



“Effort Creates Intelligence”

335 Manor Avenue
Downingtown, PA 19335
www.dasd.org

May 7, 2020

Dear STEM Academy Class of 2020 Parents and Guardians,

On behalf of the STEM Academy staff, I extend my sincerest congratulations on your child’s upcoming graduation. Earlier this week I sent an email sharing the plan for the Class of 2020 Commencement Ceremony. As we prepare for the individual walk across the indoor stage, the distribution of cap and gown will be necessary prior to scheduling. Therefore, in an effort to minimize trips to campus, during the week of May 18th we will schedule a time for each senior to pick up his/her cap and gown and any items they left at school, return his/her district issued laptop and original charger, and return any textbooks and/or school district items. We will reserve the dates of May 18, 19, and 20 for Seniors to come to the STEM Academy to complete the dropoff/pickup. In an effort to maintain social distance and the health and safety of everyone we will implement the following protocol that everyone must follow.

1. Each senior has filled out a survey in order to identify what and where personal and school issued items are in the school building. We have gone through all senior lockers and placed items in a bag with the student’s name.
2. Each student will use the following link to schedule a time to drive onto campus:
[Pick-up/ Drop-off Sign Up](#)
3. Everyone in the car must wear a mask onto school property without exception.
4. Enter at the Downingtown West entrance off of Manor Avenue and turn right toward the STEM Academy. Pull alongside of the gymnasium (bus stop entrance) and wait in your car. There will be Signal 88 Security assisting with traffic. No one is permitted to get out of the car.
5. On a piece of paper have the students full name displayed in the driver’s side window.
6. All books, laptops, chargers, etc. should be placed in a bag in your vehicle’s trunk. Staff will be onsite to remove the bag from your vehicle and issue a receipt if needed as well as to place your cap and gown and any belongings that were in the building into your



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vehicle. If you are unable to return an item due to loss or damage, please refer to the replacement cost that will be emailed to you. Checks should be made out to: **DASD**

The following is a list of very important information for both you and your child:

- Cords, stoles, and National Honor Society collars will be included with the cap and gown for those eligible. We will collect these items as students leave the auditorium after the walk across the indoor stage event. The items will then be redistributed for the July ceremony.
- The last day that seniors will be assigned work is Friday, May 15th. There could be items that are due the following week based on teacher plans. All grades are due by 3 pm on Friday, May 22nd. Remember, that the fourth marking period is pass/fail and as long as the student has a 59.5% or above they will receive 4.0 quality points factored into the final grade for a course.
- Earlier this week you should have received a letter from our technology department regarding the purchase of senior laptops.
- A letter will follow shortly stating obligations attached to your child’s record. Questions regarding obligations should be forwarded to Ms. Meghan Schell at mschell@dasd.org.
- Likewise, I will be sending a letter and sign up for the individual indoor graduation for your senior.

Sincerely,

Art Campbell