MEETING NOTES
Workplace Safety Committee Meeting
Thursday, February 20, 2020
3:00 PM – Resource Room
540 Trestle Place

SAFETY GOALS DIRECTED AGENDA

<table>
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<tr>
<th>GOAL 1</th>
<th>There is a concrete definition of what success looks like for our safety program.</th>
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<td>GOAL 2</td>
<td>There is regular, district-wide communication on safety topics.</td>
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<td>GOAL 3</td>
<td>Employees are actively engaged in safety initiatives, producing tangible results for the district.</td>
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Participating were Jeff Kobernick, Dr. Rob Reed, Tom Mulvey, Will Van Patter, Alex Medlar, invited guest Jennifer Shealy, DASD Communications Director, and Kathy LaMar.

1) Jeff called the meeting to order at 3:02 PM.

2) “Safety Moment” – Jeff referred to a Ready PA safety tip sheet about how to stay safe when a power outage threatens; namely, “Prepare Now, Survive During & Be Safe After.” The full tip is attached for interest.

3) There were no questions or amendments to the meeting notes from the meeting held on January 23, 2020. Jeff indicated that there were several very good suggestions that came out of that meeting. The notes can be found on the Workplace Safety Committee’s web page.

4) Presentation – Jennifer Shealy, Director of Communications, assisted the committee with updating the Workplace Safety Committee web site found at this link: https://www.dasd.org/workplacesafety.

5) Old Business

   a) Workplace Safety Committee Communications & Visibility via DASD Web Site, Safety Bulletin Boards, HReminder, etc.

       The visibility of this committee will become more prominent as the newly constructed web site gains readership. At the last meeting, the committee discussed the importance for the web site to represent the concerns and interests of the employees.

   b) Building Fire Safety Walk-Through – Plan for BHES on March 26?

       The Board policy #705 on “Facilities and Workplace Safety” mentions periodic workplace inspections (705-AG-4) and provides a “Hazardous Unsafe Condition Reporting Form” (705-AG-2). The committee should keep this form in mind when doing the safety walk-through of BHES. The entire Board Policy #705 is important to the activities of this committee.

   c) Mission to promote a culture of safety throughout the district:
The enduring value and priority placed on worker and public safety by everyone in every group at every level of an organization. It refers to the extent to which individuals and groups will commit to personal responsibility for safety; act to preserve, enhance and communicate safety concerns; strive to actively learn, adapt and modify individual and organizational behavior based on lessons learned from mistakes; and be rewarded in a manner consistent with these values.

The committee reviewed the question of a "Mission Directed" agenda in place of a "Safety Goals Directed" agenda for its activities, and agreed that a hybrid of both would be important, as long as one can measure success. How will the committee measure success? More discussion is needed to address this question.

d) Workplace Safety Committee to present at a future Staff Professional Development Program – approved by Jonathan Blow.

Jeff has been in contact with Jonathan to plan this presentation for the 20-21 school year.

e) Plan a 20-21 Safety Awareness Program with recognition for exemplary “safe” behavior.

Suggestions for this program were expressed at the January 23 committee meeting. Dr. Reed recommended that the principals be advised and get on board with any program the committee is considering. He recommended Jeff present at a future principals’ meeting, and suggested April 16, 2020.

f) Last meeting date for 2019-2020 school year: March 26.
(Subsequently this last meeting did not take place due to the COVID-19 pandemic.)

6) New Business

a) Motorola Radios – building a district wide communication system. Dr. Reed explained that a State grant of about $45,000 is available for utilizing radios among all schools and Central Office. He is working with Tim Hubbard to implement this district wide communication system.

b) Tom Mulvey indicated that dialing 911 is a problem at MC6GC when using AT&T. Verizon works well, however. Is it possible an AT&T booster could be installed on the same pole that the Verizon node was installed? This is a legitimate safety concern. Jeff will speak to Dale.

The meeting concluded at 4:05 PM.
HOW TO STAY SAFE WHEN A POWER OUTAGE THREATENS

Prepare NOW

Take an inventory now of the items you need that rely on electricity.

Talk to your medical provider about a power outage plan for medical devices powered by electricity and refrigerated medicines. Find out how long medication can be stored at higher temperatures and get specific guidance for any medications that are critical for life.

Plan for batteries and other alternatives to meet your needs when the power goes out.

Sign up for local alerts and warning systems. Monitor weather reports.

Install carbon monoxide detectors with battery backup in central locations on every level of your home.

Determine whether your home phone will work in a power outage and how long battery backup will last.

Review the supplies that are available in case of no power. Have flashlights with extra batteries for every household member. Have enough nonperishable food and water.

Use a thermometer in the refrigerator and freezer so that you can know the temperature when the power is restored.

Keep mobile phones and other electric equipment charged and gas tanks full.

Survive DURING

Keep freezers and refrigerators closed. The refrigerator will keep food cold for about four hours. A full freezer will keep the temperature for about 48 hours. Use coolers with ice if necessary. Monitor temperatures with a thermometer.

Use food supplies that do not require refrigeration.

Avoid carbon monoxide poisoning. Generators, camp stoves, or charcoal grills should always be used outdoors and at least 20 feet away from windows. Never use a gas stovetop or oven to heat your home.

Check on your neighbors. Older adults and young children are especially vulnerable to extreme temperatures.

Go to a community location with power if heat or cold is extreme.

Turn off or disconnect appliances, equipment, or electronics. Power may return with momentary "surges" or "spikes" that can cause damage.

Be Safe AFTER

When in doubt, throw it out! Throw away any food that has been exposed to temperatures 40 degrees or higher for two hours or more, or that has an unusual odor, color, or texture.

If the power is out for more than a day, discard any medication that should be refrigerated, unless the drug's label says otherwise. If a life depends on the refrigerated drugs, consult a doctor or pharmacist and use medicine only until a new supply is available.

Take an Active Role in Your Safety

Go to Ready.gov and search for power outage. Download the FEMA app to get more information about preparing for a power outage.

If you lose power:

Remember to contact your utility company directly & report the outage.

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<th>Utility</th>
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<tr>
<td>Citizens Energy</td>
<td>1-570-524-2231</td>
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<tr>
<td>Duquesne Light</td>
<td>1-888-393-7000</td>
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<td>Mead</td>
<td>1-888-544-4877</td>
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<tr>
<td>PECO</td>
<td>1-800-841-4141</td>
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<td>Penelec</td>
<td>1-888-544-4877</td>
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<td>Penn Power</td>
<td>1-888-544-4877</td>
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<tr>
<td>Pike County</td>
<td>1-855-655-7243</td>
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<td>PPL</td>
<td>1-800-342-5775</td>
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<tr>
<td>UGI</td>
<td>1-800-276-2712</td>
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<td>Welsbore Elec.</td>
<td>1-570-724-3518</td>
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www.ready.pa.gov