BOARD MEETING AGENDA

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. ROLL CALL
D. PUBLIC INPUT ON ACTION ITEMS – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you’d like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

E. SUPERINTENDENT’S REPORT

1. Superintendent Update – Dr. Lonardi

2. Applause!! Applause!!
   a. Meritorious Budget Award
      The Meritorious Budget Award program was designed by the Association of School Business Officials International (ASBO) and recognizes excellence in preparing and presenting budget information for all stakeholders. The Award is given based on a budget review process with criteria to promote long term financial and capital planning as well as providing transparency to the public in a reader friendly format. DASD has received the Meritorious Budget Award for 16 consecutive years. Of the 500 school districts in the state of Pennsylvania, only 10 received this award.

   b. Excellence in Education Communications Contest
      Each year, the Pennsylvania School Public Relations Association (PensSPRA) provides an opportunity for school district communication professionals to be recognized in the annual Excellence in Education Communications Contest.

      This year, the judging committee received over 250 entries. DASD was recognized as follows, winning an award for all entries:
      Award of Honor in Publications - 2019-20 Annual Report
      Award of Honor in Video - First Day of School Gold Team Video
      Award of Merit in COVID-19 and/or Crisis Management Communications - Overall DASD COVID Communications

   c. Making Connections Food Drive
      On May 22, a group of Black students from DASD and officers from local police departments joined together in a “Making Connections”
food drive to benefit local families and food banks. Together, they gathered 1,552 lbs of food and non-perishables for the Chester County Food Bank, the Lord’s Pantry and area families in need.

The Making Connections organization is a DASD student program whose purpose is to create connections between Black teens and local law enforcement through ongoing community-based activities and conversations. The hope is that the meaningful relationships fostered in this program will lead to stronger foundations for the future.

A special thank you to Shanette Bernard and her son Evan for creating this organization, and to our local law enforcement from West Brandywine Police Department, Uwchlan Police Department, Upper Uwchlan Police Department, East Brandywine Police Department and Downingtown Borough Police Department for participating and supporting the Making Connections program and Food Drive 3.

3. Presentation – Food Service: Mr. Will VanPatter

F. REPORTS

1. Student Life Report Director Blust
2. Cultural Equity Report Director Wisdom
3. DARC Director Kring
4. Intermediate Unit Director Kring
5. Education Foundation Director Gibson
6. Legislative Committee Director Gibson
7. Communities That Care Vice President Britton
8. Wellness Committee Director Ghrayeb

G. OLD BUSINESS

H. CONSENT AGENDA

1. Approval of Minutes
   a. Board Meeting – May 12, 2021
2. Approval of Disbursements
3. Approval of Financial Reports
   a. Treasurers Reports
   b. Tax Reports
   c. Budget Reports
   d. Activity Reports
   e. Investment Accounts
4. Personnel
   a. Approval of the Personnel items
   b. Approval of the appointment of David Matyas as School Board Treasurer for the 2021 – 2022 school year
c. Approval of the appointment of Michael DeAngelis as district delegate for the Chester County Tax Collection Committee

d. Approval of the appointment of Guy Donatelli, Esq. of Lamb McErlane, P.C. as District Solicitor for the 2021 – 2022 school year

e. Approval of 2021 – 2022 salaries for 12-month employees

f. Approval of 2021 – 2022 Facilities and Central Office Non-Union Support Ranges

g. Approval for renewal of LinkedIn agreement for recruiting for 2021 – 2022 school year
   Total Cost: $1625
   Contract Dates/Length: 7/1/21 – 6/30/22
   Funding Source: Human Resources
   Budget Year: 2021 – 2022

5. Curriculum
   a. Approval to purchase a variety of equipment for Honors Organic Chemistry Student Labs
      Total Cost: $20,525
      Funding Source: Curriculum
      Budget Year: 2021 – 2022

   b. Approval of a new agreement with Erbacher Consulting PLLC for professional development and consultation
      Total Cost: NTE $10,000
      Contract dates/length: 5/27/21 – 6/30/22
      Funding Source: Pupil Services
      Budget Year: 2020 – 2021, 2021 – 2022

   c. Approval for renewal of MackinVIA ebook portal for each building
      Total Cost: $11,500
      Contract Dates/Length: 7/1/21 – 6/30/22
      Funding Source: Curriculum
      Budget Year: 2021 – 2022

   d. Approval for renewal of SWANK K12 Streaming for Education
      Total Cost: $12,017
      Contract Dates/Length: 7/1/21 – 6/30/22
      Funding Source: Curriculum
      Budget Year: 2021 – 2022

   e. Approval for renewal of ETR Associates for Online K-12 Health Resource
      Total Cost: $13,700
      Contract Dates/Length: 7/15/21 – 7/14/22
      Funding Source: Curriculum
f. Approval of a renewal agreement with Devereux, Center for Effective Schools for professional development and implementation of Positive Behavior Interventions and Supports (PBIS)
Total Cost: $21,658
Contract Dates/Length: 8/1/21 – 6/30/22
Funding Source: Pupil Services
Budget Year: 2021 – 2022

g. Approval of a renewal agreement with Houghton Mifflin Harcourt for the renewal of licenses for Read 180 and Math 180 special education resources.
Total Cost: $21,105
Funding Source: Special Education
Budget Year: 2021 – 2022

h. Approval of the following one-time field trips:

Curricular
a. DHSE, DHSW, STEM - Grades 9-12, Spanish – Costa Rica Adventure, Costa Rica – June 16 to 22, 2022 – no days missed
b. MC – Grade 6 – Paradise Farms Camp, Downingtown, PA – Sept/Oct 2021, one overnight per team – 2 class days missed
c. DHSE, DHSW, STEM - Grades 9-12, Spanish – Spanish Fiesta Tour of Spain – June 2022 TBD – no days missed

Foreign Exchange Program
a. DHSE – Grades 10-12, German III or higher – Munich, Germany – June 18, 2022 to July 7, 2022 – No class days missed

6. Policy
a. Approval of the following policies
1. 304 Employment of District Staff
2. AG Administrative Guideline: 208 Withdrawal from School
3. 202 Eligibility of Nonresident Students

7. Finance
a. Approval for the disposal, sale or donation of items on the attached list
b. Approval of the following Legal Counsel Engagement Letters:
<table>
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<th>Attorneys</th>
<th>2020-2021 sy</th>
<th>2021-2022 sy</th>
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<tr>
<td>Lamb McErlane P.C. - G. Donatelli</td>
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<td>Dailey LLP (Construction) - S. Warshawer</td>
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<tr>
<td>Fox Rothchild (S. Foreman-Jordan)</td>
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c. Approval to exonerate $2,008.47 taxes due on parcel 31-04-0088.0000. The property was owned by the Greenfield Estates and was enrolled in the State’s Act 319 preferential land assessment program. The land was transferred to Chester County as an extension to the Struble Trail and is now part of the County’s open space preservation program. The transfer in ownership from Greenfield to Chester County was an Act 319 breech resulting in $4,675.25 in roll back taxes due to the District. Greenfield Estates paid a portion of the taxes due the County is asking that the remaining $2,008.47 be exonerated.

d. Approval of the following Student Activity Club:
   1. STEM Making Connections Club – The purpose of the program is to make connections between African American teens from all three high schools and local law enforcement through ongoing community based activities. They will raise funds through T-shirt/Mask sales, events and activity sales. The funds will be used to donate to local
charities, offset costs, and allow students to participate in activities with law enforcement

8. Facilities
   a. Approval of two PO’s totaling $49,200 to the following companies for their service contracts with DASD
      1. Barclay Water Treatment for annual water treatment services agreement
         Total Cost: $24,800
         Contract Dates: 7/1/21 – 6/30/22
         Funding Source: Operating Funds
         Budget Year: 2021 – 2022
      2. Environmental Control Systems for an annual professional services agreement relating to environmental management and consulting to include AHERA, PA Chemical Right-to-Know Safety Data Sheet Program and Indoor Air Quality
         Total Cost: $24,400
         Contract Dates: 7/1/21 – 6/30/22
         Funding Source: Operating Funds
         Budget Year: 2021 – 2022

9. Administrative
   a. Approval of the discipline of one high school student. The specific terms of the discipline shall be controlled by a written adjudication, incorporated herein by reference

I. ACTION AGENDA

Personnel Report – Director Ghrayeb

1. Request approval of a one year extension of agreement with the Teamster Local 384 effective July 1, 2021 through June 30, 2022

2. Request approval for renewal with Frontline Education for technology solutions for hiring/recruiting/performance evaluations & attendance
   Total Cost: $92,824.10
   Contract Dates/Length: 7/1/21 – 6/30/22
   Funding Source: Human Resources
   Budget Year: 2021 – 2022

3. Request approval for renewal with Kelly Educational Staffing for paraprofessional staff coverage at a pay rate of $19.75 for Level II
   Contract Dates/Length: 7/1/21 – 6/30/22
   Funding Source: Human Resources
   Budget Year: 2021 – 2022

4. Request approval of agreement with the CCIU for Human Resources support
   Contract Dates/Length: 6/21/21 – 8/30/21

FINAL
5. Request approval to amend the Flexible Spending Plan to allow for a carryover of unused funds in both the medical spending and dependent care spending accounts to be used in the 2021-2022 plan year. Any unused funds after the 2021 – 2022 plan year will follow the normal plan provisions. This is allowable as an exception under new IRS guidelines due to COVID for this year.

Curriculum Report – Director Blust

1. Request approval to purchase 190 textbooks for AP Physics 1 and 2 at East and West High Schools
   Total Cost: $37,168
   Funding Source: Curriculum Capital
   Budget Year: 2021 – 2022

2. Request approval for purchase of Cengage Learning OWL subscription for physical books and seat licenses for PD chemistry instruction (10th grade) at STEM Academy
   Total Cost: $32,926
   Contract Dates/Length: 8/15/2021 – 7/30/27
   Funding Source: Curriculum Capital
   Budget Year: 2021 – 2022

3. Request approval for renewal of 700 Mindtap licenses for Academic Biology Instructional resource at East and West High Schools
   Total Cost: $111,353
   Contract Dates/Length: 8/15/21 – 7/30/27
   Funding Source: Curriculum Capital
   Budget Year: 2021 – 2022

4. Request approval for renewal of Destiny Library Management System-K-12
   Total Cost: $25,530
   Contract Dates/Length: 7/1/21 – 6/30/22
   Funding Source: Curriculum
   Budget Year: 2021 – 2022

5. Request approval for renewal of 297 Raz Plus licenses for K-5
   Total Cost: $58,613
   Funding Source: Curriculum
   Budget Year: 2021 – 2022

6. Request approval for renewal of Newsela ELA school licenses for MC, DMS, LMS
   Total Cost: $33,220
7. **Request approval for renewal of Achieve 3000 and Actively Learn – licenses bundled**  
   **Total Cost:** $145,546  
   Contract Dates/length: 8/1/21 – 6/30/22  
   Funding Source: Curriculum  
   Budget Year: 2021 – 2022

8. **Request approval to purchase Carnegie Learning for textbooks and on-line licenses for French 1-4, German 1-3, and Spanish 1-4**  
   **Total Cost:** $191,355  
   Contract Dates/Length: 7/1/21 – 7/1/25  
   Funding Source: Curriculum Capital  
   Budget Year: 2021 – 2022

9. **Request approval of a contract with Edgenuity for a digital license of online curriculum to be used in special education classes**  
   **Total Cost:** $25,000  
   Contract Dates/Length: 8/1/21 – 7/31/22  
   Funding Source: Special Education  
   Budget Year: 2021 – 2022

10. **Request approval of a renewal agreement with Naviance for college and career readiness software**  
    **Total Cost:** $36,205  
    Contract Dates/Length: 9/1/21 – 8/31/22  
    Funding Source: Pupil Services  
    Budget Year: 2021 – 2022

11. **Request approval of a renewal agreement with Sweet, Stevens, Katz and Williams for monthly consultation with special education legal counsel, professional development and unlimited remote consultation**  
    **Total Cost:** $26,250  
    Contract Dates/Length: 7/1/21 – 6/30/22  
    Funding Source: Special Education  
    Budget Year: 2021 – 2022

12. **Request approval of a settlement agreement and release with the parents of a DASD student (#5038022707)**  
    **Total Cost:** NTE $64,400  
    Contract Dates/Length: 6/10/21 – 6/30/22  
    Funding Source: Special Education  
    Budget Year: 2021 – 2022

13. **Request approval of a Memorandum of Understanding with Delaware County Community College for Dual Enrollment Programming**  
    **Total Cost:** NTE $152,640
14. Request approval of a settlement agreement and release with the parents of a DASD student (#6685162775)
   Total Cost: 2021-2022: NTE $124,000; 2022-2023: NTE $46,900; 2023-2024: NTE $49,000
   Contract Dates/Length: 06/16/2021 – 08/15/2024, 3 years
   Funding Source: Special Education
   Budget Year: 2021-2022, 2022-2023, 2023-2024

Finance Report – Director MacNeal

1. Request approval of a contract with AssetWorks Risk Management Inc. for comprehensive property re-inventory appraisal services
   Total Cost: $39,850
   Contract Dates: 7/1/21 – 6/30/22
   Funding Source: Business Office
   Budget Year: 2021 – 2022

2. Request approval of the 2021 – 2022 CCIU Marketplace Services Contract Agreement and Pricing
   Contract Dates/Length: 7/1/21 – 6/30/22
   Funding Source: Special Education/Pupil Services
   Budget Year: 2021 – 2022

3. Request approval to renew the Aramark Food Service Contract for the 2021 – 2022 school year with the guaranteed amount of $259,625 to DASD. The 2021 – 2022 school year is year 3 of a 5-year contract awarded to Aramark in June 2019
   Contract Dates: 7/1/21 – 6/30/22
   Funding Source: Food Services
   Budget Year: 2021 – 2022

4. Request approval of 2021 – 2022 meal and a la carte pricing for elementary, middle and high schools. No increase in prices is recommended

5. Request approval of BBD, LLP as auditors for the District’s June 30, 2021, financial statements
   Total Cost: $28,000
   Contract Dates/Length: Year 2 of a 5 year agreement
   Funding Source: Business Office
   Budget Year: 2021 – 2022

Facilities Report – Vice President Britton

1. In compliance with the Mediation Agreement, request approval of a Change Order (ADD) to Watts Services, LLC, Site Contractor, Uwchlan Hills
Elementary School New Construction, for rock removal  
Total Cost: $85,650  
Contract Dates/Length: N/A  
Funding Source: Capital Funds  
Budget Year: 2020-2021

2. Request approval of a PO to Apple Automotive Group Inc., Red Lion, PA to purchase a 2022 Ford 550 Super Duty 16’ Box Truck, CoStars Contract #025-002  
Total Cost: $54,389  
Contract Dates/Length: N/A  
Funding Source: Capital Funds  
Budget Year: 2021 – 2022

3. Request approval of a PO to Celtic Roots for annual maintenance on LYA Park Fields  
Total Cost: $49,500  
Contract Dates: 7/1/21 – 6/30/22  
Funding Source: Operating Funds  
Budget Year: 2021-2022

4. Request approval of a PO to Hillyard for an annual repair and preventive maintenance agreement for custodial equipment  
Total Cost: $38,500  
Contract Dates: 7/1/21 – 6/30/22  
Funding Source: Operating Funds  
Budget Year: 2021-2022

5. Request approval of a PO to Johnson Controls-Fire for an annual fire panel inspections and services agreement  
Total Cost: $34,887  
Contract Dates: 7/1/21 – 6/30/22  
Funding Source: Operating Funds  
Budget Year: 2021-2022

6. Request approval of a PO to Kistler O’Brien for an annual life safety inspection services agreement  
Total Cost: $28,515  
Contract Dates: 7/1/21 – 6/30/22  
Funding Source: Operating Funds  
Budget Year: 2021 – 2022

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

1. Discussion regarding new 5-6 building and full day kindergarten at July 14 board meeting or a special meeting?

K. VISITORS – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please
understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you’d like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

L. INFORMATION

1. School Board Meetings
   In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters confidential information, labor relations, school security, real estate or land acquisition.
   
   June 2, 2021
   June 7, 2021
   June 16, 2021

   The next regular School Board Meeting is scheduled for July 14, 2021 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

3. Enrollment Report

   The attached enrollment report has been submitted from the district database as of June 1, 2021.

M. ADJOURNMENT