THE 2021 EDITION OF THE SUMMER SEND OFF NEWSLETTER!
In the following link, you will find the Summer Send Off Newsletter, which includes payroll and benefit information, 403(b) information, information on Health Advocate, wellness program information, including wellness discounts for local businesses, and a lot of answers to your frequently asked questions! [Click here to view the Summer Send Off Newsletter!]

IMPORTANT PAYROLL NOTES
• **ALL TIMECARDS** for the 2020-2021 school year for clubs, intramurals, detention, homebound, etc. are due to Payroll no later than June 11th.
• Voluntary deductions, such as contributions to a tax sheltered annuity, continue uninterrupted throughout the year. Therefore, if you would like to have a TSA deduction suspended during the summer (non-primary) pays, June 30, 2021 through August 27, 2021, please contact the Payroll Office in writing on or before June 18, 2021. Keep in mind that you will need to submit a second request on or before August 27, 2021 to have this deduction reactivated, effective for the September 10, 2021 pay.
• **For DAEA and Act 93-Group 3 ONLY** - If you need to make any changes to your address, direct deposit, W-4 (Federal tax), or 403(b), please remit to payroll before June 23, 2021. In accordance with our summer processing schedule, anything received after that date will be held until the first pay in September.

EMPLOYMENT
Summer 2021
• DASD’s Summer Learning Academy is now hiring aides. [Click here if interested.]
• Register for the District’s ListServ e-mail notifications [here](#). Once registered, you will be notified when job postings change on our website by email.
SUMMER BUILDING SCHEDULE

- The 2021-2022 calendar approved by the School Board includes building closures for this summer. All buildings, including the Administration Offices, will be closed 6/25, 7/2, 7/16, 7/23, 7/30 and 8/6.
- We will also be closed Monday, 7/5/21 for the July 4th District Holiday.

403(B) VENDOR OUTREACH

We have been made aware some vendors are contacting employees directly regarding 403(b) services. Please know that while these are legitimate emails, you are under no obligation to meet with or respond to the representatives unless you are specifically interested in opening a 403(b) with their company. Click here to access a full list of district approved vendors, along with other 403(b) information.

TUITION REIMBURSEMENT

- DAEA Tuition Reimbursement Budget Update (as of 6/4/21):
  2020-21 CAP $500,000
  Bachelor’s Plus ($260,394) Submitted and paid to date FY21
  Master’s Plus ($278,350) Submitted and held for payment until July 2021 pending the availability of funds

  Balance ($ 38,744)

- We have exceeded the $500,000 cap for DAEA Tuition Reimbursements. Based on actual submitted Bachelor’s Plus reimbursements, the current cutoff date for submitted Master’s Plus reimbursements to be paid out in July 2021 is March 1st, 2021. The Bachelor’s Plus paid to date amount will continue to go up until we reach the June 30th deadline for FY2021 Tuition Reimbursement submissions. As these reimbursements are paid out, there will be less available for the Master’s Plus reimbursements, so the cutoff date will be moving backwards.
- Any M+ reimbursements which do not get paid out this year due to reaching the $500,000 cap will be automatically rolled over to FY22 and stay in line for reimbursement in July 2022.
- Questions? Contact Carol D’Andrea at cdandrea@dasd.org or ext. 11614.

BENEFITS NOTES

Open Enrollment for the 2021-2022 plan year ended on May 31, 2021. All elections are final unless you experience a qualifying life event. Mid-year changes are permitted within 31 days of the event and supporting documentation must be provided. (Changes may be requested 24/7 via our enrollment system, click here to access BenefitFocus)

DASD WORKPLACE SAFETY COMMITTEE

Summertime is full of warmth, fun and sunshine. But it also comes with sunburns, heat exhaustion, and insect bites. Learn how to avoid these common problems with this comprehensive resource for summer safety tips from Atlantic Training. Have a great, safe summer!!
WELLNESS
A RESOURCE FOR BETTER WELLBEING (GALLAGHER): A monthly topic, poster and activity to promote your wellbeing can be found by visiting https://www.gallagherwellbeing.com

- **Physical Activity** is this month’s topic, tips include suggestions to Stay Active Outside the Gym and an amazing recipe for an Avocado and Spiced Hummus Sandwich.
- Past monthly topics focused on Behavior Change, Emotional Wellbeing, Heart Health, Managing Energy Levels and Financial Wellbeing.

PENN MEDICINE /CHESTER COUNTY HOSPITAL: Support Groups, Programs, Classes and Outreach covering a wide range of topics are available through their Community Wellness and Education Program Virtual Events.

HEALTH ADVOCATE: June’s Webinar is Innovative Decision Making: Problem Solving. Click [here](https://www.gallagherwellbeing.com) to see this webinar and also many other webinars available to you.

CULTURAL EQUITY
[Click here](https://www.gallagherwellbeing.com) to read the May/June DEI Highlights!