BOARD MEETING AGENDA

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. ROLL CALL
D. PUBLIC INPUT ON ACTION ITEMS – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you’d like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.
E. SUPERINTENDENT’S REPORT
   1. Career Readiness Presentation – Dr. Troy Podell
F. REPORTS
   1. Student Representatives
      Steven Egnaczyk
      Sneha Premchandran
      Bevan Watson
   2. Student Life Report
      Director Cranney
   3. DARC
      Director Kring
   4. Legislative Committee
      Director Kring
   5. Finance Report
      Director Kring
   6. Governance Report
      Director Wisdom
   7. Policy Report
      Director Wisdom
   8. Education Foundation
      Director Mehler
   9. Intermediate Unit
      Director Mehler
   10. Communities That Care
      Director Britton
   11. Wellness Committee
      President Bertone
G. OLD BUSINESS
H. CONSENT AGENDA
   1. Approval of Minutes
      a. Board Meeting – August 14, 2019
   2. Approval of Disbursements
   3. Approval of Financial Reports
      a. Treasurers Reports
      b. Tax Reports
      c. Budget Reports
      d. Activity Reports
      e. Investment Accounts
4. Personnel
   a. Approval of the Personnel items

5. Curriculum
   a. Approval of a change order to a prior agreement between DASD and Ricoh USA Inc. for student record scanning
      Total Cost: NTE $8,054
      Contract Dates/Length: 9/12/19 – 6/30/20, 1 year
      Funding Source: Pupil Services
      Budget Year: 2019 – 2020
   
   b. Approval of a contract with Lakeside Educational Network to provide professional development for staff in Trauma-Informed Teaching
      Total Cost: $3,000
      Contract Dates/Length: 10/09/19, 1 day
      Funding Source: Pupil Services
      Budget Year: 2019 – 2020
   
   c. Approval of a service agreement with the Chester County Intermediate Unit to provide billing services for the School-Based ACCESS Program
      Total Cost: $1.80 per transaction for MA logs and $29.18 per MA physician authorization
      Contract Dates/Length: 9/12/19 – 6/30/20, 1 year
      Funding Source: Special Education
      Budget Year: 2019 – 2020
   
   d. Approval of the purchase of Signs of Suicide curricular materials for use in the Health and PE curriculum
      Total Cost: NTE $495
      Contract Dates/Length: N/A
      Funding Source: No Cost to the District; Funded by CTC
      Budget Year: 2019 – 2020
   
   e. Approval of the purchase of new physical education fitness equipment to replace old equipment at LMS and DMS
      Total Cost: $19,419
      Contract Dates/Length: N/A
      Funding Source: Curriculum Capital Budget
      Budget Year: 2019 – 2020
   
   f. Approval of a contract with Jack Scogna for tuning and repairs of all District K-12 pianos
      Total Cost: $4,900
      Contract Dates/Length: 9/12/19 – 6/30/20, 1 year
      Funding Source: Curriculum Operating Budget
      Budget Year: 2019 – 2020
   
   g. Approval of the following one-time field trips:
      Curricular:
i. DMS, (LMS) – Grades 7-8, Ecology Club – Cape Cod Environmental Trip, South Salem, NY, Groton, CT, and Hyannis, MA – 5/1/20 to 5/3/20 – 1 class day missed

ii. DW, (DE, STEM) – Grades 9-12, LINK students – South Mountain YMCA, Reinholds, PA – 10/18/19 to 10/20/19 – No class time missed

iii. DE, (DW, STEM) – Grades 9-12, Masterworks and Concert Choir – Roxbury Invitational, Denville, NJ – 3/20/20 to 3/22/20 – No class time missed

6. Policy
   a. Approval of the following policies:
      1. 150 Comparability of Services
      2. AG Administrative Guideline: 333 Professional Development
      3. 220 Student Expression/Distribution and Posting of Materials
      4. AG Administrative Guideline: 220 Student
         Expression/Distribution and Posting of Materials

7. Finance
   a. Approval for the disposal, sale or donation of items on the attached list
   b. Approval of a donation for students in need from Ms. Natalie Cowart. Items being donated are: a child’s wheelchair, a child’s walker and a new portable toilet seat
   c. Approval of the use of the following Purchasing Consortiums for the 2019 – 2020 school year:

Pennsylvania Statue 62, Chapter 19 on Procurement allows for cooperative purchasing among local public procurement units or external procurement activities. Section 1902 of the statute specifically states the public procurement units may participate in joint purchasing agreements as long as the participants are in agreement. The District falls within the definition of a local public procurement unit. Approval of the use of these contracts, in no way, precludes obtaining quotes and negotiating price which assures fiscal responsibility for the district.

a. Intermediate Unit Contracts
   i. CCIU (Chester County Intermediate Unit)
      1. Copy Paper, Binder Combs, Custodial Supplies, Percent-Off Discount Catalog, Fuel Oil and Trash Removal and Athletic Supplies

b. State Contracts via Department of General Services
   i. PA State Contract
   ii. COSTARS
   iii. GS, PA Federal Surplus Property

c. Regional Consortium Contracts
i. AEPA – Association of Educational Purchasing Agencies
ii. KPN – Keystone Purchasing Network
iii. PAEJPC – Pennsylvania Education Joint Purchasing Council
iv. PEPPM – Technology Bidding and Purchasing Program
d. National Contracts
   i. GSA – US General Services Administration Schedule 70
   ii. OMNIA PARTNERS – Includes NATIONAL IPA, TCPN – Texas Cooperative Purchasing Network and US COMMUNITIES
   iii. SOURCEWELL – Includes NJPA – National Joint Powers Alliance
   iv. BUYBOARD
   v. NCPA – National Cooperative Purchasing Alliance
   vi. E&I Cooperative – Contract by Contract Basis

8. Technology
a. Approval to purchase three Lenovo ThinkPad L390 Yoga laptops, docking stations and monitors for new staff
   Total Cost: NTE $4,275
   Funding Source: Capital Funds
   Budget Year: 2019 – 2020
b. Approval to purchase one Lenovo ThinkPad P53 laptop for a new high school technology education staff position
   Total Cost: NTE $1,944
   Funding Source: Capital Funds
   Budget Year: 2019 – 2020
c. Approval to purchase up to 20 additional laptops for the high school 1:1 devices
   Total Cost: NTE $19,280
   Funding Source: Capital Funds
   Budget Year: 2019 – 2020

I. ACTION AGENDA

Curriculum Report – Director Cranney

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. Request approval of a renewal contract with Philos Consulting Group for professional development and consultative services at the STEM Academy regarding stress and anxiety management for students
   Total Cost: NTE $25,000
   Contract Dates/Length: 9/12/19 – 6/30/20, 1 year
   Funding Source: Stem PD Budget, Title II
   Budget Year: 2019 – 2020
2. **Request approval of a settlement agreement and release with the parents of a DASD student (#2641948265)**
   Contract Dates/Length: 8/26/19 – 6/30/21, 2 years
   Funding Source: Special Education
   Budget Year: 2019 – 2020; 2020 – 2021

3. **Request approval of a new waiver agreement with the parents of a DASD student (#3365137335)**
   Contract Dates/Length: 8/26/19 – 6/13/22, 3 years
   Funding Source: Special Education

4. **Request approval of renewal of enrollment contracts for 6 DASD students who attend Camphill Special School (#3365137335, #8858414284, #3684811718, #3927135615, #6966224553, #3968845145)**
   Total Cost: $324,441
   Contract Dates/Length: 8/26/19 – 6/15/20, 1 year
   Funding Source: Special Education
   Budget Year: 2019 – 2020

**Facilities Report** – Director Rauth

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. **New Uwchlan Hills Elementary School**
   Request approval of PlanCon Part I (Interim Reporting) submission. This Part provides for reporting of Change Orders and/or Supplemental Contracts during construction

2. **New Uwchlan Hills Elementary School**
   Request approval for Change Order #3 (ADD) to Watts Services, LLC, Site Contractor, for removal of Trench Rock & Bulk Rock from the Construction Site
   Total Cost: $372,000
   Funding Source: Capital Funds
   Budget Year: 2019 – 2020

3. **STEM Addition**
   Request approval for Change Order #1 (ADD) to Pinnacle Electrical Construction, LLC, Electrical Contractor, for relocating Electrical Feeders and Emergency Circuits found in the location of the Addition for Area “A”
   Total Cost: $34,920.60
   Funding Source: Capital Funds
   Budget Year: 2019 – 2020
4. DMS Main Switch Gear
   Request approval to provide a PO to D. J. Ververelli, Inc. to create
   Design/Construction Specifications and Bid Documents for the Replacement of
   the DMS Main Switch Gear & Secondary Feeder Cables, and to Add a Power
   Factor Correction Capacitor
   Total Cost: $45,500
   Contract Dates/Length: 9/12/2019 – 6/30/2021
   Funding Source: Capital Funds
   Budget Year: 2020 – 2021

Technology Report – Director Britton

The Committee has reviewed and recommends Board approval of the following items by
roll call vote:

1. Request approval to purchase up to 75 additional iPads for Marsh Creek and
   middle school 1:1 devices
   Total Cost: NTE $29,550
   Funding Source: Capital Funds
   Budget Year: 2019 – 2020

2. Request approval to purchase 51 printers and PaperCut software from Office
   Technologies. This change in printer hardware will also update the rate
   structure of the current Office Technologies agreement for this equipment as
   follows:
   a. Mono Prints – Previously $.01 to .02 per page; Updated to $.0085 to .03
      per page
   b. Color Printers – Previously $.065 to .14 per page; Updated to $.05 per
      page
   Total Cost: NTE $48,000
   Funding Source: Capital Funds
   Budget Year: 2019 – 2020

Board Administrative Action
1. Request approval of the 2020 PSBA Slate of Candidates.

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

K. VISITORS – The Downingtown Board of Directors encourages public comment from its citizens.
   Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please
   understand that this is not a time for dialogue with the board; rather the board will listen to all comments
   and consider them in further deliberations. Our individual e-mail addresses are on the website if you’d like
   to contact your individual board representative. We ask that you please direct complaints of a personal
   nature regarding an individual employee directly to the superintendent.

L. INFORMATION

1. The following policies are submitted for public review and scheduled for approval
   on October 9, 2019:
2. Hand-carried listing of attendance at overnight professional conferences.

3. School Board Meetings
   In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, school security, real estate or land acquisition.
   - September 4, 2019
   - September 11, 2019

   The next Committee of the Whole meeting is scheduled for October 2, 2019 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

   The next regular School Board Meeting is scheduled for Wednesday, October 9, 2019 starting at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. Enrollment Report

   The attached enrollment report has been submitted from the district database as of August 28, 2019.

M. ADJOURNMENT