A. CALL TO ORDER
President Bertone called the meeting to order at 6:39 p.m. in the James E. Watson Staff Development Room.

President Bertone
Director Blust
Vice President Britton
Director Ghrayeb
Director Gibson
Director Houghton
Director Kring
Director MacNeal
Director Wisdom

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF MINUTES – January 8, 2020
On a motion by Vice President Britton, seconded by Director Wisdom, the Board, on a voice vote, unanimously approved the minutes of the January 8, 2020 Committee of the Whole.

D. COMMITTEE REPORTS
Personnel Committee Report – Chairperson: Director Wisdom; Vice-Chair: Director Ghrayeb; Administrative Liaison: Dawna Hankins

Consent Agenda Items

1. Request approval of the Personnel Items

   Moved forward to the Consent Agenda for full board approval.

2. Request approval of agreement between the Downingtown Area School District and Matthew Kay for a professional development session

   Total Cost: $2,500
   Contract Dates/Length: 2/13/20, 1/2 day
   Funding Source: Curriculum
   Budget Year:  2019 – 2020

   This will be an action item for full board approval on February 12, 2020.

Action Agenda Items
1. Request approval per attached resolution of employee ID#23165

   This will be an action item for full board approval on February 12, 2020.

**Facilities Committee Report** – Chairperson: Vice President Britton; Vice-Chair: Director Houghton; Administrative Liaison: Dale Lauver

Presentation

1. Uwchlan Hills Project Update – KCBA Architects
   Jay Clough of KCBA Architects presented a PowerPoint update regarding the Uwchlan Hills project. He reviewed the building plans, phasing schedule and presented pictures of progress made to date.

Action Agenda Items

1. Request approval to engage the law firm of Dailey LLP to represent the district and provide construction legal advice in connection with the STEM Addition
   **Total Cost:** $350 per hour
   **Contract Dates/Length:** 2/13/20 until needs are complete
   **Funding Source:** Capital Funds
   **Budget Years:** 2019 – 2020; 2020 – 2021

   This will be an action item for full board approval on February 12, 2020.

2. Request approval of a PO to Marathon Engineering & Environmental Services for an air quality study of the River Station property
   **Total Cost:** $10,000
   **Contract Dates/Length:** 2/13/20 – 2/13/21, 1 year
   **Funding Source:** Capital Funds
   **Budget Years:** 2019 – 2020; 2020 – 2021

   This will be an action item for full board approval on February 12, 2020.

3. Request approval of a PO to Michael Johnson Architect to create the bid specifications and design documents for roof restoration and repairs at East Ward and Bradford Heights Elementary Schools
   **Total Cost:** $33,200
   **Contract Dates/Length:** 2/13/20 – 7/31/20
   **Funding Source:** Capital Funds
   **Budget Year:** 2020 – 2021

   This will be an action item for full board approval on February 12, 2020.

Public Comment on Facilities Committee Report
(Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

**Curriculum Committee Report** – Chairperson: Director Wisdom; Vice-Chair: Director Blust;
Administrative Liaison: Lou Chance

Consent Agenda Items

1. **Request approval of the following field trip items:**

   Curricular:
   
   a. STEM, (DHSE, DHSW) – Grades 9-12, DECA club – DECA State Competition and Conference, Hershey, PA – February 18 to 21, 2020 – 3 class days missed
   
   b. STEM, (DHSE, DHSW) – Grades 9-12, DECA club – DECA National Competition and Conference, Nashville, TN – April 29 to May 2, 2020 – 3 class days missed
   
   c. LMS, (DMS) – Grade 7 – Delaware Blue Coats Educational Game, Wilmington, DE – March 11, 2020 – 1 class day missed
   
   d. LMS, (DMS) – Grade 8, Future Cities Team – Future City Nationals, Washington, DC – February 17 to February 18, 2020 – 1 class day missed
   
   e. STEM, (DHSE, DHSW) – Grades 9-12, HOSA – HOSA Pennsylvania State Leadership Conference and Competition, King of Prussia, PA – April 1 to April 3, 2020 (overnight) – 1 to 3 class days missed
   
   f. DHSE, (DHSW, STEM) – Grades 9-12, Emotional & Learning Support – Paradise Farm Camp, Downingtown, PA – April 29, 2020 – 1 class day missed
   
   g. LE (and other elementary) – Kindergarten – Treehouse World, West Chester, PA – May 7, 2020 – 1 class day missed
   
   h. DHSE, DHSW, STEM – Grades 9-12, Indoor Drumline – WGI Championships – Dayton, OH – April 15 to April 19, 2020 – 3 class days missed

   Foreign Exchange:
   
   a. DHSE, DHSW – Grades 11-12, Social Studies – Denmark – April 8 to April 18, 2021 – 6 class days missed

   **Moved forward to the Consent Agenda for full board approval.**

Action Agenda Items

1. **Request approval to purchase 12 treadmills, 6 ellipticals, 6 upright bikes for Downingtown East, STEM, Downingtown Middle and Lionville Middle School**

   **Total Cost:** NTE $91,012
   
   Funding Source: Curriculum Capital
   
   Budget Year: 2019 – 2020

   This will be an action item for full board approval on February 12, 2020.

2. **Request approval of a settlement agreement and release with the parents of a DASD student (#6994735133)**

   **Total Cost:** 2019 – 2020: $59,166; 2020 – 2021: $49,666
   
   Contract Dates/Length: 2/13/20 – 6/30/21, 1.5 years
   
   Funding Source: Special Education
Budget Years: 2019 – 2020; 2020 – 2021

This will be an action item for full board approval on February 12, 2020.

3. **Request approval of an agreement in lieu of expulsion with the parents of a DASD student (#7880090738) for tuition**
   - **Total Cost:** NTE $27,234
   - **Contract Dates/Length:** 2/13/20 – 6/30/20, 4 months
   - **Funding Source:** Special Education
   - **Budget Year:** 2019 – 2020

   This will be an action item for full board approval on February 12, 2020.

Public Comment on Curriculum Committee Report
(Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

**Policy Committee Report** – Chairperson: Director Houghton; Vice-Chair: Director Gibson; Administrative Liaison: Robert Reed

Policies Out for 30-Day Review

1. AG Administrative Guideline: 305 Employment of Substitutes
   
   Moved forward to the Consent Agenda for full board approval.

New Business

1. AG Administrative Guidelines: 626 Federal and Fiscal Compliance
2. 610 Purchases Subject to Bid/Quotation
3. 611 Purchases Budgeted
4. AG Administrative Guidelines: 200 Enrollment of Students
5. 709 Building Security
6. 805 Emergency Preparedness
7. AG Administrative Guidelines: 805 Emergency Preparedness
8. 805.1 Relations with Law Enforcement Agencies
9. AG Administrative Guidelines: 805.1 Relations with Law Enforcement Agencies
10. 233 Suspension and Expulsion
11. 201 Admission of Students
12. 705 Safety
13. AG Administrative Guidelines: 705 Safety

The above policies will be out for 30 Days.

Director MacNeal stated that the 600 policies reference the CFO. She suggested this should be changed to Business Manager. Dr. Reed stated he would make changes and policies will be put out for 30 days.

Public Comment on Policy Committee Report
Technology Committee Report – Chairperson: Director Kring; Vice-Chair: Director Gibson; Administrative Liaison: Gary Mattei

Action Agenda Items

1. Request approval to purchase Cisco Meraki wireless access points including all software, maintenance and support for all 16 schools and Central Office, and for the sale or disposal of all end of life Cisco Meraki MR16 and MR34 access points being replaced
   Total Cost: NTE $846,645
   Contract Dates/ Length: 2020 – 2025, 5 years
   Funding Source: Capital Budget (eRate 40% reimbursement)
   Budget Year: 2020 – 2021

   This will be an action item for full board approval on February 12, 2020.

Public Comment on Technology Committee Report
(Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

Finance Committee Report – Chairperson: Director Kring; Vice-Chair: Director MacNeal; Administrative Liaison: David Matyas

Consent Agenda Items

1. Request approval of Keystone Collections Group’s Act 80 Comparison Report services to determine records that do not belong in the Downingtown Area School District
   Total Cost: $750
   Funding Source: Business Office
   Budget Year: 2019 – 2020

   Moved forward to the Consent Agenda for full board approval.

Action Agenda Items

1. Request approval to purchase 8 replacement copiers for various schools in the district through the state-wide cooperative purchasing bid list. All copiers to be replaced are 7-9 years old.
   Total Cost: NTE $60,000
   Funding Source: Capital Fund – Operational Support
   Budget Year: 2019 – 2020

   This will be an action item for full board approval on February 12, 2020.

2. Request approval of a request, from The Mainstreet Village Homeowners Association, that the District exonerate all back taxes on parcel 11-08-0156.0000. The total school taxes due from 2014/2015 through 2019/2020 is $11,824.44. The parcel is 1.727 acres of common area for the Main Street Village development. When the documents for the other common area
parcels were recorded with the County this parcel was missed due to the developer passing away prior to completing the merger with the association. The Homeowners Association recorded the document for this parcel with the County in September and the property was changed to a zero value effective for the 2020 tax year.

Budget Years: 2014 – 2015 through 2019 – 2020

This will be an action item for full board approval on February 12, 2020.

Public Comment on Finance Committee Report
(Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

E. ADDITIONAL ACTION OR DISCUSSION ITEMS

1. DHSE/DHSW Master Schedule Enhancements
   Dr. Lonardi stated the high schools have typically operated on a very traditional master schedule. Building administrators have begun looking at scheduling alternatives. They have visited other schools and had experts in to consult. Hoping to develop a hybrid schedule which will lessen student stress. Discussed carving out time mid-day for some student downtime. She asked the board for their approval to let them develop alternatives for board consideration. This would not happen next school year. Recommendations may be ready by the fall of next school year.

F. PUBLIC COMMENT PERIOD – (Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

G. INFORMATION

   The School Board Meeting is scheduled for:
   Wednesday, February 12, 2020, at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

   The next Committee of the Whole Meeting is scheduled for:
   Wednesday, March 4, 2020, at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

H. ADJOURNMENT

   On a motion by Vice President Britton, seconded by Director Wisdom, the Board, agreed to adjourn at 7:46 p.m.

   Respectfully submitted,

   Virginia B. Warihay
   School Board Secretary