



“Effort Creates Intelligence”

335 Manor Avenue
Downingtown, PA 19335
www.dasd.org

May 14, 2020

Dear STEM Academy Families,

Below is very important information for several end of year events. There are several items for you to complete in this letter so please read everything carefully.

Laptop Collection

When returning laptops next week please make sure to complete and print this [Device return form](#) before dropping off your laptop. If you are unable to print please copy the form on a piece of paper and place in the bag with your laptop and charger. We also require information as to whether you plan to purchase your laptop. As a reminder, those Seniors who choose the laptop buyout option must complete this form: [Laptop Buyout request form](#)

Virtual Graduation Name Pronunciation

We are in the process of producing the virtual graduation video. Please remind your son/daughter to upload an audio file with the correct pronunciation of their full name. This is very important to be sure each name is pronounced correctly for the virtual graduation. The instructions and link to the Google Folder has been posted on Schoology. This must be completed by noon on Saturday, May 16th, unfortunately.

Senior Pick up/Drop Off

Last week you received a letter to schedule a time to pick up cap and gowns, personal items, and return school property. This will take place on May 18, 19 and 20. If you have not scheduled a time please do so using this link. [Pick-Up/ Drop-Off Sign Up](#).

IB Transcript Request

Please make sure that you have your student fill out the [IB Transcript Request Form](#) by June 1st. All official IB transcript requests must be made through our office. Each student is permitted to submit one request for an American college or university to receive results directly from the IB



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Office. After results are issued to students on July 6th, transcript requests must be made by students via the IB website (a fee will be charged by the IB Assessment Office).

Recognizing Students Enrolling in the Military

As a part of our commencement ceremonies the STEM Academy proudly recognizes any senior who will be attending a Military Academy, College ROTC Program or will enlist in a branch of the military upon graduation during our end of year celebrations. In an effort to make certain your son/daughter is recognized for their intended service, please complete the brief survey to verify his/her plan for after graduation. [Military Recognition Survey](#)

Senior Awards

Senior Awards will be held virtually. Students being recognized will receive an invitation regarding details on the virtual senior awards ceremony to be held May 28 at 6:00 pm.

Reminders

Senior Prom has been rescheduled for July 23rd and the in-person Commencement Ceremony has been rescheduled for July 28th at a time to be determined.

If you have any questions please do not hesitate to reach out.

Sincerely,

Art Campbell
Head of School
Downingtown STEM Academy