

**DOWNINGTOWN AREA BOARD OF EDUCATION**  
**Administrative Office James E. Watson Staff Development Room**  
**Wednesday, March 30, 2022**  
**6:30 p.m.**

**COMMITTEE OF THE WHOLE**  
**NOTES**

**A. CALL TO ORDER**

President Wisdom called the meeting to order at 6:30 p.m. in the James E. Watson Staff Development Room.

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF MINUTES – March 2, 2022**

On a motion by Vice President Ghrayeb, seconded by Director Miller, the Board, on a voice vote, unanimously approved the minutes of the March 2, 2022 Committee of the Whole.

**D. PRESENTATION**

**1. Significant Disproportionality – Ms. Dennis, Mr. Brown**

Ms. Dennis and Mr. Brown presented a PowerPoint explaining Significant Disproportionality. Topics included a definition of significant disproportionality, district data, exclusionary practices, student impact and next steps.

**E. COMMITTEE REPORTS**

**Personnel Committee Report** – *Chairperson: Director Blust; Vice-Chair: Director Houghton; Administrative Liaison: Dr. Duda*

Consent Agenda Items

**1. Request approval of the Personnel Items**

**Moved forward to the Consent Agenda for full board approval.**

**Curriculum Committee Report** – *Chairperson: Dr. MacNeal; Vice-Chair: Blust; Administrative Liaison: Dr. Chance*

Consent Agenda Items

**1. Request approval of the following one-time field trips**

Curricular:

- a. DHSE, (DHSW), STEM – Grades 9-12, DECA – DECA National Conference & Competition, Atlanta, GA – April 23-27, 2022 – 3 days missed
- b. DHSW, (DHSE, STEM) – Grade 9-12, LINK – South Mountain YMCA, Reinholds, PA – April 22-24, 2022 – no days missed

Non-curricular:

- a. LMS, (DMS) – Grade 7, Team D – Lincoln Financial Field, Philadelphia, PA – May 31, 2022 – 1 day missed

Foreign Exchange Program:

- a. DHSE, DHSW – Grades 11-12, Social Studies – Denmark Foreign Exchange – April 20-30, 2023 – 5 class days missed

**Moved forward to the Consent Agenda for full board approval.**

**2. Request approval of the removal of the following items from school buildings for reallocation, donation, disposal, or sale:**

| <b>Item</b>                   | <b>Building</b> | <b>Approximate Age</b> | <b>Reason for Disposal</b>     |
|-------------------------------|-----------------|------------------------|--------------------------------|
| Speakers                      | LE              | 10                     | Does not work                  |
| 7 Chairs                      | PV              | 15                     | No longer needed               |
| Books                         | PV              | 15                     | No longer needed               |
| ESL Surplus Wonders Materials | SM              | 3                      | No longer needed               |
| 2 Conference Tables           | WB              |                        | Need to make room for cubicles |
| Old Curriculum Boxes          | WB              | 10                     | Old Curriculum Materials       |

**Moved forward to the Consent Agenda for full board approval.**

Action Agenda Items

1. **Request approval to purchase Wit and Wisdom for Grades 3-5 Core ELA resource and professional development for 10 elementary buildings**  
**Total Cost: NTE \$375,000**  
Funding Source: Curriculum Capital  
Budget Year: 2021 – 2022

**This will be an action item for full board approval on April 6, 2022.**

Dr. Chance to check on availability of books for parent review if requested.

**Technology Committee Report** – *Chairperson: Director Bertone; Vice-Chair: Director Miller; Administrative Liaison: Dr. Mattei*

Consent Agenda Items

**1. Request approval for the sale or disposal of all end of life assets per the table below**

| <b>Type</b> | <b>Make</b> | <b>Model</b>                                   | <b>Date Purchased</b> | <b>Sell or Dispose</b> |
|-------------|-------------|--|-----------------------|------------------------|
| Desktop     | Dell        | Optiplex 3040                                  | June 2016             | Sell                   |
| Desktop     | Dell        | Optiplex 390                                   | Released 2006         | Dispose                |
| Desktop     | Dell        | Optiplex 960                                   | Released 2009         | Sell                   |
| Desktop     | Dell        | Optiplex GX270                                 | Released 2010         | Sell                   |
| Phone       | Fanvil      | 7XC, X7, 3XU (Unrepairable Only)               | Early 2020            | Dispose                |
| Desktop     | Dell        | Precision T1700                                | Released 2013         | Sell                   |
| Desktop     | Dell        | Precision 3620                                 | Released 2016         | Sell                   |
| Desktop     | Lenovo      | ThinkStation P300                              | Released 2015         | Sell                   |
| Projector   | Epson       | PowerLite 97                                   | Released 2013         | Sell                   |
| Projector   | Epson       | BrightLink 685W                                | Released 2017         | Sell                   |
| Projector   | Epson       | BrightLink 695W                                | Released 2017         | Sell                   |
| Projector   | Smart       | All models                                     | As early as 2010      | Sell                   |
| Projector   | Epson       | PowerLite 915W                                 | Released 2011         | Sell                   |
| Laptop      | Dell        | Latitude E5410                                 | July 2010             | Sell                   |
| Laptop      | Lenovo      | ThinkPad 11e                                   | June 2018             | Sell                   |
| Laptop      | Dell        | Latitude E5470                                 | April 2016            | Sell                   |
| Laptop      | Dell        | Latitude 3180                                  | Aug 2017              | Sell                   |
| Laptop      | Apple       | MacBook Air (13-Inch, 2017) Silver A1466       | 2017                  | Sell                   |
| Laptop      | Apple       | MacBook Air (Retina, 13-Inch, 2018) Gold A1932 | 2018                  | Sell                   |
| Laptop      | Apple       | MacBook Pro (13-Inch, Mid 2012) Silver A1278   | Mid 2012              | Sell                   |
| Laptop      | Apple       | MacBook Air (11-Inch, Early 2015)              | Early 2015            | Sell                   |

| Type    | Make  | Model  | Date Purchased   | Sell or Dispose |
|---------|-------|--|------------------|-----------------|
|         |       | Silver A1465   |                  |                 |
| Laptop  | Apple | MacBook Pro (Retina, 15-Inch, Mid 2015) Silver A1398   | Mid 2015         | Sell            |
| Laptop  | Apple | MacBook Pro (Retina, 13-Inch, Early 2015) Silver A1502 | Early 2015       | Sell            |
| Laptop  | Dell  | Latitude 3340  | March 2015       | Sell            |
| Laptop  | Dell  | Latitude E5440   | Feb 2015         | Sell            |
| Laptop  | Dell  | Latitude E5400   | Released 2009    | Sell            |
| Laptop  | Dell  | Latitude 3390 2-in-1                                   | March 2018       | Sell            |
| Laptop  | Dell  | Precision 5520   | Released 2017    | Sell            |
| Laptop  | Dell  | Latitude 3310 2-in-1 (Demo model, not selected)        | Feb 2020         | Sell            |
| Tablet  | Apple | iPad A1822   | March 2017       | Sell            |
| Tablet  | Apple | iPad A1893   | March 2018       | Sell            |
| Desktop | Apple | Mac Mini A1283   | Released 2008    | Sell            |
| Laptop  | Dell  | Latitude E6500   | September 2008   | Sell            |
| Monitor | Any   | All models that lack HDMI/Display Port                 | As early as 2010 | Sell            |

**Moved forward to the Consent Agenda for full board approval.**

Action Agenda Items

- 1. Request approval to renew the Schoology learning management system for the 2022-23 school year**

**Total Cost: NTE \$70,000**

Funding Source: Operating Budget

Budget Year: 2022 – 2023

**This will be an action item for full board approval on April 6, 2022.**

- 2. Request approval to purchase 36 Mac/Apple devices for the secondary Music and Technology Education programs**

**Total Cost: NTE \$50,500**

Funding Source: Capital Budget

Budget Year: 2022 – 2023

**This will be an action item for full board approval on April 6, 2022.**

3. **Request approval to purchase hardware from ePlus to upgrade UPS battery backup systems in all DASD schools**  
**Total Cost: NTE \$125,000**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023

**This will be an action item for full board approval on April 6, 2022.**

4. **Request approval to purchase retrofit lighting control processors and installation services from Illuminated Integration to maintain the auditorium lighting systems**  
**Total Cost: NTE \$60,000**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023

**This will be an action item for full board approval on April 6, 2022.**

5. **Request approval to purchase A/V hardware from B&H Photo Video to upgrade the broadcasting capacity at all school district locations**  
**Total Cost: NTE \$100,000**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023

**This will be an action item for full board approval on April 6, 2022.**

**Finance Committee Report** – *Chairperson: Director Houghton; Vice-Chair: Director Ross; Administrative Liaison: Mr. Matyas*

**Consent Agenda Items**

1. **Request approval to exonerate all delinquent taxes due on parcel number 50-05-0008.200T. The lien on the mobile home owned by Joseph Silvestri has been deemed uncollectable by the County of Chester Tax Claim Bureau as it was physically removed from the lot by the owner to an unknown location**  
**Total Lost Revenue: \$722**  
Funding Source: General Fund Revenue Receivable  
Budget Years: 2012 – 2013 through 2020 – 2021

**Moved forward to the Consent Agenda for full board approval.**

2. **Request approval of the following Student Activity Clubs:**
  - a. **DHSE DSU (Desi Student Union)** – This club will educate the school and community about South Asian culture while also supporting the South Asian community through fundraising and donating. They will raise funds through the sale of cultural items, such as bangles. The funds will be used to educate the school community about South Asian culture through events and projects. They will also make donations to nonprofits such as SEVA.

- b. **DHSE Korean Culture Club** – This club will allow students to learn and share about Korean culture. They will raise funds by selling t-shirts, bracelets, etc. The funds will be used to purchase supplies, books and other items for club activities.

**Moved forward to the Consent Agenda for full board approval.**

**3. Request approval of the following donations:**

- a. **Acceptance of a donation of dumbbell fitness equipment from Dick's Sporting Goods, Inc. for DHSE and DHSW weight rooms**
- b. **Acceptance of a monetary donation of \$12,564.36 from the Giant Company for the 2022 Feeding School Kids Program**

**Moved forward to the Consent Agenda for full board approval.**

4. **Request approval of a contract with Ticket Spicket for the public to use their software to purchase electronic tickets for DASD athletic events**  
**Total Cost: Cost for Using the Software is Paid by User Fees**  
**Contract Date/Length: Contract is renewable every 30 days**

**Moved forward to the Consent Agenda for full board approval.**

5. **Request approval of a budget transfer from budgetary reserve to charter school regular education for \$1,400,000 and to charter school special education for \$700,000**

| <u>Transfer From Account #</u>   | <u>From Account Name</u>         | <u>Amount</u> | <u>Transfer To Account #</u> | <u>To Account Name</u>         | <u>Amount</u> |
|--|----------------------------------|---------------|------------------------------|--------------------------------|---------------|
| 5901-840   | Charter School Budgetary Reserve | \$2,100,000   | 11002075C-562                | Charter School Reg Ed Tuition  | \$1,400,000   |
|  |                                  |               | TUCSSE-562                   | Charter School Spec Ed Tuition | \$700,000     |
| To move Charter School Tuition Reserve to Charter School tuition accounts for use during 21-22 SY. |                                  |               |                              |                                |               |

**Moved forward to the Consent Agenda for full board approval.**

**Action Agenda Items**

1. **Request approval of the resolution adopting the District's 2022 – 2023 Proposed Final Budget with expenses in the amount of \$261,416,586 with a 3% tax increase. Final budget adoption to be made at the May 11th Board meeting**

**This will be an action item for full board approval on April 6, 2022.**

2. **Request approval of the 2022 – 2023 Chester County Intermediate Unit Core Services budgets in the amount of \$33,173,390. There is no increase in the DASD contribution amount of \$93,277. The Core Services budget covers general administration, information technology, communications, and building maintenance**

**This will be an action item for full board approval on April 6, 2022.**

3. **Request approval of the 2022 – 2023 Chester County Intermediate Unit Occupation Education budget in the amount of \$30,361,289. The increase in the DASD contribution amount is \$197,034 for a total of \$2,979,072 for the year. The Occupation Education budget covers courses at the Technical College High School campuses**

**This will be an action item for full board approval on April 6, 2022.**

4. **Request approval of a facility rental agreement with A Child's Place Extended Care Inc (ACP). The agreement is for 5 years with a 3% increase in rental income to the district each year with the district's option to extend the agreement for an additional 2 years.  
Total 2022 – 2023 Revenue: \$208,665  
Contract Dates: 7/1/22 – 6/30/27  
Funding Source: General Fund Revenue  
Budget Years: 2022 – 2023; 2023 – 2024; 2024 – 2025; 2025 – 2026; 2026 – 2027**

**This will be an action item for full board approval on April 6, 2022.**

**Facilities Committee Report** – *Chairperson: Vice President Ghrayeb; Vice-Chair: Director Bertone; Administrative Liaison: Mr. Lauver*

**Consent Agenda Items**

1. **Request approval of an easement to Upper Uwchlan Township for a trail connection between a crosswalk on Station Boulevard and an existing trail behind Pickering Valley Elementary School with a condition that a flashing pedestrian crosswalk light be installed**

**Moved forward to the Consent Agenda for full board approval.**

2. **Request approval to renew the farm lease with Mr. Sam Acker to farm district-owned land in Uwchlan Township for the annual revenue of \$27,600; payment of half, \$13,800, upon execution of lease  
Contract Dates/Length: 4/1/22 until Land Settlement**

**Moved forward to the Consent Agenda for full board approval.**

**Action Agenda Items**

1. **Request approval to retain Joe Fraim as Project Manager to oversee the courtyard**

**infill and addition project at Downingtown High School West, and to reactivate Joe Fraim's employment status with CCRES**

**Total Cost: \$56.25 per hour**

Contract Dates: 4/7/22 – 6/30/23

Funding Source: Capital Funds

Budget Year: 2021 – 2022; 2022 – 2023

**This will be an action item for full board approval on April 6, 2022.**

2. **Request approval of a PO to Munn Roofing, Hatfield, PA, the lowest responsible bidder to recoat and repair the roof at East Ward Elementary School**

**Total Cost: \$353,800**

Contract Dates: 7/1/22 – 6/30/23

Funding Source: Capital Funds

Budget Year: 2022 – 2023

**This will be an action item for full board approval on April 6, 2022.**

3. **Request approval of a PO to Institutional Specialties, Inc., Pittsburgh, PA, for a digital video scoreboard for Kottmeyer Stadium, Co-Stars #032-E22-050**

**Total Cost: \$142,500**

Contract Dates: 7/1/22 – 6/30/23

Funding Source: Capital Funds

Budget Year: 2022 – 2023

**This will be an action item for full board approval on April 6, 2022.**

## **F. ADDITIONAL ACTION OR DISCUSSION ITEMS**

- G. PUBLIC COMMENT PERIOD** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 2 minutes. Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

Elizabeth Conway (West Pikeland) - Commented on Marsh Creek state assessment results.

Ann Trethewey (Wallace) – Read excerpts from books in high school libraries and requested removal of books with explicit content.

Rachel Kramer (West Pikeland) – Books referred to by previous speaker are not recommended reading but available to children who may need them. Shared story regarding her son learning about Juneteenth.

Jeffrey Smith (Upper Uwchlan) – Thanked Mr. Brown and Ms. Dennis for their presentation this evening. Discussed having a diverse workforce.



Jeremiah Shelton (Wallace) – Discussed out of school suspensions being unproductive. Recommended using different terms (ex: empowerment for equity).

**H. INFORMATION**

The School Board Meeting is scheduled for:

Wednesday, April 6, 2022 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next Committee of the Whole Meeting is scheduled for:

Wednesday, May 4, 2022 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

**I. ADJOURNMENT**

On a motion by Dr. MacNeal, the Board, agreed to adjourn at 7:42 p.m.

Respectfully submitted,

Virginia B. Warihay  
School Board Secretary