A. CALL TO ORDER
President Bertone called the meeting to order at 6:33 p.m. in the James E. Watson Staff Development Room.

President Bertone
Director Blust
Vice President Britton
Director Ghrayeb
Director Gibson
Director Houghton
Director Kring
Director MacNeal
Director Wisdom

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF MINUTES – August 4, 2021
On a motion by Director Blust, seconded by Director MacNeal, the Board, on a voice vote, unanimously approved the minutes of the August 4, 2021 Committee of the Whole.

D. SUPERINTENDENT UPDATE – Dr. Lonardi
Dr. Lonardi provided a PowerPoint school update. Items covered included the current Chester County Covid Metrics and the cases/quarantines for the first days of school. Ms. Shealy reviewed the dashboard and parent communication plan. Dr. Lonardi stated there would be a survey of staff regarding vaccination status. The district will stay the course as outlined in the Health and Safety Plan. The district currently has a shortage of 43 bus drivers.

E. PRESENTATION
1. Wellness and Mental Health Report – Dr. Chance, Ms. Dennis, Dr. Cinelli, Dr. Mattei
A Wellness and Mental Health Report PowerPoint was presented. Dr. Chance covered the Wellness Committee history including representation/teams and purpose. Also the wellness model of whole school, whole community, whole child and the five tenants of health, safety, engaged, supported and challenged. Dr. Cinelli reviewed the goals and sub-committee work. Ms. Dennis provided a mental health update including curriculum, student services and community outreach. Dr. Cinelli stated the annual report will be available on the district website. Board requested to have the PowerPoint out on the website also.

F. COMMITTEE REPORTS
Personnel Committee Report – Chairperson: Director Ghrayeb; Vice-Chair: Director Gibson; Administrative Liaison: Dr. Duda
Consent Agenda Items

1. **Request approval of the Personnel Items**
   Moved forward to the Consent Agenda for full board approval.

2. **Request approval of renewal agreement with Conrad Siegel for RDS actuary Services**
   **Total Cost:** $1,600/year
   **Contract Dates/Length:** 7/1/21 – 6/30/24
   **Funding Source:** Human Resources
   **Budget Year:** 2021 – 2022; 2022 – 2023; 2023-2024

   Moved forward to the Consent Agenda for full board approval.

3. **Request approval of renewal Agreement with Conrad Siegel for Affordable Care Act Reporting Services**
   **Total Cost:** $12,500 (no increase over prior 3 years)
   **Contract Dates/Length:** 1/1/21 – 12/31/21
   **Funding Source:** Human Resources
   **Budget Year:** 2021 – 2022

   Moved forward to the Consent Agenda for full board approval.

Action Agenda Items

1. **Request approval of renewal appointment and agreement for Dr. Robert Reed to the position of Assistant Superintendent**
   **Total Cost:** Per terms of Agreement
   **Contract Dates/Length:** 7/1/22 – 6/30/27

   This will be an action item for full board approval on September 8, 2021.

2. **Request approval of the Memorandum of Understanding between the Downingtown Area Education Association and the Downingtown Area School District regarding the flexible first teacher workday of school year for the remainder of the term of the Agreement dated September 1, 2020 to August 31, 2025**

   This will be an action item for full board approval on September 8, 2021.

3. **Request approval of the Memorandum of Understanding between the Downingtown Area Education Association and the Downingtown Area School District which allows Bargaining Unit Members to volunteer to cover a class where no substitute is available in lieu of their allotted daily prep time for the remainder of the term of the Agreement dated September 1, 2020 to August 31, 2025**

   This will be an action item for full board approval on September 8, 2021.

4. **Recommend approval of Release & Settlement for employee #18981**

   This will be an action item for full board approval on September 8, 2021.
This will be an action item for full board approval on September 8, 2021.

5. **Recommend approval of Release & Settlement for employee #18230**

This will be an action item for full board approval on September 8, 2021.

6. **Request approval to change the Theme Reader positions to Writing Center Advisors at the rate of $17.50 per hour for the 2021-22 school year. The program will no longer allow payment for sets**

This will be an action item for full board approval on September 8, 2021.

**Curriculum Committee Report** – Chairperson: Director Blust; Vice-Chair: Director MacNeal; Administrative Liaison: Dr. Chance

**Consent Agenda Items**

1. **Request approval of an agreement with Ricoh for scanning and destruction of graduating seniors’ educational records**
   
   Total Cost: NTE $16,500
   
   
   Funding Source: Pupil Services
   
   Budget Year: 2021 – 2022

   Moved forward to the Consent Agenda for full board approval.

2. **Request approval of the purchase of 2 replacement Life Fitness Total Body Arc Trainers for the STEM Academy**

   Total Cost: $13,078
   
   Funding Source: Curriculum Capital
   
   Budget Year: 2021 – 2022

   Moved forward to the Consent Agenda for full board approval.

3. **Request approval of the following one-time field trips:**
   
   a. Curricular
      
      a. STEM, (DHSE, DHSW) - Grades 9-12, FBLA – FBLA State Leadership Workshop, Pocono Manor, PA – Oct. 30 to Nov. 1, 2021 – 1 day missed

   Moved forward to the Consent Agenda for full board approval.

4. **Request approval for the donation, disposal, or sale of the following items:**
<table>
<thead>
<tr>
<th>Item</th>
<th>Building</th>
<th>Approximate Age</th>
<th>Reason for Disposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sony VCR</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>Go video VCR duplicate</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>3 Cassette Players</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>Philips Multi Media Stand</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>5 Overhead Projectors</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>2 Apex DVD player</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>Riso Copier</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>Wall Projector Screen</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>Wood Desk with Hutch</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>24 Assorted High Stools</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>WES Computer</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>2 Drawer Desk</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>Item</td>
<td>Building</td>
<td>Approximate Age</td>
<td>Reason for Disposal</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>----------</td>
<td>-----------------</td>
<td>---------------------------</td>
</tr>
<tr>
<td>Computer Table</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>3 Red Chairs</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>Blue Computer Storage Cube</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>2 Audio/Video Carts</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>Aiwa csd-es225 CD AM/FM Stereo</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>Sony cfd-5300 AM/FM CD Player</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>Aiwa csd-es225h AM/FM CD Stereo</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>Panasonic ag-1340p VCR</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>JVC xv-n312 CD/DVD Player</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>2 Colby CD/DVD Players</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>95 Assorted Boxes of Books and Classroom Media</td>
<td>DWHS</td>
<td>10 Years</td>
<td>No Longer Needed/Not in Use</td>
</tr>
<tr>
<td>Wooden Cubby Desk</td>
<td>EW</td>
<td>15 Years</td>
<td>Old and No Longer Needed</td>
</tr>
<tr>
<td>Item</td>
<td>Building</td>
<td>Approximate Age</td>
<td>Reason for Disposal</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>----------</td>
<td>-----------------</td>
<td>-----------------------------------</td>
</tr>
<tr>
<td>2 Stainless Steel Aramark Kitchen Carts</td>
<td>EW</td>
<td>12 Years</td>
<td>No Longer Needed</td>
</tr>
<tr>
<td>Piano</td>
<td>EW</td>
<td>25 Years</td>
<td>Has Not Been Used in Three Years/No Longer Needed</td>
</tr>
</tbody>
</table>

Moved forward to the Consent Agenda for full board approval.

**Action Agenda Items**

1. **Request approval of a renewal and final settlement agreement with the parents of a DASD student (#5267701467) for tuition and ESY costs in lieu of proceeding to a due process hearing**
   - Contract Dates/Length: 9/9/21 – 8/30/24
   - Funding Source: Special Education
   - Budget Year: 2021 – 2022; 2022 – 2023; 2023 – 2024

   This will be an action item for full board approval on September 8, 2021.

2. **Request approval of a renewal settlement agreement with the parents of a DASD student (#6450941014) for compensatory services and attorney's fees**
   - Total Cost: $65,560
   - Contract Dates/Length: 9/9/21 – 6/30/26
   - Funding Source: Special Education

   This will be an action item for full board approval on September 8, 2021.

3. **Request approval of an updated contract with Illuminate Education for an additional assessment component to include new NGSS standards and test items**
   - Total Cost: $122,636 (Net increase $6,455)
   - Contract Dates/Length: 7/1/21 – 6/30/23 (year 2 of 3)
   - Funding Source: Curriculum Operating
   - Budget Year: 2021 – 2022; 2022 – 2023

   This will be an action item for full board approval on September 8, 2021.

4. **Request approval of a renewal agreement with Tang LLC for licenses for K-5 mathematics classrooms**
   - Total Cost: $105,600
Contract Dates/Length:  7/1/21 – 6/30/22  
Funding Source: Curriculum Operating  
Budget Year:  2021 – 2022

This will be an action item for full board approval on September 8, 2021.

**Policy Committee Report** – Chairperson: Director Houghton; Vice-Chair: Director Gibson;  
Administrative Liaison: Dr. Reed

Policies Out for 30-Day Review:
1. AG Administrative Guideline: 200 Enrollment of Students
2. AG Administrative Guideline: 202 Eligibility of Nonresident Students
3. 702 Gifts, Grants, Donations
4. 712 Cooperative Playgrounds
5. AG Administrative Guideline: 712 Cooperative Playgrounds
6. 800.1 Electronic Signatures
7. AG Administrative Guideline: 800.1 Electronic Signatures
8. AG Administrative Guideline: 915 Home and School Associations
9. 236.1 Threat Assessment
10. 903 Public Participation in Board Meetings
11. 006 Meetings

Director MacNeal requested Policy 903 and 006 be moved to action items for the board agenda.  
All other policies were moved forward to the Consent Agenda for full board approval.

New Business:
1. 218 Weapons
2. 218.2 Terroristic Threats
3. 247 Hazing
4. 249 Bullying/Cyberbullying

The above policies will be out for 30 Days.

**Technology Committee Report** – Chairperson: Director Kring; Vice-Chair: Director Wisdom;  
Administrative Liaison: Dr. Mattei

Consent Agenda Items

1. **Request approval for eRate consultation and filing services for the 2022 funding year**  
   Total Cost: $5,000 (Category I)  
   Contract Length: 10/1/21 – 9/30/22  
   Funding Source: Operating Budget  
   Budget Year: 2021 – 2022

   Moved forward to the Consent Agenda for full board approval.

Action Agenda Items
1. Request approval to purchase the Securly content filtering system for a three-year term
   Total Cost: NTE $229,970
   Contract Length: 10/1/21 – 9/30/24
   Funding Source: Capital Budget
   Budget Year: 2021 – 2022

   This will be an action item for full board approval on September 8, 2021.

2. Request approval to purchase the FinalSite content management system and web hosting service for a five-year term
   Total Cost: NTE $245,000
   Contract Length: 10/1/21 – 6/30/26
       Year One: $85,000 ($60,000 initial build cost, $25,000 annual service)
       Years Two-Five: $40,000 annual service
   Funding Source: Operating Budget, paid annually

   This will be an action item for full board approval on September 8, 2021.

3. Request approval to purchase 73 total laptops, 57 laptops for staff and 16 laptops for library kiosks
   Total Cost: NTE $71,750
   Funding Source: Capital Budget
   Budget Year: 2021 – 2022

   This will be an action item for full board approval on September 8, 2021.

Finance Committee Report – Chairperson: Director MacNeal; Vice-Chair: Director Houghton; Administrative Liaison: Mr. Matyas

Consent Agenda Items

1. Request approval of the list of the 2021-22 school bus routes and school bus drivers per the Pennsylvania Department of Education requirements

   Moved forward to the Consent Agenda for full board approval.

Action Agenda Items

1. Request approval of the termination agreement with the Hankin Group for the Siemens property located on Lionville Station Road in Uwchlan Township pending final review by the solicitor
   Total Projected Revenue: $301,500
   Funding Source: Capital Fund
   Budget Year: 2021 – 2022

   This will be an action item for full board approval on September 8, 2021.
Facilities Committee Report – Chairperson: Vice President Britton; Vice-Chair: Director Kring; Administrative Liaison: Mr. Lauver

Action Agenda Items

1. Request approval of a proposal from KCBA Architects, Hatfield, PA to:
   a) Study the possibility of adding classrooms to Beaver Creek Elementary School, Bradford Heights Elementary School and West Bradford Elementary School
   b) Prepare a schedule and project costs for a new 700 student capacity elementary school at the McCausland site
   c) Study the possibility of expansions at Downingtown High Schools East and West

   Total Cost: $19,950
   Contract Dates/Length: 9/9/21 – 10/1/21
   Funding Source: Capital Funds
   Budget Year: 2021 – 2022

   This will be an action item for full board approval on September 8, 2021.

   Request for breakdown of costs for each item listed above. This will be secured from KCBA.

   Discussion of work that may be needed to update other district buildings. Mr. Lauver stated further proposals could be developed.

G. ADDITIONAL ACTION OR DISCUSSION ITEMS

H. PUBLIC COMMENT PERIOD – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you’d like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

   Peter Witzleb (West Bradford) – Representative of the Stonegate neighborhood HOA. Spoke of opposition to a 5/6 center being placed on the Bradford Heights Elementary School property.

I. INFORMATION

   The School Board Meeting is scheduled for:
   Wednesday, September 8, 2021 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

   The next Committee of the Whole Meeting is scheduled for:
   Wednesday, October 6, 2021 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

J. ADJOURNMENT

   On a motion by Director Blust, the Board, agreed to adjourn at 8:20 p.m.

   Respectfully submitted,
   Virginia B. Warihay
   School Board Secretary

FINAL