

PENNSYLVANIA CHILD LABOR LAW

The Pennsylvania Child Labor Law, Act 151 of 2012 resulted in changes to Work Permit Application. **All students between the ages of 14 and 17 are required by Pennsylvania School Law to secure an Employment certificate, known as "Working Papers," before they may begin to work.** This is a wallet-size, transferable work permit, which is valid from the time of issuance until the minor turns 18 years of age. The minor provides a copy to the employer and retains the original. Students who have reached 18, by state law, do not need working papers.

Brief Summary of the changes to PA Child Labor Law:

- The new work permit applies to all minors age 14 through 17 and can be used for more than one employer.
- You do not need a job offer to obtain a work permit.
- A parent/guardian does not need to be present for the student to obtain the work permit. The parent/guardian does not need to sign in the presence of the school officer. Only Part B of the application needs to be completed by the parent/guardian (signature, name & address).
- A physician does not need to sign off on the application.
- An employer does not need to sign off on the application.

INSTRUCTIONS FOR SECURING A WORK PERMIT

Please be sure to complete all boxes, add electronic signature where indicated, and provide a copy of the required proof of age, such as one item listed below:

- Birth Certificate
- Passport
- Driver's license
- Learner's permit

Once the application is completed, email your application and proof of age to Mrs. Zach in the STEM Academy Counseling Office at mzach@dasd.org. The actual work permit will be completed and approved by Mrs. Zach and returned to the student via email.

Students must sign the working permit prior to providing a copy to the employer.

APPLICATION FOR WORK PERMIT

To be completed by issuing officer:

PDE-4565 (1/13)

Date of application _____

Certificate/Permit number _____

Date issued _____

A. To be completed by Parent or Guardian

Name of minor	Sex _____	Signature of issuing officer TO BE COMPLETED BY SCHOOL
	Color of hair _____	
	Color of eyes _____	

Any physical work restrictions	School district - name and address <i>Downingtown STEM Academy 335 Manor Avenue Downingtown, PA 19335</i>
Place of residence	Place of birth

Date of birth			Evidence of age accepted and filed. Evidence shall be required in the order designated. Cross out all but the one accepted.		
Month	Day	Year	a. Transcript of birth certificate	b. Baptismal certificate or transcript	c. Passport
			d. Other documentary evidence	e. Affidavit of parent or guardian accompanied by physician's statement of opinion as to the age of the minor	

B. To be completed by parent or guardian, unless minor is a high school graduate (please attach proof of graduation)

Signature of parent, guardian or legal custodian*	Name and address of parent, guardian or legal custodian
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Commonwealth of Pennsylvania - Department of Education

*In lieu of signature under clause (B), the applicant may execute a statement before a notary public or other person authorized to administer oaths attesting to the accuracy of the facts set forth in the application on a form prescribed by the department. The statement shall be attached to the application.