BOARD MEETING AGENDA

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. ROLL CALL
D. PUBLIC INPUT ON ACTION ITEMS – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you’d like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

E. SUPERINTENDENT’S REPORT

F. REPORTS
   1. DARC Director Kring
   2. Legislative Committee Director Kring
   3. Governance Report Director Wisdom
   4. Policy Report Director Wisdom
   5. Education Foundation Director Mehler
   6. Intermediate Unit Director Mehler
   7. Communities That Care Director Britton

G. OLD BUSINESS

H. CONSENT AGENDA
   1. Approval of Minutes
      a. Board Meeting – May 8, 2019
      b. Special Board Meeting – May 29, 2019
   2. Approval of Disbursements
   3. Approval of Financial Reports
      a. Treasurers Reports
      b. Tax Reports
      c. Budget Reports
      d. Activity Reports
      e. Investment Accounts
   4. Personnel
      a. Approval of the Personnel items
   5. Curriculum
      a. Approval for a dual enrollment agreement between DASD and West Chester University to run a Calculus III class for all high schools
         Total Cost: N/A
         Contract Dates/Length: 7/1/19 to 6/30/20 – 1 year
         Funding Source: N/A
b. Approval to renew SMART Learning Suite licenses with Whitlock for Grades K-12
Total Cost: $21,500
Contract Dates/Length: 7/1/19 to 6/30/20 – 1 year
Funding Source: Curriculum Operating Budget
Budget: 2019-2020

c. Approval to purchase (15) additional VEX PLTW GTT Kit for Tech Ed Department at LMS due to increased enrollment
Total Cost: $16,500
Funding Source: Curriculum Operating Budget
Budget: 2019-2020

d. Approval to renew contract with Shop Specialties, Inc. for repairs on all mechanical equipment in the Woodworking classrooms at DMS, LMS, DE, DW, and STEM
Total Cost: $6,500
Contract Dates/Length: 7/1/19 to 6/30/20 – 1 year
Funding Source: Curriculum Operating Budget
Budget: 2019-2020

e. Approval to renew contract with Forest Scientific for all computerized machinery repairs in the Tech Ed Department at DMS, LMS, DE, DW, and STEM
Total Cost: $7,500
Contract Dates/Length: 7/1/19 to 6/30/22 – 3 years
Funding Source: Curriculum Operating Budget

f. Approval to purchase (70) Finance textbooks and 6-year digital access for the Business Ed & Computer Science department
Total Cost: $14,525
Funding Source: Curriculum Operating Budget
Budget: 2019-2020

g. Approval for Equipment Maintenance agreement with Fitness Machine Technicians for the Health & Phys Ed Department for DE, DW, STEM, LMS, DMS, and MC
Total Cost: $4,260
Contract Dates/Length: 7/1/19 to 6/30/20 – 1 year
Funding Source: Curriculum Operating Budget
Budget: 2019-2020

h. Approval for repairs and maintenance of all K-12 musical instruments
Total Cost: NTE $21,000
Contract Dates/Length: 7/1/19 to 6/30/20 – 1 year
Funding Source: Curriculum Operating Budget
Budget: 2019-2020
i. Approval for (20) AP Biology 11th edition textbooks plus digital access for DW due to increased enrollment
   Total Cost: $3,708
   Funding Source: Curriculum Operating Budget
   Budget: 2019-2020

j. Approval for maintenance with The Ceramic Shop on kilns for (15) schools and wheels at DE and DW
   Total Cost: $3,665
   Funding Source: Curriculum Operating Budget
   Budget: 2019-2020


l. Approval of the following Science curriculum: Biology Level II

m. Approval of the following Business Ed & Computer Science curriculum: Management in Entertainment & Sport

n. Approval of the K-8 Math curriculum

o. Approval of the K-8 ELA curriculum

p. Approval of the following Health & Phys Ed curriculum: Grade 6-8 Health, Grade 10 Health, Grade 9 Wellness, Grades 10-12 Strength and Conditioning, Grades 10-12 Lifelong Activities

q. Approval of the following Music revised curriculum: Elementary Band 4-5, General Music 3-5, General Music 7-8, Music Theory 1

r. Approval of the following Art curriculum: iArt 7-8, Digital Design 9-12, Ceramics I, II, III 9-12

s. Approval of the World Language curriculum: French, German, Spanish Level I and II, STEM French, German, Spanish Grades 10-11, STEM IB French, German, Spanish Year II

t. Approval of ESL direct instruction curriculum for Grades 9-12

u. Approval of the following Social Studies new curriculum: IB Global Politics – and approval for revising curriculum: IB Psychology,
Contemporary Issues, AP American Government, AP European
History, AP Psychology, AP Human Geography, AP World History, IB
History of the Americas, STEM US History, IB Economics, AP
Economics, AP US History, IB Theory of Knowledge, Western
Civilizations

v. Approval of flexible novel selections for pilot program at the middle
level in 2019-2020

w. Approval of flexible novel selections for Grade 8

x. Approval for Teacher Subscription for SSA! Regions of Our Country
for Grade 3 in all (10) elementary buildings
Total Cost: $5,130
Funding Source: Curriculum Operating Budget
Budget: 2019-2020

y. Approval of an agreement for Read Naturally license renewal (200
licenses)
Total Cost: $3,800
Contract Dates/Length: 07/1/19 – 06/30/20 - 1 year
Funding Source: Pupil Services
Budget Year: 2019-2020

z. Approval of the following one time Field Trips:
Curricular:
• DW – Grades 9-12, Level I–AP, World Languages - Europe:
  Austria/Germany/France – 6/8/20 to 6/19/20 – No class time
  missed
• MC – Grade 6 – Yellowstone National Park, Wyoming – 6/15/20
to 6/20/20 – No class time missed
Foreign Exchange:
• DE – Grades 11-12 – Institute Montalembert, France – 1/31/20 to
  2/11/20 – 7 class days missed

6. Finance
a. Approval for the disposal, sale or donation of items on the attached list.

b. Approval of a release and settlement agreement with the parents of a
Downingtown Area School District student (#1960214)
Total Cost: $9,800
Contract Dates/Length: 06/13/2019 – 06/30/2020- 1 year
Funding Source: Special Education
Budget Year: 2018-2019

c. Approval of contract with Dr. Margaret Kay for an Independent
Educational Evaluation for a DASD Student (#2641948265)
Total Cost: $3,500
Contract Dates/Length: 06/13/2019 – 08/30/2019- 3 months
Funding Source: Special Education
Budget Year: 2018-2019

d. Approval of the 2019-2020 school breakfast and lunch prices in accordance with the Healthy Hunger-free Kids Act of 2010

Funding Source: Food Service
Budget Year: 2019-2020

<table>
<thead>
<tr>
<th>Building Level</th>
<th>Breakfast</th>
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<tr>
<td>Middle School</td>
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</tr>
<tr>
<td>High School</td>
<td>$2.00</td>
<td>$3.40</td>
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e. Approval of the following Student Activity club:

1. DEHS Courtyard Club – This club will renovate the courtyard near the science rooms to promote a positive environment. They will raise funds by selling fruit snacks and advertising at sporting events. The funds will be used to purchase a water feature, a walkway, benches, chairs and plants.

2. DEHS Graphic Arts Club – This club will design and screen print shirts for the school. They will raise funds by screen printing different shirts for school clubs. The funds will be used to purchase new equipment.

f. Approval of the following Legal Engagement Letters:

<table>
<thead>
<tr>
<th>Attorneys</th>
<th>2018-2019 sy</th>
<th>2019-2020 sy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fox Rothschild (J. Sultanik, M. Fitzgerald)</td>
<td>$215/hr</td>
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<td>Fox Rothschild (Susan Jordan)</td>
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<tr>
<td>Lamb McErlane P.C. (G. Donatelli)</td>
<td>$170/hr - Attorneys</td>
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<tr>
<td></td>
<td>$90/hr – Paralegals</td>
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<td></td>
<td>$170 – Attorneys</td>
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<td></td>
<td>$90 - Paralegals</td>
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<tr>
<td>Lamb McErlane P.C. (M. Thompson)</td>
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<td>$90/hr – Paralegals</td>
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<td></td>
<td>$170 – Attorneys</td>
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<td>$90 - Paralegals</td>
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<tr>
<td>Lamb McErlane P.C. (R. Huggins)</td>
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<tr>
<td>Lamb McErlane P.C. (G Zumbano)</td>
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<td>$200/hr</td>
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<tr>
<td>Levin Legal Group - A.Hendricks, A.Petersen, P.Cianci, T. Flail, C Ginsburg, D.Brown, R. Galtman, J. Musial</td>
<td>$190/hr</td>
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<tr>
<td>Levin Legal Group - M.Greenfield</td>
<td>$180/hr</td>
<td>$180/hr</td>
</tr>
<tr>
<td>Sweet, Stevens, Katz &amp; Williams LLP (A. Faust)</td>
<td>$160- Attorneys (Routine), $125- Legal Assistants, $195/hr- Attorneys (Non-routine), $125/hr Legal Assistants</td>
<td>$160- Attorneys (Routine), $125- Legal Assistants, $195/hr- Attorneys (Non-routine), $125/hr Legal Assistants</td>
</tr>
</tbody>
</table>
### Attorneys

<table>
<thead>
<tr>
<th>Attorneys</th>
<th>2018-2019 sy</th>
<th>2019-2020 sy</th>
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</thead>
<tbody>
<tr>
<td>Riley Riper Hollin &amp; Colagreco</td>
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<td>$325/hr - Alyson Zarro</td>
<td>$325/hr - Alyson Zarro</td>
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<td></td>
<td>(Partner)</td>
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<td>$160/hr - Paralegal</td>
</tr>
<tr>
<td>Saxton &amp; Stump (Sarah K. Ivy)</td>
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7. Facilities
   a. Approval for repair and preventive maintenance agreement with Hillyard for large automated custodial equipment
      Total Cost: $14,280
      Contract Dates/Length: 7/1/19 – 6/30/20 1 year
      Funding Source: Operating Funds
      Budget Year: 2019-2020

8. Technology
   a. Approval to renew the annual MiTel (Shoretel) phone maintenance and support agreement for STEM and Trestle Place phone system
      Total Cost: NTE $10,943
      Funding Source: Technology Operating Funds
      Budget: 2019-2020

   b. Approval to purchase 4 Lenovo 11e ThinkPads for PAES Special Education Program
      Total Cost: NTE $2,476
      Funding Source: Technology Capital Funds
      Budget: 2019-2020

   c. Approval to purchase 91 ScreenBeam 960 wireless display adapters for use at MC, LMS and DMS
      Total Cost: NTE $22,900
      Funding Source: Technology Capital Funds
      Budget: 2018-2019

   d. Approval to purchase a district set of 12 wireless microphones and headsets from AVI-SPL
      Total Cost: NTE $12,938
      Funding Source: Technology Capital Funds
      Budget: 2018-2019

   e. Approval to purchase Dell Keyboard, Monitor and Mouse (KMM) switch system for Network Operations Center
      Total Cost: NTE $7,875
      Funding Source: Technology Capital Funds
      Budget: 2018-2019

I. ACTION AGENDA

**Personnel Report** – Vice President Croft
The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. **Request approval of the appointment of David Matyas as School Board Treasurer for the 2019-2020 year and the district delegate for the Chester County Tax Collection Committee**

2. **Request approval of the appointment of Guy Donatelli as District Solicitor for the 2019-2020 year**

3. **Request approval of renewal of the agreement with Education Consulting (Jacquelyn Matthew) for special education accounting auditing services**
   - **Total Cost:** $75/hour not to exceed $45,000
   - **Contract Dates/Length:** August 1, 2019 – June 30, 2020
   - **Budget:** Pupil Services

4. **Request approval of renewal agreement with PSCI for Technology Staffing services effective July 1, 2019, pending solicitor review**
   - **Total Cost:** Variable based on Temporary or Placement services
   - **Contract Dates/Length:** July 1, 2019 – June 30, 2020
   - **Budget:** HR

5. **Request approval of agreement with Britewise for Technology Staffing services effective July 1, 2019, pending solicitor review**
   - **Total Cost:** Variable based on Temporary or Placement services
   - **Contract Dates/Length:** July 1, 2019 – June 30, 2020
   - **Budget:** HR

6. **Request approval of renewals for the following Compensation Plans for District employees effective July 1, 2019**
   a. Confidential Group
   b. Non-Union Support Group
   c. Cafeteria Workers & Monitors
   d. Facilities Support Group

7. **Request approval of 2019-2020 salaries for 12 month employees**

8. **Request approval of Agreement with Employee #22583**

**Finance Report** – Director Kring

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. **Request approval of the following resolutions:**
   a. Adoption of the 2019-2020 final budget in the amount of $226,292,812
   b. 2019-2020 Real Estate Tax Millage of 27.182 (0.0% increase)
   c. 2019-2020 Homestead Exclusion (Real Estate Tax credit $211.61).
d. Appointment of Berkheimer Associates as Real Estate Tax collector for 2019-2020

e. Act 511 Earned Income, Real Estate Transfer, and Local Services Taxes Continuance for 2019-2020

f. Depositories for District Funds, and Personnel Authorized to Act on Behalf of the District with Respect to Investment of District Fund

2. Request approval of BBD, LLP as auditors for the District’s June 30, 2019 financial statements
   Total Cost: NTE $27,500
   Contract Dates/Length: Year 3 of a 3-year contract
   Funding Source: Business Office
   Budget Year: 2019-2020

   Contract Dates/Length: 7/1/2019 – 6/30/2020, 1 year
   Budget Year: 2019-2020

4. Request approval of the 2019-2020 Capital Plan in the amount of $9,968,588

5. Request approval of a contract with Eagle Wolfington Leasing Corp. for student transportation services from 7/1/2019 to 6/30/2024, pending solicitor review. The existing contract with Wolfington expires 6/30/2019

6. Request approval of a contract with Krapf School Bus for student transportation services from 7/1/2019 to 6/30/2025, pending solicitor review. This is an early renewal of the existing contract that expires 6/30/2020

7. Request approval of a settlement agreement with the parents of a DASD student (#8080474389) for tuition
   Contract Dates/Length: 6/13/2019- 08/20/2020-2 years
   Funding Source: Special Education
   Budget Year: 2018-2019, 2019-2020

8. Request approval of an agreement and release with the parents of a DASD student (#6397934519) for tuition and ESY services
   Total Cost: $68,000
   Contract Dates/Length: 06/13/2019 – 08/25/2019- 3 months
   Funding Source: Special Education
   Budget Year: 2018-2019

9. Request approval of a new settlement agreement with the parents of a special education student (#1170655424) for tuition
   Funding Source: Special Education
   Budget Year: 2018-2019, 2019-2020
10. Request approval of a renewal pool counsel agreement with Sweet, Stevens, Katz, and Williams to provide special education legal consultation
   Total Cost: $26,250
   Contract Dates/Length: 7/1/2019-6/30/2020- 1 year
   Funding Source: Special Education
   Budget Year: 2019-2020

Curriculum Report – Director Cranney

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. Request approval to renew iXL Math & ELA site licenses for Grades K-8 students
   Total Cost: $241,328
   Contract Dates/Length: 7/1/19 to 6/30/22 – 3 years
   Funding Source: Curriculum Operating Budget

2. Request approval to renew Nearpod district license
   Total Cost: $58,440
   Contract Dates/Length: 7/1/19 to 6/30/20 – 1 year
   Funding Source: Curriculum Operating Budget
   Budget: 2019-2020

3. Request approval to renew Enterprise subscription with Schoology
   Total Cost: $44,250
   Contract Dates/Length: 7/1/19 to 6/30/20 – 1 year
   Funding Source: Curriculum Capital Budget
   Budget: 2019-2020

4. Request approval of agreement with Greg Tang for six days of Math professional development during the 2019-20 school year
   Total Cost: $43,500
   Funding Source: Curriculum Professional Services
   Budget: 2019-2020

5. Request approval to purchase CNC Router for Tech Ed Department at STEM
   Total Cost: $26,124
   Funding Source: Curriculum Capital Budget
   Budget: 2019-2020

6. Request approval to purchase Saw Stop and Helical Planer for Tech Ed department at DE and DW
   Total Cost: $31,340
   Funding Source: Curriculum Capital Budget
   Budget: 2019-2020
7. Request approval to purchase Robotic Arms for Tech Ed Department at DE and DW
   Total Cost: $42,070
   Funding Source: Curriculum Capital Budget
   Budget: 2019-2020

8. Request approval to purchase Vinyl Cutters and Printers for DE, DW, and STEM
   Total Cost: $26,983
   Funding Source: Curriculum Capital Budget
   Budget: 2019-2020

9. Request approval to purchase (60) French Level I, (30) German Level I, (190) Spanish Level I, (170) French Level II, (170) German Level II, (745) Spanish Level II student editions + 6-year digital access @ $169.96 per student plus shipping
   Total Cost: NTE $247,000
   Funding Source: Curriculum Capital Budget
   Budget: 2018-2019

10. Request approval for Newsela district license for ELA customized collections for Grades 3-8 and premium access for Grades 2-8
    Total Cost: $93,000
    Contract Dates/Length: 7/1/19 to 6/30/20 - 1 year
    Funding Source: Curriculum Operating Budget
    Budget: 2019-2020

11. Request approval for (220) AP Psychology textbooks + 6-year LaunchPad online access for DE and DW
    Total Cost: $37,439
    Funding Source: Curriculum Capital Budget
    Budget: 2019-2020

12. Request approval for (600) Geometry textbooks plus digital access, and (230) additional online access, and professional development training
    Total Cost: $103,790
    Funding Source: Curriculum Capital Budget
    Budget: 2018-2019

13. Request approval of Achieve 3000 site license renewal for five schools and two days of professional development
    Total Cost: $32,049
    Contract Dates/Length: 7/1/19-6/30/20 - 1 year
    Funding Source: Pupil Services
    Budget Year: 2019-2020

14. Request approval of 6,600 Aimsweb renewal licenses for reading, writing, math, and behavior
    Total Cost: $49,500
Contract Dates/Length: 7/1/19-6/30/20 - 1 year  
Funding Source: Pupil Services  
Budget Year: 2019-2020

15. **Request approval of Learning A-Z (reading intervention) renewal licenses for all 10 elementary schools**  
Total Cost: $30,844  
Contract Dates/Length: 7/1/19-6/30/20 - 1 year  
Funding Source: Special Education  
Budget Year: 2019-2020

**Facilities Report** – Director Rauth

The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. **Request approval for software agreement renewal with SchoolDude**  
Total Cost: $25,299  
Contract Dates/Length: 7/1/19 – 6/30/20 1 year  
Funding Source: Operating Funds  
Budget Year: 2019-2020

2. **New Uwchlan Hills Elementary School**  
Request approval for Change Order #1 to Watts Services, LLC, Site Contractor, for the installation of an under drain system in the basement area of new building. Extremely high water table and extreme flows of water were discovered when the basement was excavated  
Total Cost: $14,803.26  
Contract Dates/Length: March 2019 – September 2021  
Funding Source: Capital Funds  

3. **Request approval of the purchase of Elementary Student Desks and Chairs Through KI Furniture**  
Total Cost: $91,734  
Contract Dates/Length: N/A  
Funding Source: Capital Furniture Budget  
Budget Year: 2019-2020

4. **Request approval to hire solicited services of KCBA Architects, DL Howell Civil Engineering & Land Planning, and Traffic Planning and Design to investigate possible school sites on various parcels**  
Total Cost: $30,000 (estimate)  
Contract Dates/Length: N/A  
Funding Source: General Funds  
Budget Year: 2019-2020

**Technology Report** – Director Britton
The Committee has reviewed and recommends Board approval of the following items by roll call vote:

1. **Request approval to renew the following subscriptions and/or services:**
   a. **Annual phone maintenance and support agreement with Enabling Technologies for Microsoft Lync phone system**
      - Total Cost: NTE $33,767
      - Funding Source: Technology Operating Funds
      - Budget: 2019-2020
   
   b. **Annual subscription with JAMF for Casper (Mac & iOS) management software licensing**
      - Total Cost: NTE $58,188
      - Funding Source: Technology Operating Funds
      - Budget: 2019-2020

2. **Request approval for security camera cleaning service by CM3 for all security cameras district wide**
   - Total Cost: NTE $31,450
   - Funding Source: Technology Operating Funds
   - Budget: 2019-2020

**J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD**

**K. VISITORS** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you’d like to contact your individual board representative. We ask that you please direct complaints of a personal nature regarding an individual employee directly to the superintendent.

**L. INFORMATION**

1. The following policies are submitted for public review and scheduled for approval on July 10, 2019:
   a. 108 Adoption of Core Instructional Materials
   b. AG Administrative Guidelines: 108 Adoption of Core Instructional Materials

2. Hand carried listing of attendance at overnight professional conferences.
3. School Board Meetings
   In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, school security, real estate or land acquisition.
   - May 21, 2019
   - June 12, 2019
The next Committee of the Whole meeting is scheduled for August 7, 2019 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for Wednesday, July 10, 2019 starting at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of June 3, 2019.

M. ADJOURNMENT