Vendor:
Attention:
Role:
Address:

August 8, 2017

Dear ____________________:

In accordance with the Federal Uniform Grant Guidance provisions of ESSA, the DOWNINGTOWN AREA SCHOOL DISTRICT is accepting proposals for the provision of professional development services under Title IIA, Building Systems of Support for Excellent Teaching and Leading, for a period of five years, beginning with the 2017-18 school year and, at the discretion of the district in consultation with the non-public schools, renewable through the 2021-22 school year. These services must meet the criteria of an equitable and effective program for eligible private school educators as defined in ESSA.

You are invited to submit a proposal, and any clarifying questions, by the close of business on Tuesday, August 22, 2017 to:

LAURIE PEIFFER, Procurement Manager
DOWNINGTOWN AREA SCHOOL DISTRICT
540 TRESTLE PLACE DOWNINGTOWN, PA 19335
610-269-8460 X6143 OR lpeiffer@dasd.org

We anticipate that decisions regarding the provision of these services will be made and distributed by Friday, August 25, 2017.

Respectfully,

Laurie Peiffer
TITLE IIA NON-PUBLIC FUNDS

List all non-public school(s) to be served during the 2017-18 school year, and Title IIA allocation for each school.

<table>
<thead>
<tr>
<th>Private School Name</th>
<th>Title IIA Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>St. Elizabeth School - Chester Springs, PA</td>
<td>$5169</td>
</tr>
<tr>
<td>Bishop Shanahan HS - Downingtown, PA</td>
<td>$16003</td>
</tr>
<tr>
<td>Great Beginnings Christian Kdg - Exton, PA</td>
<td>$143</td>
</tr>
<tr>
<td>St. Joseph School - Downingtown, PA</td>
<td>$7384</td>
</tr>
<tr>
<td>Windsor Christian Academy - Chester Springs, PA</td>
<td>$3238</td>
</tr>
</tbody>
</table>

Total Anticipated Non-Public Title IIA Allocation for 2017-18 $31937.00

**District Contact Person:** Laurie Peiffer, Procurement Manager

**Address:** Downingtown Area SD 540 Trestle Place Downingtown, PA 19335

**Telephone Number:** 610-269-8460 x6143
2017-18 Title IIA Non-Public Statement of Work

_________________________________________ will provide the following services to all Title IIA participating non-public schools located within the boundaries of the Downingtown Area School District:

- In collaboration with the Downingtown Area School District and Non-Public Schools, engage in meaningful consultation with non-public school administrators and staff to determine professional development needs.

- Consult with the Downingtown Area School District School District and Non-Public Schools in establishing performance goals.

- Plan and deliver data driven professional development for non-public school administrators and staff.

- Establish a process for pre-approval for professional development to ensure appropriate use of Title IIA funds.

- Prepare end of year report for the Downingtown Area School District outlining the use of Title IIA funds and the professional development provided for the year.

The quoted cost of the abovementioned Title IIA services is the Title IIA amount generated by e-grants for services to the district’s non-public students plus a ______ administration cost.

Respectfully submitted,
LETTER OF AGREEMENT

Between

DOWNINGTOWN AREA SCHOOL DISTRICT

and

VENDOR

Title IIA Non-Public Programs and Services

This agreement is made and entered into as of the __________ day of __________ 2017, by and between the DOWNINGTOWN AREA School District (hereinafter referred to as the “School District”) and the VENDOR

1. TERM

The Term of this Agreement shall commence on September 1, 2017 and terminate on August 31, 2018

2. DESCRIPTION

Upon the terms and conditions set forth herein, the DOWNINGTOWN AREA School District requests that the VENDOR provide Professional Development services in accordance with ESSA Non-Public requirements for Title IIA programs and services at the five non-public schools listed on page 2 of this document.

Such services will be secular, neutral, and non-ideological. The VENDOR agrees to comply with all Title IIA statutory and regulatory requirements
3. FEES AND PAYMENT

3.1 In consideration of the services mutually agreed upon as described herein, the DOWNINGTOWN AREA School District shall pay the VENDOR $________ as determined by their allocation.

3.2 The VENDOR shall invoice the DOWNINGTOWN AREA School District for the total amount in May 2018. Payment must be received by the VENDOR by June 30, 2018.

4. VENDOR’S RESPONSIBILITIES:

4.1 To provide services as outlined in the attached statement of work.

4.2 To assure all financial and legal responsibilities involved in providing professional development services.

4.3 Any other responsibilities necessary to conduct the program as intended.

4.4 Provide the DOWINGTOWN AREA School District with the data necessary to complete their Title IIA nonpublic responsibilities.

4.5 Provide the DOWINGTOWN AREA School District access to the program at any time.

5. DOWINGTOWN AREA SCHOOL DISTRICT RESPONSIBILITIES

5.1 Provide the VENDOR names of the participating nonpublic schools and their allocations.

5.2 Inform the VENDOR of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes in the original funding allocation.
6. MISCELLANEOUS

6.1 The VENDOR maintains and keeps in force such insurance as Workers Compensation, Liability, and Property Damage.

6.2 The VENDOR shall indemnify, defend, and hold harmless the DOWNINGTOWN AREA School District from any and all losses, damages, claims or costs, including attorney’s fees, arising from any act or omission of the VENDOR, its officials, agents, or employees.

The DOWNINGTOWN AREA School District assures the VENDOR that all meaningful consultation between the School District and the non-public schools needed to set up this agreement has been completed prior to the effective date of this agreement.

The DOWNINGTOWN AREA School District and the VENDOR acknowledge that it may be necessary to modify this Agreement if there are updates as a result of ESSA during the performance period of the contract.

The parties have entered into this Agreement as of the Effective Date first above written:

Dowingtown Area School District

Signature: ___________________________

(Type Name Here)

Title: _____________________________

Date: _____________________________

VENDOR

Signature: ___________________________

(Vendor)

Title: (Vendor Employee)

Date: _____________________________