



DOWNTOWN AREA
SCHOOL DISTRICT

Book	Policy Manual
Section	100 Programs
Title	Gifted Education
Number	114
Status	Active
Adopted	June 8, 2011

Authority

In accordance with the Board's philosophy to develop the special abilities of each student, the district shall provide gifted education services and programs designed to meet the individual educational needs of identified students.[\[1\]](#)[\[2\]](#)[\[4\]](#)

The Board may enter into a cooperative agreement with Chester County Intermediate Unit No. 24 or other educational agencies to provide gifted education services and programs.[\[8\]](#)

The Board directs that the district's gifted education program shall provide the following:

1. System to locate and identify all students within the district who are thought to be gifted and in need of specially designed instruction.[\[9\]](#)
2. Screening and evaluation process that meets state requirements, to determine students' educational needs.[\[9\]](#)
3. Procedures to determine whether a student is mentally gifted.[\[9\]](#)
4. Gifted Individualized Education Plan (GIEP) developed, and subsequently modified, for each student based on his/her unique needs and the written report of the Gifted Multidisciplinary Team (GMDT).[\[10\]](#)[\[11\]](#)[\[12\]](#)
5. Safeguards for the due process rights of gifted students.[\[13\]](#)
6. Notification to teachers of their responsibilities to each of their identified gifted students, as provided in the student's Gifted Individualized Education Plan (GIEP).

Delegation of Responsibility

The district's program for gifted education is titled Gifted Education Program and is under the supervision of the Supervisor of Special Education. S/He shall develop administrative guidelines to implement this policy.

Guidelines

The district shall provide all required notices and information to parents/guardians of gifted students, document all consents and responses of parents/guardians, and adhere to all established timelines.

The district shall make the "Permission to Evaluate Gifted Student Form" readily available to parents/guardians. If an oral request is made to an administrator or professional employee, s/he shall provide the form to the parents/guardians within ten (10) calendar days of the oral request.[\[9\]](#)

Caseloads/Class Size

The Supervisor of Special Education or designee shall develop and implement procedures, in conjunction with the building principals and other appropriate school personnel, to annually assess the district's delivery of gifted services and programs, in order to:

1. Ensure the ability of assigned staff to provide the services required in each identified student's GIEP.
2. Address the educational placements for gifted students within the district.
3. Limit the total number of gifted students that can be on an individual gifted teacher's caseload to a maximum of sixty-five (65) students.
4. Limit the total number of gifted students that can be on an individual gifted teacher's class roster to a maximum of twenty (20) students.

The district may make a written request to the Secretary of Education to waive the applicable caseload and class size maximums in extenuating circumstances.[\[14\]](#)

Confidentiality of Student Records

All personally identifiable information regarding a gifted student shall be treated as confidential and disclosed only as permitted by the Family Educational Rights and Privacy Act (FERPA) and its implementing regulations, State Board of Education regulations, and Board policy.[\[7\]](#)[\[15\]](#)

Awareness Activities

The Superintendent or designee shall annually conduct awareness activities to inform parents/guardians of school-aged children residing within the district of its gifted education services and programs, and how to request these services and programs.[\[9\]](#)

Awareness activities may include providing written notice of the district's gifted education program through local newspapers, district publications, other media, student handbooks and the district web site; distributing written notice to private schools serving school-aged resident children; and hosting meetings and/or distributing literature designed to inform parents/guardians of newly enrolled students of the district's gifted education services.

Legal

1. 24 P.S. 1371
2. 22 PA Code 4.28
4. 22 PA Code 16.1 et seq
7. Pol. 216
8. 22 PA Code 16.2
9. 22 PA Code 16.21
10. 22 PA Code 16.22
11. 22 PA Code 16.23
12. 22 PA Code 16.32
13. 22 PA Code 16.63
14. 22 PA Code 16.41
15. 22 PA Code 16.65
- 22 PA Code 11.12
- Pol. 000
- Pol. 113

[NO114-AG Gifted Education 6.8.11.pdf \(52 KB\)](#)

[NO114-AG-1 Notice of Parental Rights for Gifted Students 11.9.11.pdf \(80 KB\)](#)

[NO114-AG-2 Permission to Evaluate Gifted Student 11.9.11.pdf \(29 KB\)](#)

[NO114-AG-3 Invitation to Participate in GIEP Team Meeting 11.9.11.pdf \(18 KB\)](#)

[NO114-AG-4 Notice of Recommended Assignment \(NORA\) 11.9.11.pdf \(18 KB\)](#)

[NO114-AG-5 Notice of Intent to Reevaluate 11.9.11.pdf \(19 KB\)](#)

[NO114-AG-6 Gifted Individualized Education Plan 11.9.11.pdf \(26 KB\)](#)

[NO114-AG-7 Gifted Written Report \(GWR\) 11.9.11.pdf \(26 KB\)](#)

[NO114-AG-8 Gifted Written Report 06.08.11.pdf \(17 KB\)](#)