion and possible approval of options. The board will be surveyed for possible meeting dates. Board was asked to forward all questions to Mr. Lauver.

Director Albright left the room (8:51 p.m.)

President Bertone requested information on possible addition options and potential capacities for DHSE and DHSW. Director Rauth asked for revised schedule if decision was not reached by July 1.

Director Albright returned to the room (8:55 p.m.)

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the STEM Academy emergency generator bid to the lowest responsible bidder, A. N. Lynch Company. Bids were opened 05/29/2018.  
Total Cost: \$58,350.00  
Funding Source: Capital Funds  
Budget Year: 2018-2019
2. On a motion by Director Rauth, seconded by Director Britton, the Board, on a roll call vote, unanimously approved a change order (add) to ICS Consulting, Inc. to provide a new design and new construction documents to re-route the natural gas service to STEM from the back of the building, due to the addition being added to the front of the building. This was an unforeseen condition at the time of the original project planning for the STEM Boiler Replacement.  
Total Cost: \$4,694.00  
Funding Source: Capital Funds  
Budget Year: 2018-2019

3. On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved a software agreement renewal with SchoolDude.  
Contract Dates/Length: 7/1/18 – 6/30/19 1 year  
Total Cost: \$24,094.00  
Funding Source: Operating Funds  
Budget Year: 2018-2019
  
4. On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the LYA Park grass cutting agreement with Celtic Roots.  
Contract Dates/Length: 7/1/18 – 6/30/21 3 years  
Total Cost: \$135,000.00 (\$45,000.00/year)  
Funding Source: Operating Funds  
Budget Year: 2018-2019, 2019-2020, 2020-2021
  
5. On a motion by Director Rauth, seconded by Director Britton, the Board, on a roll call vote, unanimously approved a repair and preventive maintenance agreement with Hillyard for large automated custodial equipment.  
Contract Dates/Length: 7/1/18 – 6/30/19 1 year  
Total Cost: \$8,844.00  
Funding Source: Operating Funds  
Budget Year: 2018-2019
  
6. On a motion by Director Rauth, seconded by Director Britton, the Board, on a roll call vote, unanimously approved  
Request approval for field maintenance agreement with Tomlinson Bomberger for East and West athletic campuses.  
Contract Dates/Length: 7/1/18 – 6/30/21 3 years  
Total Cost: \$111,435.00 (\$37,145.00/year)  
Funding Source: Operating Funds  
Budget Year: 2018-2019, 2019-2020, 2020-2021

**Personnel Report** – Carl Croft

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Vice President Croft, seconded by Director Britton, the Board, on a roll call vote, unanimously approved a renewal agreement with Chadds Ford Alternacare Inc. (CRITICARE) to provide substitute nursing and Personal Care Assistance (PCA) services as requested by the District.  
Contract Date/Lengths: 7/1/18 – 6/30/20 2 years  
Total Cost: \$55/hour RN  
\$45/hour LPN  
\$25/hour PCA  
Funding Source: Pupil Services – Contracted Services  
Budget Year: 2018-2019, 2019-2020
  
2. On a motion by Vice President Croft, seconded by Director Britton, the Board, on a roll call vote, unanimously approved appointments for:

- a. School Board Treasurer – Richard Fazio  
Term: July 1, 2018 to June 30, 2019
  - b. School Board Secretary – Ginny Warihay  
Term: July 1, 2018 to June 30, 2022
3. On a motion by Vice President Croft, seconded by Director Wisdom, the Board, on a roll call vote, unanimously approved the following new job categories effective July 1, 2018:
- a. Elementary Assistant Principal (LE)
  - b. Assistant Principal/Athletics (7/8 grade level)

Dr. Lonardi recognized the following appointments for the above positions:

Melanie Susi – Elementary Assistant Principal (LE)  
 Travis Orth – Assistant Principal/Athletics (LMS)  
 Jacqueline Henry – Assistant Principal/Athletics (DMS)

4. On a motion by Vice President Croft, seconded by Director Kring, the Board, on a roll call vote, unanimously approved elimination of the following job categories effective June 30, 2018:
- Academic Advisor (7/8 grade level)
  - Athletic Director, part-time (7/8 grade level)
5. On a motion by Vice President Croft, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the 2018-2019 salaries and salary ranges for:
- a. Administration/Act 93
  - b. Confidentials
  - c. Facilities
  - d. Non-Union Support
  - e. Teamsters (12 & 10 month staff)

**Finance Report** – David Kring

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Kring, seconded by Director Cranney, the Board, on a roll call vote, approved the following resolutions by a vote of 8-1, with Director Mehler voting no.
- a. Adoption of the 2018-2019 final budget in the amount of \$220,629,805.
  - b. 2018-2019 Real Estate Tax Millage of 27.182 (0.0% increase).
  - c. 2018-2019 Homestead Exclusion (Real Estate Tax credit \$207.62).
  - d. Appointment of Berkheimer Associates as Real Estate Tax collector for 2018-2019.
  - e. Act 511 Earned Income, Real Estate Transfer, and Local Services Taxes Continuance for 2018-2019.
2. On a motion by Director Kring, seconded by Director Albright, the Board, on a roll call vote, unanimously approved the following documents associated with the construction of road improvements at the intersection of Bollinger Road and

Horseshoe Pike (S.R. 0322): Deed of Dedication conveying 6,570 square feet to East Brandywine Township to increase the road right-of-way; Easement Agreement granting East Brandywine Township a drainage easement over an area of 605 square feet; and Temporary Construction Easement Agreement in favor of Pulte Homes of PA, LP for use in connection with the construction of the road improvements.

3. On a motion by Director Kring, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved renewal of the Aramark Food Service Contract for the 2018-2019 school year.  
 Contract Dates/Length: 2018-2019 School Year  
 Guaranteed Reimbursement: NTE \$207,369.00  
 Funding Source: Food Service Fund  
 Budget Year: 2018-2019
  
4. On a motion by Director Kring, seconded by Director Albright, the Board, on a roll call vote, unanimously approved BBD, LLP as auditors for the District’s June 30, 2018 financial statements.  
 Contract Dates/Length: Year 2 of a 3 year contract  
 Total Cost: NTE \$27,500.00  
 Funding Source: Business Office  
 Budget Year: 2018-2019
  
5. On a motion by Director Kring, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved a new agreement with Camphill Special School for 1:1 educational services for a DASD student who attends Camphill.  
 Contract Dates/Length: 1/8/2018- 6/30/2018  
 Total Cost: NTE \$17,820.00.  
 Funding Source: Special Education  
 Budget Year: 2017-2018.
  
6. On a motion by Director Kring, seconded by Director Britton, the Board, on a roll call vote, unanimously approved purchase of a B/W production copier and a poster printer with scanner for the Copy Print Center.  
 Total Cost: B/W production copier cost NTE \$19,860.00; poster printer with scanner cost NTE \$8,545.00.  
 Funding Source: Capital Budget  
 Budget Year: 2017-2018
  
7. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the following law firms for the 2018-2019 year:

<b>Attorneys</b>	<b>17-18 sy</b>	<b>18-19 sy</b>
Fox Rothschild (J. Sultanik)	\$215/hr	\$215/hr
Fox Rothschild (J. Miravich)	\$250/hr - Attorneys \$175 - Paralegals	\$250/hr - Attorneys \$175 – Paralegals
Fox Rothschild (R. Williams)	\$250/hr - Attorneys \$175 - Paralegals	\$250/hr - Attorneys \$175 – Paralegals
Fox Rothschild (Susan Jordan)	\$215/hr.	\$300/hr.
Lamb McErlane P.C. (G. Donatelli)	\$170/hr - Attorneys	\$170/hr - Attorneys

<b>Attorneys</b>	<b>17-18 sy</b>	<b>18-19 sy</b>
Solicitor	\$90/hr - Paralegals	\$90/hr - Paralegals
Lamb McErlane P.C. (M. Thompson)	\$170/hr - Attorneys \$90/hr - Paralegals	\$170/hr - Attorneys \$90/hr - Paralegals
Lamb McErlane P.C. (R. Huggins)	<i>(Previously with Gawthrop Greenwood, PC @ \$300/hr)</i>	\$300/hr
Lamb McErlane P.C. (G. Zumbano)	\$250/hr	\$250/hr
Levin Legal Group (M. Levin)	\$190/hr	\$200/hr
Levin Legal Group - A.Hendricks, A.Petersen, C.Ginsburg, P.Cianci, D.Brown, M.Mintz, T.Schmitt & R.Galtman	\$180/hr	\$190/hr
Levin Legal Group - M.Greenfield	\$170/hr	\$180/hr
Sweet, Stevens, Katz & Williams LLP (A. Faust)	\$150- Attorneys (Routine), \$125- Legal Assistants, \$195/hr- Attorneys (Non-routine), \$125/hr Legal Assistants	\$160- Attorneys (Routine), \$125- Legal Assistants, \$195/hr- Attorneys (Non-routine), \$125/hr Legal Assistants
Unruh, Turner, Burke & Frees (A. Rau)	\$170/hr	\$175/hr
FisherBroyles, LLP (Sarah K. Ivy)	NOT USED	\$265/hr
Sweet Stevens, Katz, and Williams (Pool Counsel-SPED Legal Consult)	\$26,250	\$26,250
Sweet Stevens, Katz, and Williams (Pool Counsel-Technology Legal Consult)	\$1,350	\$1,350

8. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved a new agreement with Ricoh USA Inc. for student record scanning.  
Contract Dates/Length: 1 Year  
Total Cost: NTE \$12,543  
Funding Source: Pupil Services  
Budget Year: 2018-2019.

**Technology Report** – Jaime Mehler

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Mehler, seconded by Director Britton, the Board, on a roll call vote, unanimously approved an agreement with Office Technologies for managed print services at all district locations.  
Contract Date/Length: 7/1/18 – 6/30/21 3 years  
Total Cost: B&W \$.0100 to \$.0200 pp  
Color \$.0650 to \$.1400 pp \*\*  
\*\*The only printer with cost of \$.1400 will be changed this summer

Funding Source: Operating Funds  
Budget Year: 2018-2019, 2019-2020, 2020-2021

2. On a motion by Director Mehler, seconded by Director Britton, the Board, on a roll call vote, unanimously approved the purchase of 20 Epson projectors and mounts for the STEM Academy.  
Total Cost: NTE \$24,510  
Funding Source: Capital Funds  
Budget: 2018-2019

The following item not reviewed at Committee of the Whole:

3. On a motion by Director Mehler, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the purchase of 2 Dell Precision laptops.  
Total Cost: NTE \$4,354  
Funding Source: Capital Funds  
Budget Year: 2018-2019

**J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD**

Director Britton requested that roof maintenance work done to school buildings be completed when students are not in session.

- K. VISITORS** – (The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. (Our individual e-mail addresses are on the website if you'd like to contact your individual board representative.) We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.)

Pia DiSanto (Upper Uwchlan) – asked about STEM decisions regarding the paving of the band practice field:

- Will field be empty at the end of school day and on Saturdays and Sundays to allow for band practice?
- Will field lines be mimicked on the paved surface?

Emily Fistberg (Downingtown) – Stated she is a Bishop Shanahan employee and parent of a Bishop Shanahan student. Outlined the many duties of a school nurse and requested the board reinstate nursing services at Bishop Shanahan.

**L. INFORMATION**

1. The following policies are submitted for public review and scheduled for approval on August 8, 2018:
  - a. AG Administrative Guidelines for 105: Curriculum Development
  - b. AG Administrative Guidelines for 815: Acceptable Use
  - c. 239 Foreign Exchange Students
2. Hand carried listing of attendance at overnight professional conferences.
3. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

May 30, 2018

June 4, 2018

June 13, 2018

There will be no Committee of the Whole meeting in July due to the July 4<sup>th</sup> Holiday.

The next regular School Board Meeting is scheduled for Wednesday, July 11, 2018 starting at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of June 1, 2018.

**M. ADJOURNMENT**

On a motion by Vice President Croft, seconded by Director Kring, the Board, agreed to adjourn at 9:30 p.m.

Respectfully submitted,

Virginia B. Warihay  
School Board Secretary