

**DOWNINGTOWN AREA BOARD OF EDUCATION**  
**Administrative Office James E. Watson Staff Development Room**  
**Wednesday, March 14, 2018**  
**7:00 p.m.**

**BOARD MEETING NOTES**

**A. CALL TO ORDER**

President Bertone called the meeting to order at 7:02 p.m. in the James E. Watson Staff Development Room.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Director Albright  
President Bertone  
Director Britton  
Director Cranney  
Vice President Croft  
Director Kring  
Director Mehler  
Director Rauth  
Director Wisdom

**D. PUBLIC INPUT ON ACTION ITEMS** – (Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

**E. SUPERINTENDENT’S REPORT**

1. Applause!! Applause!!

- a. Congratulations to STEM senior James Armstrong on his success in the recent PA State Career Development Conference. James took home first place in the Automotive Services Marketing competition and was named PA’s DECA Student of the Year. He was also awarded the PA Food Merchants scholarship and qualified for the International Career Development Conference in Atlanta. James helped start the DECA club at STEM and helped increase membership from a handful of interested students the first year to over 90 today.

- b. Safety Update  
Dr. Lonardi discussed the Student Walk Out and activities that occurred today given recent events in Parkland, Florida. Dr. Reed and Mr. Hubbard presented a PowerPoint on safety including current processes and practices, current expenditures and upgrades and enhancements for future discussion and consideration.

Catherine Doyle (Wallace) – commented that all recent school violence events have been committed by students. Appreciates the trainings but would like to see more facility hardening and deterrents. Timeline for improvements needs to short not long.

Liz Hablick (East Brandywine) – a retired teacher with four grandchildren in the district. She has received ALICE training.

Recommended not just training administrators but training all teachers and students sooner rather than later.

Bill Garry (Downingtown Borough) - Commented that anyone with bad intent can get in the school. He is always welcomed through open doors. States there are massive gaps in security. Recommended metal detectors, check points and bag checks. Should not hire elderly security with handguns.

Jennifer Ceglia (Uwchlan) – parent of DHSE student and a Sandy Hook Promise Leader. Happy to hear of all that is being done and considered. Discussed the Start with Hello and Say Something Sandy Hook programs. Offered her services and resources to the district.

Jerry Steffian - grandparent of district students. Commented that throughout the media coverage of recent Parkland events there has been no input from educators. Asked what are educator opinions? Provided the board with a document from the Interdisciplinary Group on Preventing School and Community Violence entitled Call for Action to Prevent Gun Violence in the United States. Cited several passages from the documents including should be assessing school environment for bullying, discrimination and violence and need for more mental health services.

Brady Bagwan (West Bradford) – Asked the board to set priorities and not to wait, capital expenditures take time. Recommended facility hardening such as concrete blocks in front of the buildings, single threat reporting system to connect the dots and ballistic window film. Recommended employing Mr. Hubbard as a full time CSO resource. We don't need an army but do need a leader.

Jeremy Pavis (Uwchlan) – inquired about having armed guard at both DHSE and DHSW and no armed guard at STEM. Also inquired about the purpose of these armed guards. Is it to control inside or threats from the outside? If it is to control threats from outside, what about middle schools and elementary schools. Stated students are scared. Psychological aspects are important also.

Lauren Speakman (Uwchlan) – Parent of a student with an IEP. Stated access to resources is difficult in the district. Understands how it is possible for a student to be left behind. Recommends a clear pathway for parents to know what resources are available. Would help parents help their children.

Laura Obenski (Uwchlan) – participated in an active shooter drill at DHSE several years ago. Husband is a police officer. Understands the challenges of staying ahead of the many threats. Stated there is not 100% compliance with access to buildings. People can just walk in. Recommended engaging Uwchlan Police again in district schools. Police community presence in schools is important. Discussed

receiving many emails regarding recent Eagles Super Bowl victory but only one regarding Parkland tragedy. Other districts are doing more outreach to their communities. Asked the board to adopt a resolution committing to community outreach to hear what they have to say and contribute.

Craig Krusen (President of the DAEA) – Read a statement regarding school safety. Teachers work every day to build relationships with students and administration. He complimented the district on safety policies and procedures. He referenced that recent events have changed the national discourse. He quoted PSEA Delores McCracken stating it is a bad idea to arm teachers and staff.

President Bertone stated discussions will be ongoing. The board puts a high priority on the safety of our staff and students.

Director Kring reiterated the importance of see something/say something and helping kids not feel marginalized.

Director Britton asked the board to consider writing to federal and state legislators to see what they can do to help the district. Stated she will forward information to the board

## **F. REPORTS**

1. Student Representatives  
Max Minnier  
Rhea Jain  
Olivia Hunt

Olivia Hunt stated as a student representative she gets to see and hear the discussions that occurred this evening while other students in our schools do not. She recommended communicating with students so they don't think nothing is being done. In addition, this may help them feel safe.

2. Student Life Report  
Colleen Cranney  
No report. Next meeting March 15 at 3:15 at DHSW.
3. DARC  
David Kring  
Meeting held March 8<sup>th</sup>. Discussions included planning for DARC 25<sup>th</sup> Anniversary and participating in more community and township events. New brochure will combine spring and summer events as a cost saving measure. Also committed to the L.L. Bean outdoor adventure program.
4. Governance Report  
David Kring  
Board members will be attending the Sunday matinee performance of Sister Act at DHSE. 14 tickets are needed. Director Mehler is attending the upcoming NSBA conference in San Antonio, Texas.
5. Finance Report  
David Kring  
Next report at April 4 Committee of the Whole meeting.

6. Education Foundation Jaime Mehler  
Meeting held on March 13. Spring session to begin on March 19 and run through May 3<sup>rd</sup>. 190 students are registered. Thank you for district help in marketing these programs. Mobile Innovation Bus is at the CCIU. Demolition has begun. Bus to be hands on by October 1<sup>st</sup>. Summer programs are planned for July. Education Foundation Board Retreat to be held at the CCIU on June 2<sup>nd</sup>.
7. Personnel Report Carl Croft  
Next report at April 4 Committee of the Whole meeting.
8. Policy Report Barbara Albright
  - a. See Information Section (L) below
9. Intermediate Unit Barbara Albright  
Meeting held on February 21<sup>st</sup>. First reading of Core and Occupational Education Budget. No increase in Core and decrease in Occ. Ed. CCIU personnel are available for budget presentation if needed. Approved Swift MD. STEM competition to be hosted by the CCIU. Next meeting is March 21<sup>st</sup>.
10. Legislative Committee Barbara Albright  
Meeting held February 28<sup>th</sup>. Overview of State Budget including education increases. Director Albright reviewed SB383, SB2, and HB1230. Next meeting is March 28<sup>th</sup>. Legislative Breakfast to be held at CCIU on April 20<sup>th</sup>.
11. Communities That Care Rebecca Britton  
CTC would like to invite Matt Bellace, a motivational speaker, comedian, psychologist to the district to speak to students in grades 7 – 10. Several district personnel have seen his presentations. Should the district care to support this endeavor CTC would be happy to share the costs.

Youth Prevention Councils at both High Schools are doing great. Both councils plan to have information tables at their "Ready" and "Move up Days" in April and May to encourage incoming 9th graders to join. All council members have been invited to enter to win a contest to go to the Community Anti-Drug Coalitions of America. This is a wonderful opportunity for 4-6 students. The winners will receive an all-inclusive trip to attend the conference in Orlando. This will be a CTC -sponsored and insured event.

CTC has been present and is assisting the Joint Home and School this year with sharing prevention information and opportunities for parents.

The Positive PROM messaging contest will go viral this year. Principals have been contacted with some details but there will definitely be more to come.

Meetings are the third Tuesday of every month at the Downingtown Area School District Administration building at 12:30 p.m.

12. Wellness Committee Jane Bertone  
Spring into Wellness Fair was held on March 2<sup>nd</sup>. 70 vendors participated. Committee continues focus on mental health issues. Next meeting in March 19<sup>th</sup>.

**G. OLD BUSINESS**

**H. CONSENT AGENDA**

On a motion by Vice President Croft, seconded by Director Kring, the Board, on a roll call vote, unanimously approved the Consent Agenda.

1. Approval of Minutes
  - a. Board Meeting – February 12, 2018
2. Approval of Disbursements
3. Approval of Financial Reports
  - a. Treasurers Reports
  - b. Tax Reports
  - c. Budget Reports
  - d. Activity Reports
  - e. Investment Accounts
4. Personnel
  - a. Approval of the Personnel items
5. Curriculum
  - a. Request approval for supplies for Computer Science class at DW and DE  
Total Cost - \$859.65  
Funding: Curriculum Secondary Needs
6. Policy
  - a. Approval of the following policies:
    1. 103 Nondiscrimination in School and Classroom Practices
    2. 104 Nondiscrimination on Employment and Contract Practices
    3. 302 Employment of Superintendent/Assistant Superintendent
    4. 249 Bullying – Cyberbullying
    5. 808 Food Services
    6. AG Administrative Guidelines for 808: Food Services
7. Finance
  - a. Disposal or sale of:
    1. BC – (7) Teacher desks
    2. BC – (1) Office chair
    3. BC – Refrigerator
    4. BC – (3) Desk chairs
    5. BW – (150) chairs (2) chair racks
    6. DMS – (23) boxes of books
  - b. Approval to remove all outstanding liens for Welsh Ayres Homeowners Association’s parcel 33-03-0019.4200. The parcel is a common area and should carry a zero value effective with the 2001 tax year. The total lien amount being removed is \$1,167.28.

- c. Approve of a release and settlement agreement between DASD and the parents of a regular education student to attend the Gateway program at CCIU. Cost of the agreement: \$165.14 per day.
- d. Approval of the following Budget or Fund transfers:

<u>Transfer From Account #</u>	<u>From Account Name</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
321082S-513	DW Activities – Contract Carrier	238082GRA-890	Graduation: Miscellaneous Exp	\$769.58
CFPRDW-324	Staff Dev DWHS Principal – Conference PD	238082GRA-635	Graduation: Meals/Refreshments	\$300.00
To pay for diplomas/certificates and meals/refreshments for graduation.				
8200-610	DW Gen Ed – General Supplies	821350-610	DW Tech Ed – General Supplies	\$4,095.10
To provide additional funding for purchase of saws, router tables, and workstations in Tech Ed.				
238081-610	Principal DEHS – General Supplies	8112TRAN-513	DEHS Music Trans – Contracted Carrier	\$15,000.00
To cover additional expenses for 17-18 SY. (Miss America Pageant, Band State Championships and band program growth)				

8. Administrative

- a. Approval of the following board members to attend NSBA Annual Conference from April 7-9, 2018: Jaime Mehler

**I. ACTION AGENDA**

**Curriculum Report** – Colleen Cranney

The committee has reviewed and recommends Board approval of the following items:

1. On a motion by Director Cranney, seconded by Vice President Croft, the Board, on a roll call vote, unanimously approved the following One Time Field Trips:
  - a. DW, DE, STEM – Guidance Grades 9-12 Black Student Union – College visits Lincoln University, Cheyney University, University of Delaware, and Delaware State – March 16 and April 12, 2018 – 2 class days missed
  - b. DE, DW, STEM – Grades 9-12 / Tech Ed Club - NASA Student Launch Initiative, Huntsville, AL – April 4-8, 2018 – 3 class days missed
  - c. DW – Grades 9-12 – Philadelphia Flower Show, Philadelphia, PA – March 10 or 11, 2018 – No class time missed
  - d. DMS, LMS – Grade 7 – STEM Options, PSU Brandywine Campus, Media, PA – May 10, 2018 – 1 class day missed

## **Facilities Report** – Ted Rauth

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. UHES New Construction

a) Land Development Counsel

On a motion by Director Rauth, seconded by Vice President Croft, the Board, on a roll call vote, unanimously approved retaining the law firm of Riley Riper Hollin & Colagreco to assist DASD in securing municipal development entitlements for construction of the new Uwchlan Hills Elementary School.

b) Civil Engineer

On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved retaining the civil engineering firm of D. L. Howell, Civil Engineering & Land Planning, to provide the necessary land development needs for the new Uwchlan Hills Elementary School.

Director Albright left the meeting (8:37 p.m.)

2. STEM Academy Boiler Replacements

On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved awarding the boiler replacements at the STEM Academy to the lowest responsible bidder, 3B Services Inc., in the total amount of \$272,400, including base bid and Alternate #1. Bids were opened on February 27, 2018. (18-19 Capital Project List)

Boilers to be condensing boilers.

Director Albright returned to the meeting (8:42 p.m.)

3. STEM Academy Natural Gas Generator

On a motion by Director Rauth, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved engineering fees to ICS Consulting, Inc. in the NTE amount of \$8,200 to add an emergency natural gas generator at the STEM Academy.

4. BWES and LES Roof Restorations

On a motion by Director Rauth, seconded by Director Kring, the Board, on a roll call vote, unanimously approved awarding the roof restorations at Brandywine Wallace and Lionville Elementary Schools to the lowest responsible bidder, Detwiler Roofing, in the total base bid amount of \$460,000. Bids were opened on February 27, 2018. (18-19 Capital Project List)

## **Technology Report** – Jaime Mehler

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Director Mehler, seconded by Director Britton, the Board, on a roll call vote, unanimously approved the purchase 53 Projectors from AVI-SPL at a cost not to exceed \$41,670.
  - a. Funding Source: 17/18 Capital Funds
  
2. On a motion by Director Mehler, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the purchase 10 External Wireless Access Points from ePlus Technologies at a cost not to exceed \$14,630.20.
  - a. Funding Source: 17/18 Operating Funds
  
3. On a motion by Director Mehler, seconded by Director Rauth, the Board, on a roll call vote, unanimously approved the purchase 11 Routers from ePlus Technologies at a cost not to exceed \$8,985.90
  - a. Funding Source: 17/18 Operating Funds
  
4. On a motion by Director Mehler, seconded by Director Kring, the Board, on a roll call vote, unanimously approved filing Form 471 (Description of Services Ordered and Certification Form) for Category 2 reimbursement for purchases and professional services for the District’s following 2017/18 eligible projects:

**2018/19 eRate Approximate Reimbursement Amounts**

External Wireless Access Points		\$14,630.20
Routers		\$8,985.90
	TOTAL	\$23,616.10
	eRate Percentage	40%
	<b>eRate Reimbursement Estimate</b>	<b>\$9,446.44</b>

5. On a motion by Director Mehler, seconded by Director Cranney, the Board, on a roll call vote, unanimously approved to enter into a three year contract with Blackboard for CE Bundle (Content Management, Mobile Communications, Mass Notifications & Media Manager, Ally) for an annual amount not to exceed each installment of Year 1 \$52,378.80; Year 2 \$62,300.80; Year 3 \$62,300.80.
  - a. Funding Source: Operating Funds

**Administrative Action**

1. On a motion by Director Mehler, seconded by Director Albright, the Board, on a roll call vote, unanimously approved to enter into an Indemnification Agreement with the Township of East Caln for the purposes of complying with section 5.3 of a Cable Franchise Agreement which requires all users of the Public, Educational and Governmental (“PEG”) channels to agree in writing to authorize Verizon Pennsylvania, Inc. to transmit programming consistent with the Franchise Agreement and defend and hold harmless Verizon Pennsylvania, Inc. and East Caln Township.



On October 27, 2017, the School District requested and authorized Verizon Pennsylvania, Inc. to transmit the School District's programming on the PEG Channel.

**J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD**

**K. VISITORS** – (Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

**L. INFORMATION**

1. The following policies are submitted for public review and scheduled for approval on April 11, 2018:
  - a. 311 Suspensions. Furloughs
  - b. 304 Employment of District Staff
  - c. 610 Purchases Subject to Bid-quotation
  - d. 611 Purchases Budgeted
  - e. AG Administrative Guidelines for 626: Federal Fiscal Compliance
2. Hand carried listing of attendance at overnight professional conferences.
3. School Board Meetings  
In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

March 14, 2018

The next Curriculum Committee Meeting is scheduled for March 26, 2018 starting at 1:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next Committee of the Whole meeting is scheduled for April 4, 2018 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for Wednesday, April 11, 2018 starting at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of March 1, 2018.

**M. ADJOURNMENT**

On a motion by Vice President Croft, seconded by Director Cranney, the Board agreed to adjourn at 8:54 p.m.

Respectfully submitted,

Virginia B. Warihay  
School Board Secretary