BOARD MEETING AGENDA

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. ROLL CALL
D. PUBLIC INPUT ON ACTION ITEMS – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Anonymous comments or those using pseudonyms will not be read. Our individual e-mail addresses are on the website if you’d like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

E. SUPERINTENDENT’S REPORT

1. School Update – Dr. Lonardi

2. Wellness Update – Dr. Chance, Dr. Cinelli, Ms. Brooks

F. REPORTS

1. Cultural Equity Report – Director MacNeal
2. DARC – Director Kring
3. Intermediate Unit – Director Kring
4. Education Foundation – Director Gibson
5. Legislative Committee – Director Gibson
6. Communities That Care – Vice President Britton
7. Wellness Committee – Director Ghrayeb

G. OLD BUSINESS

H. CONSENT AGENDA

1. Approval of Minutes
   a. Board Meeting – September 9, 2020
   b. Special Board Meeting – September 30, 2020
   c. Special Board Meeting – October 7, 2020
2. Approval of Disbursements
3. Approval of Financial Reports
   a. Treasurers Reports
   b. Tax Reports
   c. Budget Reports
   d. Activity Reports
   e. Investment Accounts
4. Personnel
a. Approval of the Personnel items

5. Curriculum

a. Approval of renewal waiver agreement with the parents of a DASD student (#8080474389)
   Total Cost: NTE $20,000
   Contract Dates/Length: 10/10/20 – 6/30/21
   Funding Source: Special Education
   Budget Year: 2020 – 2021

b. Approval of renewal waiver agreement with the parents of a DASD student (#6383598902)
   Total Cost: NTE $13,760
   Contract Dates/Length: 10/10/20 – 6/30/22
   Funding Source: Special Education
   Budget Year: 2020 – 2021, 2021 – 2022

c. Approval of a renewal agreement with Therapy Source for school psychologist services
   Total Cost: $90 – $94 per hour
   Contract Dates/Length: 10/10/20 – 6/30/21
   Funding Source: Special Education
   Budget Year: 2020 – 2021

6. Finance

   a. Approval for the disposal, sale or donation of items on the attached list

   b. Approval of the following stipulation agreement. This was a result of a 2018 district-initiated real estate assessment appeal. The settlement was a result of negotiations between the school district and the property owner

      Parcel Number: 11-09-0090.0100
      Owner Name: Pepperidge Farm
      Property Address: 421 Boot Road
      Total Current Assessment: $3,393,490
      Settlement based on the fair market value of $11,750,000 with the annual STEB ratio applied:

      2019/2020 – STEB 51.3%
      Assessment per agreement: $6,027,750
      Increase in assessment: $2,634,260
      Increase in annual tax revenue: $71,604

      2020/2021 – STEB 49.3%
      Assessment per agreement: $5,792,750
      Increase in assessment: $2,399,260
      Increase in annual tax revenue: $65,217
2021/2022 – 47%
Assessment per agreement: $5,522,500
Increase in assessment: $2,129,010
Increase in annual tax revenue: $57,871

c. Approval of the following stipulation agreement. This was a result of a 2019 district-initiated real estate assessment appeal. The settlement was a result of negotiations between the school district and the property owner.

 Parcel Number: 11-10-0032.0000
 Owner Name: CVS – Lincoln Lloyd Associates
 Property Address: 751 West Lancaster Avenue
 Total Current Assessment: $1,128,660
 Settlement based on the fair market value of $3,600,000 with the annual STEB ratio applied:

 2020/2021 – STEB 49.3%
Assessment per agreement: $1,774,800
Increase in assessment: $646,140
Increase in annual tax revenue: $17,564

 2021/2022 – 47%
Assessment per agreement: $1,692,000
Increase in assessment: $563,340
Increase in annual tax revenue: $15,313

d. Approval of an updated resolution of approved DASD depositories adding Huntington Valley Bank due to their favorable investment rates
Budget Year: 2020 – 2021

7. Facilities

a. Approval for a Change Order (ADD) to Jay R. Reynolds, Inc., Plumbing Contractor on the Uwchlan Hills Elementary School project, for flow tests on two new hydrants and the new sprinkler system
Total Cost: $7,180
Contract Dates/Length: Until Project Completion
Funding Source: Capital Funds
Budget Year: 2020 – 2021

b. Approval for a Change Order (DEDUCT) to Philips Brothers Electrical Contractors, Inc. for not replacing the fire pump feeder and for an unused portion of PECO allowance relative to the Downingtown Middle School Switchgear Replacement project
Total Cost: ($25,500)
Contract Dates/Length: Until Project Completion
Funding Source: Capital Funds
c. Approval for a Change Order (ADD) to Pinnacle Electrical Construction, LLC, Electrical Contractor on the STEM Academy Addition project, for an upgraded software package for the intercom system and IP speakers in each classroom, requested by Owner
   Total Cost: $10,807.50
   Contract Dates/Length: Until Project Completion
   Funding Source: Capital Funds
   Budget Year: 2020 – 2021

I. ACTION AGENDA

Personnel Report – Director Wisdom

1. Request approval of an agreement with BenefitFocus for a Benefit Administration System
   Total Cost: $2.93 per benefit eligible employee per month (no increase from previous agreement)
   Funding Source: General Fund

Curriculum Report – Director Wisdom

1. Request approval of renewal agreements with The Camphill School for 1:1 aides for a special education students as listed below:
   a. (#8858414284)
      Total Cost: NTE $39,600
      Contract Dates/Length: 10/10/20 – 6/30/21
      Funding Source: Special Education
      Budget Year: 2020 – 2021
   b. (#3684811718)
      Total Cost: NTE $39,600
      Contract Dates/Length: 10/10/20 – 6/30/21
      Funding Source: Special Education
      Budget Year: 2020 – 2021
   c. (#6966224553)
      Total Cost: NTE $39,600
      Contract Dates/Length: 10/10/20 – 6/30/21
      Funding Source: Special Education
      Budget Year: 2020 – 2021
   d. (#3927135615)
      Total Cost: NTE $39,600
      Contract Dates/Length: 10/10/20 – 6/30/21
e. (3365137335)
   Total Cost: NTE $131,601
   Contract Dates/Length: 10/10/20 – 6/30/21
   Funding Source: Special Education
   Budget Year: 2020 – 2021

2. Request approval of a waiver agreement with the parents of a DASD student (#4913516183)
   Total Cost: NTE $32,740
   Contract Dates/Length: 10/10/20 – 6/30/21
   Funding Source: Special Education
   Budget Year: 2020 – 2021

3. Request approval of a renewal contract with Jacquelyn Matthew for medical assistance data processing and monitoring
   Total Cost: $75 per hour, NTE $45,000
   Contract Dates/Length: 10/10/20 – 6/30/21
   Funding Source: Special Education
   Budget Year: 2020 – 2021

**Finance Report** – Director Kring

1. Request approval to unfreeze $219,800 of capital funds for elementary math textbooks from the 2020 – 2021 capital budget and allocate the funds for unbudgeted virtual course curriculum writing needs
   Total Transfer Amount: $219,800
   Funding Source: General Fund
   Budget Year: 2020 – 2021

**Facilities Report** – Vice President Britton

1. Request approval for a Change Order (ADD) to Watts Services, LLC, Site Contractor on the Uwhlan Hills Elementary School project, for erosion and sediment controls, unsuitable soil replacement, rock removal, curb replacement and credit for playground fill adjustment
   Total Cost: $38,600
   Contract Dates/Length: Until Project Completion
   Funding Source: Capital Funds
   Budget Year: 2020 – 2021

J. **ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD**

1. Request approval of the modified 2020-2021 District Calendar

2. Request approval to adopt the following mask requirements: To combat the spread of COVID 19, and for the health, safety and welfare of our community,
all individuals (students, staff, visitors, etc.) are required to wear a mask in school. The mask shall cover the nose and mouth and be secured to the head with ties, straps, or loops over the ears and must contain two or more layers of fabric. Individuals who present a doctor’s note that they cannot wear a mask due to a medical condition may use a face shield or plexiglass barrier.

K. VISITORS – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Anonymous comments or those using pseudonyms will not be read. Our individual e-mail addresses are on the website if you’d like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

L. INFORMATION

1. The following policies are submitted for public review and scheduled for approval on November 11, 2020:
   a. AG Administrative Guideline: 305 Employment of Substitutes
   b. 47 Hazing
   c. AG Administrative Guidelines: 247 Hazing
   d. 249 Bullying/Cyberbullying
   e. AG Administrative Guidelines: 249 Bullying/Cyberbullying
   f. 103 Discrimination/Title IX Sexual Harassment Affecting Students
   g. AG Administrative Guideline: 103 Nondiscrimination/Discriminatory Harassment in School and Classroom Practices
   h. 104 Discrimination/Title IX Sexual Harassment Affecting Staff
   i. AG Administrative Guidelines: 104 Nondiscrimination in Employment and Contract Practices

2. School Board Meetings
   In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters confidential information, labor relations, school security, real estate or land acquisition.
      October 7, 2020
      October 12, 2020

The next Committee of the Whole meeting is scheduled for November 4, 2020 starting at 6:30 p.m. Meeting to be held virtually.

The next regular School Board Meeting is scheduled for November 11, 2020 starting at 6:30 p.m. Meeting to be held virtually.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of
October 1, 2020.

M. ADJOURNMENT