

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, February 12, 2020
6:30 p.m.

BOARD MEETING AGENDA

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. PUBLIC INPUT ON ACTION ITEMS** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you’d like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.
- E. SUPERINTENDENT’S REPORT**

- 1. Applause!! Applause!!
 - a. Congratulations to Downingtown High School West Cheerleaders for the outstanding accomplishments of winning the PIAA Competitive Spirit Co-Ed State Championship, winning the UCA National High School Cheerleading Championship in the Medium Varsity Co-Ed division, and for demonstrating dedication and perseverance in the pursuit of both achievements. Participants include:

Sophia Bandy (11)	Shelby Hale (10)	Nicolette McNaughton (12)
Emily Banka (11)	Kendal Hart (11, STEM)	Lauren Modica (10)
Brooke Bauer (9)	Kendall Henry (11)	Christoph Nikolai (11)
Kathryn Brechbill (11)	Emma Hess (12, captain)	Keith Parker (11)
Grace Calabro (11)	Anastasia Karadimas (9)	Juliet Provost (9)
Gulianna Cetroni (11)	James Lockwood (12, captain)	Alexandra Spatz (10, STEM)
Samuel Connolly (10)	Brendan Lozito (11)	Stephanie Skoglund - Coach
Kirsten Corrigan (12)	Claire Lutz (11)	Jenna Gracia - Coach
Kennedy Fee (12)	Sophia Mailloux (11)	Andrew DiCristina- Coach
Shelby Geiger (11)	Kyla McKee (12, captain)	
Clayton Gons (11)	Allie McKee (11)	

2. STEM Project Update – Gilbert Architects

F. REPORTS

- | | |
|----------------------------|---|
| 1. Student Representatives | Steven Egnaczyk
Sneha Premchandran
Bevan Watson |
| 2. Student Life Report | Director Blust |
| 3. Cultural Equity Report | Director MacNeal |
| 4. DARC | Director Kring |
| 5. Intermediate Unit | Director Kring |
| 6. Education Foundation | Director Gibson |
| 7. Legislative Committee | Director Gibson |
| 8. Communities That Care | Vice President Britton |
| 9. Wellness Committee | Director Ghrayeb |

G. OLD BUSINESS

H. CONSENT AGENDA

1. Approval of Minutes
 - a. Board Meeting – January 15, 2020
2. Approval of Disbursements
3. Approval of Financial Reports
 - a. Treasurers Reports
 - b. Tax Reports
 - c. Budget Reports
 - d. Activity Reports
 - e. Investment Accounts
4. Personnel
 - a. Approval of the Personnel items
5. Curriculum
 - a. Approval of the following field trip items:

Curricular:

1. STEM, (DHSE, DHSW) – Grades 9-12, DECA club – DECA State Competition and Conference, Hershey, PA – February 18 to 21, 2020 – 3 class days missed
2. STEM, (DHSE, DHSW) – Grades 9-12, DECA club – DECA National Competition and Conference, Nashville, TN – April 29 to May 2, 2020 – 3 class days missed
3. LMS, (DMS) – Grade 7 – Delaware Blue Coats Educational Game, Wilmington, DE – March 11, 2020 – 1 class day missed
4. LMS, (DMS) – Grade 8, Future Cities Team – Future City

- Nationals, Washington, DC – February 17 to February 18, 2020 – 1 class day missed
- 5. STEM, (DHSE, DHSW) – Grades 9-12, HOSA – HOSA Pennsylvania State Leadership Conference and Competition, King of Prussia, PA – April 1 to April 3, 2020 (overnight) – 1 to 3 class days missed
- 6. DHSE, (DHSW, STEM) – Grades 9-12, Emotional & Learning Support – Paradise Farm Camp, Downingtown, PA – April 29, 2020 – 1 class day missed
- 7. LE (and other elementary) – Kindergarten – Treehouse World, West Chester, PA – May 7, 2020 – 1 class day missed
- 8. DHSE, DHSW, STEM – Grades 9-12, Indoor Drumline – WGI Championships – Dayton, OH – April 15 to April 19, 2020 – 3 class days missed

Foreign Exchange:

- 1. DHSE, DHSW – Grades 11-12, Social Studies – Denmark – April 8 to April 18, 2021 – 6 class days missed

6. Policy

- a. Approval of the following policy:

- 1. AG Administrative Guideline: 305 Employment of Substitutes

7. Finance

- a. Approval of Keystone Collections Group’s Act 80 Comparison Report services to determine records that do not belong in the Downingtown Area School District
 Total Cost: \$750
 Funding Source: Business Office
 Budget Year: 2019 – 2020

I. ACTION AGENDA

Personnel Report – Director Wisdom

- 1. **Request approval of an agreement between the Downingtown Area School District and Matthew Kay for a professional development session**
Total Cost: \$2,500
 Contract Dates/Length: 2/13/20, 1/2 day
 Funding Source: Curriculum
 Budget Year: 2019 – 2020

- 2. **Request approval per attached resolution of employee ID#23165**

Curriculum Report – Director Wisdom

- 1. **Request approval to purchase 12 treadmills, 6 ellipticals, 6 upright bikes for Downingtown East, STEM, Downingtown Middle and Lionville Middle School**

Total Cost: NTE \$91,012
Funding Source: Curriculum Capital
Budget Year: 2019 – 2020

- 2. Request approval of a settlement agreement and release with the parents of a DASD student (#6994735133)**

Total Cost: 2019 – 2020: \$59,166; 2020 – 2021: \$49,666

Contract Dates/Length: 2/13/20 – 6/30/21, 1.5 years

Funding Source: Special Education

Budget Years: 2019 – 2020; 2020 – 2021

- 3. Request approval of an agreement in lieu of expulsion with the parents of a DASD student (#7880090738) for tuition**

Total Cost: NTE \$27,234

Contract Dates/Length: 2/13/20 – 6/30/20, 4 months

Funding Source: Special Education

Budget Year: 2019 – 2020

Finance Report – Director Kring

- 1. Request approval of the resolution for the acquisition of approximately 4 acres of land located on Brandywine Avenue, East Caln Township, Chester County, Pennsylvania, also known as Chester County UPI Number 40-3-6, 40-3-6.01 and 40-3-6.02 from Harry D. Miller, III, in whole or in part, by any or all means authorized under the Pennsylvania Public School Code of 1949 and other laws and regulations applicable to the acquisition of real estate in the Commonwealth of Pennsylvania, including by right and power of eminent domain, or acceptance of a deed in lieu thereof or a negotiated acquisition. The property is currently being appraised and the estimate of just compensation to be tendered will be based on the appraisal. The District shall not execute any agreement of sale or agreement of sale in lieu of condemnation, nor shall any such agreement become operative or enforceable by any party thereto unless and until fully and finally approved as to form and content by the office of the School District Solicitor, and executed first by the seller and then executed by the School District.**

Total Cost: TBD

Funding Source: Capital Funds

Budget Year: 2019 – 2020

- 2. Request approval to purchase 8 replacement copiers for various schools in the district through the state-wide cooperative purchasing bid list. All copiers to be replaced are 7-9 years old.**

Total Cost: NTE \$60,000

Funding Source: Capital Fund – Operational Support

Budget Year: 2019 – 2020

- 3. Request approval of a request, from The Mainstreet Village Homeowners Association, that the District exonerate all back taxes on parcel 11-08-0156.0000. The total school taxes due from 2014/2015 through 2019/2020 is**

\$11,824.44. The parcel is 1.727 acres of common area for the Main Street Village development. When the documents for the other common area parcels were recorded with the County this parcel was missed due to the developer passing away prior to completing the merger with the association. The Homeowners Association recorded the document for this parcel with the County in September and the property was changed to a zero value effective for the 2020 tax year.

Budget Years: 2014 – 2015 through 2019 – 2020

Facilities Report – Vice President Britton

1. **Request approval to engage the law firm of Dailey LLP to represent the district and provide construction legal advice in connection with the STEM Addition**
Total Cost: \$350 per hour
Contract Dates/Length: 2/13/20 until needs are complete
Funding Source: Capital Funds
Budget Years: 2019 – 2020; 2020 – 2021

2. **Request approval of a PO to Marathon Engineering & Environmental Services for an air quality study of the River Station property**
Total Cost: \$10,000
Contract Dates/Length: 2/13/20 – 2/13/21, 1 year
Funding Source: Capital Funds
Budget Years: 2019 – 2020; 2020 – 2021

3. **Request approval of a PO to Michael Johnson Architect to create the bid specifications and design documents for roof restoration and repairs at East Ward and Bradford Heights Elementary Schools**
Total Cost: \$33,200
Contract Dates/Length: 2/13/20 – 7/31/20
Funding Source: Capital Funds
Budget Year: 2020 – 2021

Technology Report – Director Kring

1. **Request approval to purchase Cisco Meraki wireless access points including all software, maintenance and support for all 16 schools and Central Office, and for the sale or disposal of all end of life Cisco Meraki MR16 and MR34 access points being replaced**
Total Cost: NTE \$846,645
Contract Dates/ Length: 2020 – 2025, 5 years
Funding Source: Capital Budget (eRate 40% reimbursement)
Budget Year: 2020 – 2021

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

K. VISITORS – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments

and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

L. INFORMATION

1. The following policies are submitted for public review and scheduled for approval on March 11, 2020:

- a. AG Administrative Guidelines: 626 Federal and Fiscal Compliance
- b. 610 Purchases Subject to Bid/Quotation
- c. 611 Purchases Budgeted
- d. AG Administrative Guidelines: 200 Enrollment of Students
- e. 709 Building Security
- f. 805 Emergency Preparedness
- g. AG Administrative Guidelines: 805 Emergency Preparedness
- h. 805.1 Relations with Law Enforcement Agencies
- i. AG Administrative Guidelines: 805.1 Relations with Law Enforcement Agencies
- j. 233 Suspension and Expulsion
- k. 201 Admission of Students
- l. 705 Safety
- m. AG Administrative Guidelines: 705 Safety

2. Hand-carried listing of attendance at overnight professional conferences.

3. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters confidential information, labor relations, school security, real estate or land acquisition.

February 5, 2020
February 11, 2020
February 12, 2020

The next Committee of the Whole meeting is scheduled for Wednesday, March 4, 2020, starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for Wednesday, March 11, 2020 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of February 3, 2020.

M. ADJOURNMENT