



EXPECTATIONS FOR STUDENTS

ATTENDANCE

Attendance for the 2020-2021 school year will follow DASD attendance policy and daily school attendance remains required for compulsory age students (ages 6-18). Our Home and School Visitor will work with students and families that experience attendance disruptions during the online instructional period and will complete Student Attendance Improvement Plans for students with more than six illegal absences. While virtual, daily school attendance will be recorded by students as outlined below:

- Students will record their attendance each day via Infinite Campus (by the end of the student day).
- Students in grades K-5 will report once per day and may need the support of a parent or guardian.
- Secondary students (grades 6-12) will report once per course based on that day's schedule.
- Secondary students must mark themselves present for each synchronous AND asynchronous period each day. They do not have to log their attendance in real time (i.e. can mark themselves present for all periods at the start of the day); however, they must do so by the end of the student day or they will be considered absent. The process of logging daily attendance should take only three clicks per course.

Directions for logging attendance ([video directions](#))

- Log on to the [Student Portal](#) using DASD credentials.
- Select/click on today's assignment for the course, then click the "Start Assessment" button.
- Click "Yes" and "Submit" to record the attendance for the day.
- The "Back" option will return students to the Student Portal landing page.

In order to ensure continuity of education, students are expected to attend the live lesson periods during their scheduled times. However, the district understands that extenuating circumstances (childcare issues, connectivity issues, etc.) may prevent a child from being able to attend the live session, and therefore, all live lessons will be recorded for future viewing. Should a student need to miss a live lesson period, parents are asked to contact the child's teacher to avoid any miscommunication or missed work.

Students are prohibited from sharing or posting any recordings of live sessions. Students are also prohibited from accessing the live sessions for any class to which they are not scheduled to attend. Students who violate these expectations will be subject to discipline aligned to our code of conduct for Inappropriate Use of Technology and/or violation of the District's Acceptable Use Policy.

Full or half-day absences should be reported to the school office within three days of the absence listing the reason for the absence. Excuse notes may be emailed to your student's school building by using the attendance email address for that building. In addition to the acceptable reasons for an excused absence as listed in our DASD policy, COVID-related absences from school will be excused as long as an excuse note is submitted within three days of the absence listing the reason for the absence as it relates to COVID. COVID-related absences include:

- Parent work schedule
- Childcare issue
- COVID related illness of student or family member