

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, March 8, 2017
7:00 p.m.

VISION DIRECTED AGENDA

VISION PLANK:	Improve Student Achievement
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VISION PLANK:	Improve Professional Development
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VISION PLANK:	Improve Technology
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VISION PLANK:	Improve Communication
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VISION PLANK:	Improve Fiscal Responsibility & Create Development Opportunities
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VISION PLANK:	Analyze Demographics & Seek to Understand Diversity
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- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. PUBLIC INPUT ON ACTION ITEMS** – (Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)
- E. SUPERINTENDENT’S REPORT**

1. Applause!! Applause!!

- a. Tonight we thank three local businesses who have provided DASD with a work opportunity for the students in our Transition Program. With the help and encouragement of these businesses, our students are able to learn and experience a job situation in our community. We are also saluting tonight the students in the Transition Program for their hard work and effort to build the skills they need to bridge to a successful future. We are proud of their accomplishments as well as their positive approach to developing independence.

Transition Students

- Shyanne Alsakir
- Julia Booz
- Aimee Entress
- Andrew Flinchbaugh
- Eli Garnace
- Josh Homa
- Lexie Koorneef
- Brandon Lazares
- Tony Lopez
- Nick Moore
- Neil Patel
- Herbie Rider
- Dean Robinson

Elisa Rodriguez
Adarsh Tambi
Caroline Swiatek

Community Partners

Chris Tereskiewicz, Manager
WAWA, Boot Rd. Downingtown

Cynthia Nixon, Manager
WAWA, Rt. 30 Thorndale

Ed Meltzer, Owner
Dunkin Donuts, Rt. 113 Uwchlan

- b. Olivia Phipps jumped at the chance to help less fortunate children in her local community. She applied for and received a \$500 Disney Summer of Service Grant and used the funds to create Birthday Baskets, filled with all the items needed to celebrate a child's joyous occasion. She hopes that by creating positive memories, the family bond will be strengthened and keep families together. Olivia and her 2nd grade classmates at Pickering Valley put together 30 birthday baskets and donates them to the Lord's Pantry of Downingtown, a local non-profit, which provides hunger relief to over 700 families in DASD.
- c. Congratulations to DMS student Sid Sharma and Marsh Grade 6th Grade Center student Lineesha Kamana on their success in the 2017 Chester County Spelling Bee. Sid placed first in the competition and will be moving on to the Scripps National Spelling Bee in May. He out spelled 51 other students representing 51 other schools in the area. Lineesha is also to be congratulated for placing third in this competitive spelling event.
- d. Another Downingtown student moving on in a competition is Rishab Srinivasan. Rishab, a student at Lionville Middle School, qualified for the Pennsylvania State Geography Bee. Rishab is one of only two Chester County students to qualify for this challenging event.

F. REPORTS

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|----------------------------|---|
| 1. Student Representatives | Alison Pond
Rhea Jain
Olivia Hunt |
| 2. Student Life Report | Colleen Cranney |
| 3. DARC | Colleen Cranney |
| 4. Governance Report | David Kring |
| 5. Education Foundation | Suzanne Simonelli |
| 6. Policy Report | Barbara Albright |

The next Policy Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on April 5, 2017 in the James E. Watson Staff Development Room of the Administrative Office.

- 7. Personnel Report Jane Bertone
The next Personnel Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on April 5, 2017 in the James E. Watson Staff Development Room of the Administrative Office.
- 8. Communities That Care Jane Bertone
- 9. Wellness Committee Jane Bertone
- 10. Finance Report Carl Croft
The next Finance Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on April 5, 2017 in the James E. Watson Staff Development Room of the Administrative Office.
- 11. Intermediate Unit Robert Yorczyk
- 12. Legislative Committee Robert Yorczyk

G. OLD BUSINESS

H. CONSENT AGENDA

- 1. Approval of Minutes
 - a. Board Meeting – February 8, 2017
- 2. Approval of Disbursements
- 3. Approval of Financial Reports
 - a. Treasurers Reports
 - b. Tax Reports
 - c. Budget Reports
 - d. Activity Reports
 - e. Investment Accounts
 - f. Athletic Funds
- 4. Personnel
 - a. Approval of the Personnel items
- 5. Policy
 - a. Approval of the following policies
 - 1. 610 Purchases Subject to Bid-quotation
 - 2. 611 Purchases Budgeted
 - 3. AG Administrative Guidelines for 626: Procurement
 - 4. 622 Capital Assets and GASB Statement 34
 - 5. AG Administrative Guidelines for 622: Capital Assets and GASB Statement 34
- 6. Finance
 - a. Approve the Mutual Settlement Agreement and Release, In re: Hayes Large Architects (Bankr. W.D.Pa. Case No. 14-70743), between Lisa A. Swope, Chapter 7 Trustee for Hayes Large Architects, LLP, C.

Randolph Hudson and S. Dwight Knouse, II and the Downingtown Area School District.

- b. Approve a contract between DASD and Therapy Source to provide substitute nurses at the rate of \$43.50 per hour for LPNs and \$53.50 per hour for RNs. There is no immediate cost to the District as this is a fee for service contract.
- c. Approval of the following budget transfers:

<u>Transfer From Account #</u>	<u>From Account Name</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
238029-810	Principal BH – Professional Dues & Fees	CCBH-324	Staff Dev BH Principal – Conferences- Prof Development	\$458.00
Registration fees for Principal’s Conference				

- 7. Facilities
 - a. Approval of Plancon J and submission of Plancon J to PDE for the Downingtown Marsh Creek Sixth Grade project.
- 8. Technology
 - a. Request approval to sell, and if there is no value to dispose of, the following model of items:
 - 1. iPad 2
- 9. Administrative
 - a. Approval of the revised 2017-2018 District Calendar

I. ACTION AGENDA

Discussion

- 1. Enrollment Projections – McKissick Associates

Curriculum Report – Suzanne Simonelli

The committee has reviewed and recommends Board approval of the following items:

- 1. Request approval of FCS appliances
Total Cost - \$10,986.98
Funding Source: Curriculum Capital
- 2. Request approval of (6) Chemical Polarimeter and (6) Chemical Polarimeter Cells
Total cost – \$3,382.53
Funding Source: Curriculum General
- 3. Request approval of (2) Polarizer Demonstrators

Total Cost – 260.00
Funding Source: Curriculum General

4. Request approval of Mini Gas Chromatograph
Total Cost – \$2,088.15
Funding Source: Curriculum General
5. Request approval for (56) Balance Inertial –
Total Cost – \$1,128.40
Funding Source: Curriculum General
6. Request approval to write Science curriculum for Chemistry (includes Chemistry, AP Chemistry & ICP) and Physics (includes Physics and AP Physics) for DE and DW
7. Request approval to write Science curriculum for STEM Academy for IB Biology, IB Physics, IB Chemistry for Grades 11-12, and non-IB Chemistry /Biology /Physics for Grades 9-10.
8. Request approval for price difference of (80) copies of Le Petit Price for STEM World Language department
Total approved on 1/3/17 - \$560.00 – Price difference - \$110.00
Funding source: Curriculum Textbooks
9. Request approval of final maintenance / cleaning / painting of existing (6) sousaphones at DE
Total Cost - \$3,614.44
Funding Source: Curriculum General
10. Request approval for purchase of instruments (vibraphones / marimbas) for DE Band
Total Cost - \$18,420.00
Funding Source: Curriculum General
11. Request approval of the revised Music Curriculum for: General Music K-5, Elementary Band 4-5, Elementary Orchestra 3-5, Middle School Chorus 6-8, Middle School Band 6-8, Middle School Orchestra 6-8, General Music 6-8, High School Chorus 9-12, High School Band 9-12, High School Orchestra 9-12
12. Request approval for purchase of instrument truck for DE
Total Cost – \$11,500.00
13. Request approval of the following one time Field Trips
 - a. DHSE Grades 9-12 Chamber Choir to Spain – 6/18/18-6/25/18
 - b. Marsh Creek Grade 6 End of Year Celebration to Shamona Park Main – Date TBD
 - c. STEM Grades 9-12 IB Business and Management Students to Entrepreneurial Competition, Bloomsburg University, PA – 4/18/17
 - d. DHSE Grades 9 – 12 Choral and Instrumental Students to Festival Disney, Orlando, FL - 2/28/18-3/4/18

- e. STEM Grades 9-12 French National Honors Society & Cercle Francais to French Opera at the Met & Tout Va Bien Restaurant, New York, NY - 5/6/17
- f. BH Grade 2 to LEGO Discovery Center, Philadelphia, PA – 5/25/17
- g. DHSW and DHSE students to PA FBLA State Leadership Conference, Hershey, PA = 4/2/17-4/5/17

The next Curriculum Committee Meeting is scheduled for 1:30 p.m. on April 4, 2017 in the James E. Watson Staff Development Room of the Administrative Office.

Facilities Report – Ted Rauth

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. LMS Roof Restoration
Request approval to award the restoration of the roof at Lionville Middle School to the lowest responsible bidder, Laurant Construction, Pennington, NJ in the NTE amount of \$750,000; base bid of \$646,800 and Bid Alternate #1 in the amount of \$103,200. Bids were opened on February 13. (16-17 Capital Project List)
2. DWHS Transformer Upgrade and Replacement
Request approval to award the removal, upgrade and replacement of the transformer at Downingtown West High School to the lowest responsible bidder, G. A. Vietri, Coatesville, PA in the NTE amount of \$136,900.
3. Foster Jacobs & Johnson Energy Evaluation
Request approval of a contract with Foster Jacobs and Johnson for a cost benefit energy analysis of seven identified district buildings for a total cost of \$10,000.
Funding source: Facilities operating budget

The next Facilities Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on April 5, 2017 in the James E. Watson Staff Development Room of the Administrative Office.

Technology Report – Jaime Mehler

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. Request approval to issue a wiring bid package for Trestle Place and the Elementary School Security Camera Project (phase II). The elementary school locations for phase II are Bradford Heights, Lionville, Pickering Valley, Springton Manor and Uwchlan Hills Elementary Schools. The project is scheduled to be completed in Summer 2017.
2. Request approval of a professional services agreement with Bucks County Intermediate Unit for a not to exceed amount of \$10,000 for SCCM support.
 - a) Funding Source: Operating Budget

- b) Budget Year: 2016-17
- 3. Request approval to purchase 2,294 iPad Air 2s for Elementary Schools Regular Classrooms in an amount not to exceed \$938,246.
 - a) Funding Source: Capital - Instructional Technology
 - b) Budget Year: 2017-18
 - c) Projects:
 - i) Elementary: Regular Education iPad 2 Replacement
 - ii) Elementary: Regular Education Year 3 Deployment
 - iii) Districtwide: Psychologists, Curriculum Leaders
 - d) Includes: iPad, Case
- 4. Request approval to purchase 14 Mac Laptops in an amount not to exceed \$ 21,630.
 - a) Funding Source: Capital - Instructional Technology
 - b) Budget Year: 2017-18
 - c) Includes: Laptop
 - d) Projects:
 - i) Middle & High School: Art Staff Laptops

The next Technology Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on April 5, 2017 in the James E. Watson Staff Development Room of the Administrative Office.

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

K. VISITORS – (Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

L. INFORMATION

- 1. The following policies are submitted for public review and scheduled for approval on April 10, 2017:
 - a. AG Administrative Guidelines for 810: Student Transportation
 - b. AG Administrative Guidelines for 004: Oath Certificate
 - c. 916 School Volunteers
 - d. AG Administrative Guidelines for 606.1 Tax Rebate Program Volunteer Program
 - e. AG Administrative Guidelines for 322: Gifts

2. Hand carried listing of attendance at overnight professional conferences.

3. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

February 28, 2017
March 1, 2017

March 6, 2017
March 8, 2017

The next regular School Board Meeting is scheduled for:
Monday, April 10, 2017 at 7:00 p.m. in the James E. Watson Staff
Development Room of the Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of
March 1, 2017.

M. ADJOURNMENT