

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, March 11, 2020
6:30 p.m.

BOARD MEETING AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC INPUT ON ACTION ITEMS – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

E. SUPERINTENDENT'S REPORT

1. Applause!! Applause!!

a. Principal of Beaver Creek Elementary School, Dr. Dawn Lawless, was recently published in the Winter 2020 edition of "The Pennsylvania Administrator." The publication is designed to provide accurate and authoritative information in regards to relevant administrative topics. Her article, "Cultural Equity, Don't Let it Be Your Blindspot," exemplifies instructional leadership and serves to further the district's reputation as an educational resource and authority.

b. Each year, the Pennsylvania Association of Business Officials recognizes districts who have exhibited outstanding operations. This year, DASD's Procurement Manager, Laurie Peiffer, has received a Gold Award of Excellence in School Purchasing Operations.

Downingtown is the only district to have received the Gold Award two times. Laurie is a shining example of DASD's dedication to excellence

c. Congratulations to Downingtown STEM Academy junior, Jason Ma, on earning a perfect SAT score!

Congratulations to Downingtown West junior, Isabella Hughes, on earning a perfect ACT score of 36, having achieved a perfect score in every section tested!

2. Best Practices Update: 1:1 Technology Initiative – Dr. Gary Mattei

F. REPORTS

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|----------------------------|---|
| 1. Student Representatives | Steven Egnaczyk
Sneha Premchandran
Bevan Watson |
| 2. Student Life Report | Director Blust |
| 3. Cultural Equity Report | Director MacNeal |
| 4. DARC | Director Kring |

- | | |
|--------------------------|------------------------|
| 5. Intermediate Unit | Director Kring |
| 6. Education Foundation | Director Gibson |
| 7. Legislative Committee | Director Gibson |
| 8. Communities That Care | Vice President Britton |
| 9. Wellness Committee | Director Ghrayeb |

G. OLD BUSINESS

H. CONSENT AGENDA

1. Approval of Minutes
 - a. Board Meeting – February 12, 2020
2. Approval of Disbursements
3. Approval of Financial Reports
 - a. Treasurers Reports
 - b. Tax Reports
 - c. Budget Reports
 - d. Activity Reports
 - e. Investment Accounts
4. Personnel
 - a. Approval of the Personnel items
5. Curriculum
 - a. Request approval of a settlement agreement and release with the parents of a DASD student (#5598254816)
 Total Cost: \$17,500
 Contract Dates/Length: 3/12/20 – 8/23/26
 Funding Source: Special Education
 Budget Year: 2020 – 2021
 - b. Request approval of the following field trip items:
 Curricular:
 - DHSE, (DHSW, STEM) – Grades 9-12, German – Goethe Institute, New York, NY – April 3, 2020 – 1 day missed
 - STEM, (DHSE, DHSW) – Grades 9-12, LINK students – South Mountain YMCA, Reinholds, PA – October 23-25, 2020 – No days missed
 - DHSE, DHSW, STEM – Grades 9-12 – Panama Waterways and Wetlands, Panama – June 17 to 24, 2021 – No days missed
 - DHSE, STEM, (DHSW) – Grades 9-12, TSA Club – TSA National Conference and Competition, Nashville, TN – June 27 to July 2, 2020 – No days missed
 - DHSE, STEM, (DHSW) – Grades 9-12, TSA Club – TSA State Conference & Competition, Seven Springs, PA – April 15 to 18, 2020 – 2.5 days missed

Non-curricular:

- DHSE, DHSW, (STEM) – Grades 9-12, Indoor Guard – MAIN Indoor Guard Championships, Toms River, NJ – April 18 to 19, 2020 – No days missed

6. Policy

- a. Approval of the following policies
 1. AG Administrative Guidelines: 626 Federal and Fiscal Compliance
 2. 610 Purchases Subject to Bid/Quotation
 3. 611 Purchases Budgeted
 4. AG Administrative Guidelines: 200 Enrollment of Students
 5. 709 Building Security
 6. 805 Emergency Preparedness
 7. AG Administrative Guidelines: 805 Emergency Preparedness
 8. 805.1 Relations with Law Enforcement Agencies
 9. AG Administrative Guidelines: 805.1 Relations with Law Enforcement Agencies
 10. 233 Suspension and Expulsion
 11. 201 Admission of Students
 12. 705 Safety
 13. AG Administrative Guidelines: 705 Safety

7. Technology

- a. Request approval to purchase a projector, motorized screen, sound system and professional installation services for Marsh Creek Library
Total Cost: NTE \$16,800
Funding Source: Capital Budget
Budget Year: 2019 – 2020
- b. Request approval to purchase seven interactive flat panel displays for the seminar and collaboration rooms at the STEM Academy
Total Cost: NTE \$12,800
Funding Source: Capital Budget
Budget Year: 2019 – 2020

I. ACTION AGENDA

Personnel Report – Director Wisdom

1. **Request approval of Release & Settlement for employee #20125**
2. **Request approval of Release & Settlement for employee #21406**
3. **Request approval of Resolution for Dismissal of employee #23171**

Curriculum Report – Director Wisdom

1. **Request approval to purchase musical instruments for band, general music, strings and vocal music across the district**
Total Cost: NTE \$56,062

Funding Source: Curriculum Capital
Budget Year: 2019 – 2020

2. **Request approval of a settlement agreement and release with the parents of a DASD student (#9477956937)**
Total Cost: \$37,500
Contract Dates/Length: 3/12/20 – 4/26/27
Funding Source: Special Education
Budget Year: 2019 – 2020
3. **Request approval of a settlement agreement and release with the parents of a DASD student (# 4185723466)**
Total Cost: \$75,000
Contract Dates/Length: 3/12/20 – 6/30/20
Funding Source: Special Education
Budget Year: 2019 – 2020

Finance Report – Director Kring

1. **Request approval of the 2020–2021 Capital Plan Budget**
Total Budget: \$9,996,125
Funding Source: Capital Fund 35
Budget Year: 2020 – 2021

Facilities Report – Vice President Britton

1. **Request approval to engage the law firm of Riley Riper Hollin & Colagreco to represent the district and provide legal advice in connection with a Conditional Use Hearing and a Zoning Hearing for the River Station property**
Total Cost: \$395 per hour
Contract Dates/Length: 3/12/20 – 6/30/21
Funding Source: Capital Funds
Budget Year: 2019 – 2020; 2020 – 2021
2. **Request approval of a PO to KCBA Architects to perform the work necessary for a Conditional Use Hearing and a Zoning Hearing for the River Station property**
Total Cost: \$84,880
Contract Dates/Length: 3/12/20 – 6/30/21
Funding Source: Capital Funds
Budget Year: 2019 – 2020; 2020 – 2021
3. **Request approval of a PO to DL Howell & Associates to provide necessary civil engineering services for a Conditional Use Hearing and a Zoning Hearing for the River Station property**
Total Cost: \$29,100
Contract Dates/Length: 3/12/20 – 6/30/21
Funding Source: Capital Funds
Budget Year: 2019 – 2020; 2020 – 2021

Technology Report – Director Kring

1. **Request approval to renew the learning management system, Schoology, for DASD teachers, students and parents for 2020 – 2021**
Total Cost: NTE \$46,250
Contract Dates/Length: 2020 – 2021
Funding Source: Operating Budget
Budget Year: 2020 – 2021

2. **Request approval to renew the student information system, Infinite Campus, for DASD teachers, students and parents for 2020 – 2021 through 2023– 2024**
Total Cost: 2020 – 2021 NTE \$170,694
2021 – 2022 NTE \$181,735
2022 – 2023 NTE \$194,445
2023 – 2024 NTE \$205,913
Contract Dates/Length: 2020 – 2024
Funding Source: Operating Budget
Budget Year: 2020 – 2021; 2021 – 2022; 2022 – 2023; 2023 – 2024

3. **Request approval to purchase a district-wide radio communication system including installation services and 200 handheld radios**
Total Cost: NTE \$217,042
Funding Source: Capital Budget (minus Act 44 Security Grant award)
Budget Year: 2019 – 2020; 2020 – 2021

4. **Request approval to purchase 42 interactive projectors and required accessories for Lionville Elementary School**
Total Cost: NTE \$69,000
Funding Source: Capital Budget
Budget Year: 2019 – 2020

5. **Request approval to purchase 93 printers and PaperCut software. This change in printer hardware will also reduce the cost per printed page structure of the current Office Technologies agreement on this equipment**
Total Cost: NTE \$84,775
Funding Source: Capital Budget
Budget Year: 2019 – 2020

6. **Request approval to purchase 20 replacement laptops for high school and middle school Project Lead the Way and engineering course teachers**
Total Cost: NTE \$35,000
Funding Source: Capital Budget
Budget Year: 2019 – 2020

7. **Request approval of the technology insurance fees for grades 6-8 at the current rate of \$75 annually, and starting in 2020-21 for grade 9 at the new unified rate of \$100 annually. In 2020-21, high school students in grades 10-12 shall**

maintain their existing annual technology insurance fees of \$75 and \$200 respectively, while enrolled at DASD.

Board Administrative Action

- 1. Request approval of the Downingtown Area School District’s Special Education Plan for 2020–2023 in accordance with Chapter 14 of the Pennsylvania School Code**
- 2. Request approval of the Pandemic Action Plan (attached)**
- 3. Request approval of the attached Resolution calling for Cyber Charter School Funding Reform**

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

K. VISITORS – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you’d like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

L. INFORMATION

1. The following policies are submitted for public review and scheduled for approval on April 6, 2020:
 - a. 222 Tobacco and Vaping Products
 - b. AG Administrative Guideline: 222 Tobacco and Vaping Products
 - c. 323 Tobacco Use
 - d. 904 Public Attendance at School Events
 - e. AG Administrative Guidelines: 707 Use of Facilities

2. Hand-carried listing of attendance at overnight professional conferences

3. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters confidential information, labor relations, school security, real estate or land acquisition.

March 4, 2020

March 11, 2020

The next Committee of the Whole meeting is scheduled for April 1, 2020, starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for Monday, April 6, 2020, starting at 6:30 p.m. in the James E. Watson Staff Development Room of the

Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of March 2, 2020.

M. ADJOURNMENT