



Springton Manor Elementary School

Preparing the Best to Be Even Better

Mrs. Diane C. Boff

Important Information

School starts on August 28th

Kindergarten Save the Date:

- March 13th 7:00-9:00 PM - Kindergarten 101, Downingtown West High School Auditorium
- April 4th 6:30 PM - Parent Information Night at Springton Manor
- May 5th - Kindergarten Getting to Know You at Springton Manor (sign-up for a time)
- May 15th 6:30 PM - Get on the Bus at Lionville Elementary School

You will also need to know:

- KINDERGARTEN - You will find out by the end of July if your child has the AM or PM Kindergarten session.
- GRADES 1-5 - You will find out by mid-August who your child's teacher is.
- BUS INFORMATION - The transportation department will be sent out late August.
- BACK TO SCHOOL NIGHT - During the week of August 21st there will be an open house for you and your child to attend. More information to follow.
- Website - Be sure to check out our school website to answer many other questions you may have.



Dear Parent / Guardian:

Welcome to the Downingtown Area School District and Springton Manor Elementary School! We are very excited to get to know you and your kindergarten students. To begin this process we are doing things a little differently this year by inviting you to participate in a series of events. Your introduction to Springton Manor began with enrolling your child in kindergarten with Mrs. Hough in our office. Next, we invite you to attend a **Kindergarten Parent Informational Meeting on the evening of Tuesday, April 4, 2017, at 6:30 PM.** We plan to give you an overview of our district, our building and our kindergarten program. You will hear from our Principal, Instructional Support Teacher, Nurse, Guidance Counselor, and (most importantly) your child's Kindergarten Teacher. Our hope is that we will give you a full picture of your child's first year at Springton Manor in this adult-only informational opportunity, where you can listen, learn, and ask questions of the staff!

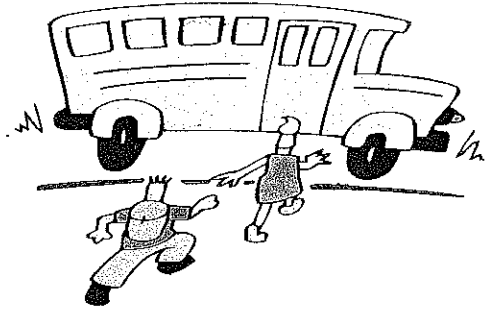
On Friday, May 5, 2017, we have invited you to bring your kindergarten student back to Springton Manor, during a scheduled time, to participate in a **Getting To Know You** session. Your child will play a variety of learning games with teachers and staff here in the building. This will be an opportunity for your child to get to know us and feel comfortable in his or her new school environment. At the same time, we will have the opportunity to get to know them a little and begin to gather some information about your child and how they communicate. You have a designated appointment time for you and your child. Allow approximately thirty (30) minutes for the entire process. While your child participates in the learning games, you will visit with the nurse to complete a brief questionnaire and speak with the nurse about your child's health record.

Finally, on an evening in mid to late August, depending on which kindergarten session your child is attending, you are invited to attend a drop-in **Welcome to School** visit. There will be no formal presentation from staff, but you are welcome to visit the classroom and say hello to the teacher, other staff, and fellow students. This will continue to offer an opportunity for your child to become familiar with the building and teachers. Our goal is to provide a smooth and comfortable transition into kindergarten for your child and your family.

Getting a good start in kindergarten provides a child with a foundation for success in the remaining school years. We are committed to providing each child the necessary skills to achieve success in school. In addition, students will benefit from classes in art, music, library, and physical education. Time also is built into the day for social interaction and play. Downingtown Area School District is committed to offering your child a high-quality education. We look forward to your family becoming a part of the Downingtown Family.

Sincerely,

Mrs. Diane Boff
Principal



Welcome to Kindergarten at Springton Manor

Kindergarten at Springton Manor Elementary in the Downingtown Area School District (DASD) is a half-day program:

Morning session 8:50AM – 11:45AM
Afternoon session 12:35PM – 3:30PM

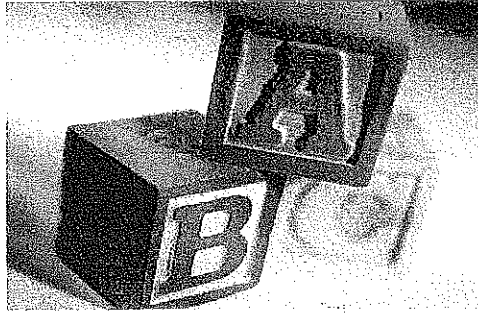
There is no bus transportation between half-day sessions, therefore arrangements should be made for pick-up at 11:45AM or drop-off at 12:35PM. For the first week or two, students will be met as they arrive on the buses and we will walk as a class to the classroom. Students in the afternoon session will be escorted to their respective buses for the first week or two and thereafter will be escorted by 5th grade students participating in the bus safety patrol program.

Kindergarteners thrive on structure and routine. Therefore, each school day we follow a schedule so the children know what to expect next. A typical school day includes discovery time (free play), whole group time (incorporating calendar time, number of days in school, weather graph, the problem of the day, and a phonemic awareness activity), read aloud, centers, special (gym, music, art, or library).

Each week we will introduce a "theme" to the students to use as a springboard for language arts, math, and craft activities. We will have a letter of the week as we focus on sound recognition and printing both upper and lower case letters using the correct formation.

We will hold an Open House in late August before the start of school for the students and their parents/guardians to come meet their teacher and visit their classroom.

Kindergarten 101



The Preschool Parent Outreach Group Invites you to Kindergarten 101

Come find out about Kindergarten in the
Downingtown Area School District. We will address
reading, writing, math, science, technology, and the role
of the Literacy Specialist in DASD kindergarten.
There will also be information about extended day
opportunities.

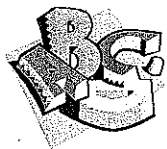
When: Monday March 13th

Time: 7:00-9:00 PM

Where: Downingtown West High School Auditorium

Please contact Stacey Fisher with any
questions. sfisher@dasd.org

*There will **not** be child activities planned for the
night.



Springton Manor Elementary School

Downingtown Area School District

400 Fairview Road

Downingtown, Pennsylvania 19343

We Hope You Will Join Us!

**Incoming Kindergarten Parent
Informational Meeting**

Tuesday, April 4, 2017

Time: 6:30 PM

❖ **MEET THE KINDERGARTEN TEACHER**

❖ **MEET THE PRINCIPAL, GUIDANCE COUNSELOR, NURSE and
INSTRUCTIONAL SUPPORT TEACHER**

❖ **RECEIVE PERTINENT INFORMATION ABOUT OUR KINDERGARTEN
PROGRAM**

❖ **QUESTIONS AND ANSWER SESSION**

PARENTS ONLY PLEASE

*The Downingtown Area Preschool Parent Outreach
Invites you to...*

Get on the Bus



When: Monday May 15, 2017

Time: 6:30 pm

Where: Lionville Elementary School

526 West Uwchlan Ave. Downingtown, PA 19335

What: Learn about DASD school buses from our transportation director as well as take a ride on a school bus.

RSVP: To Stacey Fisher, coordinator of Preschool Parent Outreach

sfisher@dasd.org

Two New Services to Protect Your Child

Automated Attendance

In 2015, Springton Manor began implementing a new automated system for attendance. When a student is not in the classroom by 8:50 a.m. the teacher will mark the student as absent. At 10:00 a.m. a call will be generated via school messenger notifying parents for students marked as absent. If you feel this is in error please call the school office at 610-942-8950. You will NO longer need to call the attendance hotline to report your child absent for a single day, however, if you expect consecutive days or if it would be helpful for us to know, please call the hotline. Upon your child's return to school please send in a white "Excuse for Absence" card.

Raptor – Visitor System

Also in 2015, Springton Manor began using the Raptor visitor system. This system will, on your first visit to the school, scan your driver's license into the *Meghan's Law* database. Volunteers and visitors will only need to scan their driver's license the first time they visit Springton Manor. Each time you visit, we will print a new sticker badge for you to wear into the school. Before leaving the school, check out the main office staff to inform them your visit has concluded.

Thank you so much for your cooperation and patience while we improve the safety for our children.

If you have any questions, please do not hesitate to contact the school office.



D.A.S.D.

SECURITY SYSTEM

HOW IT AFFECTS VISITORS

Keeping our buildings SAFE

NOTICE

**PHOTO ID
REQUIRED**

NO ENTRY
WITHOUT
PHOTO ID!!

When coming into the building to volunteer in a classroom, meet with your child's teacher, etc., please stop in the office. We will continue using the Raptor visitor system. On your first visit to the school, this system will scan your driver's license in the Meghan's Law database.

Volunteers and visitors will only need to scan their driver's license the first time they visit Springton Manor. Each time you visit, we will print a new sticker badge for you to wear into the school. Before leaving the school, be sure to check out with the main office staff to inform them your visit has concluded.

Steps to Visiting Springton Manor:

1. Enter through main office
2. Scan your license or present your license if already scanned
3. Wear badge that "RAPTOR" system will print for you
4. Do not wander from designated visiting area
5. When finished visit, return badge to the main office

What Clearances Does a Parent Volunteer need to:

Chaperone a Field Trip?

YES

TB Test (10 years to Expire)

YES

Volunteer Disclosure Form
(Needs renewal every school year)

YES

ACT 34 Criminal Background
(Expires in 5 years)

YES

ACT 151 PA Child Abuse History
(Expires in 5 years)

What Clearances Does a Parent Volunteer need to:

Volunteer in the Classrooms?

NO

TB Test (10 Years to expire)

YES

Volunteer Disclosure Form
(Needs renewal every school year)

YES

ACT 34 Criminal Background
(Expires in 5 years)

YES

ACT 151 PA Child Abuse History
(Expires in 5 years)



Back to School Night 2017-2018

Reminders for Parents From the office!

Topic:	Description:
<p style="text-align: center; font-size: 1.2em;">Parent Clearances</p>	<p><i>*Please refer to the purple or blue "Cheat Sheet" Handed in mailboxes for Classroom Volunteers + Chaperones</i></p> <p><u>Updates to 2017-2018 Policy:</u></p> <ol style="list-style-type: none"> 1. Clearances are FREE this year (except for TB which requires a co-pay) 2. For FREE Criminal History + Child Abuse, check the "volunteer" box online or in paper. <ol style="list-style-type: none"> a. TB tests once complete are cleared until child leaves district b. Child Abuse requires updating every 5 years c. Criminal History requires updating every 5 years d. Volunteer Disclosure forms (handed out to Y+O) requires updating every 1 year <p><u>Where to find forms?</u></p> <ol style="list-style-type: none"> a. www.dasd.org >> parent tab >> district forms >> volunteer disclosure form OR child abuse instructions/form OR criminal history instructions/form b. In the office c. No official form for TB test, just a negative reading from doctor's office in whatever manner they provide <p><u>Where to hand in forms?</u></p> <ol style="list-style-type: none"> a. The office via morning mail, drop off to front desk, fax, email, stork, etc., <p><u>What if I'm not sure about clearances in the future, what if I'm not sure if they are completed, what if I have an unanswered question?</u></p> <ol style="list-style-type: none"> a. Katie Hennessey (Office Asst - SM) @ 610-942-8950 EXT. 4302
<p style="text-align: center; font-size: 1.2em;">Registration Verification</p>	<p>Teachers, please remind parents to complete Registration Verification.</p> <p>This used to be in paper, it is now ONLINE. It is VERY important to complete for each student EVERY year.</p> <p><u>How do I get started?</u> In August you will receive an email from SchoolMessenger explaining everything you will need to do to complete - Link + "Snap Code" + Support</p> <p><u>Should I create an account?</u> Yes, if you've never created an online Registration Verification with Infosnap previously. No, if you already have. Same account for multiple children</p> <p><u>More questions?</u> Please contact the office, we would love to help. This is your best place to get all your answers.</p>



Springton Manor Elementary School
400 Fairview Road, Glenmoore, PA 19343
Office: 610-942-8950
Fax: 610-942-8951

Mrs. Diane C. Boff - Principal

<p>Bus Passes</p>	<ul style="list-style-type: none">A. For your child to ride a different bus home from school than normal + to be picked up by another parent, you need TWO notes.B. TWO notes for bus passes.C. TWO notes.D. (1) Note from the parent the child changing their normal route.E. (1) Note from the parent-friend who is providing the childcare.F. 2 notes, please, when other parents are involved.G. **Please, NO play-dates**
<p>RAPTOR</p>	<ul style="list-style-type: none">A. You will need your Valid Driver's License to enter this building.B. Don't forget your Driver's License!C. If you are already scanned "into the system", we can easily access your name and print your badge... if you could please remember to bring your license anyway!D. For special events, teachers will ask you for an RSVP, this is so you do not have to wait in a 30 minute line to have your badge printed...E. Please arrive early to special events that will include many parents!!F. Did we mention to bring your driver's license?

Child Care Options Available to Springton Manor Families

On-Site Care – Springton Manor Elementary

1. A Child's Place
610-304-5374 or 484-580-6528 (main office)
www.acpec.com Danielle@acpec.com
Before School Care – 7:00 a.m. until school starts
After School Care – 3:30 p.m. until 6:00 p.m.
Half Day Care & Day-Off Program – see website for details

Off-Site Care

2. Warwick Child Care Center, Inc.
40 S. Village Drive
Exton, PA 19341
Co-Director: Melody Yowell/Trisha Naiko
610-363-7375
tnaiko@warwick1.com myowell@warwick1.com
Drops off at 8:50AM; Picks up at 11:45AM
KAM-dismissal; Drops off at 12:30PM KPM-session;
and picks up at 3:30PM dismissal
2. Bright Light Early Learning Center
70 Senn Drive
Chester Springs, PA 19425
Director: Dawn Curtis / Owner: Nancy Gosselin
610-458-5428
www.brightlightelc.com
Drops off at 8:50AM; Picks up at 11:45AM
KAM-dismissal; PM-NO STUDENTS;
and picks up at 3:30PM dismissal
3. KinderCare Learning Centers
55 South Village Avenue
Exton, PA 19341
Director: Betty Haas / Assistant Heather McCann
610-594-9511
610-594-6722 (fax)
Drops off at 8:50AM; Picks up at 3:30PM
NO KINDERGARTEN STUDENTS
4. Tutor Time
6 Webb Road
Dowlingtown, PA 19335
610-518-2866
Drops off at 8:50AM; Picks up at 3:30PM
5. LaPetite Academy
91 Sheree Blvd.
Exton, PA 19341
Director: Shannon McDermott
610-594-9224
NO AM 8:50AM DROP OFF
Picks up at 11:45AM KAM-dismissal;
Drops off at 12:30PM KPM-session;
and picks up at 3:30PM dismissal
6. Makato Martial Arts – After School Program
14 N. Village Ave.
Exton, PA 19341
Owner: Sarah La France
610-280-0873

***The above named agencies are not affiliated with the Downingtown Area School District.**



SAFE STOP

SafeStop at Downingtown Area School District

What You Need To Know

SafeStop is the app that lets you securely track your child's school bus, see when it is going to arrive at your bus stop, and receive notifications from your transportation department about any updates in service, all for the low price of *\$2.00 per month*.

New to SafeStop?

You can create an account on the next page.

Renewing your subscription?

Click "GET STARTED", Sign In as an existing user, and re-enter your valid DASD-issued Student ID(s) along with payment information.

Don't know your student's DASD-issued Student ID?

You can find it in your DASD PayForIt account. Or you can call your school and their staff can provide it for you.

- Beaver Creek Elementary School – (610) 269-2790
- Bradford Heights Elementary School – (610) 269-6021
- Brandywine Wallace Elementary School – (610) 269-2083
- East Ward Elementary School – (610) 269-8282
- Lionville Elementary School – (610) 363-3065
- Pickering Valley Elementary School – (610) 458-5324
- Shamona Creek Elementary School – (610) 458-8703
- Springton Manor Elementary School – (610) 642-8950
- Uwchlan Hills Elementary School – (610) 269-5656
- West Bradford Elementary School – (610) 384-9030
- Marsh Creek Sixth Grade Center – (610) 646-0080
- Downingtown Middle School – (610) 518-0685
- Lionville Middle School – (610) 524-6300
- DHS East – (610) 363-6400
- DHS West – (610) 269-4400
- STEM Academy – (610) 269-8460 ext. 7200

In order to successfully register or renew for SafeStop,
you will need your DASD-issued Student ID.

**GET
STARTED**

