

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, January 12, 2022
6:30 p.m.

BOARD MEETING AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC INPUT ON ACTION ITEMS – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 2 minutes. Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

E. SUPERINTENDENT'S REPORT

1. Applause!! Applause!!
 - a. School Board Recognition
2. Superintendent Update

F. REPORTS

- | | |
|----------------------------|---|
| 1. Student Representatives | Carly Etter
Jesslyn Geevarghese
Aerin Yoder |
| 2. Student Life Report | Director Bertone |
| 3. Cultural Equity Report | Director Gurthy |
| 4. Intermediate Unit | Director Gurthy |
| 5. DARC | Vice President Ghrayeb |
| 6. Education Foundation | Director Blust |
| 7. Legislative Committee | Dr. MacNeal |
| 8. Communities That Care | Director Ross |
| 9. Wellness Committee | Director Ross |

G. OLD BUSINESS

H. CONSENT AGENDA

1. Approval of Minutes
 - a. Board Meeting – December 8, 2021
2. Approval of Disbursements
3. Approval of Financial Reports
 - a. Treasurers Reports
 - b. Tax Reports
 - c. Budget Reports
 - d. Activity Reports
 - e. Investment Accounts

4. Personnel

- a. Approval of the Personnel items
- b. Approval of an agreement with Frontline Technologies for Proactive Recruiting
Total Cost: \$7,969
Contract Dates/Length: 2/01/21 – 6/30/23
Funding Source: Human Resources
Budget Year: 2021 – 2022; 2022 – 2023

5. Curriculum

- a. Approval of a Crosstown Agreement with Coatesville Area School District for student participation in the Air Force Junior ROTC Program at Coatesville Area Senior High School for students in 9th-12th grade beginning in the 2022-23 School Year
- b. Approval of the purchase of a kiln for Downingtown East High School
Total Cost: \$13,188
Funding Source: Curriculum Capital
Budget Year: 2021 – 2022

- c. Approval of the following one-time field trips

Curricular:

- 1. Elementary, MC6 Band – Grade 5 and 6 – Wilmington Blue Rocks, Wilmington, DE – April 23, 2022 – No days missed
- 2. STEM, DHSE, (DHSW) – Grades 9-12, Health Occupations Students of America – HOSA Pennsylvania State Leadership Conference and Competition, King of Prussia, PA – March 30th and 31st, April 1st– 3 days missed
- 3. STEM, DHSE, (DHSW) – Grades 9-12, DECA – DECA State Conference, Hershey, PA – February 16-18, 2022 – 2.5 days missed
- 4. DHSE, (DHSW, STEM) – Grades 9-12, LINK students – South Mountain YMCA, Reinholds, PA – April 1-3, 2022 – No days missed

6. Finance

- a. Approval for the disposal, sale or donation of items on the attached list
- b. Approval of the following Student Activity Clubs:
 - 1. DHSE DECA – This club will further the development of business principles in areas of marketing, finance, management and hospitality. They will raise funds via pretzel sales and other mini fundraisers. The funds will be used for DECA dues, competitions, and charities. (STEM also has this activity club)
 - 2. DHSE German Honor Society – The National German

Honor Society seeks to recognize excellence in the study of German and to provide an incentive for higher scholarship. The Society aims to promote the study of the German language, literature and civilization and endeavors to emphasize those aspects of German life and culture which are of universal value and which contribute to humanity's eternal search for peace and truth. They will raise funds by selling t-shirts and other German items. The funds collected will help pay for student induction into the Honor Society

I. ACTION AGENDA

Curriculum Report – Dr. MacNeal

1. **Request approval of a settlement agreement and release with the parents of a DASD student (#2334037133)**

Total Cost: \$62,500

Contract Dates/Length: 1/13/22 – 12/23/23

Funding Source: Special Education

Budget Year: 2021 – 2022; 2022 – 2023; 2023 – 2024

Finance Report – Director Houghton

1. **Request approval of the Act 1 Budget Resolution certifying the School Board will not increase the rate of the District's real estate tax, or any other tax for the support of public education, for the 2022 – 2023 fiscal year, by an amount that exceeds the Act 1 index of 3.4%**

With this resolution, the district certifies to the Pennsylvania Department of Education (PDE) that we will not increase real estate taxes by more than 3.4%

Facilities Report – Vice President Ghrayeb

1. **Request approval to provide a PO to Traffic Planning & Design for design and bid and permitting documentation necessary to install a traffic signal at the Downingtown High School West entrance and Manor Avenue**

Total Cost: \$69,100

Contract Dates: 1/13/22 – 6/30/22

Funding Source: Capital Funds

Budget Year: 2021 – 2022

2. **Request approval to provide a PO to Howell Kline Surveying to provide a survey of the intersection at Manor Avenue and the entrance to Downingtown High School West for the installation of a traffic signal**

Total Cost: \$5,000

Contract Dates: 1/13/22 – 6/30/22

Funding Source: Capital Funds

Budget Year: 2021 – 2022

3. **Request approval to provide a PO to KCBA to design both Downingtown High School West and Downingtown High School East additions and courtyard infills, and a footprint for a gym at Lionville Elementary School**
Total Cost: \$109,417 (Phase I)
Contract Dates: 1/13/22 – 6/30/23
Funding Source: Capital Funds
Budget Year: 2021 – 2022; 2022 – 2023

4. **Request approval of a PO to DL Howell & Associates to provide necessary civil engineering and land surveying services for a Sketch Plan Review, a Conditional Use Hearing, and a Zoning Hearing for both Downingtown High School West and Downingtown High School East additions and courtyard infills, and a footprint for a gym at Lionville Elementary School**
Total Cost: \$95,630
Contract Dates: 1/13/22 – 6/30/23
Funding Source: Capital Funds
Budget Year: 2021 – 2022; 2022 – 2023

5. **Request approval to engage the law firm of Riley Riper Hollin & Colagreco to represent the district and provide legal advice in connection with a Sketch Plan Review, a Conditional Use Hearing, and a Zoning Hearing for both Downingtown High School West and Downingtown High School East additions and courtyard infills**
Total Cost: \$395 per hour
Contract Dates/Length: 1/13/22 – 6/30/23
Funding Source: Capital Funds
Budget Year: 2021 – 2022; 2022 – 2023

6. **Request approval of a PO to David Blackmore & Associates to provide geotechnical investigative and design services for the land development of both Downingtown High School West and Downingtown High School East additions and courtyard infills**
Total Cost: \$28,900
Contract Dates/Length: 1/13/22 – 6/30/23
Funding Source: Capital Funds
Budget Year: 2021 – 2022; 2022 – 2023

7. **Request approval of a PO to Traffic Planning & Design to provide a traffic design associated with the Downingtown High School East addition and courtyard infill, and lot circulation at Lionville Elementary School**
Total Cost: \$5,000
Contract Dates/Length: 1/13/22 – 6/30/22
Funding Source: Capital Funds
Budget Year: 2021 – 2022; 2022 – 2023

Technology Report – Director Bertone

1. **Request approval to purchase 1250 Lenovo laptops for grade 9 students**

Total Cost: NTE \$1,303,000
Funding Source: Capital Budget
Budget Year: 2022 – 2023

2. **Request approval to purchase 900 iPad tablets for Kindergarten students**
Total Cost: NTE \$265,000
Funding Source: Capital Budget
Budget Year: 2022 – 2023
3. **Request approval to purchase 975 MAX cases, including accidental damage protection for Kindergarten tablets**
Total Cost: NTE \$65,000
Funding Source: Capital Budget
Budget Year: 2022 – 2023
4. **Request approval to purchase 1,250 Lenovo Chromebooks for grade 5 students**
Total Cost: NTE \$627,000
Funding Source: Capital Budget
Budget Year: 2022 – 2023
5. **Request approval to purchase 700 Lenovo laptops for teachers**
Total Cost: NTE \$676,000
Funding Source: Capital Budget
Budget Year: 2022 – 2023
6. **Request approval to purchase 80 Lenovo desktops for office area kiosks**
Total Cost: NTE \$52,000
Funding Source: Capital Budget
Budget Year: 2022 – 2023
7. **Request approval to purchase 132 Epson interactive projection systems for classrooms at Beaver Creek, Brandywine Wallace, and March Creek schools**
Total Cost: NTE \$290,000
Funding Source: Capital Budget
Budget Year: 2022 – 2023
8. **Request approval to purchase network switches including all software, licensing, maintenance and support for all 16 schools, and for the sale or disposal of all end of life switches being replaced**
Total Cost: NTE \$390,000 (40% eRate Reimbursement to be filed)
Funding Source: Capital Budget
Budget Year: 2021 – 2022
9. **Request approval to contract with ChescoNet for up to a three year term as the primary Internet Service Provider (ISP) for the Downingtown Area School District**
Total Cost: NTE \$34,000 (40% eRate Reimbursement filed)
Contract Term: July 1, 2022 - June 30, 2024

Funding Source: Operating Budget
Budget Year: 2022 – 2023

Board Administrative Action

1. Request approval of the 2022-2023 District Calendar

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

1. Library Books

K. VISITORS – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 2 minutes. Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

L. INFORMATION

1. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters confidential information, labor relations, school security, real estate or land acquisition.

January 5, 2022

January 12, 2022

The next Committee of the Whole meeting is scheduled for February 2, 2022 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for February 9, 2022 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

3. Enrollment Report

The attached enrollment report has been submitted from the district database as of January 3, 2022.

M. ADJOURNMENT