

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, December 7, 2016
7:00 p.m.

NOTES

VISION PLANK:	Improve Student Achievement
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VISION PLANK:	Improve Professional Development
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VISION PLANK:	Improve Technology
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VISION PLANK:	Improve Communication
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VISION PLANK:	Improve Fiscal Responsibility & Create Development Opportunities
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VISION PLANK:	Analyze Demographics & Seek to Understand Diversity
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A. CALL TO ORDER

Mrs. Cranney called the meeting to order at 7:02 p.m. in the James E. Watson Staff Development Room.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Ms. Albright
Mrs. Bertone
Mrs. Cranney
Mr. Croft
Mr. Kring
Mrs. Mehler
Mr. Rauth
Mrs. Simonelli
Mr. Yorczyk

D. REORGANIZATION OF THE BOARD

E. Call for the Nomination of a Temporary President from the hold over members

Mrs. Bertone nominated Mr. Yorczyk for Temporary President.

F. Call for the Election of a Temporary President

On a motion by Mrs. Bertone, seconded by Mrs. Simonelli, the Board, on a voice vote, unanimously approved Mr. Yorczyk as Temporary President.

G. Temporary President Calls for the Nomination of President

Mrs. Mehler nominated Mrs. Cranney for President.

H. Call for Vote on the Election of a President

On a motion by Mrs. Mehler, seconded by Mrs. Bertone, the Board, on a roll call vote, unanimously approved Mrs. Cranney as President.

I. New President takes over the Meeting

- J. President Calls for the Nomination of the Office of Vice President**
Mr. Yorczyk nominated Mr. Croft for Vice President.
- K. Call for Vote on the Election of a Vice President**
On a motion by Mr. Yorczyk, seconded by Mr. Kring, the Board, on a voice vote, unanimously approved Mr. Croft for Vice President.
- L. Establish Dates for Regular Monthly Board Meetings for Calendar Year**
Mrs. Cranney recommended the continuation of the board meetings on the second Wednesday of the month. Mrs. Cranney reviewed meeting dates and exceptions.
- M. Establish Time of Regular Monthly Board Meetings for Calendar Year**
Meeting time will be 7:00 p.m.
- N. Selection of Various Committees (procedure outlined by President)**
Mrs. Cranney asked board members to contact her with regard to their preferences for committees.
- O. PUBLIC INPUT ON ACTION ITEMS** – (Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)
- P. SUPERINTENDENT’S REPORT**

- 1. Applause!! Applause!!
 - a. For the past thirty years, student artists in our high school art classes have created special occasion and holiday greeting cards. In this, the thirty-first year of this competition, we congratulate the winning artists for the 2016 DASD Greeting Cards.

DHS East
 Holiday Greeting Card: Mackenzie Peters
 Greeting Cards:
 Matthew Sowidski
 Ally Cacitta
 Nick Chinnici
 Renee Agsten
 Eden Brown

DHS West
 Holiday Greeting Card, by Madelyn Ade, Teacher Mr. Voorhees
 Greeting Cards
 Megan Miller
 Natalie Fetzer
 Abby Krauss
 Marlies Duncan

STEM Academy
 Holiday Greeting Card - Audra Fabrizio, Teacher Mrs. Romano
 Greeting Cards
 Erika Wawrzencyk

9. Intermediate Unit Robert Yorczyk
Meeting held on November 16. Adopted an agreement of sale for property located behind the Pickering Campus. This sale will defer costs usually passed on to county school districts.

10. Legislative Committee Robert Yorczyk
No report.

R. OLD BUSINESS

S. CONSENT AGENDA

Mrs. Cranney requested removal of Item “6-a-5” as this Policy will be addressed as an action item.

On a motion by Mr. Yorczyk, seconded by Mr. Croft, the Board, on a roll call vote, unanimously approved the Consent Agenda as emended.

1. Approval of Minutes
 - a. Board Meeting – November 9, 2016
 - b. Special Board Meeting – November 17, 2016
2. Approval of Disbursements
3. Approval of Financial Reports
 - a. Treasurers Reports
 - b. Tax Reports
 - c. Budget Reports
 - d. Activity Reports
 - e. Investment Accounts
 - f. Athletic Funds
4. Personnel
 - a. Approval of the Personnel items
5. Curriculum
 - a. Approval for Smart Training Now, LLC to provide 6-hour instruction on 12/14/16 for teachers and staff pertaining to the Singapore Math curriculum. Total cost \$2,800. Source Funding: Split between MC6 and Curriculum
 - b. Request approval for replacement parts for the Tri-Fit machines at DW (needs a new loading platform) and DE (new BMI Scale). Total cost \$2,478. Source Funding: Curriculum
6. Policy
 - a. Approval of the following policies

1. AG Administrative Guidelines for 707: Use of Facilities
2. AG Administrative Guidelines for 227: Controlled Substances.Paraphernalia
3. AG Administrative Guidelines for 618: Student Activity Funds
4. 823 Naloxone
5. 217 Graduation Requirements for DHSE and DHSW
6. AG Administrative Guidelines for 208: Student Withdrawal

7. Finance

- a. Approval of a contract with Bayada Home Healthcare Inc. to provide 1:1 nursing care for students in need of this service at a rate of \$56.00 per hour for RNs and \$50.00 per hour for LPNs. This is a fee for service contract.
- b. Approval of an agreement between Pennsylvania School for the Deaf and DASD to provide Occupational and Physical therapy services to an 8th grader who’s educational placement is at the Pennsylvania School for the Deaf. \$102.15 per hour of service.
- c. Approval of an agreement with Stroud Water Research Center and Downingtown STEM Academy to support a U.S. Environmental Protection Agency Grant entitled “Greening STEM Technologies: A model for advancing DIY environmental sensing networks to support citizen science and secondary education”. Cost NTE \$1,922.00 and will be reimbursed by Project Director David B. Arscott, Stroud Water Research Center.
- d. Approval of the following Budget or Fund Transfers:

<u>Transfer From Account #</u>	<u>From Account Name</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
2400-610	LE Reg Ed General – General Supplies	CFCNLE-582	LE Cert Staff Dev – Conferences-Travel	\$1,000
For teachers to attend the 2017 Conference for PA Kindergarten Teachers.				

- e. Approval of an engagement letter with Steve Kunkle for legal services.

8. Technology

- a. Request approval to purchase 16 Kajeet 800 SmartSpot devices with 7 months of Internet service for Beaver Creek Elementary, Bradford Heights Elementary, East Ward Elementary and Lionville Elementary in an amount not to exceed \$2,738.52.
 1. Funding Source: Operating Budget
 2. Year 2 Estimated Service Annual Cost 10 months/year: \$2505.49
 3. Pilot at Title I Elementary Schools

T. ACTION AGENDA

Personnel Report – Jaime Mehler

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Mrs. Mehler, seconded by Mr. Yorczyk, the Board, on a roll call vote, unanimously approved the dismissal of employee #22672.

The next Personnel Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on January 4, 2017 at the Administrative Office.

Curriculum Report – Suzanne Simonelli

The committee has reviewed and recommends Board approval of the following items:

1. On a motion by Mrs. Simonelli, seconded by Mrs. Bertone, the Board, on a roll call vote, unanimously approved the purchase of a 3-year license from PlayPosit (December 2016-June, 2020). Total cost \$26,040.00. Source Funding: Curriculum
2. On a motion by Mrs. Simonelli, seconded by Mrs. Bertone, the Board, on a roll call vote, unanimously approved new High School Band Uniforms not to exceed 400 uniforms at a not to exceed cost of \$240,000. Source Funding: Curriculum Capital Budget

The following request was not discussed at the Committee of the Whole meeting:

3. On a motion by Mrs. Simonelli, seconded by Mrs. Bertone , the Board, on a roll call vote, unanimously approved the following one time field trip:
 - a. STEM grade 10-11 Biology students to Mamoni Valley Preserve, Panama from June 14 – 24, 2017.

The next Curriculum Committee Meeting is scheduled for 1:30 p.m. on January 3, 2017 in the James E. Watson Staff Development Room of the Administrative Office.

Policy Report – Barbara Albright

1. On a motion by Ms. Albright, seconded by Mr. Kring, the Board, on a roll call vote, failed to approve the reclassification of three Malvern Basketball League Teams for the 2016-2017 school year from class 4 to class 2 by a vote of 0-9.

The board referenced they would certainly reconsider the request if the League obtains non-profit status.

2. On a motion by Ms. Albright, seconded by Mr. Yorczyk, the Board, on a roll call vote, approved Policy 217 Graduation Requirements for DHSE and DHSW by a vote of 7-2 with Mr. Croft and Mrs. Simonelli voting no.

It was requested that the STEM Graduation Policy be reviewed by the Policy Committee for consistency.

The next Policy Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on January 4, 2017 in the James E. Watson Staff Development Room of the Administrative Office.

Finance Report – Carl Croft

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. On a motion by Mr. Croft, seconded by Mr. Rauth, the Board, on a roll call vote, unanimously approved a release and settlement agreement with the parents of a special education student for \$135,000- (\$33,750 per year for the 2015-2016 school year through the 2018-2019 school year) for compensatory education, tuition costs, and attorney fees. This agreement is in exchange for full waivers of past claims.
2. On a motion by Mr. Croft, seconded by Mr. Yorczyk, the Board, on a roll call vote, unanimously approved a record of the following entered into the minutes: Plancon K letters from PDE approving reimbursement of the defeasance of the 2010A Bonds and 2011 Bonds. These bonds were defeased in 2014-2015. Lump sum reimbursement is expected to be \$2.9 million.
3. On a motion by Mr. Croft, seconded by Mr. Rauth, the Board, on a roll call vote, unanimously approved the District's 6/30/16 audited financial statements including final budget and fund transfers
4. On a motion by Mr. Croft, seconded by Mr. Kring , the Board, on a roll call vote, unanimously approved an agreement renewal between the Pennsylvania School for the Deaf and DASD for payment for full day 1-1 Personal Care Assistance services for a student who has been attending the PSD since prior to the 2008-2009 school year. Annual cost NTE \$36,662.40.
5. On a motion by Mr. Croft, seconded by Mr. Yorczyk, the Board, on a roll call vote, unanimously approved a waiver agreement and release with the parents of a special education student attending Camphill Special School to fund the education and residential tuition until age 21 on a 4010 funding agreement. Cost of Contract NTE \$98,000.00.
6. On a motion by Mr. Croft, seconded by Mr. Yorczyk, the Board, on a roll call vote, unanimously approved issuance of an RFP for replacement copiers for the 2016-2017 school year. Copier replacement plan reflects 8 new copiers as follows:
 - a. 1 B/W Production unit with expanded options for the Copy/print room
 - b. 1 Color production unit with limited options for the Copy/print room
 - c. 1 90-95 ppm B/W copier at LE
 - d. 1 90-95 ppm B/W copier at PV
 - e. 1 90-95 ppm B/W copier at UH
 - f. 1 90-95 ppm B/W copier at DMS
 - g. 1 90-95 ppm B/W copier at DEHS
 - h. 1 90-95 ppm B/W copier at DWHS

Estimated cost to replace all 8 copiers is approximately \$190,000.00. The B/W production unit and color copier are estimated to cost \$50,000.00 per machine. The B/W copiers for the schools are estimated to cost \$15,000.00 each.

The next Finance Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on January 4, 2017 in the James E. Watson Staff Development Room of the Administrative Office.

Facilities Report – Jane Bertone

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. BCES Window Replacement

On a motion by Mrs. Bertone, seconded by Mrs. Simonelli, the Board, on a roll call vote, unanimously approved award of replacement of all windows at Beaver Creek Elementary School to the lowest responsible bidder, MTD Construction, Warminster, PA, in the NTE amount of \$375,000; base bid of \$313,500 and Bid Alternate #1 in the amount of \$61,500. Bids were opened on November 22. (Capital Project List)

2. DEHS Gym Floor Replacement

On a motion by Mrs. Bertone, seconded by Mr. Rauth, the Board, on a roll call vote, unanimously approved issuance of a PO to GKO Architects in the lump sum amount of \$28,800 for professional services to create the specifications and design documents for the replacement of the existing gym floor at Downingtown East High School with a wood flooring system and ADA alterations. (Capital Project List)

3. DEHS Rooftop Unit Upgrades

On a motion by Mrs. Bertone, seconded by Mr. Rauth, the Board, on a roll call vote, unanimously approved issuance of a PO to Dimitri J. Ververelli, Inc. (DJV Inc.) in the lump sum amount of \$45,000 for professional services to create the specifications and design documents to upgrade five outdoor air only roof top units to Energy Recovery units; omit 58 exhaust fans; retrofit existing boiler piping; rebuild hot water pumps, and replace leaking valves at Downingtown East High School. (Capital Project List)

4. LMS Roof Restoration

On a motion by Mrs. Bertone, seconded by Ms. Albright, the Board, on a roll call vote, unanimously approved issuance of a PO to Michael Johnson Architect in the lump sum amount of \$27,200 for professional services to create the specifications and design documents for the restoration of the roof at Lionville Middle School. (Capital Project List)

5. Purchase of New Dump Truck

On a motion by Mrs. Bertone, seconded by Mr. Rauth, the Board, on a roll call vote, unanimously approved issuance of a PO to New Holland Auto Group, a Co-Stars company, in the not-to-exceed amount of \$67,601 (includes a trade-in value of \$9,000) for the purchase of a new dump truck with snow and salting accessories.

This truck will replace a 1999 dump truck used for snow and salt removal. New Holland's pricing was the lowest of two state contract vendors.

The next Facilities Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on January 4, 2017 in the James E. Watson Staff Development Room of the Administrative Office.

U. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

V. VISITORS – (Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

Robert Armstrong (Wallace Township) – Mr. Armstrong read a statement outlining recent requests for transportation adjustments in order to shorten the time his daughter spends on the bus each day. His requests have been denied. A small adjust was made to the return trip. He requested fair and balanced time. He contacted non-public schools including Collegium, St. Elizabeth's along with Bishop Shanahan. He also contact NBC reporter Mitch Blacher who was also present.

Heather Carrell (East Brandywine) – Mrs. Carrell discussed time her Collegium student spends on the bus. Picked up at 6:10 a.m. and arrives at school at 7:30 a.m. Return is a pick up at 3 with arrival at home at 4:25 – 4:35 p.m. Lives 9 miles from the school.

Reagan Sarmento (West Pikeland) – Children also attend Collegium. She also outlined length of time on the bus.

Ana (Uwchlan) – Lives in Marchwood. Children attend Collegium and spend 75 minutes on the return trip home.

Lisa Stokeridge (East Brandywine) – Also a Collegium parent. Student picked up at 6:30. Arrives at school at 7:30 for an 8:15 school start time. She also questioned the use of transfer points for non-public students only.

Cindy Hitchens (East Brandywine) – Outlined her daughter's bus schedule. School day is 7:30 – 3. Bus pick up is 5:49 a.m. and arrival home if 5 p.m. Four hours on the bus. Her other child's school day is 8:15 a.m. – 3:45 p.m. Bus pick up is 6:41 a.m. and arrival home is 4:43 p.m.

Mr. Armstrong read a statement from Von VanGoty (West Pikeland) – Bishop Shanahan parent. Child has a 2 hour 44 minute bus ride. Requested bus times of DASD students for non-public students. Surplus of money recently highlighted in NBC 10 news story could be used for fair and equitable treatment.

Mr. Fazio read a statement (attached).

Mr. Armstrong stated the size of the bus is district choice and irrelevant.

Only expense to district for parochial students is transportation. Charter school students cost up to \$25,000 per student.

Mr. Armstrong closed by again asking for district review of busing schedules. He cited discrimination and conflict of interest.

It was also added that Dr. Mussoline wrote a letter to families not attending DASD schools recruiting them to come back to DASD.

W. INFORMATION

1. The following policies are submitted for public review and scheduled for approval on
2. Hand carried listing of attendance at overnight professional conferences.
3. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

November 30, 2016

December 7, 2016

The next regular School Board Meeting is scheduled for:

Wednesday, January 11, 2017 at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of December 1, 2016.

X. ADJOURNMENT

On a motion by Mr. Yorczyk, seconded by Mr. Kring, the Board, agreed to adjourn at 8:27 p.m.

Respectfully submitted,

Virginia B. Warihay
School Board Secretary