BOARD MEETING AGENDA

A. **CALL TO ORDER**
B. **PLEDGE OF ALLEGIANCE**
C. **ROLL CALL**
D. **PUBLIC INPUT ON ACTION ITEMS** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you’d like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

E. **SUPERINTENDENT’S REPORT**

1. Applause!! Applause!!
   a. Uwchlan Hills Topping Off Ceremony
   b. Over 1.5 million juniors in 21,000 high schools entered the 2020 National Merit Scholarship Program by taking the 2018 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT®), which served as an initial screen of program entrants. 16,000 of those students have been named Semi-finalists and represent the top 1% of test-takers. We are proud to announce that 24 DASD students have qualified for this prestigious honor - doubling last year’s winners!

<table>
<thead>
<tr>
<th>Sean Collier</th>
<th>Gaurav Kruthiventi</th>
<th>Lasya Ravulapati</th>
</tr>
</thead>
<tbody>
<tr>
<td>Soham Digambar</td>
<td>Ria Kulkarni</td>
<td>Miriam Roeder</td>
</tr>
<tr>
<td>Rohan Epur</td>
<td>Ninaad Lakshman</td>
<td>Margaret Shaheen</td>
</tr>
<tr>
<td>Deedra Fu</td>
<td>Cristina Micale</td>
<td>Anisha Sonti</td>
</tr>
<tr>
<td>Jared Garthwait</td>
<td>Grace Mucha</td>
<td>Aditi Vishwanath</td>
</tr>
<tr>
<td>Jerry Gui</td>
<td>Gokul Murugadoss</td>
<td>Nora Wan</td>
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<tr>
<td>Claudia Harper</td>
<td>Simran Rajpal</td>
<td>Sean Wang</td>
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</tbody>
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c. The National Merit Program has also identified another 34,000 high scorers and recognized their exceptional academic promise by designating them Commended Students. The qualifying score for this level may vary from year to year, but it’s within the 96th percentile of college-bound juniors who take the PSAT/NMSQT. DASD had 44 Commended Students, nearly double last year’s number!

<table>
<thead>
<tr>
<th>Raktim Basu</th>
<th>Jeya Iyadurai</th>
<th>Zoe Sabadish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ryan Buck</td>
<td>Sangeeta Iyer</td>
<td>Avnish Saini</td>
</tr>
<tr>
<td>Emily Buckner</td>
<td>Vishal Janapati</td>
<td>Lillian Shi</td>
</tr>
<tr>
<td>Margaret Buckner</td>
<td>Evan Konigsberg</td>
<td>Avi Singh</td>
</tr>
<tr>
<td>Mario Chegini</td>
<td>Cynthia Kumaran</td>
<td>Karthik Sundar</td>
</tr>
<tr>
<td>Lucas Chuma</td>
<td>Eugene Kwon</td>
<td>Khang Tieu</td>
</tr>
<tr>
<td>Alexander Cruz</td>
<td>Jordan Lambe</td>
<td>Divya Tyagi</td>
</tr>
<tr>
<td>Saidaman Earla</td>
<td>William Liao</td>
<td>Spencer Uggla</td>
</tr>
<tr>
<td>Navid Eghbali</td>
<td>Teresa Ousey</td>
<td>Sashwat Venkatesh</td>
</tr>
<tr>
<td>Vineeth Gabbireddy</td>
<td>Katherine Pan</td>
<td>Ainslee Walker</td>
</tr>
<tr>
<td>Bryn Goldman</td>
<td>Rishab Peddireddy</td>
<td>Matthew Walter</td>
</tr>
<tr>
<td>Arushi Grover</td>
<td>Quinten Pendill</td>
<td>Peter Welch</td>
</tr>
<tr>
<td>Meer Gujral</td>
<td>Sneha Premchandran</td>
<td>Thomas Wickersham</td>
</tr>
<tr>
<td>Winfield Horning</td>
<td>Clare Robson</td>
<td>Aakanksha Wunnava</td>
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</table>
d. The National Hispanic Recognition Program, administered by the College Board and Scholarship America, recognizes approximately 7,000 Hispanic/Latino juniors each year from among the more than 400,000 juniors who take the PSAT. As with the National Merit Scholarship Program, NHRP uses the junior year PSAT/NMSQT as the qualifying test. Congratulations to the students selected for this recognition.

Sean Collier and Cristina Micale

e. Pennsylvania School Business Administrator Certification – Mr. David Matyas

f. Wellness Committee Update – Dr. Chance and Dr. Cinelli

F. REPORTS

1. Student Representatives
   - Steven Egnaczyk
   - Sneha Premchandran
   - Bevan Watson

2. Student Life Report
   - Director Cranney

3. DARC
   - Director Kring

4. Legislative Committee
   - Director Kring

5. Governance Report
   - Director Wisdom

6. Personnel Report
   - Vice President Croft

7. Education Foundation
   - Director Mehler

8. Intermediate Unit
   - Director Mehler

9. Communities That Care
   - Director Britton

G. OLD BUSINESS

H. CONSENT AGENDA

1. Approval of Minutes
   a. Board Meeting – September 11, 2019

2. Approval of Disbursements

3. Approval of Financial Reports
   a. Treasurers Reports
   b. Tax Reports
   c. Budget Reports
   d. Activity Reports
   e. Investment Accounts

4. Personnel
   a. Approval of the Personnel items
b. Approval of plan document for Roth 403b

5. Curriculum
   a. Approval of a waiver agreement with the parents of a DASD student (#5934944207) for tutoring services
      Total Cost: $14,625
      Contract Dates/Length: 10/10/2019 – 6/8/2020, 9 months
      Funding Source: Special Education
      Budget Year: 2019 – 2020
   
   b. Approval of a renewal waiver agreement with the parents of a DASD student (#1803311061) for partial tuition
      Total Cost: $19,475
      Contract Dates/Length: 10/10/2019 – 6/8/2020, 9 months
      Funding Source: Special Education
      Budget Year: 2019 – 2020
   
   c. Approval of an engagement letter with Eastburn and Gray, PC for special education legal counsel
      Total Cost: $190 per hour
      Contract Dates/Length: 10/10/2019 – 6/30/2020, 9 months
      Funding Source: Special Education
      Budget Year: 2019 – 2020
   
   d. Approval of the following field trip items:
      One-Time Trips:
      
      **Curricular:**
      - PV (and other elementary) – Grade 5 – Colonial Williamsburg, Williamsburg, VA – May 19 – 21, 2020 – 3 days missed
      - DW, STEM, (DE) – Grades 11-12, APES & ESS – Mamoni Valley Preserve, Panama – June 9 – 19, 2020 – No class time missed
      - LMS, (DMS) – Grade 7, History – National Constitution Center and Historic Philadelphia, Philadelphia, PA – November 15, 2019 – 1 day missed
      - DE, (DW, STEM) – Grades 9 – 12, Music Ensemble – Orlando Fest, Orlando, FL – March 4 – 8, 2020 – 1 day and 3 periods missed
      - DE, (DW, STEM) – Grades 9 – 12, Masterworks/Choir – PMEA State Conference, Pocono Manor, PA – April 23 – 24, 2020 – 2 days missed
   
   e. Approval of the following additions and removals from the Field Trip Bank
      
      **Additions to the Field Trip Bank:**
Curricular:
· Grade K – Cherry Crest Farm, Ronks, PA
· Grade 3 – iFly, King of Prussia, PA
· Grade 4 – Whitaker Science Center, Harrisburg, PA
· Grade 5 – Downingtown Log House Tour, Downingtown, PA
· Grade 6 – Kerr Park, Downingtown, PA
· Grade 7 – iFly, King of Prussia, PA
· Grades 9 – 12 – French Heritage Night, Philadelphia, PA
· Grades 10 – 11 – Mentor Program, Paradise Farms, Downingtown, PA
· Grades 11 – 12, Life Skills – Philadelphia Zoo, Philadelphia, PA
· Grade 12 – United Nations, New York, NY

Non-Curricular/Competitions/Social Events:
· Grades 3 – 12 – Open Academic Competitions, location varies
· Grade 6, yearbook staff – Balfour Yearbook Workshop, location varies
· Grades 7 – 12, competition team – Sea Perch Competition, location varies
· Grade 8 – Hershey Park, Hershey, PA

Removals from the Field Trip Bank:
Curricular:
· Grade 1 – Herr’s Factory, Nottingham, PA
· Grade 3 – Hopewell Furnace, Elverson, PA
· Grade 5 – Lancaster County Parks and Recreations, Lancaster, PA
· Grade 5 – Upper Uwchlan Township Building, Chester Springs, PA
· Grade 6 – South Mountain YMCA, Wernersville, PA
· Grade 7 – Baltimore Inner Harbor, Baltimore, MD
· Grades 7 – 8 – Lancaster Convention Center, Lancaster, PA
· Grades 7 – 8 – QVC, West Chester, PA

Non-Curricular/Competitions/Social Events:
· Grades 4 – 5 and STEM, clubs – Lancaster Landfill, Narvon, PA
· Grade 5 – ACAC, West Chester, PA
· Grade 5 – Pen Pal Trip, location varies
· Grades 6 – 8 – Palace Bowling Center, Downingtown, PA
· Grades 6 – 8 – National Liberty Museum, Philadelphia, PA
· Grades 6 – 8 – Penn Museum of Archeology and Anthropology, Philadelphia, PA
· Grade 7 – Phillies Game, Philadelphia, PA
· Grade 7 – Spirit of Philadelphia, Philadelphia, PA
· Grades 9 – 12 – Hiking Club, location varies
· Grade 10 – GlaxoSmithKline, King of Prussia, PA
· Grade 10 – Hershey Park, Hershey, PA

6. Policy
   a. Approval of the following policies:
1. 335 Family and Medical Leaves
2. AG Administrative Guideline: Family Medical Leaves
3. 01.2 Student/Staff Memorial
4. AG Administrative Guideline: 141 Magnet Schools

7. Finance
   a. Approval for the disposal, sale or donation of items on the attached list
   b. Approval of a Traffic Signal Easement Agreement for a flashing pedestrian crossing light for the crosswalk at Downingtown High School West on Rock Raymond Road
   c. Approval of the following Budget Transfer:

<table>
<thead>
<tr>
<th>Transfer From Account #</th>
<th>From Account Name</th>
<th>Amount</th>
<th>Transfer To Account #</th>
<th>To Account Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUBADMIN-330</td>
<td>Central Office Staff Sub Reserve</td>
<td>$150,000</td>
<td>2818-310</td>
<td>Technology Admin-Professional Svcs.</td>
<td>$150,000</td>
</tr>
<tr>
<td>5900-840</td>
<td>Budgetary Reserve</td>
<td>$75,000</td>
<td>2818-310</td>
<td>Technology Admin-Professional Svcs.</td>
<td>$75,000</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$225,000</td>
<td></td>
<td></td>
<td>$225,000</td>
</tr>
</tbody>
</table>

Technology services for Infinite Campus implementation

8. Facilities
   a. STEM student to build a new Gaga Pit at a designated elementary school to earn his Eagle Scout Badge
      Total Cost: No cost to DASD
   b. Approval to provide a PO to Michael Johnson Architect to create the bid specifications and design documents for Phase II of the window replacements at Downingtown East High School
      Total Cost: $24,800
Contract Dates/Length: 10/10/19 – 7/31/20, 10 months
Funding Source: Capital Funds
Budget Year: 2020 – 2021

9. Technology
   a. Approval to purchase a projector, sound system, wireless microphones
      and related accessories for Lionville Elementary multipurpose room
      Total Cost: NTE $14,200
      Funding Source: Capital Funds
      Budget Year: 2019 – 2020

   b. Approval for professional services with Secure Dynamics for
      installation and configuration of the new Palo Alto firewall
      Total Cost: NTE $9,120
      Funding Source: Operating Funds
      Budget Year: 2019 – 2020

I. ACTION AGENDA

Policy Report – Director Wisdom

The committee has reviewed and recommends Board approval of the following item by
roll call vote:

1. Request approval of policy: 913 – Non-school Organizations/Groups/Individuals

Curriculum Report – Director Cranney

The committee has reviewed and recommends Board approval of the following items by
roll call vote:

1. Request approval of a renewal waiver agreement regarding education
   placement with the parents of a DASD student (#6397934519)
   Total Cost: $63,000
   Contract Dates/Length: 10/10/2019 – 6/30/2020, 1 year
   Funding Source: Special Education
   Budget Year: 2019 – 2020

2. Request approval of an agreement with Pearson to purchase textbooks and
digital resource licenses for Honors Anatomy and Physiology at East and West
High Schools
   Total Cost: $38,178
   Contract Dates/Length: 10/10/2019 – 6/30/2026, 7 years
   Funding Source: Curriculum Capital
   Budget Year: 2019 – 2020

Finance Report – Director Kring
The committee has reviewed and recommends Board approval of the following item by roll call vote:

1. **Request approval of a resolution authorizing the Business Manager to purchase electricity as a part of the cooperative purchasing group of Provident Energy Consulting**

**Facilities Report** – Director Rauth

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. **Request approval for Change Order #2 (ADD) to Pinnacle Electrical Construction, LLC, Electrical Contractor, for installation of temporary electrical service to STEM**
   - **Total Cost:** $7,469.50
   - Funding Source: Capital Funds
   - Budget Year: 2019 – 2020

2. **Request approval for Owner Agreement with CCRES, Inc. for a Clerk of the Works for the STEM Addition Project**
   - **Total Cost:** $420 per day
   - Contract Dates/Length: Until work is completed
   - Funding Source: Capital Funds
   - Budget Year: 2019 – 2020, 2020 – 2021

**Technology Report** – Director Britton

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. **Request approval to purchase Palo Alto 5220 redundant firewalls, Panorama logging virtual appliance, and licensing subscriptions**
   - **Total Cost:** NTE $247,925
   - Funding Source: Capital Funds
   - Budget Year: 2019 – 2020

2. **Request approval to purchase HPE Nimble HF40 Storage Area Network (SAN) with Veeam Backup software including support and implementation services**
   - **Total Cost:** NTE $265,500
   - Funding Source: Capital Funds
   - Budget Year: 2019 – 2020

3. **Request approval for continuation of technology implementation support for the Infinite Campus project with Berks County IU**
   - **Total Cost:** Approximately $20,000 per month
   - Contract Dates/Length: October 2019 – June 2020, 9 months
J. **ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD**

K. **VISITORS** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you’d like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

L. **INFORMATION**

1. The following policies are submitted for public review and scheduled for approval on November 13, 2019:
   a. 1. AG Administrative Guideline: 201 Admission of Students
   b. 2. 204 Attendance
   c. 3. AG Administrative Guidelines: 204 Attendance
   d. 4. 208 Withdrawal from School
   e. 5. AG Administrative Guidelines: 208 Withdrawal from School

2. Hand carried listing of attendance at overnight professional conferences.

3. School Board Meetings
   In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters confidential information, labor relations, school security, real estate or land acquisition.
   
   October 2, 2019
   October 9, 2019

   The next Committee of the Whole meeting is scheduled for November 6, 2019 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

   The next regular School Board Meeting is scheduled for Wednesday, November 13, 2019 starting at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. **Enrollment Report**

   The attached enrollment report has been submitted from the district database as of October 1, 2019.

M. **ADJOURNMENT**