

Existing Family New Student Registration Instructions

Step 1

Sign on to the Infinite Campus Parent Portal using your parent username and password at www.dasd.org/parentportal.

If you do not know your username or password, use the Forgot Username/Password links or contact service desk by entering a ticket at <https://assistme.dasd.org/>.

Step 2

Once signed in, select [More](#) from the left navigation bar.

Step 3

Options will appear in your main window. Select [Online Registration](#).

Step 4

Select [Click here](#) to add a new student

Step 5

Be sure to select the correct year for which you want to enroll our student in. Click [Begin Registration](#) to enroll a new student in DASD.

Step 6

Click [Begin](#).

Step 7

Review all Primary Household, Parent/Guardian, Emergency Contact and Other Children information, making any additions or changes as needed. Any items highlighted in yellow must be reviewed in order to move forward.

Step 8

In the Student pleat, click [Add a New Student](#).

An updated proof of residency and parent/guardian identification are required when enrolling a new student, even if you have other students currently enrolled in a DASD school. Enter all required information and click [Save/Continue](#) when complete.

Step 9

Submit application by clicking the red [Submit](#) button. You may also print a pdf of your application from this screen for your records.

You will be contact via email by a Central Registrar once your application has been reviewed.