

DOWNINGTOWN AREA SCHOOL DISTRICT CODE OF STUDENT CONDUCT

CODE OF STUDENT CONDUCT

Statutory Authority

Public schools are governed by the complex interaction between the U.S. Constitution, the Statutes of the General Assembly of the Commonwealth of Pennsylvania, the Regulations of the State Board of Education, policies of the board of school directors, and court decisions. Administrative regulations at the district and the building level flow from these laws.

The general authority of school officials can be found in Section 510 of the School Code that reads in part:

The board of school directors in any school district may adopt and enforce such reasonable rules and regulations as it may deem necessary and proper, regarding the management of its school affairs and the conduct and deportment of all pupils attending the public schools in the district, during such time as they are under the supervision of the board of school directors and teachers, including the time necessarily spent in coming to and returning from school.

This general authority is extended to administrators and teachers in Section 1317 of the Code. This section gives school personnel in Loco Parentis (in place of the parent) status and reads:

Every teacher, vice-principal and principal in the public schools shall have the right to exercise the same authority as to conduct and behavior over the pupils attending his school, during the time they are in attendance, including the time required in going to and from their homes, as the parents, guardians, or persons in parental relation to such pupils may exercise over them.

This broad authority is limited by the constitutional rights of students, court decisions, and the Regulations of the State Board of Education. All actions under this section must meet the test of reasonableness.

Suspension and expulsion of students are also authorized by statute. Section 1318 of the statute provides:

Every principal or teacher in charge of a public school may temporarily suspend any pupil on account of disobedience or misconduct, and any principal or teacher suspending any pupil shall promptly notify the district superintendent or secretary of the board of school directors. The board may,

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after a proper hearing, suspend such child for such time as it may determine, or may permanently expel him. Such hearings, suspension, or expulsion may be delegated to a duly authorized committee of the board, or to a duly qualified hearing examiner, who need not be a member of the board, but whose adjudication must be approved by the board.

The length of exclusion from school and the nature of the hearings required are outlined in Section 12.8 of the State Board Regulations.

The Board of School Directors of the Downingtown Area School District (DASD) has adopted policies that relate to its expectations regarding school climate and pupil conduct. Copies of these policies are available on the district web site at www.dasd.org.

EXPECTATIONS AND RESPONSIBILITIES (Administrative Guideline NO. 218-AG)

To serve the educational needs of our community, Downingtown Area School District provides opportunities for students to identify and realize their potentials as responsible individuals within society. Students, professional staff, family, and community all share the responsibility for establishing a healthy atmosphere for that growth. The characteristics of such a healthy and sound educational environment are recognition of common concerns despite individual differences; open, effective communication; appreciation of personal worth and dignity; and expressed respect for achievement and hard work. Appropriate skills and knowledge will promote responsible attitudes that will prepare students for continued learning and positive responses to a changing world.

Pursuant to law and in accordance with the provisions of applicable state regulations, the Board adopts the Code of Student Conduct in order to ensure a more conducive and orderly educational environment for district employees and students and to promote the ideals of citizenship and orderly interaction in and among the district community. In order to achieve the Board's objective of an orderly and conducive educational environment through education, district administrators will incorporate age and/or grade appropriate instruction and materials into the curriculum so that all students are taught their rights and responsibilities, particularly as they are set forth in the Code of Student Conduct.

Expectations And Responsibilities Of Students

A critical goal of the district's educational program is to encourage maturation through the continuing development of each student's independence and

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responsibility. An orderly atmosphere promotes and enhances effective learning. Students have the following core responsibilities as members of the learning community:

1. Each student is a representative of the district and, as such, is expected to observe the Code of Student Conduct at school and off school property, in accordance with Board policy.
2. Each student is expected to demonstrate respect for all persons within the school community including teachers, other students, staff, volunteers, visitors, guests, or others.
3. Each student is expected to assume responsibility for the care of all school property and to exhibit a clear respect for personal and communal property within the school building and grounds.
4. Each student is expected to know and abide by school and individual classroom rules and regulations.
5. Each student is responsible for punctual, daily attendance beginning with his/her homeroom arrival and continuing through each day's scheduled classes and activities.
6. Each student is responsible for meeting daily work expectations of preparation, class participation, and practice through homework.
7. Each student is called upon to develop and maintain a high sense of academic and personal integrity as a guide for daily and ongoing decision-making.

These responsibilities and expectations are to be an integral part of student behavior en route to and from school, during all extracurricular activities, day and field excursions, as well as within the typical school day and setting.

Expectations And Responsibilities Of Parents/Guardians

Parents/Guardians are recognized as critical members of their child's educational team. Parents/Guardians have a need and a right to know of students' responsibilities, violations of those responsibilities and resulting disciplinary measures. Their reinforcement of the school's efforts to establish a strong, positive, and safe learning environment for all students is an invaluable asset. Parents/Guardians can have an enormous positive impact upon their child's school experience by consciously assuming three (3) key responsibilities: initiating and

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maintaining an active role; valuing and expecting responsible behavior of their child; and being an advocate for their child and his/her education.

Parents/Guardians are their child's models. By taking an active role in their child's education, they send a powerful message to their child and the school.

Parents/Guardians are their child's first teacher. Responsibility is not present at birth. It must be learned, practiced, and reinforced. Lessons in responsibility mastered at home flow directly into a child's academic, social, and personal success in school.

Parents/Guardians are their child's advocate and are therefore expected to support and pursue their child's best interest at home and at school. At times this can be difficult since some lessons are hard to learn. The collaborative and united voice of home and school can do much to support healthy maturation.

Expectations And Responsibilities Of Teachers

Teachers are the students' most frequent and continuous contact. It is the expectation of the administration and the community that teachers exercise their professional skills in establishing and maintaining a respectful and dignified learning environment that supports the work of individuals and the work of the class as a group.

Teachers address both academic and social discipline in their classrooms. Teachers are encouraged to exercise their fundamental right of expecting students to be prepared for class and to be active learners during class time. Expectations include: students arrive in class each day with their required materials and completed homework; and students arrive ready to focus their attention and efforts on the instruction and learning activities.

Teachers are required to institute their own disciplinary consequences for classroom infractions that are in accordance with their team or department's approach and Board policy. This should be sufficient to correct the problem. However, continuous classroom misbehavior may require parent/guardian discussion or conference. If resolution to the problem is not found among the teacher, student, guidance counselor, parent/guardian, team or department, then administrative intervention may be necessary. At this level of misconduct, teachers utilize their anecdotal records of the student's infractions, records of their own attempts at correction, and the involvement of the parents/guardians as information in seeking further resolution.

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Expectations And Responsibilities Of Administrators

Administrators are charged with the responsibility of managing a safe and healthy environment for the district community of learners. Administrators set high expectations for all students to reach their highest potentials, strive to reinforce each person's personal worth and dignity, and oversee implementation of the Code of Student Conduct. While administrators are partners with the teachers and parents/guardians, the final disposition regarding inappropriate behavior, violations, and disciplinary action rests with the building principal's authority. In response to certain actions or behaviors by students as set forth in the Code of Student Conduct, principals will refer disciplinary action to central administration for further action by the Board.

ATTENDANCE (School Board Policy NO. 204)

School-aged pupils enrolled in DASD's schools must attend school regularly in accordance with applicable law. The educational program offered by DASD is generally predicated upon the presence of the pupil and requires continuity of instruction and classroom participation. Students are to be in attendance during the days and hours in which school is in session, except when a principal excuses a student for temporary absences in accordance with these rules.

Students involved in extracurricular activities or athletics **MUST** be in attendance by 10:00 a.m. on the day of a scheduled activity or athletic contest in order to participate. A student-athlete **may not** participate in or attend any school activity on a day the student is absent. School events (concerts, field trips, dances, etc.) and athletic contests scheduled on Saturday require proper attendance on the previous Friday.

Excused absences are for clearly established mental, physical or other reasons. Acceptable reasons for excused absences are the following:

1. *Illness or recovery from an accident* – A physician's excuse is required for any consecutive absence of more than 3 school days.
2. *Health care* – Absence for a portion of the school day may be excused for medical or dental appointments, which cannot be arranged after school hours. Prior permission from the building Principal must be obtained in order for the absence to be excused.
3. *Serious illness or death in the immediate family*
4. *Impassable roads*

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5. *Student's Court appearance*
6. *Family emergency*
7. *Observance of religious holiday* – Permission for the absence must be obtained from the building Principal before the holiday.
8. *Religious instruction* – Permission for the absence must be obtained from the building Principal before the holiday. Limited to a maximum of 36 hours per school year
9. *Vacation or Trips:* Absences due to educational tours, college visits and family trips may be excused by the building Principal if permission is sought no less than three (3) days in advance and the student's education development, in the opinion of the Principal, will not be seriously hindered. Requests for students to be excused for more than one family trip during a school year will most likely not be honored. Parents are discouraged from making vacation plans during the school year on a regular or yearly basis, as they can be an unnecessary detriment to the education of the children. Students will not be permitted to take mid-term or final examinations early or late due to trips or vacations. When an absence due to a trip or vacation exceeds ten (10) school days in duration, the student will be withdrawn from school and re-entered upon return.
10. *4-H or FFA* – The Board may permit a student to be excused for participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group upon written request prior to the event.

Types of unacceptable reasons for an absence include, but are not limited to: babysitting, missing the school bus, running errands, oversleeping/fatigue, hunting, fishing, attendance at games, employment, family or educational trips not approved in advance, car trouble or shopping.

Upon return to school from any absence, a student must submit a written excuse to the homeroom teacher or the attendance office. Any student who fails to bring in a written excuse note within three (3) days after his/her return to school automatically receives an illegal or unexcused absence. "Excuse for Absence" cards are available from the homeroom teacher or the main office.

Students requesting an early dismissal for one of the reasons set forth above or requesting an excused absence requiring prior building Principal approval must obtain and properly complete the appropriate form(s) supplied by school administrators.

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Students are responsible for making up work missed due to excused absences or early dismissals within the time required by their teachers. When a student accumulates 10 absences (excused, unexcused and/or illegal), a letter will be sent to the student's parent or guardian indicating the school's concern regarding the student's attendance, and the letter will serve as a warning that, after 15 absences, only a doctor's note will be accepted for future absences.

Unexcused absences are absences for unacceptable reasons or where acceptable evidence is lacking where the student has reached the age of 17. **Illegal absences** are absences for unacceptable reasons or where acceptable evidence is lacking where the student has not reached the age of 17. **Students may be disciplined for unexcused or illegal absences.** Students whose absences or tardiness is unexcused or illegal will not be permitted to make up work or tests. However, the building Principal may give consideration to extenuating circumstances beyond the student's control.

When a student has accumulated 3 or more days of unexcused or illegal absences, an official written notice shall be mailed to the parents or guardians. After the notice has been mailed, a citation will be served on the parent or guardian by the District Justice after each additional unexcused or illegal absence.

Additional High School Requirements for Attendance:

Absences: Except in cases where prior approval is required from the building Principal, on the date of an absence, a parent or guardian must call the school between 7:00 a.m. and 7:45 a.m. with the student's name and homeroom to report the reason for the absence.

Tardiness: All students must be in their first class or homerooms promptly at 7:40 a.m. All students are expected to arrive to classes on time. Any student reporting to school after 7:45 a.m. must report to the attendance office for admission. Any student who fails to report to the attendance office upon arriving late may receive a detention. A late will be excused if the student is ill when school begins and then feels better and wishes to come to school or if the student has an appointment with a doctor, dentist, orthodontist, etc. All students arriving late must have a parent note explaining the lateness, but will also have to provide an excuse note the next school day BEFORE homeroom begins. After a student reaches 8 lates (excused or unexcused), he/she must have a doctor's note for each additional late. If a student reports to school after 10:30 a.m., he/she is absent for the morning and tardy for the afternoon. An excusable late after 10:30 a.m. is a half-day excused; a late that is unexcused becomes a half-day unexcused. Detentions will be imposed on students who have multiple lates.

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Additional Middle School Requirements for Attendance:

Absences: Except in cases where prior approval is required from the building Principal, on the date of an absence, a parent or guardian must call the school between 7:00 a.m. and 8:00 a.m. with the student's name, grade and reason for the absence. If a call is not received, the Attendance Secretary or a teacher may attempt to telephone the parent at home and/or work to verify the absence.

Tardiness: Students who report to school after 7:40 a.m. but before 11:10 a.m. will be marked late. Students who report to school after 11:10 a.m. will be marked absent for the morning session and marked present for the afternoon session. Students are expected to report to class in a timely manner. If a student has been detained in the office or by a teacher, the student must obtain a pass from the person who detained them before going to the next class, or the student will be marked as late.

Additional Elementary School Requirements for Attendance:

Absences and Tardiness: Except in cases where prior approval is required from the building Principal, on the date of an absence, a parent or guardian must call the school before 8:30 a.m. to report a student absence or tardy. Parents must indicate their name and the student's first and last name, homeroom teacher and length of the absence (if known). If a call is not received, the Attendance Secretary or a teacher will attempt to telephone the parent at home and/or work to verify the absence. If a student arrives to school after 8:50 a.m., the student must report to the main office so that his/her name can be removed from the absence list. An excuse note must be supplied to the homeroom teacher within 24 hours indicating the reason for the tardy.

BULLYING (School Board Policy NO. 249)

The Board is committed to providing a safe, positive learning environment for district students. The board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occur in a school setting and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:

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1. Substantial Interference with a student's education
2. Creation of a threatening environment
3. Substantial disruption of the orderly operation of the school

Bullying, as defined in Policy 249, includes cyberbullying.

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school

The Board prohibits all forms of bullying by district students.

The Board encourages students who have been bullied to promptly report such incidents to the building principal or designee.

The Board directs that complaints of bullying shall be investigated promptly, and corrective action shall be taken when allegations are verified. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations. No reprisals or retaliation shall occur as a result of good faith reports of bullying.

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.

BUS RULES AND REGULATIONS

DASD will provide transportation for students to and from school at regularly scheduled hours and on athletic trips in accordance with District Policy No. 810. Changing of buses will be permitted only for urgent reasons such as medical and family emergencies, and requests for change must be submitted to the building Principal. The following rules apply to all students riding school buses:

- Arrive at the assigned bus stop 5 minutes before scheduled pick-up times. Parents are responsible for their child's conduct at the bus stop both before and after school.
- Exhibit orderly and appropriate behavior while at the bus stop and on the bus.
- Respect the property adjacent to the bus stop, respect the safety and property of other students, and follow all directions and guidance provided by the bus driver. The bus driver has the same authority as a classroom teacher.
- **Ride only on your assigned bus and board and depart only from your assigned bus stop, unless the Principal has approved a change**

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- Enter the bus and take a seat without disturbing others.
- Remain in your seat while the bus is in motion.
- Speak in a normal tone of voice while on the bus. No shouting.
- Do not throw items on the bus or from the bus at any time.
- **The same discipline rules applied in school apply on the bus.**
- Smoking, eating, drinking or chewing gum on the bus is prohibited.
- Keep the bus clean and orderly.
- No items can be placed in the driver's compartment, doorway or aisle of the bus, or under seats. These areas must be kept clear to exit in case of emergencies.
- Animals are not permitted on the bus.
- Large musical instruments or school projects are not permitted on the bus unless they can be held on the student's lap.
- Objects that endanger other students are strictly prohibited. Such objects include, but are not limited to, firearms, knives, metal stars, ice skates, glass objects, etc. Possession of dangerous objects may result in immediate suspension of bus privileges and other discipline.
- Seatbelts must be worn at all times on those buses or school vehicles fitted with seatbelts.
- **Missing the bus and not attending school is NOT a legal absence.**

Students who misbehave may be denied the privilege of riding the bus, in which case parents must make alternate arrangements to transport their children to school. Students may also be disciplined for poor conduct while riding the bus.

Video monitoring of school buses may be utilized by DASD. If video monitoring is utilized, a warning, via a posted decal, will inform riders that a video monitoring system may be used at any time. If a student has been videotaped and disciplinary action has been recommended, in whole or in part because of what is depicted on the videotape, the parent or guardian of the student being disciplined may request to view the videotape, and the request should be directed to the building Principal. Parents may view only that portion of the videotape which documents the alleged misbehavior of their child on the bus. All videotaped evidence of the student's misbehavior will be erased after the disciplinary action/disposition, and any appeals, have concluded.

CARE OF SCHOOL PROPERTY (School Board Policy NO. 224)

The Board believes that the schools should help students learn to respect property and develop feelings of pride in community institutions.

The Board charges each student in the district's schools with responsibility for the

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proper care of school property entrusted to the student's use, including but not limited to school supplies and equipment, textbooks, computers and network resources, district-issued laptops and electronic readers.

It is the policy of the Board that students who willfully cause damage to school property shall be subject to disciplinary measures. Students and others who damage or deface school property may be prosecuted and punished under law. Parents/Guardians shall be held accountable for the actions of their child.

The Board may report to appropriate juvenile authorities any student whose damage of school property is serious or chronic in nature. In no case shall referral to juvenile authorities be made without prior notification to the student's parent/guardian.

CONFIDENTIAL COMMUNICATIONS OF STUDENTS (School Board Policy NO. 207)

The Board recognizes that certain written and oral communications between students and school personnel must be confidential.

The Board directs school personnel to comply with all federal and state laws, regulations and Board policy concerning confidential communications of students.

Information received in confidence from a student may be revealed to the student's parent/guardian, building principal or other appropriate authority by the staff member who received the information when the health, welfare or safety of the student or other persons clearly is in jeopardy.

Use of a student's confidential communications to school personnel in legal proceedings is governed by laws and regulations appropriate to the proceedings.

CONTROLLED SUBSTANCES/PARAPHERNALIA (School Board Policy NO. 227)

Students are prohibited from using, possessing, distributing or being under the influence of any controlled substance during school hours, which includes the hours it takes for a student to travel to and from school, on school property, at any school sponsored event and on school-supplied transportation. If any student is found to be in violation of this policy, the student may be required to participate in drug counseling, rehabilitation, testing or other programs as a condition of reinstatement into the school's educational, extracurricular or athletic programs, in addition to

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any discipline that may be taken against the student. However, no student may be admitted to a program that seeks to identify and rehabilitate the potential abuser without the intelligent, voluntary and aware consent of the student and/or parent or guardian.

A “controlled substance” is defined, for purposes of this policy, as those controlled substances prohibited by law; all “look alike” drugs; all alcoholic beverages; any drug, mood-altering substance or health-endangering compounds, including inhalants and solvents; and any prescription drug, patent drug or anabolic steroid, except those for which permission to use in school has been granted by the District.

The Board recognizes that the abuse of controlled substances is a serious problem with legal, physical and social implications for the whole school community. As an educational institution, the schools shall strive to prevent abuse of controlled substances.

For purposes of this policy, **controlled substances** shall include all:

1. Controlled substances prohibited by federal and state law.
2. Look-alike drugs.
3. Alcoholic beverages.
4. Anabolic steroids.
5. Drug paraphernalia.
6. Any volatile solvents or inhalants, such as but not limited to glue and aerosol products.
7. Substances that when ingested cause a physiological effect that is similar to the effect of a controlled substance as defined by state or federal law, such as but not limited to herbal incense or other products containing synthetic cannabinoids.
8. Prescription or nonprescription (over-the-counter) medications, except those for which permission for use in school has been granted pursuant to Board policy.

For purposes of this policy, **under the influence** shall include any consumption or ingestion of controlled substances by a student.

For purposes of this policy, **look-alike drug** shall include any pill, capsule, tablet, powder, plant matter or other item or substance that is designed or intended to resemble a controlled substance prohibited by this policy, or is used in a manner

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likely to induce others to believe the material is a controlled substance. The Board prohibits students from using, possessing, distributing, and being under the influence of any controlled substances during school hours, at any time while on school property, at any school-sponsored activity, and during the time spent traveling to and from school and to and from school-sponsored activities.

The Board may require participation in drug counseling, rehabilitation, testing or other programs as a condition of reinstatement into the school's educational, extracurricular or athletic programs resulting from violations of this policy.

The Board's Controlled Substances/Paraphernalia Policy No. 227 contains additional rules with which students must comply.

DANCES AND SOCIAL EVENTS

Permission to hold dances and other social events must be secured from the Principal's office in advance of the date scheduled for the event where school facilities and/or staff must be provided. Students participating in such events shall be held responsible for compliance with the rules set forth in advance for their conduct, and infractions of those rules will be subject to discipline. Participation in school social events is not a right and may be denied to any students who have demonstrated disregard for the rules of the school, or who have not been in attendance on the day of the event.

Students may not leave the building and then re-enter during dances and parties. Only those purchasing tickets will be admitted. An appropriate dress code may be established for the event by the faculty advisor of the sponsoring group or class in cooperation with the Principal.

ELECTRONIC DEVICES (School Board Policy NO. 237)

The Board has determined that the presence of personal electronic devices in schools have the potential to distract students from their primary purpose of receiving education and otherwise disrupt the educational environment.

Therefore, the Board has established reasonable rules and regulations to authorize students to possess personal electronic devices in school while still ensuring the presence of these devices do not disrupt the educational environment or are used to distract, harass or threaten other students or staff.

Electronic devices shall include all devices that can take photographs; record audio

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or video data; store, transmit or receive messages or images; or provide a wireless, unfiltered connection to the Internet. Examples of these electronic devices include, but shall not be limited to, radios, walkmans, CD players, iPods, MP3 players, DVD players, handheld game consoles, Personal Digital Assistants (PDAs), cellular telephones, smart phones, digital readers, and laptop and tablet computers, as well as any new technology developed with similar capabilities.

Student use of electronic devices is permitted only according to the terms outlined in this policy. The Board permits the use of electronic devices by students as designated by a member of the professional staff or administration during instructional time. The Board further permits electronic devices for nonverbal, nondisruptive use during noninstructional times in locations designated by the administration. All use will be in line with the expectations set forth in the Student Code of Conduct and the Acceptable Use Policy. The Board authorizes the building principal, district administration, or administratively-designated professional staff member to define the educational value and permit or place restrictions on the possession or use of any electronic devices.

Use of electronic devices or photography and/or recording may only occur when authorized by the building principal, district administration, or designated professional staff member for the purposes of participation in educational activities.

The Board prohibits all other photography, audio recording, and/or video recording, via electronic devices by students during the instructional day in district buildings, on district property, and when engaged in a school-sponsored activity. The Board prohibits students from taking, storing, disseminating, transferring, viewing, possessing or sharing obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or other means, including, but not limited to, texting and e-mailing.

Because such violations may constitute a crime under local, state and/or federal law, the district shall report such conduct to local, state and/or federal law enforcement agencies.

Administrators shall confiscate devices implicated in this electronic data transfer and immediately contact law enforcement when possession or distribution of such images is discovered or reasonably suspected. Audio and video taping shall be consistent with state/federal laws. Recording anyone without their knowledge and permission is prohibited and may be punishable under federal and state laws.

Coaches of interscholastic athletic teams and sponsors of extracurricular activities shall have discretion to regulate and limit student use of personal electronic devices while participating in interscholastic athletics, extracurricular activities and school-

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sponsored trips.

In addition, the Board prohibits students from accessing a wireless, unfiltered connection to the Internet on a personal electronic device at any time while on school property or while engaged in school-related activities. The district will provide filtered Internet for student use. Electronic devices capable of accessing the Internet must be registered with the district prior to connecting to the district wireless Internet. Connection to the Internet while present on school property or a school-related activity via anything other than the district's network is a violation of this policy and Policy 815 (Acceptable Use).

The district shall not be liable for the loss, damage or misuse of any electronic device brought to school; possessed/used during the school day; in/on district buildings, district property, district vehicles or contracted vehicles; during transport to/from school; while attending school-sponsored activities during the school day; and/or any/all school-sponsored activities generally. The district will provide no technical support, troubleshooting, or repair for personal electronic devices.

Exceptions to the prohibitions set forth in this policy may be made for health, safety or emergency reasons with prior approval of the building principal or designee, or when use is required for the provision of a free appropriate public education for a student identified under Section 504 or the Individuals with Disabilities Education Act and present in a student's Individualized Education Program (IEP) or Section 504 plan.

FIELD TRIPS AND CLASS TRIPS

While on field trips and class trips, students are representing their school and will be required to exhibit the same behavior and dress that is expected of them in school -- infractions of those rules will be subject to discipline. Participation in field trips and class trips is not a right and may be denied to any students who have demonstrated disregard for the rules of the school. Students participating in a school-sponsored trip must return a permission form to the sponsoring teacher prior to the date of the trip. The return of the signed permission slip signifies an obligation on the part of the student to meet all responsibilities connected with the trip. Students are responsible for all class work missed while attending field trips or class trips.

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FINES AND OBLIGATIONS

Fines may be levied on students and/or their parents as needed to cover the cost of a student's excessive use of or physical damage to DASD real or personal property or loss of DASD property. Obligations are any debt owed to the school by a student for a variety of reasons, such as unpaid cafeteria charges or fees. Fines and obligations incurred by students shall be paid in a timely manner. Unpaid fines or obligations may result in banning from participation in school activities, and non-participation in High school graduation activities/ceremonies.

FLAG SALUTE, PLEDGE OF ALLEGIANCE AND OPENING EXERCISES

Each school day, students will salute the flag and recite the Pledge of Allegiance during opening exercises. According to PA School Code, §12.10. Flag Salute and the Pledge of Allegiance, it is the responsibility of every citizen to show proper respect for his country and its flag.

- 1) Student may decline to recite the Pledge of Allegiance and may refrain from saluting the Flag on the basis of personal belief and religious convictions.
- 2) Students who choose to refrain from such participation shall respect the rights and interests of classmate who do wish to participate.

HARASSMENT (UNLAWFUL) (School Board Policy NO. 248)

The Board strives to provide a safe, positive and respectful learning climate for students in the schools. Therefore, it shall be the policy of the district to maintain an educational environment in which harassment in any form is not tolerated.

The Board prohibits all forms of unlawful harassment of students and third parties by all district students and staff members, contracted individuals, vendors, volunteers, and third parties in the schools. The Board encourages students and third parties who have been harassed to promptly report such incidents to the designated employees.

The Board directs that complaints of harassment shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.

No reprisals nor retaliation shall occur as a result of good faith charges of

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harassment.

For purposes of this policy, **harassment** shall consist of verbal, written, graphic or physical conduct relating to an individual's race, color, national origin/ethnicity, sex, age, disability, sexual orientation or religion when such conduct:

1. Is sufficiently severe, persistent or pervasive that it affects an individual's ability to participate in or benefit from an educational program or activity or creates an intimidating, threatening or abusive educational environment.
2. Has the purpose or effect of substantially or unreasonably interfering with an individual's academic performance.
3. Otherwise adversely affects an individual's learning opportunities.

For purposes of this policy, **sexual harassment** shall consist of unwelcome sexual advances; requests for sexual favors; and other inappropriate verbal, written, graphic or physical conduct of a sexual nature when:

1. Submission to such conduct is made explicitly or implicitly a term or condition of a student's academic status.
2. Submission to or rejection of such conduct is used as the basis for academic or work decisions affecting the individual.
3. Such conduct deprives a student of educational aid, benefits, services or treatment.
4. Such conduct is sufficiently severe, persistent or pervasive that it has the purpose or effect of substantially interfering with the student's school performance or creating an intimidating, hostile or offensive educational environment.

Examples of conduct that may constitute **sexual harassment** include but are not limited to sexual flirtations, advances, touching or propositions; verbal abuse of a sexual nature; graphic or suggestive comments about an individual's dress or body; sexually degrading words to describe an individual; jokes, pin-ups, calendars, objects, graffiti, vulgar statements, abusive language, innuendoes, references to sexual activities, overt sexual conduct, or any conduct that has the effect of unreasonably interfering with a student's ability to work or learn or which creates an intimidating, hostile or offensive learning or working environment.

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HAZING (School Board Policy NO. 247)

The Board strives to provide a safe, positive learning climate for students in the schools. Therefore, it shall be the policy of the district to maintain an educational and extracurricular environment in which hazing in any form is not tolerated.

The term **hazing** includes but is not limited to any action or situation which recklessly or intentionally endangers the mental health, physical health or safety of a student or which willfully destroys or removes public or private property for the purpose of initiation or admission into or affiliation with, or as a condition for continued membership in, any organization operating under the sanction of or recognized as an organization by the district.

Endanger the physical health shall include but not be limited to any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled substance; or other forced physical activity that could adversely affect the physical health or safety of the individual.

Endanger the mental health shall include any activity that would subject an individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

Any hazing activity, whether by an individual or a group, shall be presumed to be a forced activity, even if a student willingly participates.

The Board prohibits all forms of initiation or harassment of students, known as hazing, by all district students, staff members, contracted individuals, guests, and volunteers in the schools. No student, coach, sponsor, contracted individual, guest, volunteer or district employee shall plan, direct, encourage, assist or engage in any hazing activity.

The Board directs that complaints of hazing shall be investigated promptly, and corrective action shall be taken when allegations are verified. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations. No reprisals or retaliation shall occur as a result of good faith charges of hazing.

The Board encourages students who have been subjected to hazing to promptly report such incidents to the building principal.

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INTERNET AND COMPUTER USE (School Board Policy NO. 815)

DASD extends to students the privilege of using the Internet and computers while at school, subject to the rules contained in this policy and the rules of the teacher or staff member supervising the usage. The purpose of DASD's Internet connection is to support research and education by providing access to unique resources and the opportunity for collaborative work. The use of the student's Internet account must support education and research and be consistent with the educational objectives of DASD. Transmission or acquisition of any material in violation of applicable law is prohibited, including, but not limited to, copyrighted material, threatening or obscene material, or materials that constitute unprotected student expression (see **STUDENT EXPRESSION** below). Use of the Internet for commercial activities, product advertisement or political lobbying is prohibited. Students are also expected to comply with the Bullying Policy (#249) which includes Cyber Bullying, the Acceptable Use Policy (#815), and with the rules of network etiquette, which include, but are not limited to, the following:

- Be polite.
- Do not use abusive language.
- Do not swear, use vulgarities or any other inappropriate language.
- Do not reveal your or other students' personal addresses or phone numbers.
- Do not use the network in such a way that would disrupt the use of the network by others.
- Do not use the network to engage in illegal activities.

All communications and information accessible via the Internet network, including electronic mail, is the property of DASD, and **students do not have a right of privacy to their Internet use or their electronic mail**. Messages or conduct relating to or in support of illegal activities may be reported to appropriate authorities.

DASD makes no warranties of any kind, either express or implied, for Internet services. DASD will not be responsible for any damages incurred as a result of a student's use or non-use of the Internet, including, but not limited to: loss of data resulting from delays, non-deliveries, mis-deliveries or service interruptions. Use of any information obtained via the Internet is at your own risk. DASD has no responsibility for the accuracy or quality of information obtained through the Internet or electronic mail.

Before any student will be permitted to use the Internet, the student and the student's parent or guardian, if the student is under the age of 18, must sign DASD's Internet Acceptable Use Agreement Policy. The signatures on the Agreement are legally binding and indicate that the signers read the terms and conditions contained in the agreement carefully and understand their significance.

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Inappropriate use of the Internet will result in disciplinary action that can include, but are not limited to, loss of Internet privileges. If a student identifies a security problem or potential security problem regarding the network, the student must notify a system administrator. **Students may not use other student's accounts.** Attempts to log on to the Internet as another user will minimally result in cancellation of the student's user privileges. Any user identified as a security risk may be denied access to the Internet. Any student who maliciously attempts to harm or destroy hardware, data, the Internet or any other network attached to the Internet, including, but not limited to, uploading, downloading or creating computer viruses, will be disciplined, and his/her Internet privileges will be revoked.

DASD complies with the Children's Internet Protection Act ("CIPA") and uses technology protection that blocks or filters Internet access to visual depictions that are defined in the CIPA as obscene, child pornography or harmful to minors.

Network Procedures

- A. When a school computer is started a logon box appears:

Enter Network Password:

User Name:

Password:

Domain: STUDENT

The domain field should already be filled in. (It must be STUDENT.)

- B. If necessary, press Ctl-Alt-Delete to begin.
- C. **User Name:** Replace the User Name with your User Name. Your User Name will be assigned to you in the form of Graduation Year, First Initial and Last Name. For example, if you graduate in 2014 and your name is John Smith, your username would be 14jsmith. If there is another John Smith, your username could be 14jsmith1 (in some instances with duplicate names we have added a number to the User Name). Homeroom teachers will be given a list of these logon names for you to check.
- D. **Password:** Your password has been assigned. Your teacher will give you your password. Type in your password and press **Enter**. The first time that you logon, the server will tell you that your password has expired and it will ask you to change it. Leave the old password in the top field. Enter your new password in the two lower fields. Passwords must be at least 6 characters, please pick something you will remember. Any letters numbers or characters may be used. Make sure it is not something obvious. Passwords are case sensitive. We cannot retrieve a password if you forget it, but we can change

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to something else. After the first request, a fee will be charged to replace a forgotten password.

Server and Home Folders (Secondary)

When you have successfully logged onto the network, you have access to a "home" folder on the server. This is your network Drive "H:" found in "My Computer" or "Computer" on your desktop. The home folder can also be accessed from within an application. To save a document in Word for example:

- Pull down **File** menu
- Choose "**Save As**"
- Pull down the **Save in:** box
- Click on the drive labeled **H:**
- Name your document and click the Save button.

Your document can be retrieved from anywhere in this building when you logon to a machine.

Home Folder Contents (Secondary)

There is very limited disk space on the server. Please keep only what you need for classes in the home folder. Files may only be kept on the server for legitimate class use! Personal items, such as music, images, and downloaded programs are not permitted! Violators may have their logon accounts locked and their computer privileges suspended! Students are responsible for the contents and security of their home folders.

Always logoff the computer when finished!!! Anyone using a computer that is still logged on under your User Name will have access to your home folder.

To logoff: Click on the **Start** button
 Click on **Shut Down**
 Click on **Log Off**
 Click **Yes**

A new Log On box will appear ready for the next login.

MEDICATION (School Board Policy NO. 210)

If possible, medications should not be given during school hours – medications should be administered at home, either before or after school hours. However, in

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those instances where medication must be administered during school hours, the following rules will apply.

Non-prescription medication will be dispensed to students in the health room by the school nurse only if it is accompanied by a note from the parent or guardian. The medication must be in the original labeled package. All non-prescription medicine will be dispensed according to the recommended dosage on the package. Over the counter medication will only be dispensed by the school nurse for a 5-day period. **Prescription medication** will be dispensed to students in the health room by the school nurse only if it is accompanied by a note from the health care provider and a note from the parent or guardian. The prescription medication must be in the original pharmacy bottle with a label that includes the student's name, physician's name, date, drug name, dose and directions for use.

Students possessing or using prescription or non-prescription medication outside the health room may be in violation of DASD's Drug Awareness Policy and may be subject to discipline and police intervention.

PLAYGROUND RULES

These general rules apply to any school that has playground areas and equipment available for student use.

- Stay off equipment if it is wet
- Do not jump off the equipment – use the stairs and ladders
- Do not touch moving children or equipment
- Leave the mulch on the ground
- Use the equipment as it was intended to be used
- Use only appropriate language
- No running, chasing or tagging on the equipment
- Look before sliding down the fire pole
- Keep balls out of the equipment area
- Wait for people to finish before starting out on monkey bars, slides, balance beam, etc.
- Stay in line and wait your turn patiently at the equipment
- Do not play tag on the equipment and mulched area
- Go down slides feet first, on bottoms and no climbing up the slides
- Do only chin ups on the bars
- Monkey bars are for hanging, not climbing

Rough play is not permitted – no tackle football, wrestling, snowball throwing or “pretend fighting”. No student may leave the play area or cafeteria without permission from an aide or teacher. Any disrespect involving an aide or teacher will

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not be tolerated. Students must line up immediately when signaled. Students who violate these rules will sit out of recess and may face additional consequences at the duty teacher's discretion.

The school and DASD are not responsible for children who are on the school playgrounds on school days before 8:30 a.m. (elementary schools) or on days when school is not in session, or who return to the playground after school hours.

RECESS (Elementary)

A 15-minute period of recess is scheduled each day for students in grades 1-5. During recess, students enjoy a period of supervised free play. Recess provides an opportunity for youngsters to relax and socialize with their friends. Recess is supervised by a member of the teaching and or support staff.

Students may be excluded from recess for incomplete homework, incomplete assignments or disciplinary infractions. Students who are assigned recess detention are supervised by a staff member.

SEARCHES (School Board Policy NO. 226)

The Board acknowledges the need to respect the rights of students to be free from unreasonable searches and seizures while fulfilling the district's interest in protecting and preserving the health, safety and welfare of the school population, enforcing rules of conduct, and maintaining an appropriate atmosphere conducive to learning.

School officials have the authority to lawfully search students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions, without a warrant, when in school, on school grounds or when otherwise under school supervision, if there is a reasonable suspicion that the place or thing to be searched contains prohibited contraband, material that would pose a threat to the health, safety and welfare of the school population, or evidence that there has been a violation of the law, Board policy, or school rules. The scope and extent of searches must be reasonable in relation to the nature of the suspected evidence, contraband or dangerous material and to the grounds for suspecting that it may be found in the place or thing being searched.

The district has a compelling interest in protecting and preserving the health, safety and welfare of the school population, which under certain circumstances may warrant general or random searches of students and their lockers, vehicles or other belongings without individualized suspicion, for the purpose of finding or

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preventing entry onto school property of controlled substances, weapons or other dangerous materials.

The Board authorizes the administration to conduct searches of students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions in accordance with the standards set forth in this policy.

STUDENT DISCIPLINE (School Board Policy NO. 218)

The Board finds that student conduct is closely related to learning. An effective educational program requires a safe and orderly school environment.

The Board shall establish fair, reasonable and nondiscriminatory rules and regulations regarding the conduct of all students in the school district during the time they are under the supervision of the school or at any time while on school property, while present at school-sponsored activities, and while traveling to or from school and school-sponsored activities.

The Board shall adopt a Code of Student Conduct to govern student discipline, and students shall not be subject to disciplinary action because of race, sex, color, religion, sexual orientation, national origin or handicap/disability. Each student must adhere to Board policies and the Code of Student Conduct governing student discipline.

The Board prohibits the use of corporal punishment by district staff to discipline students for violations of Board policies and district rules and regulations.

Any student disciplined by a district employee shall have the right to notice of the infraction.

Suspensions and expulsions shall be carried out in accordance with Board policy.

Off-Campus Activities

This policy shall also apply to student conduct that occurs off school property and would otherwise violate the Code of Student Conduct if any of the following circumstances exist:

1. The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, whether or not via school district furnished transportation.

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2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.
3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.
4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school, that would violate the Code of Student Conduct if conducted in school.
5. The conduct involves the theft or vandalism of school property.
6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.

The building principal shall have the authority to assign discipline to students, subject to Board policies, district rules and regulations and to the student's due process right to notice, hearing, and appeal.

Teaching staff and other district employees responsible for students shall have the authority to take reasonable actions necessary to control the conduct of students in all situations and in all places where students are within the jurisdiction of this Board, and when such conduct interferes with the educational program of the schools or threatens the health and safety of others.

Reasonable force may be used by teachers and school authorities under any of the following circumstances: to quell a disturbance, obtain possession of weapons or other dangerous objects, for the purpose of self-defense, and for the protection of persons or property.

When conduct so warrants, the building principal shall, in accordance with the Code of Student Conduct and the memorandum of understanding, contact the police department who has jurisdiction over the school's property.

Disciplinary Responses

Discipline occurs at four (4) points, each representing an escalation in the seriousness of the offense or violation. These points are:

- Classroom or Team Intervention

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- Building Administrative Intervention
- District Administrative Intervention
- Board Intervention (Board Hearing)

In addition, the police or Student Resource Officer may be contacted depending upon the nature and seriousness of the offense or violation.

When students elect to disregard their responsibilities or to impinge upon the rights of others within the school community, corrective measures are in order. Three (3) levels of discipline are used: Consequence, Detention, and Exclusion.

Level 1: Consequence

A consequence is the natural or logical result of breaking a classroom or school rule. Teacher-led disciplinary actions are most frequently of a consequential nature. However, administrators or the Board may also impose consequences on a referred student. Consequences can include, but are not limited to: warnings, teacher/student discussion, time-out and/or isolation from other students, parent/teacher call or conference, or loss of student privilege (recess, activity, etc.).

Level 2: Detention

Detention is a disciplinary measure of the seizure of a student's personal time as restitution for misconduct.

- 1.1 Teacher Detention: With the administrator's approval, teachers may impose and conduct after-school detentions for classroom academic and social misbehaviors.
- 2.2 Detention Hall: Each secondary school maintains a Detention Hall for disciplinary actions handled by administrators.

Level 3: Exclusion (School Board Policy NO. 233)

The Board recognizes that exclusion from the educational program of the schools, whether by suspension or expulsion, is the most severe sanction that can be imposed on a student and one that cannot be imposed without due process. The Board shall define and publish the types of offenses that would lead to exclusion from school. Exclusions affecting students with disabilities shall be governed by applicable state and federal law and regulations.

The Board may, after a proper hearing, suspend or expel a student for such time as

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it deems necessary, or may permanently expel a student.

Exclusion From School – Suspension

The principal or person in charge of the school may suspend any student for disobedience or misconduct for a period of one (1) to ten (10) consecutive school days and shall immediately notify the parent/guardian and the Superintendent in writing when the student is suspended.

No student may be suspended without notice of the reasons for which s/he is suspended and an opportunity to be heard on his/her own behalf before the school official who holds the authority to reinstate the student. Prior notice is not required where it is clear that the health, safety or welfare of the school population is threatened. Suspensions may not be made to run consecutively beyond the ten-school day period.

When a suspension exceeds three (3) school days, the student and parent/guardian shall be given the opportunity for an informal hearing with the designated school official. Such hearing shall take place as soon as possible after the suspension, and the district shall offer to hold it within the first five (5) days of the suspension.

Informal hearings under this provision shall be conducted by the building principal.

Purpose Of Informal Hearing

The purpose of the informal hearing is to permit the student to explain the circumstances surrounding the event leading to the suspension, to show why the student should not be suspended, and to discuss ways to avoid future offenses.

Due Process Requirements For Informal Hearing

1. The student and parent/guardian shall be given written notice of the reasons for the suspension.
2. The student and parent/guardian shall receive sufficient notice of the time and place of the informal hearing.
3. The student may question any witnesses present at the informal hearing.
4. The student may speak and produce witnesses who may speak at the informal hearing.
5. The school district shall offer to hold the informal hearing within five (5) days of

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the suspension.

Exclusion From Class - In-School Suspension

No student may receive an in-school suspension without notice of the reasons for which s/he is suspended and an opportunity to be heard prior to the time the suspension becomes effective. The parent/guardian shall be informed of the suspension action taken by the school.

Should the in-school suspension exceed ten (10) consecutive school days, the student and parent/guardian shall be offered an informal hearing with the building principal. Such hearing shall take place prior to the eleventh day of the in-school suspension. The procedure shall be the same as the procedure for informal hearings held in connection with out-of-school suspensions.

The district shall provide for the student's education during the period of in-school suspension.

Expulsion

Expulsion is exclusion from school by the Board for a period exceeding ten (10) consecutive school days. The Board may permanently expel from the district rolls any student whose misconduct or disobedience warrants this sanction. No student shall be expelled without an opportunity for a formal hearing before the Board, a duly authorized committee of the Board, or a qualified hearing examiner appointed by the Board, and upon action taken by the Board after the hearing.

Expulsion Hearings

A formal hearing shall be required in all expulsion actions.

The formal hearing shall observe the due process requirements of:

1. Notification of the charges in writing by certified mail to the student's parent/guardian.
2. At least three (3) days' notice of the time and place of the hearing, which shall include a copy of this policy, hearing procedures, and notice of the right to representation by legal counsel. A student may request the rescheduling of the hearing when s/he demonstrates good cause for an extension.
3. The hearing shall be private unless the student or parent/guardian requests a public hearing.
4. Representation by counsel at the parent's/guardian's expense and

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parent/guardian may attend the hearing.

5. Disclosure of the names of witnesses against the student and copies of their written statements or affidavits.
6. The right to request that witnesses against the student appear in person and answer questions or be cross-examined.
7. The right to testify and present witnesses on the student's behalf.
8. A written or audio record shall be kept of the hearing and a copy made available to the student at the student's expense, or at no charge if the student is indigent.
9. The hearing shall be held within fifteen (15) school days of the notice of charges, unless a delay is mutually agreed to by both parties or is delayed by:
 - a. The need for laboratory reports from law enforcement agencies.
 - b. Evaluations or other court or administrative proceedings are pending due to a student's invoking his/her rights under the Individuals with Disabilities Education Act (IDEA).
 - c. Delay is necessary due to the condition or best interests of the victim in cases of juvenile or criminal court involving sexual assault or serious bodily injury.
10. Notice of a right to appeal the results of the hearing shall be provided to the student with the expulsion decision.

The following provisions are merely guidelines for disciplinary action, and are not intended to be all-inclusive. Other disciplinary responses for violations can be found throughout this Code of Student Conduct. The severity and frequency of the offense(s), combination of offenses, repetitious nature of the offense, as well as the age and maturity of the student, dictate and/or influence the administrator's choice of disciplinary action. The administrators of DASD's schools shall exercise discretion in making judgments regarding specific behavioral problems not addressed in the Code, unless prohibited by applicable law. Disciplinary actions may be used independently or in combination. When appropriate or required by law, local law enforcement authorities, the State Police, the Chester County District Attorney, the Chester County Department of Children, Youth, and Family Services and/or another appropriate agency will be notified.

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TYPES OF DISCIPLINARY OFFENSES

OFFENSE	DISCIPLINARY ACTION
<p><u>Admission Offenses:</u> Prior to admission to a District school, the parent, guardian or other person having control of a student shall provide a sworn statement or affirmation stating whether the student was previously suspended or expelled from any public or private school for an act or offense involving weapons, alcohol or drugs, of or the willful infliction of injury to another person, or for any act of violence committed on school property. Any willful false statement made to DASD officials in the sworn statement or affirmation shall be a misdemeanor of the third degree.</p>	<p>Court Referral</p> <ul style="list-style-type: none"> • Misdemeanor charge for parent, guardian or other person having control of the student
<p><u>Assault:</u> <i>Verbal Assault:</i> Students are prohibited from verbally assaulting another student, DASD employee or visitor. Verbal assaults are verbal conduct causing immediate and/or future personal harm to another, threats or offensive actions or words.</p> <p><i>Physical Assault:</i> Students are prohibited from physically assaulting another student, DASD employee or visitor. Causing or intending to cause bodily harm to another is physical assault.</p> <p>Any offense defined as “Assault” under the Pennsylvania Crimes Code is considered a violation of the Code of Student Conduct.</p>	<p>Level 3: Exclusion 3.2: 1-10 days OSS 3.3: Expulsion Police Intervention</p> <p>Level 3: Exclusion 3.2: 1-10 Days OSS 3.3: Expulsion Police Intervention Court Referral</p>
<p><u>Attendance Offenses:</u> Unexcused absences or tardiness to school may subject a student to discipline.</p> <p>Fines can be levied against parent, guardians or other persons having control of a student, and they can be required to complete a parenting program or up to 6 months of community service to the District for violations of Pennsylvania’s compulsory attendance laws. 24 P.S. § 1333.</p>	<p>Level 1: Consequence Level 2: Detention Level 3: Exclusion 3.1: 1-3 Days ISS Court referral</p> <ul style="list-style-type: none"> • Parental fine • Parent program • Community service

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OFFENSE	DISCIPLINARY ACTION
<p>If a parent, guardian or other person having control of a student shows that they took every reasonable step to assure attendance for a student over 13 years of age, the student can be fined \$300, be adjudicated delinquent and/or lose driving privileges for 90 days to 6 months. If they show that they took every reasonable step to assure attendance for a student under 13 years of age, the student can be referred to delinquency proceedings.</p>	<p>Court referral</p> <ul style="list-style-type: none"> • Student fine • Loss of driving privileges • Adjudication
<p><u>Bullying:</u> Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occur in a school setting that is severe, persistent or pervasive and has the effect of doing any of the following:</p> <ol style="list-style-type: none"> 1. Substantial interference with a student's education 2. Creation of a threatening environment 3. Substantially disrupting the orderly operation of the school <p>Bullying, as defined in this policy, includes cyber bullying.</p>	<p>Level 1: Consequence Level 2: Detention Level 3: Exclusion</p>
<p><u>Bus Violations:</u> Students who violate the BUS RULES AND REGULATIONS may be subject to the following sanctions: parental notification, temporary or permanent removal of bus privileges and/or discipline.</p>	<p>Level 1: Consequence Level 2: Detention Level 3: Exclusion</p>
<p><u>Commission of Crimes and Offenses of the Commonwealth:</u> Any student who participates in or who is involved in any act or offense which may result in criminal liability under any provision of the Pennsylvania Crimes Code is in violation of the Code of Student Conduct. Such crimes may include, but are not limited to: assaults, weapon possession, burglary, theft, robbery, motor vehicle theft, trespassing, obstructing a public thoroughfare, vandalism, rape, homicide, arson, fraud, forgery, driving under the influence and drunkenness.</p>	<p>Level 3: Exclusion 3.2: 10 days OSS 3.3: Expulsion Police Intervention Court Referral</p>

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OFFENSE	DISCIPLINARY ACTION
<p><u>Trespassing and Loitering:</u> Students are required to respect the property of homeowners adjacent to the school area. Any student who enters private property adjacent to the schools may be subject to prosecution for trespassing and subject to discipline. Students who loiter on school grounds or on public thoroughfares adjacent to the school area may be subject to prosecution for obstructing a public thoroughfare and subject to discipline.</p>	<p>Level 2: Detention Level 3: Exclusion 3.1: 1-10 days ISS 3.2: 1-10 days OSS 3.3: Expulsion Police Intervention Court Referral</p>
<p><u>Cutting Class or Cutting Teacher-Issued Detention:</u> 1st Time: 1 detention 2nd Time: 2 detentions, loss of parking privilege 3rd Time: 3 days of ISS, loss of parking privilege for remainder of school year and conference with student, parent/guardian and the building Principal. 4th Time: 5 days ISS Additional infractions may result in a board disciplinary hearing.</p>	<p>See to the left.</p>
<p><u>Cutting Detention: (Secondary)</u> 1st Time: Outstanding detention and 3 Days ISS 2nd Time: Outstanding detention, 5 days ISS and parent meeting with Principal 3rd Time: Outstanding detention and conference with student, parent/guardian 4th Time: Recommend Disciplinary hearing</p>	<p>See to the left.</p>
<p><u>Cutting School:</u> 1st Time: 2 detentions 2nd Time: 3 days ISS and loss of parking privilege 3rd Time: 3 days OSS, loss of parking privilege for remainder of school year and conference with student, parent/guardian and the building principal. 4th Time: 5 Days OSS Additional infractions may result in a board disciplinary hearing.</p>	<p>See to the left.</p>
<p><u>Damage to or Inappropriate Use of Technology:</u> The use of technology is a privilege. Inappropriate use of technology or damage to technology equipment and materials will subject a student to discipline and/or the payment of restitution. Inappropriate use includes, but</p>	<p>Level 1: Consequence Level 2: Detention Level 3: Exclusion 3.1: 1-10 days ISS</p>

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OFFENSE	DISCIPLINARY ACTION
<p>is not limited to:</p> <ul style="list-style-type: none"> • Using abusive language in one’s work or messages • Accessing school or others’ personal information without documented permission • Accessing and/or distributing threatening, illegal or obscene material • Accessing and claiming another’s work or copyrighted material as one’s own work 	<p>3.2: 1-10 days OSS 3.3: Expulsion Police Intervention Court Referral Payment of Restitution</p>
<p><u>Damage to Property:</u> Students are prohibited from damaging school property or another’s personal property. Students who willfully damage school property or personal property belonging to another shall be subject to discipline, payment of restitution, and/or prosecution under applicable law. Parents or guardians of students who willfully damage property will be held accountable for the student’s actions which could include, in addition to restitution, an additional cost for any reward money offered.</p>	<p>Level 1: Consequence Level 2: Detention Level 3: Exclusion 1-10 days ISS 1-10 days OSS Expulsion Police Intervention Court Referral Payment of Restitution</p>
<p><u>Defiance of Authority:</u> Students who defy and/or refuse to follow a reasonable directive of a teacher, administrator or school district employee acting within the scope of his/her authority is considered insubordinate and in defiance of authority.</p>	<p>Level 2: Detention Level 3: Exclusion 3.1: 1-3 days ISS 3.2: 1-3 days OSS</p>
<p><u>Drug and Alcohol Violations:</u> Any violation of DASD’s Drug Awareness Policy No. 227 is a violation of the Code of Conduct.</p>	<p>Level 3: Exclusion 3.1: 5-10 days ISS 3.2: 5-10 days OSS 3.3: Expulsion Police Intervention Court Referral</p>
<p><u>Electronic and Communication Devices and Nuisance Items:</u> Students are prohibited from bringing nuisance items such as remote controls, laser pointers, skate boards, roller blades, water guns etc. Such items may be confiscated until retrieved by a parent or by the student</p>	<p>Level 1: Consequence • Loss of privileges • Confiscation Level 2: Detention</p>

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OFFENSE	DISCIPLINARY ACTION
<p>at the end of the school year. If an item is confiscated more than once, it may be kept for a period of up to 90 days.</p> <p>Students violating Electronic Devices Policy No. 237 is a violation of the Code of Conduct.</p>	<p>Level 3: Exclusion 3.1: 1-10 days ISS 3.2: 1-10 days OSS 3.3: Expulsion Police Intervention</p>
<p><u>Endangering the Health, Safety or Welfare of Others:</u> Students are prohibited from endangering the health, safety or welfare of others. Students are a danger to the health, safety or welfare of the school community when they commit certain actions, including, but not limited to, the following:</p> <ul style="list-style-type: none"> • Attempting to cause or intentionally, knowingly or recklessly causing bodily injury to another; • Negligently causing bodily injury to another with a deadly weapon; • Attempting by physical menace to put another in fear of imminent serious bodily injury; • Possessing a weapon (as defined herein); or • Knowingly causing a false alarm of fire or other emergency to be initiated. <p>Any objects, weapons or equipment that, in the judgment of administrators, may endanger the health, safety or welfare of any member of the school community may be confiscated.</p>	<p>Level 3: Exclusion 3.1: 1-10 days ISS 3.2: 1-10 days OSS 3.3: Expulsion Police Intervention Court Referral</p>
<p><u>Fighting:</u> Students are prohibited from fighting in school, at school-sponsored activities or on school grounds. Fighting occurs when two (2) or more students are mutually throwing punches or wrestling with each other. In addition, failure to stop fighting, upon the direction of a staff member to do so, may result in additional consequences.</p>	<p>Level 3: Exclusion 3.2: 1-10 days OSS 3.3: Expulsion Police Intervention Court Referral</p>
<p><u>Forgery or Intentional Misrepresentation:</u> Students are prohibited from engaging in forgery or making intentional misrepresentations. Forgery</p>	<p>Level 3: Exclusion 3.1: 1-10 days ISS</p>

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includes, but is not limited to, imitating the signature or verbal permission of any school staff member, parent, guardian, sibling, adult or peer to falsify records, excuses, passes, schedules or examinations, regardless of whether they are paper-based or technology-based.	3.2: 1-10 days OSS 3.3: Expulsion Police Intervention Court Referral
<u>Harassment (Unlawful):</u> Students are prohibited from engaging in harassment, as defined by School Board Policy NO. 248 Harassment (Unlawful). A substantiated charge of harassment and/or retaliation will result in disciplinary action.	Level 1: Consequence Level 2: Detention Level 3: Exclusion
<u>Hazing:</u> All forms of hazing of students are prohibited. Each student is responsible for respecting the rights of their fellow students and to ensure a school atmosphere free from all forms of hazing (Board Policy #247).	Level 1: Consequence Level 2: Detention Level 3: Exclusion
<u>Inappropriate Behavior or Language:</u> Students are expected to make responsible choices in their use of language and in their choice of behavior through the school day, on school-provided transportation and during after-school activities. Any student who interferes with the orderly operation of the classroom or school violates this Code of Student Conduct. Inappropriate behavior can include cheating.	Level 1: Consequence Level 2: Detention Level 3: Exclusion
<u>Inappropriate Dress or Grooming:</u> The Board has the authority to impose limitations on students' dress in school. The Board will not interfere with the right of students and their parents/guardians to make decisions regarding their appearance, except when their choices disrupt the educational program of the schools or constitute a health or safety hazard. Students may be required to wear certain types of clothing while participating in physical education classes, technical education, extracurricular activities, or other situations where special attire may be required to ensure the health or safety of the student. Heavy coats/jackets, bandannas and hats should not be	Level 1: Consequence Level 2: Detention

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<p>worn in school, unless expressly permitted by a teacher or administrator. Dirty, faded or torn clothing is prohibited. Hair must be clean and neat. Shirts, blouses, sweaters, pants, skirts or shorts permitting extreme exposure are prohibited. For example, sleeveless undershirts, transparent blouses, and midriff shirts are not acceptable and are prohibited. Some form of foot covering with a sole must be worn.</p> <p>Teachers and/or administrators, in their discretion, may also impose special dress codes appropriate for the occasion for field trips, field days, dances or similar events.</p>	
<p><u>Intended Deception:</u> Any student who brings food or other products that look like tobacco production, but are not, to school and displays such items, is considered to be disrupting the learning environment, and is subject to discipline. Such items will be confiscated.</p>	Level 1: Consequence
<p><u>Intolerance:</u> Students are expected to demonstrate respect for all members and guests of the DASD community. Any student exhibiting behavior through actions, language or symbols, which is prejudicial or discriminatory against individuals by reason of their race, color, religious creed, ancestry, handicap, disability, sex, sexual orientation or national origin will be disciplined.</p>	Level 1: Consequence Level 2: Detention Level 3: Exclusion 3.1: 1-10 days ISS 3.2: 1-10 days OSS
<p><u>Late to Class (per semester):</u> 1-3 lates: Warning/recorded on student's record 4-6 lates: 1 detention 7-9 lates: 2 detentions 10-12 lates: 1 day ISS 13-15 lates: 2 days ISS and parent meeting with principal 16-20 lates: 1 day OSS, conference with student, parent/guardian</p>	See to the left.
<p><u>Late to School (per semester):</u></p>	

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<p>1-3 lates: Warning/recorded on student's record 4-6 lates: 1 detention 7-9 lates: 2 detentions, loss of parking privilege and parent meeting with Principal 10-12 lates: 3 days ISS, loss of parking privilege for remainder of school year and conference with student, and parent/guardian 13+ lates: Recommend Disciplinary Hearing</p>	See to the left.
<p><u>Leaving School Property Without Permission (Secondary)</u> 1st Time: 2 detentions 2nd Time: 3 detentions and loss of parking privileges 3rd Time: 3 days ISS, loss of parking privileges for remainder of school year and conference with student, parent/guardian and the building principal. 4th Time: 5 days ISS Additional infractions may result in a board disciplinary hearing.</p>	See to the left.
<p><u>Operation of Motor Vehicles:</u> Any student who violates the USE OF MOTOR VEHICLES POLICY (Board Policy #223) of DASD, who disregards the parking regulations of DASD or on DASD property, or who unsafely operates a motor vehicle, bicycle, motorcycle or mini-bike on school grounds is subject to disciplinary action. Parking tickets issued by DASD must be paid within 2 weeks (14 calendar days) of the date of issuance. Tickets that are not paid or resolved within this time period will be forwarded to the District Justice as a Pennsylvania Vehicle Code citation and collected by the appropriate courts.</p>	<p>Level 1: Consequence</p> <ul style="list-style-type: none"> • Fine <ul style="list-style-type: none"> - 1st: \$25.00 - 2nd: \$50.00 • Towing of Vehicle • Loss of Driving/Parking Privilege <p>Level 2: Detention Level 3: Exclusion Police Intervention</p>
<p><u>Plagiarism:</u> Students are prohibited from plagiarizing. Plagiarism is intentionally copying or imitating the language, ideas, thoughts, or work of another individual and presenting them as one's own original work.</p>	<p>Level 1: Consequence Level 2: Detention Level 3: Exclusion 3.1: 1-10 days ISS 3.2: 1-10 days OSS</p>

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<p><u>Profanity:</u> Students are prohibited from using profane language or making obscene gestures to anyone in or about the school.</p>	<p>Level 2: Detention Level 3: Exclusion 3.1: 1-10 days ISS 3.2: 1-10 days OSS Court Referral</p>
<p><u>Sexual Misconduct:</u> Students are prohibited from engaging in any sexual conduct, including, but not limited to, indecent contact and/or sexual intercourse as defined by Section 3101 of the Pennsylvania Crimes Code, on school property or at school-sponsored activities.</p>	<p>Level 3: Exclusion 3.1: 1-10 days ISS 3.2: 1-10 days OSS 3.3: Expulsion Police Intervention Court Referral</p>
<p><u>Terroristic Threats/Acts:</u> Students who violate the TERRORISTIC THREATS OR ACTS (School Board Policy NO. 218.2) policy will be disciplined.</p>	<p>Level 3: Exclusion 3.2: 1-10 days OSS 3.3: Expulsion Police Intervention Court Referral</p>
<p><u>Theft:</u> Any student involved in theft of personal property while on school property or theft of DASD property will be discipline and may be referred to local law enforcement authorities. Restitution will be required.</p>	<p>Level 1: Consequence Level 2: Detention Level 3: Exclusion 3.1: 1-10 days ISS 3.2: 1-10 days OSS 3.3 Expulsion Police Intervention Court Referral</p>

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<p><u>Tobacco Use:</u> Students are prohibited from using or possessing tobacco (School Board Policy No. 222) while on school property or on buses, vans and vehicles that are owned, leased or controlled by DASD. “Tobacco” includes a lighted or unlighted cigarette, cigar and pipe; other lighted smoking product; and smokeless tobacco in any form. All staff members, parents and other visitors are expected to adhere to this policy.</p> <p>DASD may initiate prosecution of a student who possesses or uses tobacco in violation of this policy. A student convicted of possession or using tobacco in violation of this policy shall be fined up to \$50 plus court costs and/or admitted to alternative adjudication.</p>	<p>1st Offense: 5 days ISS & Fine 2nd Offense: 10 days ISS & Fine Persistent Offenses: 5-10 days OSS & Fine Court Referral</p>
<p><u>Weapons:</u> Students who violate DASD’s WEAPONS (Board Policy #218.1) shall be expelled by the Board following a hearing for a period of not less than 1 year. However, this is not a zero tolerance policy and the Superintendent has discretion to recommend modifications of this expulsion requirement on a case-by-case basis. In addition, in the case of a disabled student, DASD shall comply with applicable law in considering discipline.</p>	<p>Level 3: Exclusion 3.3: Expulsion Police Intervention Court Referral</p>

STUDENT EXPRESSION (School Board Policy NO. 220)

The right of public school students to freedom of speech is guaranteed by the Constitution of the United States and the constitution of the Commonwealth. The Board respects the right of students to express themselves in word or symbol and to distribute and post materials in areas designated for posting as a part of that expression. The Board also recognizes that exercise of that right must be limited by the district's responsibility to maintain an orderly school environment and to protect the rights of all members of the school community.

This policy addresses student expression in general and distribution and posting of materials that are not part of district-sponsored activities. Materials sought to be

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distributed or posted as part of the curricular or extracurricular programs of the district shall be regulated as part of the school district's educational program.

Distribution - students handing nonschool materials to others on school property or during school-sponsored events; placing upon desks, on or in lockers; or engaging in any other manner of delivery of nonschool materials to others while on school property or during school functions. When e-mail, text messaging or other technological delivery is used as a means of distributing or accessing nonschool materials via use of school equipment or while on school property or at school functions, it shall be governed by this policy. Off-campus or after hours distribution, including technological distribution, that does or is likely to materially or substantially interfere with the educational process, including school activities, school work, or discipline and order on school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights is also covered by this policy.

Expression - verbal, written or symbolic representation or communication.

Nonschool materials - any printed or written materials meant for posting or general distribution to others that are not prepared as part of the curricular or extracurricular program of the district, including but not limited to fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, personal web sites and the like. Nonschool materials do not include school newspapers, school magazines, school yearbooks, other material funded by, sponsored by or authorized by the district, or any activity that is school or curriculum-related and that is directed by a school official or teacher.

Posting - publicly displaying nonschool materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers; on district-sponsored or student web sites; through other district-owned technology and the like.

Students have the right to express themselves unless such expression is likely to or does materially or substantially interfere with the educational process, including school activities, school work, or discipline and order on school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights.

Student expression that occurs on school property or at school-sponsored events is fully governed by this policy. In addition, off-campus or after hours expression is governed by this policy if the student expression involved constitutes unprotected expression as stated in this policy and provided the off-campus or after hours expression does or is likely to materially or substantially interfere with the

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educational process, including school activities, school work, or discipline and order on school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights.

The Board shall require that distribution and posting of nonschool materials occur only at the places and during the times set forth in this policy or written administrative guidelines. This policy and any guidelines developed by the district shall be written to permit the orderly operation of schools, while recognizing the rights of students to engage in protected expression.

Unprotected Student Expression

The Board reserves the right to designate and prohibit manifestations of student expression that are not protected by the right of free expression because they violate the rights of others or where such expression is likely to or does materially or substantially interfere with school activities, school work, or discipline and order on school property or at school functions including but not limited to:

1. Libel of any specific person or persons.
2. Advocating the use or advertising the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students.
3. Using obscene, lewd, vulgar or profane language – whether verbal, written or symbolic.
4. Inciting violence; advocating use of force; or encouraging violation of federal, state or municipal law, Board policy or district rules or regulations.
5. Are likely to or do materially or substantially interfere with the educational process, including school activities, school work, or discipline and order on school property or at school functions; threaten serious harm to the school or community; encourage unlawful activity; or interfere with another's rights.
6. Violating this policy or written school district administrative guidelines or procedures on time, place and manner for posting and distribution of otherwise protected expression.

Spontaneous student expression which is otherwise protected speech is not prohibited by this section.

Examples of material or substantial interference may include, but are not limited to, causing a student to be late to an activity, shortening the time of an activity,

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diverting the attention of a teacher or other school official from an activity, causing misbehavior, or causing disregard for legal obligations.

Discipline For Engaging In Unprotected Expression

The Board reserves the right to prohibit the posting or distribution of nonschool materials containing unprotected expression and to prohibit students from engaging in other unprotected student expression, as well as to stop unprotected student expression when it occurs. The Board reserves the right to discipline students for engaging in unprotected expression. Where such expression occurs off campus and away from school functions, a nexus between the unprotected expression and a substantial and material disruption of the school program must be established.

Distribution Of Nonschool Materials

Students who wish to distribute or post nonschool materials at school or on school grounds must first submit the materials to the building principal or his/her designee at least one (1) day in advance of the desired distribution or posting date. Said material may only be distributed or posted on the information table in the lobby of the school attended by the student, which has been designated for that purpose. The building principal will determine whether there is space on the information table and whether the material contains unprotected student expression. If the material is prohibited under this policy, the building principal will notify the student that s/he may not distribute or post the materials.

If notice is not given during the period between submission and the time for the planned distribution or posting, students may proceed with the planned distribution or posting, provided they comply with written administrative guidelines or procedures on time, place and manner of posting or distribution of nonschool materials.

Students who post or distribute nonschool materials in compliance with this provision may still be ordered to desist such distribution if the materials are later found to be unprotected expression under this policy.

Students who distribute printed materials shall be responsible for clearing any litter that results from their activity and shall schedule the event so that they do not miss instructional time themselves.

Announcements –

If there is insufficient space on the designated table for all material, announcements may be allowed on the table by the building principal on a first

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come, first serve basis. If space on the table is not available, no announcements may be left at or with the school.

Announcements may not take up more than ten percent (10%) of the total space on the designated table. Students may leave no more than 100 copies of the material on the table. No documents other than such announcements shall be left on the table. No food or items other than paper materials (such as “giveaways” or promotional mementos, things or devices of any nature) may be left on the table. The district will remove any material left under any of the following conditions: (1) the material has been on the desk for more than thirty (30) days; (2) the date of the event or services has past; or (3) the material is prohibited as set forth in this policy.

A student permitted to leave any such announcement must provide his/her name, address, and telephone number to the building principal or his/her designee. A copy of any announcement placed on the table, together with the student’s name, address and telephone number, will be maintained by the building principal or his/her designee for a period of not less than one (1) year.

Posting Of Nonschool Materials

If a school building has an area where individuals are allowed to post nonschool materials, students may post such items as well, if the materials do not constitute unprotected expression and the items are submitted for prior review in the same manner as if the students were going to distribute them.

Such materials shall be officially dated, and the district may remove the materials within ten (10) days of the posting or other reasonable time as stated in any administrative guidelines or procedures relating to posting.

Review Of Student Expression

School officials shall not censor or restrict nonschool materials or other student expression for the sole reason that it is critical of the school or its administration, or because the views espoused are unpopular or may make people uncomfortable.

Student-initiated religious expression is permissible and shall not be prohibited except as to time, place and manner of distribution, or if the expression involved violates some other part of this policy, e.g., because it is independently determined to be unprotected expression under the standards and definitions of this policy.

The review for unprotected expression shall be reasonable and not calculated to delay distribution.

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Appeal of the reviewer's decision may be made to the Superintendent and then to the Board, in accordance with Board policy and district guidelines or procedures.

STUDENT FUNDRAISING (School Board Policy NO. 229)

The Board acknowledges that solicitation of funds from students must be limited because compulsory attendance laws make the student a captive donor and such solicitation may disrupt the educational program of the schools.

For purposes of this policy, **student fundraising** shall be defined as the solicitation and collection of money by students for an expressly authorized school-sponsored activity, including the collection of money in exchange for tickets, papers, advertising and any other goods or services.

The Board prohibits students from collecting money in school, on school property or at any school-sponsored event for their personal benefit or for a fundraiser not sponsored by the district or the school. Door-to-door fundraisers may not be used by any student organization or group. Fundraisers shall not interfere with the educational program of the district.

Building principal approval must be obtained for all school-sponsored fundraising efforts, and approval may be withheld at the building principal's discretion. The building principal may refuse to approve the type of fundraising or the items to be sold, may require contact to be made with a representative of the firm or manufacturer of the items to be sold, and/or may require additional financial documentation to be submitted.

For additional information, please see School Board Policy Administrative Guidelines: NO. 229 AG Student Fundraising, NO. 229 AG-1 Student Fundraising Application Form, and NO. 229 AG-2 Student Fundraising Financial Report.

TERRORISTIC THREATS OR ACTS (School Board Policy NO. 218.2)

The Board recognizes the danger that terroristic threats by students presents to the safety and welfare of district students, staff and community. The Board acknowledges the need for an immediate and effective response to a situation involving such a threat.

Terroristic threat - shall mean a threat communicated either directly or indirectly to commit any crime of violence with the intent to terrorize another; to cause evacuation of a building, place of assembly or facility of public transportation;

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or to otherwise cause serious public inconvenience, or cause terror or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience.

Terroristic threat shall also mean the intentional communication, without factual basis or knowledge, of the existence or potential existence of a weapon of mass destruction; or the intentional threat to place or set a weapon of mass destruction.

Communicate - shall mean to convey in person or by written or electronic means, including telephone, electronic mail, Internet, facsimile, telex and similar transmissions.

Weapon of mass destruction - shall mean a bomb, biological agent, chemical agent or nuclear agent as those terms are defined by law.

The Board prohibits any district student from communicating terroristic threats directed at any student, employee, Board member, community member, visitor or school building.

In the case of a student with disabilities, the district shall take all steps required to comply with the Individuals with Disabilities Education Act and Board policy.

If a student is expelled for making terroristic threats, the Board may require, prior to readmission, that the student provide competent and credible evidence that the student does not pose a risk of harm to others.

USE OF BICYCLES AND MOTOR VEHICLES (School Board Policy NO. 223)

The Board regards the use of bicycles and motor vehicles for travel to and from school by students as an assumption of responsibility by parents/guardians and students.

The Board shall permit the use of bicycles by students in accordance with district rules, provided that students have obtained written parental permission to ride a bicycle to school.

The Board shall permit the use of motor vehicles, including motorcycles and mini-bikes, by secondary students in accordance with district rules, provided that such students are licensed drivers, have followed established procedures and obtained the required permit, and have been granted permission by the building principal to drive a motor vehicle on school grounds. Motorcycles and mini-bikes shall only be permitted on school property to the extent they are used to drive to and from school.

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The Board prohibits the use of skateboards, rollerblades or snowmobiles on school property.

The Board shall not be responsible for bicycles and motor vehicles that are lost, stolen, or damaged.

Students are permitted to drive to school and park on school district property as a matter of privilege, not of right. The school district does not assume any responsibility for theft or damage to motor vehicles.

Registration forms for parking permits can be obtained in the main office of the high school.

Parking permits are available to any high school junior or senior student possessing a driver's license. All students must present a valid driver's license, owner's card and insurance card at the time of registration, along with the make of the car, model and license plate number. A fee will be charged to obtain a parking permit. Replacement permits may be obtained for an additional fee. Permits will not be issued to students who have outstanding fines or obligations or outstanding detentions.

Daily parking permits may be issued to student's possessing a driver's license for emergency reasons, such as doctor's appointments, provided that the student submits a note from a parent/guardian in advance, stating the reason and date needed for the daily permit. Students seeking a daily permit are required to register the make, model and license plate number of the car with the permit issuer, and are required to park in the designated Daily Parking Lot. A daily charge will be levied for each day a student uses the Daily Parking Lot.

All students parking on school property will adhere to the following rules and regulations, and failure to do so may result in discipline or revocation of parking privileges:

1. Parking permits may not be shared and are not transferable.
2. Parking permits must be displayed on the rear view mirror facing out.
3. Students must abide by the speed limit of 15 miles per hour and all posted signs, traffic signals and parking markers.
4. Sitting in cars is not permitted during school hours – students must exit vehicles and enter the building upon arrival at school.

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5. Student cars must be parked in a student lot.
6. No student is permitted to leave school during school hours unless permission is granted from the office.
7. Students must report lost or stolen permits as soon as possible to the high school office.

WEAPONS (School Board Policy NO. 218.1)

The Board recognizes the importance of a safe school environment relative to the educational process. Possession of weapons in the school setting is a threat to the safety of students and staff and is prohibited by law.

Weapon - the term shall include but not be limited to any knife, cutting instrument, cutting tool, nunchaku, firearm, shotgun, rifle, replica of a weapon, and any other tool, instrument or implement capable of inflicting serious bodily injury. **Weapon** includes, by way of example and not limitation, pocketknives of all sizes and designs, box cutters, Swiss army knives, nail cutters and work tools that could constitute a weapon.

Possession - a student is in possession of a weapon when the weapon is found on the person of the student, in the student's locker, desk, backpack, or in the student's vehicle, and the weapon is under the student's control while the student is on school property, on property being used by the school, at any school function or activity, at any school-sponsored activity held away from the school, on any conveyance providing transportation to a school or school-sponsored activity, or while the student is on his/her way to or from school.

The Board prohibits students from possessing and bringing weapons and replicas of weapons into any school district buildings, onto school property, to any school-sponsored activity, and onto any public vehicle providing transportation to school or a school-sponsored activity or while the student is coming to or from school.

The Board shall expel for a period of not less than one (1) year any student who violates this weapons policy. Such expulsion shall be given in conformance with formal due process proceedings required by law and Board policy. The Superintendent may recommend modifications of such expulsion requirement on a case-by-case basis.

The district retains the authority to make an alternative assignment or provide alternative educational services during the period of expulsion.

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In the case of a student with disabilities, the district shall take all steps required to comply with the Individuals with Disabilities Education Act and Board policy.

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