



“Effort Creates Intelligence”

335 Manor Avenue
Downingtown, PA 19335
www.dasd.org

May 23, 2020

Dear STEM Academy Parents and Guardians,

On behalf of the STEM Academy staff, I extend my gratitude to each of you for your support and engagement as we moved to the online format for learning. The last day of instruction for underclassmen is May 29, 2020. Therefore, during the week of June 1st we will schedule a time for each student to pick up and any items they left at school, and return any textbooks and/or school district items. We will reserve the dates of June 2nd and June 3rd for students to come to the STEM Academy to complete the dropoff/pickup. It is critically important that all students in grades 9 and 10 return all materials so that we can begin school promptly and in an efficient manner with all materials that students need. Students in 11th grade may keep text books and class materials over the summer as they will continue with each of his/her courses next school year as seniors. In an effort to maintain social distance and the health and safety of everyone we will implement the following protocol that everyone must follow:

1. Enter at the Downingtown West entrance off of Manor Avenue and turn right toward the STEM Academy. Pull alongside of the gymnasium (bus stop entrance) and wait in your car. There will be Signal 88 Security assisting with traffic. No one is permitted to get out of the car and everyone in the vehicle must wear a mask. Sorry, there are no exceptions.
2. On a piece of paper have the student's full name displayed in the driver's side window. If you have items in a gym locker please indicate this information under the comments on the sign up genius and on the piece of paper in the driver's side window. The student will be guided into the locker room one at a time to open the locker and retrieve any items in the locker. The students only will be allowed to be in the locker room and will enter and exit directly into the locker room throughout the outside entrance.
3. All books and school district property should be placed in a bag in your vehicle's trunk. Staff will be on site to remove the bag from your vehicle and issue a receipt if needed as well as place any belongings that were in the building into your vehicle. If you are unable to return an item due to loss or damage, please refer to the replacement cost that will be emailed to you. Checks should be made out to: **DASD** .



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4. Each student was asked to fill out a survey in order to identify what and where personal and school issued items are in the school building. We have gone through all lockers and placed items in a bag with the student's name.
5. Each parent will use the following link to schedule a time to drive onto campus:
[Belongings Drop Off/ Pick up Signup](#)
6. A letter will follow shortly stating obligations attached to your child's record. Questions regarding obligations should be forwarded to Ms. Meghan Schell at mschell@dasd.org.

Sincerely,

Art Campbell
Head of School