A. CALL TO ORDER
President Bertone called the meeting to order at 6:34 p.m. in the James E. Watson Staff Development Room.

President Bertone
Director Blust
Vice President Britton
Director Ghrayeb
Director Gibson
Director Houghton
Director Kring
Dr. MacNeal
Director Wisdom

B. PLEDGE OF ALLEGIANCE

C. SUPERINTENDENT UPDATE – Dr. Lonardi
Dr. Lonardi discussed the three questionable library books recently removed from the DHSW library and the formation of a review committee by the DHSW building principal according to policy administrative guidelines.

Dr. Lonardi presented a PowerPoint update. Items reviewed included the current Chester County metrics, staff can secure their vaccine boosters in a wide variety of locations. 5-11-year-old students will be able to secure their vaccines at a wide variety of locations also.

D. PRESENTATION – Youth Truth Survey Results
Dr. Chance presented a PowerPoint review of the June, 2021 Youth Truth survey results. Items included District Synthesis Report Snapshot, Alignment and Examination by Theme. Themes covered: Covid Effect, Engagement, Relationships, Culture, Belonging, and Distance Learning. Also covered were strengths, needs and next steps. Anticipate conducting another survey at the end of this school year.

E. APPROVAL OF MINUTES – October 6, 2021
On a motion by Vice President Britton, seconded by Director Wisdom, the Board, on a roll call vote, unanimously approved the minutes of the October 6, 2021 Committee of the Whole.

F. COMMITTEE REPORTS
Personnel Committee Report – Chairperson: Director Ghrayeb; Vice-Chair: Director Gibson;
Administrative Liaison: Dr. Duda

Consent Agenda Items
1. **Request approval of the Personnel Items**

   Moved forward to the Consent Agenda for full board approval.

**Action Agenda**

1. **Request approval of an agreement with Delta-T Group, Inc. for as needed staffing services.**
   Total Cost: Paraprofessionals $26.00/hour, RN $55.00/hour, LPN $45.00/hour, non-certified teacher $165.00/day, certified teacher $210.00/day, special education certified teacher $225.00/day
   Funding Source: Human Resources
   Budget Year: 2021 – 2022

   This will be an action item for full board approval on November 10, 2021.

2. **Request approval of an addendum to the agreement with Substitute Teacher Service to update the hourly pay rate for employment of Special Education Paraprofessionals, Level I $14.42 and Level II $19.89, and to add Facilities Substitute $14.78 - $27.46**
   Contract Dates/Length: 7/1/21 – 6/30/22
   Funding Source: Human Resources
   Budget Year: 2021 – 2022

   This will be an action item for full board approval on November 10, 2021.

**Curriculum Committee Report** – Chairperson: Director Blust; Vice-Chair: Dr. MacNeal; Administrative Liaison: Dr. Chance

**Consent Agenda Items**

1. **Request approval of a settlement agreement and release with the parents of a DASD student (#9866897001)**
   Total Cost: $22,000
   Funding Source: Special Education
   Budget Year: 2021 – 2022

   Moved forward to the Consent Agenda for full board approval.

2. **Request approval of a settlement agreement and release with the parents of a DASD student (#3148523296)**
   Total Cost: $15,000
   Funding Source: Special Education
   Budget Year: 2021 – 2022; 2022 – 2023; 2023 – 2024

   Moved forward to the Consent Agenda for full board approval.
3. **Request approval of an agreement with Ricoh for document scanning (this is a reapproval from September for an increase of $7,500)**

   **Total Cost:** NTE $24,000
   **Contract Dates/Length:** 11/11/21 – 6/1/22
   **Funding Source:** Pupil Services
   **Budget Year:** 2021 – 2022

   **Moved forward to the Consent Agenda for full board approval.**

4. **Request approval of the following one-time field trips**

   a. **Non-curricular:**
      
      STEM, (DHSE, DSHW) – Grade 12 – Six Flags Great Adventure, Jackson, NJ – May 25, 2022 – 1 day missed

      DSHW, STEM, (DHSE) – Grades 9-12, Ski/Snowboarding Club – Ski Resorts: Jay Peak and Smuggler’s Notch, Jay and Jeffersonville, VT – Feb. 18 to 21, 2022 – No days missed

   **Moved forward to the Consent Agenda for full board approval.**

5. **Request approval of the donation, disposal, or sale of the following items:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Building</th>
<th>Approximate Age</th>
<th>Reason for Disposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books</td>
<td>BC</td>
<td>30</td>
<td>Outdated, Unused, Poor Condition</td>
</tr>
<tr>
<td>Harcourt Books</td>
<td>BW</td>
<td>10</td>
<td>No longer in curriculum and no longer a resource that teachers use</td>
</tr>
<tr>
<td>Floor Tumbling Mats</td>
<td>BW</td>
<td>30</td>
<td>Replaced by new mats</td>
</tr>
<tr>
<td>Plastic Risers</td>
<td>WB</td>
<td>30</td>
<td>Hasn’t been used in 10+ years</td>
</tr>
<tr>
<td>Rolling Smart Board</td>
<td>WB</td>
<td>5</td>
<td>No one wants or uses this Smart Board</td>
</tr>
<tr>
<td>Wooden Table</td>
<td>WB</td>
<td>10</td>
<td>No longer needed</td>
</tr>
<tr>
<td>Harcourt Trophies Book</td>
<td>WB</td>
<td>10</td>
<td>Obsolete Book</td>
</tr>
<tr>
<td>Walkie Talkies</td>
<td>WB</td>
<td>10</td>
<td>Inoperable</td>
</tr>
<tr>
<td>Item</td>
<td>Building</td>
<td>Approximate Age</td>
<td>Reason for Disposal</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>----------</td>
<td>-----------------</td>
<td>---------------------------</td>
</tr>
<tr>
<td>Freezer</td>
<td>LMS</td>
<td>20</td>
<td>Broken</td>
</tr>
<tr>
<td>Filing Cabinets</td>
<td>LMS</td>
<td>20</td>
<td>Not in use for almost 2 yrs</td>
</tr>
<tr>
<td>History Books</td>
<td>LMS</td>
<td>5</td>
<td>No longer needed</td>
</tr>
<tr>
<td>Books</td>
<td>DWHS</td>
<td>32</td>
<td>No longer used</td>
</tr>
<tr>
<td>Spanish Books</td>
<td>DWHS</td>
<td>4</td>
<td>Not needed</td>
</tr>
<tr>
<td>Kitchen Knives &amp; Knife Blocks</td>
<td>DWHS</td>
<td>5</td>
<td>Poor Condition</td>
</tr>
<tr>
<td>Old Textbooks</td>
<td>DWHS</td>
<td>32</td>
<td>Damaged Condition</td>
</tr>
<tr>
<td>Old Textbooks</td>
<td>DWHS</td>
<td>22</td>
<td>No longer taught</td>
</tr>
<tr>
<td>Cello Instrument Rack Supplies</td>
<td>DWHS</td>
<td>20</td>
<td>Damaged and Unsafe</td>
</tr>
</tbody>
</table>

Moved forward to the Consent Agenda for full board approval.

Action Agenda Items

1. **Request approval of a waiver agreement and release with the parents of a DASD student (#5038022707)**
   - Total Cost: $95,000
   - Funding Source: Special Education
   - Budget Year: 2021 – 2022; 2022 – 2023; 2023 – 2024

   This will be an action item for full board approval on November 10, 2021.

2. **Request approval for the purchase of Life Fitness cardiovascular exercise equipment for Downingtown HS West**
   - Total Cost: $29,450
   - Funding Source: Curriculum Capital
   - Budget Year: 2021 – 2022

   This will be an action item for full board approval on November 10, 2021.

**Policy Committee Report** – Chairperson: Director Houghton; Vice-Chair: Director Gibson; Administrative Liaison: Dr. Reed
Policies Out for 30-Day Review

1. 800 Records Retention
2. AG Administrative Guideline: 800 Records Retention
3. 832 Educational Equity

Moved forward to the Consent Agenda for full board approval.

Technology Committee Report – Chairperson: Director Kring; Vice-Chair: Director Wisdom; Administrative Liaison: Dr. Mattei

Consent Agenda Items

1. Request approval to purchase a projector for the STEM auditorium
   Total Cost: NTE $18,000
   Funding Source: Capital Budget
   Budget Year: 2021 – 2022

   Moved forward to the Consent Agenda for full board approval.

Action Agenda Items

1. Request approval to purchase storage and associated licensing for DASD video surveillance replacement
   Total Cost: NTE $30,000
   Funding Source: Capital Budget
   Budget Year: 2021 – 2022

   This will be an action item for full board approval on November 10, 2021.

2. Request approval to purchase A/V equipment for Staff A/B multi purpose rooms
   Total Cost: NTE $45,000
   Funding Source: Capital Budget
   Budget Year: 2021 – 2022

   This will be an action item for full board approval on November 10, 2021.

3. Request approval to purchase lighting consoles for the middle and high schools
   Total Cost: NTE $50,000
   Funding Source: Capital Budget
   Budget Year: 2021 – 2022

   This will be an action item for full board approval on November 10, 2021.

Finance Committee Report – Chairperson: Dr. MacNeal; Vice-Chair: Director Houghton; Administrative Liaison: Mr. Matyas
Consent Agenda Items

1. Request approval to receive a donated computer numerically controlled (CNC) router from Skyline Technology Incorporated for Downingtown High School East. This device will improve the equity between our high schools for the technology education program

   Donated Value: $12,500

   Moved forward to the Consent Agenda for full board approval.

2. Request approval of the following Student Activity Clubs:
   a. STEM Class of 2025 – This club will raise funds and organize activities for the freshman class. This will raise funds with trivia nights, t-shirts sales, and Pi contests. These funds will be used to organize other class events in the future.
   b. DHSW Class of 2025 – The purpose of this club is to support and promote the Class of 2025 in terms of school spirit, and class involvement in school activities. They will conduct clothing sales and other activities including restaurant nights involving the school community. They will use these funds to promote freshman class activities and for future events like prom.
   c. DHSE Class of 2025 – The purpose of this club is to raise funds for the Class of 2025. They will raise funds through t-shirt sales and restaurant givebacks. The funds will be used for Junior and Senior proms and all class activities.
   d. STEM Black Student Union (BSU) – This club will study, research and celebrate African-American history, identity and culture. They will also study equity-based issues. The students have discussed the possibility of fundraising and will have potential cultural events, possible field trips and celebrate black cultural history with a MLK day of service. They will use the funds to pay for the cost of enrichment opportunities.
   e. STEM Future Medical Professionals of America (FMPA) – This will be a community oriented, noncompetitive medical club meant to spark students’ interest in various medical topics. They plan to partner with the American Heart Association (AHA) to have mini-competitions, the American Red Cross (ARC) Association to host event nights (bingo/board games) and the National Alliance on Mental Illness to sell wristbands to raise awareness.
   f. STEM Chemistry Club – This club will provide an outlet for chemistry related activities for students who are interested, and an opportunity to share their love of chemistry with others through tutoring, chemistry demos for elementary students, and speakers. They will raise funds by selling spirit wear. The funds will be used to purchase supplies to develop a program of chemistry demonstrations for elementary students.

   Moved forward to the Consent Agenda for full board approval.

Facilities Committee Report – Chairperson: Vice President Britton; Vice-Chair: Director Kring; Administrative Liaison: Mr. Lauver

Consent Agenda Items

1. Request approval of the Promulgation Letter for the 2021 Radiological Emergency Response Plan for Incidents at the Limerick Generating Station. A Limerick Exercise will take place with local, state and federal agencies on Tuesday, November 16, 2021; Pickering
Valley Elementary School and Downingtown High School East will be observed

Moved forward to the Consent Agenda for full board approval.

G. ADDITIONAL ACTION OR DISCUSSION ITEMS

H. PUBLIC COMMENT PERIOD — The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 2 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you’d like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

I. INFORMATION

A Special Board Meeting is scheduled for:
   Monday, November 8, 2021 at 6:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The School Board Meeting is scheduled for:
   Wednesday, November 10, 2021 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next Committee of the Whole Meeting is scheduled for:
   Wednesday, December 1, 2021 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

J. ADJOURNMENT

On a motion by Dr. MacNeal, the Board, agreed to adjourn at 7:37 p.m.

Respectfully submitted,

Virginia B. Warihay
School Board Secretary