

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, August 4, 2021
6:30 p.m.

COMMITTEE OF THE WHOLE
AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF MINUTES – June 2, 2021

D. SUPERINTENDENT UPDATE – Dr. Lonardi

E. PRESENTATION

1. DEI Year in Review – Mr. Brown

F. COMMITTEE REPORTS

Personnel Committee Report – *Chairperson: Director Ghrayeb; Vice-Chair: Director Gibson; Administrative Liaison: Kim Gardner*

Consent Agenda Items

1. **Request approval of the Personnel Items**
2. **Request approval for renewal of LinkedIn agreement for recruiting for 2021 - 2022 school year. This was previously approved in June 2021 for \$1625, which was for a 6 month period**
Total Cost: \$3250
Contract Dates/Length: 7/1/21 – 6/30/22
Funding Source: Human Resources
Budget Year: 2021 – 2022

Action Agenda Items

1. **Request approval of Resolution of Dismissal of employee #23288**

Curriculum Committee Report – *Chairperson: Director Blust; Vice-Chair: Director MacNeal; Administrative Liaison: Lou Chance*

Consent Agenda Items

1. **Request approval of an agreement with the CCIU for curriculum writing professional development**
Total Cost: \$9,000

Contract Dates/Length: 8/12/21 – 6/30/22
Funding Source: Curriculum
Budget Year: 2021 – 2022

2. **Request approval of an audit of the District’s pupil services department, including but not limited to school counseling, mental health services and social emotional learning (SEL) services and resources**
Total Cost: NTE \$10,125
Funding Source: ARP ESSER grant
Budget Year: 2021 – 2022
3. **Request approval of a renewal agreement with Savvas for Algebra 2 online licenses**
Total Cost: NTE \$16,000
Contract Dates/Length: 8/12/21 – 6/30/22
Funding Source: Curriculum
Budget Year: 2021 – 2022
4. **Request approval of a renewal settlement agreement and release with the parents of a DASD student (#2976378185)**
Total Cost: \$4,500
Contract Dates/Length: 8/12/21 – 6/30/22
Funding Source: Special Education
Budget Year: 2021 – 2022
5. **Request approval of Review 360 renewal licenses for universal behavior screening**
Total Cost: \$7,900
Contract Dates/Length: 8/12/21 – 6/30/22
Funding Source: Pupil Services
Budget Year: 2021 – 2022
6. **Request approval of a renewal contract with Gateway Medical Associates for school and athletic physicals**
Total Cost: \$20 for school physicals and \$25 for athletic physicals
Contract Dates/Length: 8/12/21 – 6/30/22
Funding Source: Pupil Services
Budget Year: 2021 – 2022
7. **Request approval of a settlement agreement and release with the parent of a DASD student (#8364786075)**
Total Cost: \$23,500
Contract Dates/Length: 8/12/21 – 11/17/26
Funding Source: Special Education
Budget Year: 2021 – 2022; 2022 – 2023; 2023 – 2024; 2024 – 2025; 2025 – 2026
8. **Request approval of the following Family Consumer Science Curriculum Documents:**
 - a. Grade 7 FCS
 - b. Grade 8 FCS
 - c. Everyday Foods

- d. Global Foods
- e. Child Development

9. Request approval for the donation, disposal or sale of the following items:

BC (14) Old Texts & Program Materials (2 Old HM Science Texts; 5 containers of old System44 & Read 180 materials/manuals; 2 boxes of old System44 & Read 180 CDs, Old Wilson Workbooks; 3 boxes of Old SRA Rdg Lab; Box of Rdg Milestones Level 1
 BC (100) Various outdated library books
 BC (1) Overhead projector and cart
 BC (1) green vinyl side chair
 DW (1) Ryobi 2800 Offset Press and supplies
 DW (1) Delta Radial Arm Saw
 DW (1) Delta Spindle Sander
 DW (1) Delta Belt/Disc Sander
 EW (4) 3 -4 drawers metal cabinets, 1 old metal teachers desk, 1 old VCR.
 STEM (199) Out of date french textbooks and workbooks. See attached for textbook list
 STEM (207) Out of date Math textbooks. See attached for textbook list
 SM (6) Boxes of Literacy Materials - Reading Safari, Soar to Success, Flying Start to Literacy learning systems

10. Request approval of the following one-time field trips:

Curricular

- a. DMS, (LMS) – Grades 7-8, Ecology Club – Cape Cod Environmental Trip, Cape Cod, MA – May 20, 2022 to May 22, 2022 – 1 class day missed
- b. DHSE, DHSW, STEM - Grades 9-12, French and German students – Euromix 2022, Austria, Germany, and France – June 15, 2022 to June 25, 2022 – no class days missed
- c. LMS, (DMS) – Grades 7-8, French students – Quebec 2022, Quebec City, Quebec – June 13, 2022 to June 17, 2022 – no class days missed

Action Agenda Items

- 1. **Request approval of a renewal contract with Education Consulting for Medical Assistance management services**
Total Cost: \$75 per hour NTE \$45,000
 Contract Dates/Length: 8/12/21 – 8/30/22
 Funding Source: Special Education
 Budget Year: 2021 – 2022
- 2. **Request approval of a settlement agreement addendum with the parent of a DASD student (#4589245213)**
Total Cost: \$112,000
 Contract Dates/Length: 8/12/21 – 8/30/22
 Funding Source: Special Education

Budget Year: 2021 – 2022

Public Comment on Curriculum Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Policy Committee Report – *Chairperson: Director Houghton; Vice-Chair: Director Gibson; Administrative Liaison: Robert Reed*

New Business:

1. AG Administrative Guideline: 200 Enrollment of Students
2. AG Administrative Guideline: 202 Eligibility of Nonresident Students
3. 702 Gifts, Grants, Donations
4. 712 Cooperative Playgrounds
5. AG Administrative Guideline: 712 Cooperative Playgrounds
6. 800.1 Electronic Signatures
7. AG Administrative Guideline: 800.1 Electronic Signatures
8. AG Administrative Guideline: 915 Home and School Associations
9. 236.1 Threat Assessment

Discussion Items:

1. 903 Public Participation in Board Meetings
2. 006 Meetings

Public Comment on Policy Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Finance Committee Report – *Chairperson: Director MacNeal; Vice-Chair: Director Houghton; Administrative Liaison: David Matyas*

Consent Agenda Items

1. **Request approval of the following Student Activity Club:**
 - a. **DHSW National Spanish Honor Society** – This is a national organization. Students earn credits to be inducted at the end of the year. They are a service organization and will contribute to the school community and Latino organizations both locally and internationally. They will also provide free tutoring to West students. They may raise funds selling Pulsera bracelets at lunches and students will also pay club dues of \$10. The funds will be used to cover the price the organization charges for induction. They will also use the funds for West staff appreciation (ex: breakfast for secretaries).
2. **Request approval to exonerate the 2017-2020 tax lien balance of \$229.60 on parcel 31-04E-0032.0700. Effective the 2017 school tax year the County created the .5 acre parcel for the purpose of mapping a right of way for a road. Due to an oversight the assessment was never changed to 0 by the County**

3. **Request approval to file 8 property assessment appeals with the Chester County Assessment Office. In accordance with Board Policy 605.1 – District Initiated Real Estate Assessment the properties were identified as under-assessed from the 7/1/21-6/30/22 real estate sales data provided by the Chester County Assessment Office**
Total Cost: \$350
Funding Source: Business Office
Budget Year: 2020 – 2022

Public Comment on Finance Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

Facilities Committee Report – *Chairperson: Vice President Britton; Vice-Chair: Director Kring; Administrative Liaison: Dale Lauver*

Consent Agenda Items

1. **Request approval of an agreement with the Downingtown Community Education Foundation for the conveyance of stadium sponsorship oversight. This agreement will automatically renew at the conclusion of 5 years unless terminated by either party**
Total Cost: No Cost
Contract Dates/Length: 8/12/21 – 6/30/26

Public Comment on Facilities Committee Report

(Public comment shall be limited to 5 minutes' duration per Board Policy #903-Public Participation in Board Meetings.)

G. ADDITIONAL ACTION OR DISCUSSION ITEMS

1. **Request approval of the 2021-2022 ARP ESSR Health and Safety Plan**

H. PUBLIC COMMENT PERIOD – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 5 minutes (per BP# 903). Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

I. INFORMATION

The School Board Meeting is scheduled for:

Wednesday, August 11, 2021 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

A Special Board Meeting is scheduled for:

Thursday, August 12, 2021 at 6:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next Committee of the Whole Meeting is scheduled for:

Wednesday, September 1, 2021 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

J. ADJOURNMENT

