

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, May 9, 2018
7:00 p.m.

BOARD MEETING NOTES

A. CALL TO ORDER

President Bertone called the meeting to order at 7:03 p.m. in the James E. Watson Staff Development Room.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Director Albright
 President Bertone
 Director Britton
 Director Cranney
 Vice President Croft
 Director Kring
 Director Mehler
 Director Rauth
 Director Wisdom

D. SUPERINTENDENT’S REPORT

1. Applause!! Applause!!

- a. With an accumulated total of 632 years of service to the district, it is very hard to say goodbye to our retiring teachers and staff members. They have watched this district grow from a small rural community to the largest school district in Chester County. The Downingtown Area School District is among the nation’s best thanks to their hard work, support and commitment to our students. We will miss you! Congratulations and best wishes on your new lives as retirees.

AD	MacNeal	Linda	Chief Accountability Officer
BC	Grigsby	Linda	Teacher-Grade 4
BH	Williams Jr.	Kenneth	Grade 5
BH	Shirley	Holly	Sp. Ed. Learning Support Aide
BW	DiMartin	Diane	Grade 4
BW	DiMartin	Diane	Grade 4
BW&BH	Orendorff	Kathleen	Gifted
DE	Schwabenland	Paula	School Nurse
DE	Rowe	Linda	Healthroom Nurse
District	Davis	John J.	Grounds Worker
DMS	DiTaranto	Carol	Building Secretary

DW	Forsythe	Christine	Student Assistance Specialist
DW	Tabor	Joanne	Teacher-Sp. Ed. LS
DW	Criswell	William	School Counselor
DW	Weaver	Carolyn	Mathematics
DW	Weaver	Carolyn	Mathematics
DW	Krempa	Joseph	Custodian
EW	Bare	Betsy	Teacher-Sp. Ed. LS
EW	Bradford	Mary Beth	Grade 4
EW	Sitlinger	Elizabeth	Sp. Ed. Learning Support Aide
LE	Soneson	Gale	Teacher -Library Science
LMS	Waber	Paul	Teacher-Gifted
MC6	Brook	Linda	Grade 6 - Science
SM	Fanelli	Stephanie	Library Support Aide
UH	Beebe, Jr.	Charles	Grade 5
UH	Cranston	Beverly	Instructional Support Teacher

- b. District Safety Committee Proposal
Dr. Lonardi presented a plan for the formation of a District Safety Committee. She asked School Board Directors to let her know of their availability for a June 14 kick off community meeting.
- c. Recognition of Ms. Colleen Yenser for achieving her CETL, PMP and ITIL certifications
- d. Middle School Boys Lacrosse Board Appreciation
- e. Tonight we pause to thank Olivia Hunt and Rhea Jain for their years of service to the Board representing the students of the STEM Academy and the DHSE. As Student Board Representatives and members of the Student Life Committee, Olivia and Rhea have kept us informed of the many events, awards and accolades that have been bestowed upon their peers. Their pride in being a Cougar and a Wolf has been evident and they have represented their schools with much class and graciousness. We know that they both will go far in their chosen fields. Congratulations on your graduation! We wish you all the best.

E. PUBLIC INPUT ON ACTION ITEMS – (The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. (Our individual e-mails are on the website if you'd like to contact your individual board representative.) We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.)

8. Intermediate Unit Barbara Albright
PASBO leadership principals presented and adopted at the meeting. Birth to 3 and Adult Services presentation at the meeting. 2018-2019 Marketplace Services budget presented with a scheduled May 16 vote. Core and Occupational Education budget were approved. Next meeting May 16.
9. Legislative Committee Barbara Albright
Legislative Breakfast held on April 20. Discussion focused on unfunded Mandates: Special education, PSERS, charter schools. Next meeting May 23.
10. Communities That Care Rebecca Britton
Meeting held on April 17. Communities That Care along with the interfaith council will host an outdoor movie at the Hopewell UMC on Friday June 15th from 7-10 pm. Details to the school community will be forth coming! Expect a flyer soon. This year's positive prom messaging will be a banner seniors sign and pledge to have a safe and sober prom night. Students at STEM, East, and West have all taken part. Finally, on Saturday May 26th the Youth Prevention Councils at all three high schools will be convening at Marsh Creek State Park. They will be taking pictures of empty shoes to represent the people who have lost their lives to drunk driving in Chester County. Next meeting will be Tuesday May 15th.
11. Wellness Committee Jane Bertone
Meeting held May 7th. Team bid farewell to Tina Forsythe. PAYS study results will be forthcoming. Student anxiety and stress will be focus for next year.

G. OLD BUSINESS

H. CONSENT AGENDA

Vice President Croft requested Item 4 B (1) be pulled from the consent agenda due to a change in rate.

On a motion by Director Rauth, seconded by Director Cranney, the Board, on a voice vote, unanimously approved the consent agenda as emended.

1. Approval of Minutes
 - a. Board Meeting – April 11, 2018
2. Approval of Disbursements
3. Approval of Financial Reports
 - a. Treasurers Reports
 - b. Tax Reports
 - c. Budget Reports
 - d. Activity Reports
 - e. Investment Accounts
4. Personnel
 - a. Approval of the Personnel items
 - b. Approval of renewal of the following services for employee healthcare:

1. PULLED FROM THE CONSENT AGENDA
SwiftMD
Term: 1-1-2018 to 6-30-2019
Fees: reduced per employee subscription fee of \$3.60/month.
2. Delta Dental
Term: 7-1-2018 to 6-30-2020
Fees: no increase in rate year 1, \$4.75/month per enrollee. Possible 5.5% increase in year 2.
3. Gallagher Benefit Services, Inc.
Term: 7-1-2018 to 6-30-2021
Fees: offset by broker commissions, client pays balance. Year 1 and 2 = \$85,000, Year 3 = \$90,000.

5. Curriculum

- a. Approval to purchase (45) AP Physics textbooks and 6-year online access
Total Cost - \$9,403.00
Funding: Curriculum Textbooks
- b. Approval for Math professional development for secondary teachers
Total Cost – \$8,904.76
Funding: Curriculum Professional Services
- c. Approval for PLTW training for Matt Vernon
NTE Total Cost - \$5,089.00
Funding: Curriculum Conferences Professional Development
- d. Approval for preventive maintenance service for (5) dust collection systems at the high schools and middle schools Tech Ed Dept.
Total Cost – \$540.00
Funding: Curriculum R&M Equipment
- e. Approval for machinery maintenance agreement for Tech Ed Dept. at DMS and LMS
Total Cost – \$2,300.00
Funding: Curriculum R&M Equipment
- f. Approval for machinery maintenance agreement for Tech Ed Dept. at DE, DW, and STEM
Total Cost – \$3,650.00
Funding: Curriculum R&M Equipment
- g. Approval for Edgenuity as a third-party cyber provider
Total Cost - \$2,500.00
Funding: Curriculum Professional Services

h. Approval of the 2018-19 Cyber Program of Study

6. Policy

- a. Approval of the following policies
1. 906 Public Complaints
 2. AG Administrative Guidelines for 906: Public Complaints
 3. 918 Title I Parental Involvement
 4. AG Administrative Guidelines for 918: Title I Parental Involvement

7. Finance

- a. Approval for the disposal or sale of:
1. BC – (1) teacher desk
 2. BC – (1) Webster Dictionary 1960
 3. BC – (1) old beige push-button phone
 4. BH – (20) F&P BAS 2nd Ed. kits
 5. DE – (208) Adelante, Ven Conmigo, Ya Verras and Nuevas Vistas textbooks, workbooks, CD’s and supplemental readers
 6. DE – (1) box of outdated books
 7. DE – (1) credenza
 8. DMS – (1) desk – (1) Credenza
 9. DMS – (38) boxes of outdated and unused books
 10. EW – (5) boxes of outdated reading assessment materials
 11. LMS – (71) classroom desks
 12. LMS – (63) boxes of outdated books
 13. LE - (3) boxes F&P BAS 2nd Ed. kits
 14. PV – (5) boxes F&P BAS 2nd Ed. Kits
 15. UH – (7) boxes F&P BAS 2nd Ed. Kit
 16. ADMIN – (25) boxes of outdated books, VCR tapes
 17. 6 Microwaves, 6 Kitchen Ranges, 6 KitchenAid Mixers.

- b. Approval of the following Student Activity Clubs:
1. DOWNTOWN EAST AEVIDUM – The club will raise awareness of mental health and ensure that no student feels left out or ostracized by peers. They will raise money selling t-shirts or other Aavidum related supplies. The funds will be used to operate events and purchase materials that promote the well-being of students at DEHS.
 2. DOWNTOWN WEST AEVIDUM – The club will raise awareness of mental health and ensure that no student feels left out or ostracized by peers. They will raise money selling t-shirts or other Aavidum related supplies. The funds will be used to operate events and purchase materials that promote the well-being of students at DWHS.

c. Approval of the following budget transfers:

<u>Transfer From Account #</u>	<u>From Account Name</u>	<u>Amount</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
238081-581	Principal DEHS - Mileage/Travel	\$4,300.00	8100-752	DEHS Reg Ed General - New Equip > \$5,000	\$7,698.36

238081-610	Principal DEHS - General Supplies	\$3,300.00			
238081-538	Principal DEHS - Telecom Services	\$98.36			
To purchase desks and chairs for FBLA classrooms.					
238051-890	Principal 6GC - Misc. Exp.	\$40.00	C6GCP-324	Staff Dev 6GC Principal - Conferences Prof. Development	\$40.00
To cover DETC Conference for principal.					

I. ACTION AGENDA

Personnel Report – Carl Croft

Item pulled from Consent Agenda:

1. On a motion by Vice President Croft, seconded by Director Kring, the Board, on a roll call vote, unanimously approved SwiftMD renewal for the term: 1-1-2018 to 6-30-2019 at a reduced per employee subscription fee of \$3.33/month.

Facilities Report – Ted Rauth

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. STEM Addition
On a motion by Director Rauth, seconded by Director Albright, the Board, on a roll call vote, unanimously approved Gilbert Architects as the Architect for the new addition on the STEM Academy.
2. On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved accepting the donation of work and materials for the SMES Proposed New Gaga Pit by Eagle Scout Project Colton Strock. No cost to DASD

Finance Report – David Kring

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Kring, seconded by Director Britton, the Board, on a roll call vote, unanimously approved the resolution adopting the District’s 2018-2019 Proposed final budget in the amount of \$220,629,805 with a 0% tax increase. Final budget adoption to be made at the June Board meeting.
2. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the 2018-2019 Chester County Intermediate Unit Core Services Budget in the amount of \$27,562,528. Downingtown’s projected contribution to this budget is \$93,345.
3. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the 2018-2019 Chester County Intermediate Unit Occupational Education Budget in the amount of \$28,557,344. Downingtown’s projected contribution to this budget is \$2,532,994.

4. On a motion by Director Kring, seconded by Director Albright, the Board, on a roll call vote, unanimously approved request of Buyer, Hankin Eagleview East, LP, to extend the deadline for re-zoning approval under the Agreement of Sale dated April 30, 2014, as amended, from March 3, 2019 to March 3, 2020.
5. On a motion by Director Kring, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the 2018-2019 Capital Plan in the amount of \$9,106,290.

Curriculum Report – Colleen Cranney

The committee has reviewed and recommends Board approval of the following items:

1. On a motion by Director Cranney, seconded by Director Britton , the Board, on a roll call vote, unanimously approved the purchase of musical instruments across the district
Total Cost - \$51,149.34
Funding: Capital Curriculum New Equipment
2. On a motion by Director Cranney, seconded by Director Britton, the Board, on a roll call vote, unanimously approved to purchase GALE Cengage Learning online resources for the Library (July 1, 2018 – June 20, 2023)
Total Cost - \$99,975.00
Funding: Curriculum Tech Supplies & Fees
3. On a motion by Director Cranney, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved renewal of PebbleGo online resources for the elementary Libraries (July 1, 2018 – June 20, 2023)
Total Cost - \$86,265.00
Funding: Curriculum Tech Supplies & Fees
4. On a motion by Director Cranney, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the purchase of (80) AP Biology textbooks and digital licenses
Total Cost – \$14,402.42
Funding: Curriculum Textbooks
5. On a motion by Director Cranney, seconded by Director Albright, the Board, on a roll call vote, unanimously approved the purchase of (165) AP Euro textbooks and 6-year online access
Total Cost – \$25,410.00
Funding: Capital Curriculum Textbooks
6. On a motion by Director Cranney, seconded by Director Albright, the Board, on a roll call vote, unanimously approved the purchase of (255) AP Government: American Democracy Now textbooks and 6-year online access
Total Cost – \$37,357.05
Funding: Capital Curriculum Textbooks

7. On a motion by Director Cranney, seconded by Director Kring, the Board, on a roll call vote, unanimously approved the Dual Enrollment Agreement for English courses with Delaware County Community College for the 2017-2019 school year at no cost to the district.

Mr. Friedman stated two year agreement with no cost to district, students pay fees.

8. On a motion by Director Cranney, seconded by Director Kring, the Board, on a roll call vote, unanimously approved the following one time Field Trips and Foreign Exchange trips:
 - a. One time approvals
 - i. DE – Grades 9-12 Choir – Chamber Choir Spain Tour, Spain – June 17-24, 2019 – No class time missed
 - ii. STEM, DE, DW – Grades 9-12 – FBLA National Leadership Conference, Baltimore, MD – June 26-July 2, 2019 – No class time missed
 - b. Foreign Exchange
 - i. STEM – Grades 10-12 – French Exchange, France – April. 9-21, 2019 – 5 class days missed
9. On a motion by Director Cranney, seconded by Director Kring, the Board, on a roll call vote, unanimously approved the purchase of equipment for the Tech Ed Lab at DHSW
Total Cost NTE: \$27,000.00
Funding: Curriculum Capital New Equipment

Technology Report – Jaime Mehler

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Mehler, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved the purchase of 1,190 iPads for Marsh Creek in an amount not to exceed \$502,180. iPads will be used for the student 1:1 device program and teacher replacement devices, as per the Educational Technology Plan.
 - a. Funding Source: Capital Funds
 - b. Includes: iPad, Case
2. On a motion by Director Mehler, seconded by Director Britton, the Board, on a roll call vote, unanimously approved the purchase of 900 laptops for the high school 1:1 student devices in an amount not to exceed \$909,600.
 - a. Funding Source: Capital Funds

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

1. Discussion – Bishop Shanahan Nursing Services
Director Mehler motioned to continue the current Bishop Shanahan Nursing Services for the 2018-2019 school year. No second for the motion. Motion failed.

- K. VISITORS** – (The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. (Our individual e-mails are on the website if you'd like to contact your individual board representative.) We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.)

Alison Frenchman (Uwchlan) – discussed cyber bullying vs. in person bullying. Stated a DHSE student hacked her child's g-mail account, money taken from PayPal account, and hacked DASD account also. Family has gone to the local police. Stated police can't do anything due to age of student. Contacted school and were told events occurred outside the school and nothing can be done. Asked for review of laws and policies so no other student has to go through this type of event.

L. INFORMATION

1. Hand carried listing of attendance at overnight professional conferences.
2. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

May 2, 2018

May 9, 2018

The next Curriculum Committee Meeting is scheduled for May 31, 2018 starting at 1:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next Committee of the Whole meeting is scheduled for May 30, 2018 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for Wednesday, June 13, 2018 starting at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

3. Enrollment Report

The attached enrollment report has been submitted from the district database as of May 1, 2018.

M. ADJOURNMENT

On a motion by Director Croft, seconded by Director Kring, the Board, agreed to adjourn at 8:56 p.m.

Respectfully submitted,

Virginia B. Warihay
School Board Secretary